

**TOWNSHIP OF WATERFORD  
TOWNSHIP COMMITTEE  
MINUTES**

FEBRUARY 28, 2018

REGULAR/WORKSHOP MEETING

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THE FEBRUARY 28, 2018 REGULAR/WORKSHOP TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF WATERFORD, WAS CALLED TO ORDER AT 7:00 PM BY THE MAYOR, WILLIAM A. RICHARDSON, JR.

MAYOR RICHARDSON NOTED THAT NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2018-7 DATED JANUARY 3, 2018. THIS NOTICE WAS SENT TO THE COURIER-POST, CENTRAL RECORD AND HAMMONTON GAZETTE NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW". IT IS ALSO POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING.

MAYOR RICHARDSON REQUESTED THAT ALL CELL PHONES BE SILENCED TO ALLEVIATE DISRUPTION OF THE MEETING.

**SALUTE TO THE FLAG:**

**OPENING PRAYER:**

The Opening Prayer was led by Committeeman Giangiulio

**ROLL CALL:**

Committeeman Giangiulio	-Present
Committeewoman Hanna	-Present
Committeewoman Sura	-Present
Committeeman Yeatman	-Present
Mayor Richardson	-Present

**PROFESSIONALS:**

Susan E. Danson, Township Administrator	-Present
David C. Patterson, Esquire Township Solicitor	-Present
Lori Friddell, Township Clerk	-Present
Dawn Liedtka, Deputy Township Clerk	-Present

**CLOSED SESSION:** Not Needed

**PRESENTATIONS:** (NONE)

**EMERGENCY ITEMS TO BE ADDED TO THE AGENDA:** None

**APPROVAL OF MINUTES:**

1. Regular Meeting February 14, 2018 *(Committeewoman Sura not present)*
2. Closed Session February 14, 2018 *(Committeewoman Sura not present)*

Moved by Committeeman Giangiulio, 2<sup>nd</sup> by Committeewoman Hanna to approve the Minutes of the Regular and Closed Session Meeting of February 14, 2018.

**POLL VOTE:**

Giangiulio	- Yes
Hanna	- Yes
Sura	- Abstain
Yeatman	- Yes
Richardson	- Yes

4-0-1 Motion Carried

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**ADOPTION OF ORDINANCES:** (SECOND READING/PUBLIC HEARING)

**ORDINANCE #2018-2**

AN ORDINANCE OF THE TOWNSHIP OF WATERFORD REPEALING CHAPTER 235 OF THE TOWNSHIP CODE CAPTIONED SOLID WASTE AND REPLACING IT WITH A NEW CHAPTER 235 CAPTIONED SOLID WASTE

Public Hearing

The Mayor Opened the Public Hearing for Comments.

There Being No Public Comment, the Mayor Closed the Public Hearing for Comments.

Moved by Committeeman Giangiulio, 2<sup>nd</sup> by Committeewoman Hanna to adopt Ordinance #2018-2

**ROLL CALL VOTE:**

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

**ORDINANCE #2018-3**

AN ORDINANCE OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, STATE OF NEW JERSEY AMENDING CHAPTER 230 OF THE TOWNSHIP CODE PROHIBITING SMOKING IN ALL PUBLIC BUILDINGS AND ALL PUBLIC PROPERTY OWNED OR LEASED BY THE TOWNSHIP

Public Hearing

The Mayor Opened the Public Hearing for Comments.

There Being No Public Comment, the Mayor Closed the Public Hearing for Comments.

Moved by Committeeman Yeatman, 2<sup>nd</sup> by Committeewoman Sura to adopt Ordinance #2018-3

**ROLL CALL VOTE:**

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

**ORDINANCE #2018-4**

AN ORDINANCE OF THE TOWNSHIP OF WATERFORD AMENDING CHAPTER 40 OF THE TOWNSHIP CODE CAPTIONED "OFFICERS AND EMPLOYEES, ARTICLE IX, DIRECTOR OF COMMUNITY DEVELOPMENT"

Public Hearing

The Mayor Opened the Public Hearing for Comments.

There Being No Public Comment, the Mayor Closed the Public Hearing for Comments.

Moved by Committeewoman Hanna, 2<sup>nd</sup> by Committeeman Giangiulio to adopt Ordinance #2018-4

**ROLL CALL VOTE:**

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

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**ORDINANCE #2018-5**

AN ORDINANCE OF THE TOWNSHIP OF WATERFORD TO RELEASE, VACATE AND EXTINGUISH ANY AND ALL PUBLIC RIGHTS IN AND TO A PORTION OF MERION AVENUE IN THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, STATE OF NEW JERSEY

Public Hearing

The Mayor Opened the Public Hearing for Comments.

There Being No Public Comment, the Mayor Closed the Public Hearing for Comments.

Moved by Committeewoman Sura, 2<sup>nd</sup> by Committeeman Yeatman to adopt Ordinance #2018-5

**ROLL CALL VOTE:**

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

**ADOPTION OF ORDINANCES CONT'D:** (SECOND READING/PUBLIC HEARING)

**ORDINANCE #2018-6**

BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$1,076,500 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$1,025,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Public Hearing

The Mayor Opened the Public Hearing for Comments.

Al Beck of Oakwood Lane asked for clarification of these bonds and how much the township currently has in bond notes.

Administrator Danson responded that this is money that was actually approved last year but did not get spent. She also noted that she would contact him in regards to the total bond amounts at a later date because she did not have that information on hand.

There Being No Further Public Comment, the Mayor Closed the Public Hearing for Comments.

Moved by Committeeman Yeatman, 2<sup>nd</sup> by Committeeman Giangiulio to adopt Ordinance #2018-6

**ROLL CALL VOTE:**

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

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**MONTHLY FINANCIAL STATEMENTS:** (JANUARY 2018)

Clerk Report:	\$ 1,749.00
Clerk Dog Licensing Report:	\$ 3,292.80
Construction Official Report:	\$ 14,107.00
Court Report:	\$ 22,429.40
Tax Collector – Tax Report:	\$ 1,963,156.56
Tax Collector – Utility Report:	\$ 184,941.24
Tax Collector – Redemption Report:	\$ 4,366.67

Moved by Committeewoman Hanna, 2<sup>nd</sup> by Committeewoman Sura to accept the JANUARY 2018 Financial Reports as submitted

Voice Vote: All in Favor. No Objections. Motion Passed.

**OPEN MEETING TO THE PUBLIC:** (FOR AGENDA ITEMS ONLY)

THE MAYOR OPENED THE MEETING TO THE PUBLIC FOR COMMENTS.

THERE BEING NO PUBLIC COMMENT, THE MAYOR CLOSED THE MEETING TO THE PUBLIC FOR COMMENTS.

**APPLICATIONS:**

1. FACILITY USE APPLICATION

Waterford Township Civic & Events Association  
Easter Egg Hunt – Lions Park (use 1p.m. – 4p.m.)  
Saturday, March 24, 2018 – 2p.m. event time

Moved by Committeeman Yeatman, 2<sup>nd</sup> by Committeewoman Hanna to approve application item #1 as submitted

Voice Vote: All in Favor. No Objections. Motion Passed.

2. FACILITY USE APPLICATION

Waterford Township Athletic Association  
Softball/Baseball Field Use as per application

Ritter Complex (Hicks/Softball Field/Babe Ruth Field)

3/5/2018 – 8/30/2018 Monday – Friday 5:30p.m. to 9:00p.m.

3/5/2018 – 8/30/2018 Saturday 8:00a.m. to 8:00p.m.

Big Field/Babe Ruth Field 8:00a.m. to 3:00p.m.

3/1/2018 – 8/30/2018 – Concession Stand

3/5/2018 – Bathroom Facilities

Thomas Richards Complex (Field A/Field B/Field C)

3/5/2018 – 8/1/2018 Monday – Friday 5:30p.m. to 9:00p.m.

3/5/2018 – 8/1/2018 Saturdays 8:00a.m. to 1:00p.m.

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Waterford Rec Complex (Tapper Field (Field A)/Field B/Field C/Field D/Field E)

3/5/2018 – 8/1/2018 Monday – Friday 5:30p.m. to 9:00p.m.

3/5/2018 – 8/1/2018 Saturdays 8:00a.m. to 12:00p.m.

Field "B" not in use on Wednesdays and Saturdays

Moved by Committeeman Giangiulio, 2<sup>nd</sup> by Committeewoman Hanna to approve application item #2 as submitted

Voice Vote: All in Favor. No Objections. Motion Passed

**COMMUNICATIONS:**

1. Atlantic County Joint Insurance Fund – 2017 Safety Incentive Program Awards - \$2,150.00
  - Mayor Richardson explained the award and Administrator Danson noted that it would be used in the budget to offset costs of safety projects.

**DISCUSSIONS:**

1. 2018 Municipal Budget Discussion
  - Administrator Danson noted that a meeting was held on the 26<sup>th</sup> regarding the 2018 municipal budget. She is confident that the budget is fiscally responsible and will meet the needs of the township. The Chief Financial Officer will present the budget to the committee on March 14<sup>th</sup> and will introduce it on March 28<sup>th</sup>.
2. Class III Officers Provided for School Buildings
  - Chief Cormaney explained that a Class III Officer is a retired officer that is armed and in uniform. He noted that it is a responsibility to protect all the children of the Township and that this is an idea to keep an officer in each school at all times the children are present. The Chief noted that the School Board would reimburse the Township to pay the officers and that the hours would be approximately 7 hours a day, 5 days a week. They would not work in the summer. Committee consensus encouraged Chief Cormaney to move forward with this project.
3. Pro Libra – Feasibility Study for Waterford Township Public Library
  - Administrator Danson explained two quotes were received to do a feasibility study for the Township Public Library. The needs of the Township and the needs of the Library must be clarified in order to decide how to move forward. Discussion ensued regarding who would pay for the study. Mayor Richardson noted the Library Board does not have funds in their budget so the Township would pay. Administrator Danson was instructed to review the quotes and see if price negotiations price could be made and report at the 3/14 meeting.
4. Redevelopment Subcommittee – Establishment of guidelines and policy
  - Mayor Richardson explained that they want to get input from the residents in regards to redevelopment. Solicitor Patterson noted that he would like to review the guideline and policies further and that he would prepare a resolution for the next agenda.

**OLD BUSINESS:**

**NEW BUSINESS:** (INCLUDES RESOLUTIONS AND ORDINANCES)

**RESOLUTIONS:**

**RESOLUTION # 2018-95**

RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING (MOU) WITH EDWARD TOUSSAINT FOR THE POSITION OF DIRECTOR OF COMMUNITY DEVELOPMENT

**RESOLUTION # 2018-96**

RESOLUTION ADOPTING THE 3-YEAR COOPERATION AGREEMENT WITH THE COUNTY OF CAMDEN (CDBG – PROGRAM YEARS 2018, 2019 AND 2020)

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**RESOLUTION # 2018-97**

RESOLUTION REAPPOINTING ADRIANE MCKENDRY AS WATERFORD TOWNSHIP CHIEF FINANCIAL OFFICER PURSUANT TO N.J.S.A.40A:9-140.10

**RESOLUTION # 2018-98**

RESOLUTION AUTHORIZING THE TOWNSHIP OF WATERFORD TO PARTICIPATE IN CAMDEN COUNTY COOPERATIVE PRICING SYSTEM, ID#57-CCCPS (COPY, COMPUTER PAPER AND ENVELOPES)

**RESOLUTION # 2018-99**

RESOLUTION APPOINTING CHARLES DAMIANI AS CHAIRMAN OF THE WATERFORD TOWNSHIP WILDFIRE SAFETY COUNCIL

**RESOLUTION # 2018-100**

RESOLUTION AUTHORIZING THE WATERFORD TOWNSHIP ATHLETIC ASSOCIATION TO CLOSE VARIOUS STREETS FOR THE 2018 OPENING DAY PARADE SATURDAY, APRIL 14, 2018 (RAINDATE: SUNDAY, APRIL 15, 2018)

**RESOLUTION # 2018-101**

RESOLUTION AUTHORIZING THE WATERFORD TOWNSHIP HOME AND SCHOOL ASSOCIATION TO CLOSE VARIOUS STREETS FOR THE 2018 5K COLOR RUN/WALK SATURDAY, MAY 19, 2018

**RESOLUTION # 2018-102**

RESOLUTION RATIFYING THE APPOINTMENT BY THE WATERFORD TOWNSHIP LAND USE BOARD OF ENVIRONMENTAL RESOLUTIONS, INC. AS LAND USE ENGINEER

**RESOLUTION # 2018-103**

RESOLUTION RATIFYING THE APPOINTMENT BY THE WATERFORD TOWNSHIP LAND USE BOARD OF THE FIRM OF FLORIO, PERRUCCI, STEINHARDT & FADER, LLC AS LAND USE ATTORNEY

**RESOLUTION # 2018-104**

RESOLUTION AWARDING A CONTRACT TO DEE-EN ELECTRICAL FOR THE MUNICIPAL BUILDING EMERGENCY GENERATOR PROJECT UNDER THE FEMA HAZARD MITIGATION GRANT PROGRAM

Solicitor Patterson explained that Resolutions #2018-102 and #2018-103 do not make the appointment but allow for certification of funds.

Moved by Committeeman Giangiulio, 2<sup>nd</sup> by Committeewoman Sura to adopt Resolutions #2018-95 through #2018-104

**POLL VOTE:** Giangiulio - Yes  
Hanna - Yes  
Sura - Yes  
Yeatman - Yes  
Richardson - Yes

5-0 Motion Carried

**INTRODUCTION OF ORDINANCES:** (None)

**PAYMENT OF BILLS:**

1. Current Fund Bill List	\$ 197,213.71
2. Capital Fund Bill List	\$ 23,370.24
3. Utility Fund Bill List	\$ 31,177.25
4. Utility Capital Fund	\$ 2,935.00
5. Trust Fund Bill List	\$ 53,800.00
6. State Grant Bill List	\$ 8,390.82
7. Planning Board Escrow	\$ 960.00

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Moved by Committeewoman Hanna, 2<sup>nd</sup> by Committeeman Yeatman to approve and pay the above bills as submitted if documentation is present and when funds are available.

**POLL VOTE:**   Giangiulio     - Yes  
                  Hanna           - Yes  
                  Sura             - Yes  
                  Yeatman       - Yes  
                  Richardson   - Yes

5-0 Motion Carried

**OPEN MEETING TO THE PUBLIC:**

THE MAYOR OPENED THE MEETING TO THE PUBLIC FOR COMMENTS.

THERE BEING NO PUBLIC COMMENT, THE MAYOR CLOSED THE MEETING TO THE PUBLIC FOR COMMENTS.

**ISSUES FROM THE TOWNSHIP COMMITTEE:**

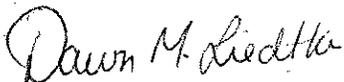
Committeeman Yeatman asked for clarification on what is deemed recyclable and bulk trash. Administrator Danson explained the Convenience Center and items that are picked up on bulk trash days. She also reminded residents to check the Township website for a list of items that can be recycled. Township resident Al Beck commented that he did not receive a booklet with his trash can; Ms. Danson noted that booklets can be picked up in Town Hall.

Mayor Richardson noted that the Department of Transportation will be awarding money to the Township for the repair of Genessee and Trout Drive. He also noted that a "kick-off" meeting was held regarding Haines Boulevard and that more information will be available to the public shortly.

**ADJOURNMENT:**

Moved by Committeeman Giangiulio, 2<sup>nd</sup> by Committeeman Yeatman to adjourn meeting at 7:33 PM  
Voice Vote: All in favor. No Objections. Motion Passed

Respectfully Submitted,



Dawn M. Liedtka

Date Approved: 3/14/2018

# Waterford Township Clerk's Report

YEAR 2018

Year to Date

RECEIPT TYPE	January	February	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Total
Searches													
Contractors Registration													
Burial Permit													
Death Certificate (Non EDRS)	545.00												545.00
Marriage Certificate	27.00												27.00
Birth Certificate	27.00												27.00
Marriage License Application													
Street Opening Permit	250.00												250.00
Vendor License - Seasonal Sales													
Peddler License													
Registration Peddler & Vendor													
Business Registration	900.00												900.00
Bingo License													
Raffle License													
Land Sale													
ABC License Transfer													
ABC License Annual Renewal													
Photo Copies													
Towing License													
Kennel License & Pet Shop													
Coin Operated Machine License													
Tattoo License													
Domestic Partnership Certificate													
Domestic Partnership Application													
Civil Union Certificate													
Civil Union Application													
Total Receipts	1,749.00												1,749.00
Interest for Current Month													
Total Receipts Including Interest	1,749.00												1,749.00
Marriage License Escrow (State Fees)													
Domestic Partnership Escrow (State Fees)													
Civil Union Escrow (State Fees)													
Burial Permit Escrow (State Fees)													
Current Fund	1,749.00												1,749.00
Total for the Month	1,749.00												1,749.00
Total Year to Date	1,749.00												1,749.00

EDRS Death Certs (Direct Deposited) 1,715.00  
 Total Year to date EDRS Certs 1,715.00  
 Lori A. Friddle  
 Township Clerk

# Waterford Township Monthly Dog Report-2018

Jan-18   Feb-18   Mar-18   Apr-18   May-18   Jun-18   Jul-18   Aug-18   Sep-18   Oct-18   Nov-18   Dec-18

	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
# Altered Dogs Registered	182											
# Unaltered dogs Registered	14											
# Service dogs Registered/ Duplicates	3											
<b>Total Dogs Registered</b>	<b>199</b>	<b>0</b>	<b>199</b>									

Total amount collected*	3,570.00												\$ 3,570.00
Send to State	277.20												\$ 277.20
Total amount to Twp.	3,292.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 3,292.80
*amount collected from late fees													0.00

Liedtka

Deputy Clerk





# DEPOSITS PROCESSED FROM TAX COLLECTOR'S OFFICE

## YEAR TO DATE 2018

MONTH	TAX COLLECTOR		OUTSIDE		DAILY TOTAL	Balance
	GENERAL ACCOUNT	UTILITY ACCOUNT	REDEMPTION ACCOUNT			
JANUARY	\$ 1,963,156.56	\$ 184,941.24	\$ 4,366.67		\$ 2,152,464.47	\$ 2,152,464.47
FEBRUARY					-	\$ 2,152,464.47
MARCH					-	\$ 2,152,464.47
APRIL					-	\$ 2,152,464.47
MAY					-	\$ 2,152,464.47
JUNE					-	\$ 2,152,464.47
JULY					-	\$ 2,152,464.47
AUGUST					-	\$ 2,152,464.47
SEPT.					-	\$ 2,152,464.47
OCTOBER					-	\$ 2,152,464.47
NOVEMBER					-	\$ 2,152,464.47
DECEMBER					-	\$ 2,152,464.47
					-	\$ 2,152,464.47