



2016

Waterford Township Spring Fling Craft, Vendor and Food Festival

Saturday May 20TH, 2017

11am to 4pm – Atco Ave, Atco NJ 08004

PRESENTED BY THE TOWNSHIP OF WATERFORD FOR THE BENEFIT OF COMMUNITY
DEVELOPMENT AND RECREATION

2017 CRAFT AND VENDOR APPLICATION

NAME _____ COMPANY _____

ADDRESS _____ PHONE _____

EMAIL ADDRESS (for acceptance) _____

TYPE OF VENDOR/EXHIBITING: ART ____ CRAFT ____ ANTIQUE ____ FOOD VENDOR ____

DESCRIPTION OF ITEMS SELLING

#OF SPACES REQUESTED:

ENTRY FEES (SINGLE SPACE)

ART/CRAFT/ANTIQUÉ VENDORS.....	\$50.00PER SPACE
FOOD TRUCK/FOOD CART/WINERY.....	\$75.00 PER SPACE
WATERFORD TOWNSHIP NON-PROFIT/YOUTH/CHURCH ORGANIZATION.....	\$10.00 PER SPACE

Approximate space size is 10' x 10' for Art/Craft/Antique Vendor and approximately 15'x15' for Food Vendor, but size varies with specific location. Fee payment will entitle the exhibitor to one reserved exhibition area; you supply table, racks, canopy, chair, etc.

Displays must be set up by 10:30am Saturday morning and removed no earlier than 3:45 p.m. You will be expected to observe these hours. At 3:45 p.m. merchandise may begin to be packed and display's dismantled. When your display is packed up, then and only then, bring your vehicle into the show area and load it as quickly as possible. **NO CARS WILL BE ALLOWED IN THE EXHIBIT AREA AFTER 10:30 a.m. or BEFORE 3:45p.m. THIS IS A SAFETY MATTER!**



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Exhibitors consent to the use of their name and any photographs for publicity purposes with further permission unless they address any objections or limitations to the Township of Waterford in writing prior to the show.

Exhibitors must leave walking path for shoppers and show visitors. If your exhibit interferes with walking traffic, you will be asked to move and assigned whatever space is available. Canopies are restricted to certain areas.

In the event of inclement weather, the show may be delayed or rescheduled for the following Sunday 05/21/2017. If weather is questionable, a decision will be made by 11:00 p.m. the night before the show. Call (856)768-2300 and check the Township Facebook page to hear this information. More phone numbers will be listed in your confirmation letter. Since money will have already been spent for printing and advertising, there will be NO REFUNDS for any reason.

PLEASE NOTE: NO VEHICLES MAY BE PARKED IN ANY SELLING SPACE. PARTICIPANTS MUST UNLOAD VEHICLE AT SPACE & THEN PARK IN VENDOR PARKING LOT. PARKING IS ONE CAR PER SPACE.

THERE WILL BE **NO REFUNDS** ISSUED FOR ANY REASON.



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IN SIGNING THIS CONTRACT, EXHIBITOR AGREES TO ABIDE BY ALL RULES AND REGULATIONS AS STIPULATED BY THE TOWNSHIP OF WATERFORD.

EXHIBITOR ALSO AGREES TO SAVE AND HOLD HARMLESS; THE TOWNSHIP OF WATERFORD, ITS ASSIGNEES, AND ANY OTHER ORGANIZATIONS DESIGNATED BY THE TOWNSHIP OF WATERFORD, AND ALSO THESE ENTITIES' OWNERS, MANAGERS, EMPLOYEES, AGENTS AND ALL REPRESENTATIVES FROM LEGAL RESPONSIBILITY FROM ANY LIABILITY, DAMAGE, FIRE, THEFT, LOSS, FINES, COST, CLAIM OR SUIT.

EXHIBITOR'S NAME: _____

EXHIBITOR SIGNATURE: _____

DATE: _____

PAYMENT IN FULL, MAKE CHECK PAYABLE TO: **TOWNSHIP OF WATERFORD**, 2131 AUBURN AVE, ATCO NJ 08004 (**PLEASE NOTE IN MEMO SECTION – SPRING FLING**)

DEADLINE IS MAY 1ST, 2017 OR UNTIL FILLED. IF PAYMENT IS MADE AFTER MAY 1ST, 2017, PAYMENT MUST BE IN THE FORM OF A CERTIFIED CHECK OR MONEY ORDER. JURYING WILL BEGIN WHEN WE RECEIVE THE FIRST APPLICATION AND ON A CONTINUING BASIS AS APPLICATIONS ARE RECEIVED. **SPACES ARE ASSIGNED ON A FIRST COME BASIS.**

**YOU WILL RECEIVE A LETTER OR EMAIL AS VERIFICATION OF ACCEPTANCE.
FOR FURTHER INFORMATION CALL (856) 768-2300, EXT 224 (leave message), FAX (856)768-7593**



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SATURDAY MAY 20th, 2017

Rain date Sunday May 21st, 2017

WATERFORD TOWNSHIP – SPRING FLING EXHIBITOR RULES & REGULATIONS

1. Exhibitors shall arrive for set-up no earlier than 8:00am and no later than 10:30am Saturday May 20th. **YOU MUST REPORT TO SET-UP COORDINATOR TO RECEIVE YOUR ASSIGNED SPACE. SPACES ARE PRE-ASSIGNED.** All vehicles **MUST** be removed from selling areas by 10:30am we cannot promise specific spaces. Please be patient & cooperate during set-up. This festival is run entirely by **VOLUNTEERS. THE RAIN DATE IS SUNDAY MAY 21st. SPACE FEE IS NON-REFUNDABLE. THERE WILL BE NO REFUNDS OF SPACE FEE FOR ANY REASON.**
2. Exhibitors must display and sell **ONLY** the items they were juried in with. Food vendors may sell only those items approved. **Food vendors must comply** with all local, county, and state regulations concerning food sales, carry appropriate liability and product liability insurance, and PROVIDE PROOF THEREOF to the Township of Waterford. Antique Dealers must show original and or collectables, not reproductions. Items considered inappropriate in the opinion of the Event organizers are not allowed, and exhibitors of inappropriate merchandise will be asked to leave, forfeiting their space fee. Decisions of the Township of Waterford are final. Food Vendors are required to provide a menu when registering for the event to alleviate duplicates. The Township of Waterford reserves the right to require the removal of any item for sale that in their opinion is not acceptable. We will be conducting on-site jurying the day of the show.
3. All vertical racks, tents, and canopies and all other displays **MUST** be staked down or otherwise taken care to be safely erected. **THINK SAFETY!** Vendor booths will be checked for Safety.



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4. Exhibitors **MUST** stay until the end of the Festival. In case of emergency necessitating your leaving early, please see an Event Volunteer. Booth spaces for crafter and artists are **approximately** 10ft x 10ft. No exhibitor shall park vehicles within selling spaces. All vehicles must be unloaded at their space and immediately moved to the designated parking lot. **ONE PARKING SPACE FOR EACH SPACE RENTED WILL BE ISSUED TO EXHIBITORS.** Exhibitors must stay within their allotted space. Do not block pedestrian traffic. Do not park in designated emergency exits and walkways. Traffic flow is essential for both SALES and SAFETY. No exhibitor is to subdivide his or her contracted space.
5. **EXHIBITORS MUST TAKE THEIR TRASH HOME WITH THEM!!** We have limited capabilities to accommodate trash. Do not leave cardboard boxes, bags, etc.... **Please take them with you!** There is **NO** electric available for Food Vendors at their space. Food Vendors must provide electric for themselves if needed. All booth spaces must be clean and free of all debris & garbage at the end of the Festival, or the exhibitor at that booth space will not be invited to future shows. **FOOD VENDORS MUST TAKE ALL COOKING OILS AND GREASE HOME WITH THEM.**
6. There will be **ABSOLUTELY NO ALCOHOLIC BEVERAGES** allowed at the Festival, with the exception of approved wineries.
7. Exhibitors that are required to possess a VALID NJ SALES TAX CARD MUST DO SO, and are responsible to prominently display the card at their booth during the event. It is the sole responsibility of the individual exhibitor to be in compliance with all regulations and to properly remit sales tax to the NJ Division of Taxation. In the event the NJ Division of Taxation visits the Festival, we ask that all exhibitors be polite and cooperative.
8. **NEITHER THE FIREHOUSE NOR OTHER AVENUE BUSINESSES WILL BE OPENING TO THE PUBLIC FOR USE OF THE BATHROOMS. PORT – A- POTTY’S AND THE MUNICIPAL BUILDING MAY BE USED**

WHEN MAILING IN YOUR APPLICATION, PLEASE DO NOT RETURN THE RULES. THANK YOU