

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES**

February 27, 2019

REGULAR/WORKSHOP MEETING

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The February 27, 2019 Regular/Workshop Township Committee Meeting of the Township of Waterford, called to order at 7:00p.m. by the Mayor, William A. Richardson, Jr.

I. STATEMENT OF CONFORMANCE WITH THE OPEN PUBLIC MEETINGS ACT:

Notice of time and date for this meeting appeared in Resolution #2019-7 dated January 3, 2019. This notice was sent to the Courier-Post, Central Record and Hammonton Gazette newspapers as a legal notice and sunshine notice in compliance with the "Open Public Meetings Act". It is also posted on the bulletin board in the Municipal Building.

Please silence all cell phones to alleviate disruption of the meeting.

II. SALUTE TO THE FLAG:

III. OPENING PRAYER:

The Opening Prayer was led by Committeeman Yeatman.

IV. ROLL CALL:

Committeewoman Hanna	-Present
Committeewoman Sura	-Present
Committeeman Wade	-Present
Committeeman Yeatman	-Present
Mayor Richardson	-Present

Professionals:

Susan E. Danson, Township Administrator	-Present
David C. Patterson, Esquire Township Solicitor	-Present
Dawn Liedtka, Township Clerk	-Present

V. PRESENTATIONS: None

VI. CLOSED SESSION:

Prior to entering Closed Session, Solicitor Patterson made a statement that explained an error on the agenda of the February 13, 2019 Township Committee Meeting. He stated that the topic "Municipal Building Repairs" was erroneously listed as "Attorney-Client Privilege." Mr. Patterson noted that it should have been listed at "Public Safety, Protection of Property."

Mr. Patterson also noted that it was the intention of the Committee to release all Closed Session Minutes that are no longer required to remain confidential. Solicitor Patterson stated that some would be released at the next meeting and that a new process would be put in place to ensure transparency. Committeeman Wade inquired whether he was eligible to review Closed Session minutes from when he was not in office. Solicitor Patterson explained that he was allowed.

RESOLUTION #2019-89

On a motion by Committeewoman Hanna, second by Committeewoman Sura to adopt Resolution #2019-89 of the Township of Waterford Authorizing the Township Committee to go into Closed Session Pursuant to N.J.S.A. 10:4-12.

Committeeman Wade expressed his frustration that this should be discussed in Open Session. Mr. Wade voiced his opinion that there needs to be more transparency. Committeewoman Hanna also noted that Mr. Condo would give a report that would explain details to the residents.

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The following topic will be discussed:

1. Contract Negotiations – Redevelopment Agreement

POLL VOTE: Hanna -Yes
Sura -Yes
Wade -No
Yeatman -No
Richardson -Yes

3-2 Motion Carried

Mayor Recessed the Meeting for Closed Session at 7:07pm.

RETURN TO PUBLIC SESSION

On a motion by Committeeman Yeatman, second by Committeewoman Hanna to reconvene meeting in open session.

Voice Vote: All in Favor. No Objections. Motion Carried.

The Mayor Reconvened the Meeting at 7:57 PM.

ROLL CALL:

Committeewoman Hanna -Present
Committeewoman Sura -Present
Committeeman Wade -Present
Committeeman Yeatman -Present
Mayor Richardson -Present

Statement on return from Closed Session:

Solicitor Patterson stated that no decisions were made in Closed Session.

VII. EMERGENCY ITEMS TO BE ADDED TO THE AGENDA:

Administrator Danson noted that three resolutions needed to be added to the agenda:

RESOLUTION # 2019-100

Resolution of the Township of Waterford Appointing Stuart Wiser of Adams Rehmann & Heggan as the Planner for the Township of Waterford

RESOLUTION # 2019-101

Resolution of the Township of Waterford Appointing Jeffrey Winitsky, Esquire of Parker McCay as Conflict Attorney for the Haines Boulevard Redevelopment Project

RESOLUTION # 2019-102

Resolution of the Township Of Waterford Authorizing an Offer of Employment to Andrea Lanutti as the Township Deputy Clerk

RESOLUTION # 2019-103

Resolution Selecting Concept Proposal Submitted by Haines Boulevard Renewal, LLC for the Haines Boulevard Redevelopment Area and Establishing Period for Negotiations for Redevelopment Agreement

On a motion by Committeewoman Sura second by Committeewoman Hanna to add Resolution

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#2019-100, Resolution #2019-101, Resolution #2019-102, and Resolution #2019-103 to the agenda.

Voice Vote: All in Favor. No Objections. Motion Carried

VIII. APPROVAL OF MINUTES:

On a motion by Committeewoman Hanna second by Committeeman Yeatman to approve the Regular and Closed Session Minutes of December 12, 2018 as presented.

- | | |
|--------------------|-------------------|
| 1. Regular Meeting | December 12, 2018 |
| 2. Closed Session | December 12, 2018 |

POLL VOTE: Hanna -Yes
Sura -Yes
Wade -Abstain
Yeatman -Yes
Richardson -Yes

4-0-1 Motion Carried

IX. ADOPTION OF ORDINANCES: None

X. MONTHLY FINANCIAL STATEMENTS:

MONTHLY FINANCIAL STATEMENTS (Cont.): (January 2019)

On a motion by Committeewoman Sura second by Committeewoman Hanna to approve the January 2019 Monthly Financial Statements as presented.

Clerk Report:	\$	1,325.00
Construction Official Report:	\$	6,284.00
Court Report:	\$	15,443.41
Tax Collector – Tax Report:	\$	2,090,731.68
Tax Collector – Utility Report:	\$	207,629.16
Tax Collector – Redemption Report:	\$	30,446.41

Voice Vote: All in Favor. No Objections. Motion Carried

XI. OPEN MEETING TO THE PUBLIC: (FOR AGENDA ITEMS ONLY)

The Mayor opened the meeting to the public for comments.

There being no public comment, the Mayor closed the meeting to the public for comments.

XII. APPLICATIONS:

Moved by Committeeman Yeatman, 2nd by Committeewoman Hanna, to approve application Item #1 as submitted below.

1. FACILITY USE APPLICATION
Waterford Township Athletic Association
Softball/Baseball Field Use as per application

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Ritter Complex (Hicks/Softball Field/Babe Ruth Field)

3/1/2019 – 8/15/2019 Monday – Friday 5:00p.m. to 10:00p.m.

3/5/2019 – 8/30/2019 Saturday 8:00a.m. to 10:00p.m.

Big Field/Babe Ruth Field 8:00a.m. to 3:00p.m.

3/1/2019– 8/15/2019 – Concession Stand

3/1/2019– 8/15/2019 – Bathroom Facilities

Thomas Richards Complex (Field A/Field B/Field C)

3/1/2019– 8/15/2019 Monday – Friday 5:00p.m. to 9:00p.m.

3/1/2019– 8/15/2019 Saturdays 8:00a.m. to 4:00p.m.

Waterford Rec Complex (Tapper Field (Field A)/Field B/Field C/Field D/Field E)

3/1/2019– 8/15/2019 Monday – Friday 5:00p.m. to 9:00p.m.

3/1/2019– 8/15/2019 Saturdays 8:00a.m. to 2:00p.m.

Voice Vote: All in Favor. No Objections. Motion Carried

XIII. COMMUNICATIONS: None

XIV. DISCUSSIONS:

1. Redevelopment Subcommittee Recommendations

Mr. Ralph Condo, Chairman of the Haines Blvd Redevelopment Subcommittee, read a statement on behalf of the Subcommittee encouraging the Township Committee to embrace the opportunity they are currently presented with to appoint Haines Blvd. Renewal, LLC. as the official Re-developer of Haines Blvd. Discussion ensued regarding the need to act swiftly and the pros and cons of the appointment. Mr. Condo ensured the Committee that the developer would come to a meeting as soon as possible but that appointing them ensures they can begin working to secure businesses.

2. Shared Service with Gibbsboro for Municipal Court Administrator Services

Administrator Danson explained that the Waterford Township Court Administrator has been working nights in Gibbsboro and that Gibbsboro is very interested in a Shared Service Agreement. Discussion ensued regarding the positive effects of a Shared Service and Committee consensus was for Administrator Danson to work with Solicitor Patterson to come up with an agreement.

XV. OLD BUSINESS: (NONE)

XVI. NEW BUSINESS: (INCLUDES RESOLUTIONS AND ORDINANCES)

CONSENT AGENDA - RESOLUTIONS:

(NOTE: Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certificate of Availability of Funds; any item can be removed from the Consent Agenda and discussed separately at the request of any Committee Member)

On a motion by Committeewoman Hanna second by Committee Yeatman to adopt Resolutions #2019-90 to #2019-99.

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Committeeman Wade requested Resolution #2019-91 be tabled because he did not have the opportunity to review the proposals prior to the meeting.

On a motion by Committeeman Wade second by Committeewoman Sura to table Resolution #2019-91.

Voice Vote: All in Favor. No Objections. Motion Carried

Committeeman Wade commented on Resolution #2019-96 and noted that he was not aware of this property and the home being demolished until he picked up the agenda. Mr. Wade expressed his displeasure that he was not consulted since he is Director of Building and Grounds. Mr. Wade suggested that the property be put on the Public Land Sale rather than pay money to demolish it.

On a motion by Committeeman Yeatman second by Committeeman Wade to remove Resolution #2019-96 from the agenda.

Voice Vote: All in Favor. No Objections. Motion Carried

On a motion by Committeewoman Hanna second by Committeeman Wade to Amend the Land Sale Resolution #2019-99 to add 430 Raritan Avenue to the list of properties for sale.

Voice Vote: All in Favor. No Objections. Motion Carried

Committeewoman Hanna amends her motion, second by Committee Yeatman to amend the motion to adopt Resolutions #2019-90, #2019-92 through #2019-95 and #2019-97 through #2019-99.

RESOLUTION # 2019-90

Resolution Authorizing the Waterford Township Athletic Association to Close Various Streets for the 2019 Opening Day Parade Saturday, April 13, 2019 (Rain date: Sunday April 14, 2019)

RESOLUTION # 2019-91 (TABLED)

Resolution of the Township of Waterford Awarding the Lawn and Grounds Maintenance Contract

RESOLUTION # 2019-92

Resolution of the Township of Waterford Appointing a Code Enforcement Officer for the Township of Waterford

RESOLUTION # 2019-93

Resolution of the Township of Waterford Appointing a Zoning Official for the Township of Waterford

RESOLUTION # 2019-94

Resolution of the Township of Waterford Authorizing Change Order #4 To TKT Construction Company, Inc. for the Rehabilitation of Pump Stations 1,2, & 3 (Increase \$1,508.64)

RESOLUTION # 2019-95

Resolution Authorizing Payment #4 to Dee-En Electrical Contracting for the Installation of the Emergency Generator (Amount \$31,766.85)

RESOLUTION # 2019-96 (REMOVED FROM AGENDA)

Resolution of the Township of Waterford Authorizing Demolition of 430 Raritan Avenue

RESOLUTION # 2019-97

Resolution Authorizing the Refund of Permit Fees in the Amount of \$288.00 Pursuant to the Recommendation of the Construction Department (999 Raritan Avenue)

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RESOLUTION # 2019-98

Resolution Authorizing Payment #10 to TKT Construction Company, Inc. for the Rehabilitation of Pump Stations 1, 2 & 3 (Amount \$ 65,113.91)

RESOLUTION # 2019-99

Resolution of the Township of Waterford Authorizing the Public Sale of Certain Properties Owned by the Township of Waterford

POLL VOTE: Hanna -Yes
 Sura -Yes
 Wade -Yes
 Yeatman -Yes
 Richardson -Yes

5-0 Motion Carried

On a motion by Committeewoman Hanna second by Committeewoman Sura to adopt Resolution #2019-100

RESOLUTION # 2019-100

Resolution of the Township of Waterford Appointing Stuart Wiser of Adams Rehmann & Heggan as the Planner for the Township of Waterford

POLL VOTE: Hanna -Yes
 Sura -Yes
 Wade -Yes
 Yeatman -Yes
 Richardson -Yes

5-0 Motion Carried

On a motion by Committeewoman Hanna second by Committeeman Wade to adopt Resolution #2019-101

RESOLUTION # 2019-101

Resolution of the Township of Waterford Appointing Jeffrey Winitsky, Esquire of Parker McCay as Conflict Attorney for the Haines Boulevard Redevelopment Project

POLL VOTE: Hanna -Yes
 Sura -Yes
 Wade -Yes
 Yeatman -Yes
 Richardson -Yes

5-0 Motion Carried

On a motion by Committeewoman Hanna second by Committeeman Yeatman to adopt Resolution #2019-102

RESOLUTION # 2019-102

Resolution of the Township Of Waterford Authorizing an Offer of Employment to Andrea Lanutti as the Township Deputy Clerk

POLL VOTE: Hanna -Yes
 Sura -Yes
 Wade -Yes

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Yeatman -Yes
Richardson -Yes

5-0 Motion Carried

On a motion by Committeewoman Hanna second by Committeeman Yeatman to adopt Resolution #2019-103

RESOLUTION # 2019-103

Resolution Selecting Concept Proposal Submitted by Haines Boulevard Renewal, LLC for the Haines Boulevard Redevelopment Area and Establishing Period for Negotiations for Redevelopment Agreement

POLL VOTE: Hanna -Yes
Sura -Yes
Wade -No
Yeatman -Abstain
Richardson -Yes

3-1-1 Motion Carried

INTRODUCTION OF ORDINANCES: None

XVII. PAYMENT OF BILLS:

On a motion by Committeewoman Sura second by Committeeman Yeatman to approve the bill list as presented.

1. Current Fund Bill List	\$ 1,580,987.97
2. Capital Fund Bill List	\$ 50,577.85
3. Utility Fund Bill List	\$ 19,478.13
4. Trust Fund Bill List	\$ 1,214.42
5. Utility Capital Fund Bill List	\$ 65,113.91
6. State Grant Bill List	\$ 17,146.62
7. Planning Board Escrow	\$ 612.00

POLL VOTE: Hanna -Yes
Sura -Yes
Wade -Yes
Yeatman -Yes
Richardson -Yes

5-0 Motion, Carried

XVIII. OPEN MEETING TO THE PUBLIC:

The Mayor opened the meeting to the public for comments.

John Howarth of Anthony Drive stated his hope that the plan for Haines Blvd works out. Mr. Howarth also expressed his frustration that Committee members can abstain rather than making a decision.

Joe Palladino of Atco Ave asked the Committee if the new redevelopers came to them or if the Committee sought them out. Mayor Richardson explained that these are two gentlemen from one of the original presentations. Mr. Palladino expressed his concern that these properties have been for sale for years and will be difficult to sell.

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There being no further public comment, the Mayor closed the meeting to the public for comments.

XIX. ISSUES FROM THE TOWNSHIP COMMITTEE:

Committeewoman Hanna requested an update on where the Township stands in regards to LED street lights.

Committeeman Wade noted that he is looking forward to receiving more information regarding the redevelopers.

Mayor Richardson reminded residents of the upcoming free rabies clinic.

XX. CLOSED SESSION: None

XXI. ADJOURNMENT:

Moved by Committeewoman Hanna, 2nd by Committeeman Yeatman to adjourn meeting at 9:15 PM

Voice Vote: All in Favor. No Objections. Motion Carried.

Respectfully Submitted by:



Dawn M. Liedtka
Township Clerk

Approval Date: _____

5/8/19

WATERFORD TOWNSHIP CONSTRUCTION OFFICE YEARLY TOTALS

MONTH	PERMIT ISSUED	BUILD	ELEC	PLUMB	FIRE	DCA	CERTS	OTHER	TOTAL MONTH	TOTAL YTD
JAN - 19	33.00	\$1,609	\$1,887	\$1,101	\$160	\$281	\$60	\$1,186	\$6,284	\$6,284
JAN - 18	43.00	\$6,292	\$3,053	\$2,012	\$1,285	\$592	\$348	\$525	\$14,107	\$14,107
FEB - 19		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEB - 18	44.00	\$6,634	\$2,986	\$1,803	\$700	\$623	\$288		\$13,539	\$27,646
MAR - 19									\$0	
MAR - 18	52.00	\$4,839	\$3,161	\$2,259	\$990	\$565	\$228	\$605	\$12,647	\$40,293
APR - 19										
APR - 18	60.00	\$4,505	\$4,294	\$2,012	\$1,035	\$605	\$120	\$210	\$12,781	\$53,074
MAY - 19										
MAY - 18	58.00	\$8,009	\$4,179	\$2,715	\$780	\$734	\$348	\$1,026	\$17,791	\$70,865
JUN - 19										
JUN - 18	50.00	\$6,386	\$3,855	\$1,996	\$950	\$584	\$348	\$440	\$14,559	\$85,424
JULY - 19										
JULY - 18	50.00	\$4,850	\$4,286	\$1,191	\$425	\$804	\$368		\$13,454	\$98,878
AUG - 19										
AUG - 18	60.00	\$8,084	\$4,522	\$2,244	\$630	\$1,232	\$288	\$1,695	\$18,695	\$117,573
SEP - 19										
SEP - 18	47.00	\$3,842	\$3,187	\$1,418	\$1,560	\$690	\$60		\$11,947	\$129,520
OCT - 19										
OCT - 18	49.00	\$4,429	\$4,096	\$1,185	\$800	\$716			\$12,702	\$142,222

Waterford Township Clerk's Report

YEAR 2019

RECEIPT TYPE

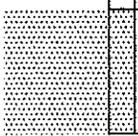
January February March April May June July August Sept. Oct. Nov. Dec.

Year to Date

Total

RECEIPT TYPE	January	February	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Year to Date Total
Searches													
Contractors Registration													
Burial Permit													
Death Certificate (Non EDRS)	294.00												294.00
Marriage Certificate	112.00												112.00
Birth Certificate													
Marriage License Application	84.00												84.00
Street Opening Permit	725.00												725.00
Vendor License - Seasonal Sales													
Peddler License													
Registration Peddler & Vendor													
Business Registration													
Bingo License													
Raffle License	160.00												160.00
Land Sale													
ABC License Transfer													
ABC License Annual Renewal													
Photo Copies													
Towing License													
Kennel License & Pet Shop	25.00												25.00
Coin Operated Machine License													
Tattoo License													
Domestic Partnership Certificate													
Domestic Partnership Application													
Civil Union Certificate													
Civil Union Application													
Total Receipts	1,400.00												1,400.00
Interest for Current Month													
Total Receipts Including Interest:	1,400.00												1,400.00
Marriage License Escrow (State Fees)	75.00												75.00
Domestic Partnership Escrow (State Fees)													
Civil Union Escrow (State Fees)													
Burial Permit Escrow (State Fees)													
Current Fund	1,325.00												1,325.00
Total for the Month	1,325.00												1,325.00
Total Year to Date	1,325.00												1,325.00

EDRS Death Certs 1,393.00
 (Direct Deposited)
 Total Year to date EDRS Certs 1,393.00
 Dawn M. Liedtka
 Township Clerk



Waterford Township Monthly Dog Report-2019

Jan-19 Feb-19 Mar-19 Apr-19 May-19 Jun-19 Jul-19 Aug-19 Sep-19 Oct-19 Nov-19 Dec-19

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	
# Altered Dogs Registered	31												
# Unaltered dogs Registered	0												
# Service dogs Registered/ Duplicates	0												
Total Dogs Registered	31												31

Total amount collected*	558.00												\$ 558.00
Send to State	37.20												\$ 37.20
Total amount to Twp.	520.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 520.80
* amount collected from late fees													0.00

Dawn M. Scodlba

Deputy Clerk

DEPOSITS PROCESSED FROM TAX COLLECTOR'S OFFICE

YEAR TO DATE 2019

MONTH	TAX COLLECTOR			OUTSIDE		DAILY TOTAL	Balance
	GENERAL ACCOUNT	UTILITY ACCOUNT	REDEMPTION ACCOUNT	REDEMPTION ACCOUNT			
JANUARY	\$ 2,090,731.68	\$ 207,629.16	\$ 30,446.41		\$ 2,328,807.25	\$ 2,328,807.25	
FEBRUARY					-	\$ 2,328,807.25	
MARCH					-	\$ 2,328,807.25	
APRIL					-	\$ 2,328,807.25	
MAY					-	\$ 2,328,807.25	
JUNE					-	\$ 2,328,807.25	
JULY					-	\$ 2,328,807.25	
AUGUST					-	\$ 2,328,807.25	
SEPT					-	\$ 2,328,807.25	
OCTOBER					-	\$ 2,328,807.25	
NOVEMBER					-	\$ 2,328,807.25	
DECEMBER					-	\$ 2,328,807.25	
					-	\$ 2,328,807.25	

