

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES**

FEBRUARY 14, 2018

REGULAR MEETING

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THE FEBRUARY 14, 2018 REGULAR TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF WATERFORD, WAS CALLED TO ORDER AT 7:00 PM BY THE MAYOR, WILLIAM A. RICHARDSON, JR.

MAYOR RICHARDSON NOTED THAT NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2018-7 DATED JANUARY 3, 2018. THIS NOTICE WAS SENT TO THE COURIER-POST, CENTRAL RECORD AND HAMMONTON GAZETTE NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW". IT IS ALSO POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING.

MAYOR RICHARDSON REQUESTED THAT ALL CELL PHONES BE SILENCED TO ALLEVIATE DISRUPTION OF THE MEETING.

SALUTE TO THE FLAG:

OPENING PRAYER:

The Opening Prayer was led by Committeeman Yeatman.

ROLL CALL:

Committeeman Giangiulio	-Present
Committeewoman Hanna	-Present
Committeewoman Sura	-Absent
Committeeman Yeatman	-Present
Mayor Richardson	-Present

PROFESSIONALS:

Susan E. Danson, Township Administrator	- Present
David C. Patterson, Esquire Township Solicitor	- Present
Lori Friddell, Township Clerk	- Present
Dawn Liedtka, Deputy Township Clerk	- Present
Chris Rehmann, PE, PP, Township Engineer, ARH Associates	- Present

PRESENTATIONS:

- State Forestry Service Presentation to the Township of Waterford in recognition of being designated a "Firewise Community"
 - Charles Damiani presented a plaque to Committeeman Giangiulio and Mayor Richardson on behalf of the State Forestry Association to congratulate Waterford Township on becoming a nationally recognized Firewise Community. Mr. Damiani thanked the Committee and the Fire Department for their support. Committeeman Giangiulio and Mayor Richardson commended the tremendous job as well as the hard work and determination of the members of the Waterford Township Environmental Commission.

CLOSED SESSION: Not Needed

EMERGENCY ITEMS TO BE ADDED TO THE AGENDA: None

APPROVAL OF MINUTES:

1. Special Meeting November 30, 2017 *(Committeewoman Hanna and Committeeman Yeatman not in office)*

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Moved by Committeeman Giangiulio, 2nd by Mayor Richardson to approve the Special Meeting Minutes of November 30, 2017 as presented.

POLL VOTE: Giangiulio - Yes
 Hanna - Abstain
 Sura - Absent
 Yeatman - Abstain
 Richardson - Yes

2-0 Motion Carried

2. Regular/Workshop Meeting January 24, 2018 *(Committeeman Giangiulio absent)*
3. Closed Session Meeting January 24, 2018 *(Committeeman Giangiulio absent)*

Moved by Committeeman Yeatman, 2nd by Committeeman Giangiulio to approve the Regular/Workshop and Closed Session Meeting Minutes of January 24, 2018 as presented.

POLL VOTE: Giangiulio - Abstain
 Hanna - Yes
 Sura - Absent
 Yeatman - Yes
 Richardson - Yes

3-0-1 Motion Carried

ADOPTION OF ORDINANCES:

ORDINANCE #2018-1

ORDINANCE OF THE TOWNSHIP OF WATERFORD ESTABLISHING A MUNICIPAL WILDFIRE SAFETY COUNCIL

Public Hearing

The Mayor Opened the Public Hearing for Comments.

There Being No Public Comment, the Mayor Closed the Public Hearing for Comments.

Moved by Committeeman Giangiulio, 2nd by Committeewoman Hanna to adopt Ordinance #2018-1

ROLL CALL VOTE: Giangiulio - Yes
 Hanna - Yes
 Sura - Absent
 Yeatman - Yes
 Richardson - Yes

4-0 Motion Carried

COMMITTEE REPORTS:

Engineer's Report

Engineer Rehmann commented that ARH is looking forward to improving the water and sewer infrastructure in Waterford Township and that an extension of time to 2019 is being considered for TKT Construction. Mr. Rehmann noted that the Lincoln Avenue project is complete and they are expecting a full reimbursement. Mr. Loughney is currently working on a cyber security plan to ensure that the water system is secure. Mr. Rehmann noted that a temporary certificate of occupancy has been issued for the new Public Safety Building but there are still some "punch list" items to complete. Mr. Rehmann concluded his report by informing Committee that he is trying to assist the Homeowner's Association of Waterford Pines in getting some uncompleted construction resolved. Committeeman Yeatman questioned the rules and regulations with the MUA and Mr. Rehmann responded that it will not be necessary to amend the rules.

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Administrator Danson's Report

Administrator Danson reminded residents of the new trash carts that have been delivered and that residents should review the green booklet that accompanies them. She requested that those residents who did not receive a booklet visit town hall and pick one up. Ms. Danson noted that the township has made an effort to make this transition as easy as possible. A list has been posted on the website of items that are recyclable and residents are encouraged to do their best to make sure they are efficiently recycling.

Committeeman Yeatman's Report

Committeeman Yeatman reported that he will be visiting the sports fields and parks in town are looking great. He also reminded residents that March 24th will be the annual Easter Egg Hunt hosted by the Waterford Township Civic and Events Association.

Committeewoman Hanna's Report

Committeewoman Hanna reported that she attended multiple seminars including a "Newly Elected Officials" seminar hosted by the NJLM and a budget seminar hosted by Bowman and Company. She also attended a JIF meeting and was proud that Waterford Township currently had no claims. She reported on a meeting with Dr. Haring, the Superintendent of Waterford Township School where a goal was established to build a stronger relationship between the school and the Township Committee.

Committeeman Giangiulio's Report

Committeeman Giangiulio delivered the Waterford Township Police Department report noting that they were dispatched to over 1100 calls for service in the month of January. Mr. Giangiulio then read the Waterford Township Fire Department Report noting that they went out on 61 calls in the month of January. He also noted that they Fire Department held their annual Awards dinner in January. He reminded residents to check their Carbon Monoxide detectors and conduct fire drills in their homes. Committeeman Giangiulio delivered the Office of Emergency Management report and noted that they have been discussing Beaver Dam and a solution to the issues there. He also noted that they will be transferring a trailer from the Fire Department to the OEM.

Mayor Richardson's Report:

Mayor Richardson noted that the Public Works department has been busy keeping our roadways safe for travel. They have spread more than 600 tons of de-icing salt and 7100 gallons of brine. Mr. Richardson also reminded residents of the new trash totes being delivered and that if they had any questions regarding the new system to reach out to the Public Works Department. He announced the opening of the "Bulk Convenience Center" at the Public Works Complex which will be open on Saturdays beginning March 3rd from 9 AM through 1 PM. A free permit is available at the Municipal Building and Public Works Department and will be required in order to access the Convenience Center. Mr. Richardson also requested that residents inform the Public Works department of the potholes that need to be addressed. Mayor Richardson informed the residents that he met with the Library Board and that a feasibility study will be conducted by an independent group to determine the needs of the Library and how the Township can meet them. Mr. Richardson concluded his report by congratulating the Philadelphia Eagles on their Super Bowl Championship.

OPEN MEETING TO THE PUBLIC: (FOR AGENDA ITEMS ONLY)

THE MAYOR OPENED THE MEETING TO THE PUBLIC FOR COMMENTS

Dave Chiddenton of Anthony Road thanked the Township Committee for the passing of Ordinance 2018-1. He noted that because of this Ordinance, they will be able to apply for grants. The Wildfire Safety Council's first project will be to get larger house numbers on homes to make it easier for the Fire Department, Police Department, and EMS to respond to incidents. Mr. Chiddenton thanked the Committee and members of the Environmental Commission for their support.

THE MAYOR CLOSED THE MEETING TO THE PUBLIC FOR COMMENTS

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MAYOR RICHARDSON ANNOUNCED A MOMENT OF SILENCE IN MEMORY OF THE VICTIMS OF THE SCHOOL SHOOTING AT THE MARJORY STONEMAN DOUGLAS HIGH SCHOOL IN PARKLAND, FLORIDA.

APPLICATIONS:

1. FACILITY USE APPLICATION: Municipal Building Court Room
Waterford Township Athletic Association (WTAA)
Rutgers Safety Clinic - Thursday April 5, 2018 5p.m. – 9p.m.

2. RAFFLE APPLICATION: OFF PREMISE 50/50
Christ the Redeemer Parish
318 Carl Hasselhan Drive, Atco NJ
Saturday, April 21, 2018 – 7-11:30p.m.

3. RAFFLE APPLICATION: ON-PREMISE DRAW RAFFLE (BASKET AUCTION)
Christ the Redeemer Parish
318 Carl Hasselhan Drive, Atco NJ
Saturday, April 21, 2018 – 7-11:30p.m.

Moved by Committeeman Yeatman, 2nd by Committeeman Giangiulio to approve application Items #1, #2, and #3 as submitted

Voice Vote: All in Favor. No Objections. Motion Passed.

COMMUNICATIONS:

1. South Jersey Enduro Riders, Inc. is seeking confirmation of written notification and statement of no objections regarding the planned route of their annual Curly Fern Enduro event on March 18, 2018 in order to comply with Pinelands Commission requirements.

2. Jeep Jamboree USA is seeking confirmation of written notification and statement of no objections regarding the planned route of their 24th Annual Pine Barrens Jeep Jamboree USA Event on March 22-24, 2018 in order to comply with Pinelands Commission requirements.

Moved by Committeewoman Hanna, 2nd by Committeeman Giangiulio to confirm receipt of written notifications and statements of no objections for the use of municipal roads as connectors between trails during the Jeep Jamboree USA and Curly Fern Enduro events as recommended by Police Chief Cormaney.

Voice Vote: All in Favor. No Objections. Motion Passed.

DISCUSSIONS:

1. Authorization for Environmental Commission to proceed with Grant Application in the amount of \$10,000 for an Environmental Resource Inventory/Nature Resource Inventory
 - Administrator Danson explained that a letter of support is required in order for the Environmental Commission to complete a grant application for the Natural Resource Inventory. Township Engineer Rehmann interjected that ARH will do their best to ensure that the grant monies will be enough to cover the entire cost of the inventory. Committee members agreed that this inventory is necessary.

Moved by Committeeman Giangiulio, 2nd by Committeeman Yeatman to authorize the Waterford Township Environmental Commission to proceed with a Grant Application for an Environmental Resource Inventory/Natural Resource Inventory.

Voice Vote: All in Favor. No Objections. Motion Passed.

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2. Revisions to Chapter 235 of the Township Code - Solid Waste
 - Administrator Danson explained that she has been reviewing the current Solid Waste Ordinance. She reported that the Township has failed the residents in regards to complying with the Ordinance and that the Township Committee is determined to "get back on track." She noted that the previous trash hauler collected from commercial properties and from multi-unit residences that should have had a dumpster. Ms. Danson explained that it is their goal to be more cost effective and to enforce the rules that will be in place with the new Ordinance. They are doing their best to address everyone's concerns, including those living in townhouse developments. Committeeman Yeatman noted that Electronic waste (including items that have been soldered) should be included in the Ordinance. Solicitor Patterson indicated that they could work on the wording and make an amendment prior to adoption.
3. Waterford Township Civic & Events Association – Easter Egg Hunt at Lions Park – March 24, 2018
 - Mayor Richardson requested that all documentation be submitted by the Waterford Township Civic and Events Association and that formal approval will be addressed at the next meeting.

OLD BUSINESS: (NONE)

NEW BUSINESS: (INCLUDES RESOLUTIONS AND ORDINANCES)

RESOLUTIONS:

RESOLUTION # 2018-86

RESOLUTION OF THE TOWNSHIP OF WATERFORD AMENDING USDA CONTRACT WITH ADAMS, REHMANN AND HEGGAN

RESOLUTION # 2018-87

RESOLUTION AUTHORIZING AND APPROVING A PROPOSAL BY ADAMS, REHMANN AND HEGGAN TO PROVIDE CONSTRUCTION ADMINISTRATION/INSPECTION SERVICES FOR THE 2017 NJDOT LOCAL AID PROJECT – HILLTOP ROAD (\$20,500)

RESOLUTION # 2018-88

RESOLUTION AUTHORIZING THE TURN OVER OF A TAX SALE PREMIUM TO THE TOWNSHIP OF WATERFORD

RESOLUTION # 2018-89

RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING THE FORMATION OF A GREEN TEAM FOR THE SUSTAINABLE JERSEY PROGRAM

RESOLUTION # 2018-90

RESOLUTION OF THE TOWNSHIP OF WATERFORD APPOINTING MEMBERS TO THE TOWNSHIP OF WATERFORD WILDFIRE SAFETY COUNCIL

RESOLUTION # 2018-91

RESOLUTION AUTHORIZING THE CERTIFIED MUNICIPAL FINANCE OFFICER TO MAKE TRANSFERS WITHIN THE MUNICIPAL BUDGET FOR 2017 APPROPRIATIONS AS SPECIFIED HEREIN PER N.J.S.A. 40A:4-58

RESOLUTION # 2018-92

2018 TEMPORARY CAPITAL BUDGET RESOLUTION

Moved by Committeeman Giangiulio, 2nd by Committeewoman Hanna to adopt Resolutions #2018-86 through #2018-92

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POLL VOTE: Giangiulio - Yes
 Hanna - Yes
 Sura - Absent
 Yeatman - Yes
 Richardson - Yes

4-0 Motion Carried

INTRODUCTION OF ORDINANCES:

ORDINANCE #2018-2

AN ORDINANCE OF THE TOWNSHIP OF WATERFORD REPEALING CHAPTER 235 OF THE TOWNSHIP CODE CAPTIONED SOLID WASTE AND REPLACING IT WITH A NEW CHAPTER 235 CAPTIONED SOLID WASTE

Moved by Committeeman Yeatman, 2nd by Committeeman Giangiulio to introduce Ordinance #2018-2 with Public Hearing and Second Reading on February 28, 2018.

POLL VOTE: Giangiulio - Yes
 Hanna - Yes
 Sura - Absent
 Yeatman - Yes
 Richardson - Yes

4-0 Motion Carried

ORDINANCE #2018-3

AN ORDINANCE OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, STATE OF NEW JERSEY AMENDING CHAPTER 230 OF THE TOWNSHIP CODE PROHIBITING SMOKING IN ALL PUBLIC BUILDINGS AND ALL PUBLIC PROPERTY OWNED OR LEASED BY THE TOWNSHIP

Moved by Committeeman Giangiulio, 2nd by Committeewoman Hanna to introduce Ordinance #2018-3 with Public Hearing and Second Reading on February 28, 2018.

Committeeman Yeatman requested clarification, including whether or not smoking on public roads would still be allowed. Solicitor Patterson responded that this Ordinance is just making an amendment that includes other forms of tobacco, including e-cigarettes, vaping, and chewing tobacco and that it would increase the penalty imposed on violators.

POLL VOTE: Giangiulio - Yes
 Hanna - Yes
 Sura - Absent
 Yeatman - Yes
 Richardson - Yes

4-0 Motion Carried

ORDINANCE #2018-4

AN ORDINANCE OF THE TOWNSHIP OF WATERFORD AMENDING CHAPTER 40 OF THE TOWNSHIP CODE CAPTIONED "OFFICERS AND EMPLOYEES, ARTICLE IX, DIRECTOR OF COMMUNITY DEVELOPMENT"

Moved by Committeeman Giangiulio, 2nd by Committeewoman Hanna to introduce Ordinance #2018-4 with Public Hearing and Second Reading on February 28, 2018.

POLL VOTE: Giangiulio - Yes
 Hanna - Yes
 Sura - Absent
 Yeatman - Yes
 Richardson - Yes

4-0 Motion Carried

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ORDINANCE #2018-5

AN ORDINANCE OF THE TOWNSHIP OF WATERFORD TO RELEASE, VACATE AND EXTINGUISH ANY AND ALL PUBLIC RIGHTS IN AND TO A PORTION OF MERION AVENUE IN THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, STATE OF NEW JERSEY

Moved by Committeewoman Hanna, 2nd by Committeeman Yeatman to introduce Ordinance #2018-5 with Public Hearing and Second Reading on February 28, 2018.

POLL VOTE: Giangiulio - Yes
 Hanna - Yes
 Sura - Absent
 Yeatman - Yes
 Richardson - Yes

4-0 Motion Carried

ORDINANCE #2018-6

BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$1,076,500 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$1,025,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Moved by Committeeman Giangiulio, 2nd by Committeewoman Hanna to introduce Ordinance #2018-6 with Public Hearing and Second Reading on February 28, 2018.

POLL VOTE: Giangiulio - Yes
 Hanna - Yes
 Sura - Absent
 Yeatman - Yes
 Richardson - Yes

4-0 Motion Carried

PAYMENT OF BILLS:

1. Current Fund Bill List	\$ 1,589,439.11
2. Capital Fund Bill List	\$ 3,930.92
3. Utility Fund Bill List	\$ 30,713.55
4. Trust Fund Bill List	\$ 1,892.58
5. State Grant Bill List	\$ 12,931.60

Moved by Committeewoman Hanna, 2nd by Committeeman Yeatman to approve and pay the above bills as submitted if documentation is present and when funds are available

POLL VOTE: Giangiulio - Yes
 Hanna - Yes
 Sura - Absent
 Yeatman - Yes
 Richardson - Yes

4-0 Motion Carried

OPEN MEETING TO THE PUBLIC:

THE MAYOR OPENED THE MEETING TO THE PUBLIC FOR COMMENTS

Terri Chiddenton of Anthony Road thanked the Township Committee for approving the grant, but requested a resolution that she could include with her application. Solicitor Patterson indicated that a resolution would be prepared as requested.

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THE MAYOR CLOSED THE MEETING TO THE PUBLIC FOR COMMENTS

ISSUES FROM THE TOWNSHIP COMMITTEE: Committeeman Yeatman requested that Carriage Lane be put on the list for consideration for road improvements. Administrator Danson confirmed that it is already on the list.

CLOSED SESSION:

RESOLUTION #2018-93

RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING THE TOWNSHIP COMMITTEE TO GO INTO CLOSED SESSION PURSUANT TO N.J.S.A. 10:4-12 Related to:

1. Contract Negotiations

Moved by Committeeman Giangiulio, 2nd by Committeewoman Hanna to adopt Resolution #2018-93
Voice Vote: All in Favor. No Objections. Motion Passed.

MAYOR RECESSED MEETING FOR CLOSED SESSION AT 8:05 PM.

MAYOR RECONVENED MEETING AT 8:18 PM.

ROLL CALL:

Committeeman Giangiulio	-Present
Committeewoman Hanna	-Present
Committeewoman Sura	-Absent
Committeeman Yeatman	-Present
Mayor Richardson	-Present

STATEMENT ON RETURN FROM CLOSED SESSION:

Solicitor Patterson stated that no final decisions were made in Closed Session.

Solicitor Patterson indicated that Committee needed to adopt a Resolution to authorize the Waterford Township Environmental Commission to proceed with a Grant Application for \$10,000 for an Environmental Resource Inventory/Natural Resource Inventory.

RESOLUTION #2018-94

RESOLUTION OF SUPPORT FROM THE TOWNSHIP OF WATERFORD AUTHORIZING THE FILING OF A SUSTAINABLE JERSEY GRANT APPLICATION

Moved by Committeeman Giangiulio, 2nd by Committeeman Yeatman to approve Resolution 2018-94.

POLL VOTE:

Giangiulio	- Yes
Hanna	- Yes
Sura	- Absent
Yeatman	- Yes
Richardson	- Yes

4-0 Motion Carried

ADJOURNMENT:

Moved by Committeeman Giangiulio, 2nd by Committeewoman Hanna to adjourn meeting at 8:19 PM
Voice Vote: All in Favor. No Objections. Motion Passed

Respectfully Submitted By:

Dawn M. Liedtka
Deputy Township Clerk

Approval Date