

**TOWNSHIP OF WATERFORD  
TOWNSHIP COMMITTEE  
AGENDA**

November 13, 2019

REGULAR MEETING

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The November 13, 2019 Regular Township Committee Meeting of the Township of Waterford, called to order at 7:00p.m. by the Mayor, William A. Richardson, Jr.

**I. STATEMENT OF CONFORMANCE WITH THE OPEN PUBLIC MEETINGS ACT:**

Notice of time and date for this meeting appeared in Resolution #2019-7 dated January 3, 2019. This notice was sent to the Courier-Post, Central Record and Hammonton Gazette newspapers as a legal notice and sunshine notice in compliance with the "Open Public Meetings Act". It is also posted on the bulletin board in the Municipal Building.

Please silence all cell phones to alleviate disruption of the meeting.

**II. SALUTE TO THE FLAG:**

**III. OPENING PRAYER:**

Committeeman Yeatman

**IV. ROLL CALL:**

Committeewoman Hanna  
Committeewoman Sura  
Committeeman Wade  
Committeeman Yeatman  
Mayor Richardson

Professionals:

Ralph Condo, Township Administrator  
David C. Patterson, Esquire Township Solicitor  
Dawn Liedtka, Township Clerk  
Chris Rehmann, PE, PP, Township Engineer, ARH Associates  
William Loughney, PE, ARH Associates  
Adriane McKendry, Chief Financial Officer

**V. CLOSED SESSION:**

**VI. PRESENTATIONS:**

1. Proclamation – 10U Waterford Softball – District 21 Champions
2. Proclamation – 12U Waterford Softball – District 21 Champions
3. Proclamation – 10U Waterford Baseball –District 21 Champions
4. Proclamation – 12U Waterford Baseball –District 21 Champions

**VII. EMERGENCY ITEMS TO BE ADDED TO THE AGENDA: (AS NEEDED)**

**VIII. APPROVAL OF MINUTES:**

On a motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the Township Committee Workshop Meeting Minutes of August 28, 2019, Regular Township Committee Meeting Minutes of September 11, 2019, and Closed Session Township Committee Meeting Minutes of September 11, 2019 as presented.

- |                                        |                    |
|----------------------------------------|--------------------|
| 1. Township Committee Workshop Meeting | August 28, 2019    |
| 2. Township Committee Regular Meeting  | September 11, 2019 |
| 3. Closed Session                      | September 11, 2019 |

Poll Vote:     Hanna\_\_\_ Sura\_\_\_ Wade\_\_\_Yeatman \_\_\_ Richardson\_\_\_

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On a motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the Township Committee Workshop Meeting Minutes of September 25, 2019 and Closed Session Township Committee Meeting Minutes of September 25, 2019 as presented.

- |                                        |                                                        |
|----------------------------------------|--------------------------------------------------------|
| 1. Township Committee Workshop Meeting | September 25, 2019 <i>(Committeewoman Sura Absent)</i> |
| 2. Closed Session                      | September 25, 2019 <i>(Committeewoman Sura Absent)</i> |

Poll Vote:     Hanna\_\_\_ Sura\_\_\_ Wade\_\_\_ Yeatman \_\_\_ Richardson\_\_\_

**IX. ADOPTION OF ORDINANCES:**

**X. COMMITTEE REPORTS:**

**XI. OPEN MEETING TO THE PUBLIC:** (FOR AGENDA ITEMS ONLY)

Mayor opens the meeting to the public for comments:

Mayor closes the meeting to the public for comments:

**XII. APPLICATIONS:**

Moved by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_, to approve application Item #1 as submitted:

1. FACILITY USE APPLICATION  
Waterford Township Athletic Association  
Dek Hockey  
  
*Ritter Complex – Hockey Rink*  
11/1/2019 – 3/1/2020  
Monday – Friday 5:30p.m. to 10:00p.m.  
Saturdays 8:30a.m. to 8:00p.m.

Voice Vote:     Hanna\_\_\_ Sura\_\_\_ Wade\_\_\_ Yeatman \_\_\_ Richardson\_\_\_

**XIII. COMMUNICATIONS:**

**XIV. DISCUSSIONS:**

1. Best Practices Report by CFO McKendry
2. Burnt Mill Complex – Request from WTAA regarding drainage
3. Atco Lions Request to Decorate Lions Park
4. Date for Reorganization
5. Capital Ordinance for the Fire Department

On a motion by \_\_\_\_\_ second by \_\_\_\_\_ to adopt Resolution #2019-279 as follows:

**RESOLUTION # 2019-279**  
Resolution to Amend Capital Budget

Poll Vote:     Hanna\_\_\_ Sura\_\_\_ Wade\_\_\_ Yeatman \_\_\_ Richardson\_\_\_

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6. Newsletter Policy

On a motion by \_\_\_\_\_ second by \_\_\_\_\_ to adopt Resolution #2019-280 as follows:

RESOLUTION # 2019-280

Resolution of the Township of Waterford Approving Township Newsletter Policy

Poll Vote:     Hanna\_\_\_ Sura\_\_\_ Wade\_\_\_ Yeatman \_\_\_ Richardson\_\_\_

**XV. OLD BUSINESS:** None

**XVI. NEW BUSINESS:** (INCLUDES RESOLUTIONS AND ORDINANCES)

**CONSENT AGENDA - RESOLUTIONS:**

*(NOTE: Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certificate of Availability of Funds; any item can be removed from the Consent Agenda and discussed separately at the request of any Committee Member)*

On a motion by \_\_\_\_\_ second by \_\_\_\_\_ to adopt Resolutions #2019-281 to #2019-289 as follows:

RESOLUTION # 2019-281

Resolution Authorizing Refund of an Overpayment of Taxes on Block 5603 Lot 2

RESOLUTION # 2019-282

Resolution Authorizing an Agreement between the Township of Waterford and the County of Camden for the Furnishing and Delivering of Sodium Chloride

RESOLUTION # 2019-283

Resolution of the Township of Waterford Authorizing and Approving Release of Maintenance Bond Posted by Arawak Paving Co. for the 2016 Road Program – Lincoln Avenue

RESOLUTION # 2019-284

Resolution of the Township of Waterford Extending Contract to MCM Tech Solutions, LLC for Information Technology Consulting Services

RESOLUTION # 2019-285

Resolution Authorizing the Turn Over of a Tax Sale Premium to the Township of Waterford

RESOLUTION # 2019-286

Resolution of the Township Of Waterford Changing the Designation of Township Committee Members from “Directors to Assigned Departments” to “Liaisons to Assigned Departments”

RESOLUTION # 2019-287

Resolution Authorizing Cancellation of Taxes \$5.00 over and Under

RESOLUTION # 2019-288

Resolution Authorizing the Appointment of Joel Thompson to the Township of Waterford Library Board (unexpired term of Ralph Condo through 6/30/2020)

RESOLUTION # 2019-289

Resolution Authorizing the Waiving of the Permit Fee for Christ the Redeemer Parish to Install and Replace the HVAC Systems at St. Anthony’s Church

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**RESOLUTION # 2019-290**

Resolution Authorizing the Certified Municipal Finance Officer to make Transfers within the Municipal Budget for 2019 Appropriations as Specified Herein per N.J.S.A. 40A:4-58

Poll Vote:     Hanna\_\_\_ Sura\_\_\_ Wade\_\_\_ Yeatman \_\_\_ Richardson\_\_\_

**INTRODUCTION OF ORDINANCES:**

Moved by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_ to introduce Ordinance #2019-6 with Public Hearing and Second Reading on December 11, 2019.

**ORDINANCE #2019-6**

Amending Ordinance #2018-32 Establishing Salaries and Wages of Certain Officers and Employees of the Township of Waterford, County of Camden, State of New Jersey

Roll Call Vote:     Hanna\_\_\_ Sura\_\_\_ Wade\_\_\_ Yeatman \_\_\_ Richardson\_\_\_

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Moved by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_ to introduce Ordinance #2019-7 with Public Hearing and Second Reading on December 11, 2019.

**ORDINANCE #2019-7**

Ordinance of the Township of Waterford, County of Camden, New Jersey Appropriating \$41,450.00 for Purchase of Capital Equipment for the Township Fire Department

Roll Call Vote:     Hanna\_\_\_ Sura\_\_\_ Wade\_\_\_ Yeatman \_\_\_ Richardson\_\_\_

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Moved by \_\_\_\_\_, 2<sup>nd</sup> by \_\_\_\_\_ to introduce Ordinance #2019-8 with Public Hearing and Second Reading on December 11, 2019.

**ORDINANCE #2019-8**

Ordinance of the Township of Waterford Amending Chapter 50 of the Code of the Township of Waterford Captioned "Police Department"

Roll Call Vote:     Hanna\_\_\_ Sura\_\_\_ Wade\_\_\_ Yeatman \_\_\_ Richardson\_\_\_

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**XVII. PAYMENT OF BILLS:**

On a motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the bill list as presented.

- |                                    |                 |
|------------------------------------|-----------------|
| 1. Current Fund Bill List          | \$ 3,096,576.68 |
| 2. Utility Fund Bill List          | \$ 33,350.93    |
| 3. Trust Fund Bill List            | \$ 3,488.68     |
| 4. State Grant Bill List           | \$ 1,426.82     |
| 5. Planning Board Escrow Bill List | \$ 450.00       |

Poll Vote:     Hanna\_\_\_ Sura\_\_\_ Wade\_\_\_ Yeatman \_\_\_ Richardson\_\_\_

**XVIII. OPEN MEETING TO THE PUBLIC:**

Mayor opens the meeting to the public for comments:

Mayor closes the meeting to the public for comments:

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**XIX. ISSUES FROM THE TOWNSHIP COMMITTEE:**

**XX. CLOSED SESSION:**

On a motion by \_\_\_\_\_ second \_\_\_\_\_ to approve Resolution #2019-291 of the Township of Waterford Authorizing the Township Committee to go into Closed Session Pursuant to N.J.S.A. 10:4-12 for discussion related to the following:

1. Attorney Client Privilege – Personnel Matters

Voice Vote: Hanna\_\_\_ Sura\_\_\_ Wade\_\_\_ Yeatman \_\_\_ Richardson\_\_\_

Mayor Recessed the Meeting for Closed Session at ( \_\_pm)

**RETURN TO PUBLIC SESSION**

On a motion by \_\_\_\_\_ second by \_\_\_\_\_ to reconvene the public meeting.

Voice Vote: Hanna\_\_\_ Sura\_\_\_ Wade\_\_\_ Yeatman \_\_\_ Richardson\_\_\_

Mayor Reconvened the Meeting at ( \_\_PM)

**ROLL CALL:**

Committeewoman Hanna  
Committeewoman Sura  
Committeeman Wade  
Committeeman Yeatman  
Mayor Richardson

**Statement on return from Closed Session:**

**XXI. ADJOURNMENT:**

On a motion by \_\_\_\_\_ second by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_\_ PM.

Voice Vote: Hanna\_\_\_ Sura\_\_\_ Wade\_\_\_ Yeatman \_\_\_ Richardson\_\_\_