

THE MARCH 14, 2012 REGULAR TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF WATERFORD, CALLED TO ORDER AT 7:33 PM BY THE MAYOR, MARYANN MERLINO.

NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2012-7 DATED JANUARY 5, 2012. THIS NOTICE WAS SENT TO THE RECORD BREEZE AND COURIER-POST NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW". IT IS ALSO POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING.

**SALUTE TO THE FLAG:****ROLL CALL:**

Committeeman Richardson - Present  
Committeeman Hurley - Present  
Committeeman Hamilton - Present  
Committeeman Critelli - Present  
Mayor Merlino - Present

**PROFESSIONALS:**

Virginia L. Chandler, Township Clerk - Present  
Lawrence C. Ruocco, Township Administrator - Present  
John P. Maroccia, Township Solicitor - Present  
Debra L. Shaw-Blemings, Deputy Township Clerk - Present  
Douglas M. Rohmeyer, Township Engineer Firm, Consulting & Municipal Engineers - Present

**PRESENTATIONS:**

PROCLAMATION: MARCH 2012 READ ACROSS AMERICAN - READ ACROSS AMERICA NEW JERSEY.

**CLOSED SESSION: (AS NEEDED)** (None Submitted)

**EMERGENCY ITEMS TO BE ADDED TO THE AGENDA:** (None Submitted)

**ADOPTION OF ORDINANCES:** (SECOND/FINAL READING) (None Submitted)

**BUDGET FOR YEAR 2012:**

Professionals in attendance for Year 2012 Budget:

Daniel M. DiGangi, Township Auditors, Bowman & Associates - Present  
Stephen A. Miller, Township Chief Finance Officer - Present  
Susan E. Danson, Township Treasurer/Purchasing Agent - Present

Discussion on the Year 2012 Budget:

Daniel DiGangi and Stephen Miller explained the budget documents before the Governing Body and answered questions from the Governing Body.

Discussion took place between the Governing Body with Mr. DiGangi and Mr. Miller explaining additional possible budget reductions which can take place prior to adoption of the Budget with Mr. Miller noting he recommends the Budget be introduced on a preliminary level to comply with State Statute and then address further reductions prior to adoption.

Introduction of Ordinance #2012-6

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14).

Moved by Hurley, 2<sup>nd</sup> by Hamilton to approve to advertise Ordinance #2012-6 for hearing on April 11, 2012.

Poll Vote:

Committeeman Richardson - Yes

Committeeman Hurley - Yes

Committeeman Hamilton - Yes

Committeeman Critelli - Yes

Mayor Merlino - Yes

Resolution #2012-91 (RESOLUTION FAILED)

RESOLUTION AUTHORIZING THE INTRODUCTION OF THE YEAR 2012 BUDGET.

Moved by Hamilton, 2<sup>nd</sup> by Critelli to adopt Resolution #2012-91.

Poll Vote:

Committeeman Richardson - No

Committeeman Hurley - No

Committeeman Hamilton - No

Committeeman Critelli - No

Mayor Merlino - No

### **COMMITTEE REPORTS:**

#### **Gregory R. Valesi:**

Township Engineer

Consulting and Municipal Engineers

#### **ROBERT J. CRITELLI, JR.**

Director of Finance

Director of Public Works

Director of Recreation (Co-Director)

#### **CHARLES HAMILTON:**

Deputy Mayor

Director of Public Safety

#### **WILLIAM HURLEY**

Director of Buildings and Grounds

**WILLIAM A. RICHARDSON**

Director of Environmental Affairs  
Director of Communications

**MARYANN MERLINO:**

Mayor  
Library Chairman  
Director of Recreation (Co-Director)  
Director of Construction and Zoning & Code Enforcement  
Liaison to the School - Report by Terri Chiddenton

**PUBLIC COMMENT PORTION OF THE MEETING: (FOR AGENDA ITEMS ONLY)**

MAYOR OPENS THE MEETING TO THE PUBLIC FOR COMMENTS:

THERE WERE NO COMMENTS FROM THE PUBLIC.

MAYOR CLOSES THE MEETING TO THE PUBLIC FOR COMMENTS:

**APPLICATIONS:**

a. Raffle License Applications:

- |                               |        |
|-------------------------------|--------|
| 1. Christ the Redeemer Parish | RA-515 |
| 2. Christ the Redeemer Parish | RA-516 |

b. Blue Light Permit Applications:

1. Andrew Wilson - Waterford Township Fire Department

Moved by Hamilton, 2<sup>nd</sup> by Hurley to approve the above applications a. & b.

Voice Vote:

Committeeman Richardson - Yes  
Committeeman Hurley - Yes  
Committeeman Hamilton - Yes  
Committeeman Critelli - Yes  
Mayor Merlino - Yes

c. Facility Use Applications:

1. Chill Navy Fast Pitch - Ritter Field Sundays 2:00 PM to 4:00 PM through July 2012

Moved by Hurley, 2<sup>nd</sup> by Critelli to approve the approve request with the stipulation they submit an Insurance Certificate naming the Township as additional insured.

Approved by the Recreation Committee on March 13, 2012.

Escrow Deposit: \$200.00

Fees Per Use: \$75.00

Voice Vote:

Committeeman Richardson - Yes  
Committeeman Hurley - Yes  
Committeeman Hamilton - Yes  
Committeeman Critelli - Yes  
Mayor Merlino - Yes

2. Hammonton Youth Organization - Burnt Mill Soccer Field on March 31, 2012

Moved by Hamilton, 2<sup>nd</sup> by Richardson to approve the above request with the stipulation they submit a Facility Use Application along with an Insurance Certificate naming the Township as additional insured.

Approved by the Recreation Committee on March 13, 2012.

Escrow Deposit: Waived

Fees Per Use: Waived

Voice Vote:

Committeeman Richardson - Yes  
Committeeman Hurley - Yes  
Committeeman Hamilton - Yes  
Committeeman Critelli - Yes  
Mayor Merlino - Yes

**COMMUNICATIONS:**

1. Cyber - Parenting 101: Waterford Township Police Department presents a parents only night on cyber safety on Thursday, March 22, 2012 at Assumption Hall at 7:00 PM.
2. Request from the Waterford Civic & Events Association to conduct a Easter Egg Hunt at Rotary Park on March 31, 2012 to begin at approximately 2:00 PM.

Notation: The Facility Use Agreement with the Hold Harmless Agreement and Insurance Certificate have been submitted by the Waterford Civic & Events Association.

Moved by Hamilton, 2<sup>nd</sup> by Hurley to approve the above request from the Waterford Civic & Events Association.

Voice Vote:

Committeeman Richardson - Yes  
Committeeman Hurley - Yes  
Committeeman Hamilton - Yes  
Committeeman Critelli - Yes  
Mayor Merlino - Yes

3. Annual Statement of Receipts submitted by Anita M. Wilson, Certified Tax Collector.

Moved by Hurley, 2<sup>nd</sup> by Richardson to acknowledge the above report.

Voice Vote:

Committeeman Richardson - Yes  
Committeeman Hurley - Yes  
Committeeman Hamilton - Yes  
Committeeman Critelli - Yes  
Mayor Merlino - Yes

**OLD BUSINESS:**

1. Discussion Public Works Garage Burnt Mill Road Storage Classification.

The unfinished garage to be used for storage only.

2. Discussion on Vestibule Flooring.

Resolution #2012-104

RESOLUTION AUTHORIZING CHANGE ORDER #1 TO MJJ CONSTRUCTION FOR THE MUNICIPAL BUILDING VESTIBULE PROJECT IN THE AMOUNT OF \$2,829.00 FOR VESTIBULE CARPET FLOOR TITLE.

Moved BY Richardson, 2<sup>nd</sup> by Hamilton to adopt Resolution #2012-104.

Poll Vote:

Committeeman Richardson - Yes  
Committeeman Hurley - Yes  
Committeeman Hamilton - Yes  
Committeeman Critelli - Yes  
Mayor Merlino - Yes

3. Digital Tax Maps.

All Township Committee agreed a letter should be sent to Adams, Rehmann & Heggan - Civil Solutions immediately informing them to cease and desist work on the digital tax maps.

4. Sale of Public Works Property on Anderson Avenue.

Resolution #2012-105

RESOLUTION AUTHORIZING THE SALE OF THE PUBLIC WORKS GARAGE ON ANDERSON AVENUE WITH THE MINIMUM BID OF \$75,000.00.

Moved by Hurley, 2<sup>nd</sup> by Hamilton to adopt Resolution #2012-105.

Poll Vote:

Committeeman Richardson - Yes  
Committeeman Hurley - Yes  
Committeeman Hamilton - Yes  
Committeeman Critelli - Yes  
Mayor Merlino - Yes

5. Township Summer Recreation Program.

All agree to put the matter on hold until after contacting Dan Fox about the availability of the school.

**NEW BUSINESS:** (INCLUDES RESOLUTIONS AND ORDINANCES)

**INTRODUCTION OF ORDINANCES:** (FIRST READING) (None Submitted)

**RESOLUTIONS:**

Resolution #2012-92

RESOLUTION SUPPORTING MUNICIPAL ENLISTMENT IN THE MILITARY INITIATIVE PROGRAM.

Resolution #2012-93

RESOLUTION AUTHORIZING CHANGE ORDER #2 TO PANTARELLI HOMES, INC. IN THE DECREASED AMOUNT OF \$1,725.00 FOR MUNICIPAL BUILDING RENOVATIONS FOR CEILING AND FLOORING REPLACEMENT.

Resolution #2012-94

RESOLUTION AUTHORIZING PAYMENT #4 TO PANTARELLI HOMES, INC. IN THE AMOUNT OF \$9,582.45 FOR MUNICIPAL BUILDING RENOVATIONS FOR CEILING AND FLOORING REPLACEMENT.

Resolution #2012-95

RESOLUTION AUTHORIZING PAYMENT #3 - FINAL TO PILGRIM CONSTRUCTION CORPORATION FOR THE MUNICIPAL BUILDING RENOVATIONS FOR THE COURT ROOM/MEETING ROOM IN THE AMOUNT OF \$3,089.69.

Resolution #2012-96

RESOLUTION AUTHORIZING PAYMENT #3 TO MJJ CONSTRUCTION, LLC FOR THE MUNICIPAL BUILDING VESTIBULE RENOVATIONS IN THE AMOUNT OF \$31,815.00.

Resolution #2012-97

RESOLUTION AUTHORIZING THE AWARD OF REPAIRS TO THE MUNICIPAL BUILDING ROOF TO EAST COAST CONTRACTING IN THE AMOUNT OF \$12,700.00.

Resolution #2012-98

RESOLUTION AUTHORIZING THE REFUND OF PLANNING/ZONING ESCROW FEES PURSUANT TO THE RECOMMENDATION OF THE DIRECTOR OF COMMUNITY DEVELOPMENT.

Resolution #2012-99

RESOLUTION APPOINTING DEBORAH SIMONE AS RECORDING SECRETARY FOR THE TERM MARCH 15, 2012 THROUGH DECEMBER 31, 2012.

Resolution #2012-100

RESOLUTION AUTHORIZING A TAX SALE TO BE HELD ON JUNE 20, 2012 AT 1:00 PM AT THE WATERFORD TOWNSHIP MUNICIPAL BUILDING.

Resolution #2012-101

RESOLUTION AUTHORIZING CANCELLATION OF MUNICIPAL CERTIFICATE OF SALE REGARDING BLOCK 147, LOT 34.

Resolution #2012-102

RESOLUTION APPOINTING DOUGLAS YOUNG AS INFORMATION TECHNOLOGY (IT) PERSON FOR THE TOWNSHIP OF WATERFORD FOR THE TERM APRIL 1, 2012 THROUGH JUNE 30, 2012.

Resolution #2012-103

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF HOURS FOR DOUGLAS YOUNG THE INFORMATION TECHNOLOGY (IT) PERSON.

Moved by Hamilton, 2<sup>nd</sup> by Hurley to adopt Resolution #2012-92 through Resolution #2012-103.

Poll Vote:

- Committeeman Richardson - Yes
- Committeeman Hurley - Yes
- Committeeman Hamilton - Yes
- Committeeman Critelli - Yes
- Mayor Merlino - Yes

Resolution #2012-91 (RESOLUTION RECONSIDERED)

RESOLUTION AUTHORIZING THE INTRODUCTION OF THE YEAR 2012 BUDGET.

Moved by Critelli, 2<sup>nd</sup> by Hamilton to adopt Resolution #2012-91.

Poll Vote:

- Committeeman Richardson - No
- Committeeman Hurley - No
- Committeeman Hamilton - Yes
- Committeeman Critelli - Yes
- Mayor Merlino - Yes

Daniel DiGangi noted the vote is only for introduction at the 6.3 cents, further reductions can be made by amending the budget prior to adoption.

**PAYMENT OF BILLS:**

a. Current Fund Bill List.	TOTAL	\$1,582,687.67
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b. Capital Fund Bill List.	TOTAL	\$64,044.90
c. Utility Fund Bill List.	TOTAL	\$4,545,250.00
d. Utility Capital Fund Bill List.	TOTAL	\$3,171.83
e. Trust Fund Bill List - Adopt-A-Cop/Municipal Alliance.	TOTAL	\$200.00
f. Trust Fund Bill List - CDBG Appropriations.	TOTAL	\$6,967.20
g. State Grant Fund Bill List.	TOTAL	\$14,186.48

Moved by Critelli, 2<sup>nd</sup> by Hurley to approve and pay the above bills as submitted if documentation is present and when funds are available.

Poll Vote:

Committeeman Richardson - Yes (Except no on Current Fund)

Committeeman Hurley - Yes

Committeeman Hamilton - Yes

Committeeman Critelli - Yes

Mayor Merlino - Yes

#### **PUBLIC COMMENT PORTION OF THE MEETING:**

MAYOR OPENS THE MEETING TO THE PUBLIC FOR COMMENTS:

Steve Miller requested the Governing Body submit their ideas about possible further budget cuts to him and he will work with Dan DiGangi on the possible budget cuts.

Bettyanne Gardner, EMS Chief inquired about the status of the drainage issues on "A" Avenue and "B" Avenue.

David Cilona, Fire Chief noted his thanks for having the tire fixed on the brush truck. He noted his support of the St. Balderick's Foundation head-shaving event for life saving childhood cancer research being held on Sunday, March 18, 2012 at Rack's Restaurant & Sports Bar. He requested permission for the Fire Department to take their fire vehicles to the St. Balderick's Event. All the Governing Body agreed to allow the Fire Department to take the fire vehicles to the event. He inquired about having the Water Hydrant Maps updated. He thanked Mayor Merlino and her husband for attending their vehicle extraction training event last Sunday.

MAYOR CLOSSES THE MEETING TO THE PUBLIC FOR COMMENTS:

#### **ISSUES FROM THE TOWNSHIP COMMITTEE:**

Committeeman Richardson thanked everyone for their prayers and concerns during his recent medical issue.

Happy Saint Patrick's Day.

Budget matters to be further discussed regarding additional cuts.

**CLOSED SESSION: (AS NEEDED)**

**ADJOURNMENT:** (9:27 PM)

Moved by Hurley, 2<sup>nd</sup> by Hamilton to adjourn.

ALL IN FAVOR:

Committeeman Richardson - Yes

Committeeman Hurley - Yes

Committeeman Hamilton - Yes

Committeeman Critelli - Yes

Mayor Merlino - Yes

ATTACHMENTS:

PROCLAMATION: MARCH 2012 READ ACROSS AMERICAN - READ ACROSS AMERICA  
NEW JERSEY.

ENGINEER REPORT - CONSULTING & MUNICIPAL ENGINEERS

RESPECTFULLY SUBMITTED BY:

Virginia L. Chandler, RMC  
Township Clerk