

THE DECEMBER 18, 2013 REGULAR TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF WATERFORD, CALLED TO ORDER AT 7:30 PM BY THE MAYOR, ROBERT J. CRITELLI, JR.

NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2013-6 DATED JANUARY 2, 2013. THIS NOTICE WAS SENT TO THE COURIER-POST AND CENTRAL RECORD NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW". IT IS ALSO POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING.

**SALUTE TO THE FLAG:**

Lead by Liam Hurley

**ROLL CALL:**

Committeeman Hurley - Present  
Committeeman Koons - Present  
Committeewoman Merlino - Present  
Committeeman Richardson - Present  
Mayor Critelli - Present

**PROFESSIONALS:**

Lawrence C. Ruocco, Township Administrator - Present  
David C. Patterson, Esquire, Township Solicitor - Absent  
Michael Coluzzi, Esquire, Representing Township Solicitor - Present  
Debra L. Shaw-Blemings, Acting Township Clerk - Present  
Ted Wilkinson, Township Engineer, Adams, Rehmann & Heggan - Present

**PRESENTATIONS:**

CERTIFICATE OF APPRECIATION AWARDED TO MR. HURLEY TO ACKNOWLEDGE HIS SERVICE AS YEAR 2013 DEPUTY MAYOR AND THREE YEAR TERM AS TOWNSHIP COMMITTEEMAN

**CLOSED SESSION:** (not needed)

**EMERGENCY ITEMS TO BE ADDED TO THE AGENDA:** (none submitted)

**MINUTES:**

1. Regular Meeting September 11, 2013
2. Regular Workshop Meeting September 25, 2013
3. Regular Meeting Closed Session September 25, 2013

Moved by Merlino, 2<sup>nd</sup> by Hurley to approve the above Minutes items #1 through #3.

## Poll Vote:

Committeeman Hurley - Yes  
Committeeman Koons - Yes  
Committeewoman Merlino - Yes  
Committeeman Richardson - Yes  
Mayor Critelli - Yes

**FINANCIAL REPORTS: (November 2013)**

a. Clerk Report:	\$ 6,368.74
b. Construction Official Report:	\$ 4,074.00
c. Court Report:	\$ 26,250.49
d. Tax Collector Report - Tax Report:	\$4,653,987.22
e. Tax Collector Report - Utility Report:	\$ 95,011.51
f. Tax Collector Report – Redemption Report	\$ 199,996.27

Moved by Koons, 2<sup>nd</sup> by Critelli to accept the above November Financial Reports as submitted.

## Voice Vote:

Committeeman Hurley - Yes  
Committeeman Koons - Yes  
Committeewoman Merlino - Yes  
Committeeman Richardson - Yes  
Mayor Critelli - Yes

**ADOPTION OF ORDINANCES:** (SECOND/FINAL READING)***Ordinance #2013-16***

AN ORDINANCE ESTABLISHING SALARIES AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, STATE OF NEW JERSEY, EFFECTIVE JANUARY 1, 2014

## MAYOR OPENS THE MEETING TO THE PUBLIC FOR COMMENTS:

There were no comments from the public.

## MAYOR CLOSES THE MEETING TO THE PUBLIC FOR COMMENTS:

Moved by Richardson, 2<sup>nd</sup> by Hurley to adopt Ordinance #2013-16

## Poll Vote:

Committeeman Hurley - Yes  
Committeeman Koons - Yes  
Committeewoman Merlino - Yes  
Committeeman Richardson - Yes  
Mayor Critelli - Yes

**COMMITTEE REPORTS:**

**Township Engineer**

Ted Wilkinson, PE, CME  
Adams, Rehmann & Heggan

**ROBERT J. CRITELLI**

Mayor  
Director of Public Safety  
Library Chairman

**WILLIAM HURLEY**

Deputy Mayor  
Director of Public Works  
Director of Buildings and Grounds  
Director of Recreation

**ROBERT KOONS**

Director of Finance

**MARYANN MERLINO**

Director of Communications  
Director of Construction and Zoning & Code Enforcement

**WILLIAM A. RICHARDSON**

Director of Environmental Affairs  
Liaison to the School Board

**PUBLIC COMMENT PORTION OF THE MEETING (FOR AGENDA ITEMS ONLY):****MAYOR OPENS THE MEETING TO THE PUBLIC FOR COMMENTS:**

Mike Ward, Auburn Avenue, commented on the need for additional staffing in Clerk's office and other municipal offices. Mr. Ward also suggested the consideration of Atco residents as candidates not be precluded in the Shared Service Agreement for CFO with Berlin Borough.

**MAYOR CLOSES THE MEETING TO THE PUBLIC FOR COMMENTS:**

**APPLICATIONS:** (none submitted)

**COMMUNICATIONS:** (none submitted)

**DISCUSSIONS:**

1. Proposed Electronics Drop-off January 4, 2014 at Municipal Building

Moved by Richardson, 2<sup>nd</sup> by Critelli to authorize the Waterford Township Environmental Committee to hold and oversee the Electronics Drop-off Event in the Municipal Building parking lot on January 4, 2014

Voice Vote:

Committeeman Hurley - Yes  
Committeeman Koons - Yes  
Committeewoman Merlino - Yes  
Committeeman Richardson - Yes  
Mayor Critelli - Yes

2. Entering into a Shared Service Agreement with Berlin Borough (and possibly Voorhees Township) for a Chief Financial Officer (CFO) to replace the current CFO, Stephen Miller, retiring in March 2014

All Committee members agreed to authorize the Township Administrator to post an advertisement, interview, negotiate a Shared Service Agreement considering all options available from Berlin Borough and Voorhees Township to fill the open CFO position

Voice Vote:

Committeeman Hurley - Yes  
Committeeman Koons - Yes  
Committeewoman Merlino - Yes  
Committeeman Richardson - Yes  
Mayor Critelli - Yes

3. Waterford Township Municipal Alliance and the Waterford Township Police Department sponsoring MedReturn Drug Collection Unit to be placed in the Waterford Township Municipal Building for residents to safely dispose of their unwanted or unused medications

Moved by Critelli, 2<sup>nd</sup> by Richardson to authorize the Waterford Township Municipal Alliance and Police Department to place the MedReturn Drug Collection Unit in the Municipal Building

Poll Vote:

Committeeman Hurley - Yes  
Committeeman Koons - Yes  
Committeewoman Merlino - Yes  
Committeeman Richardson - Yes  
Mayor Critelli - Yes

**OLD BUSINESS:** (none submitted)

**NEW BUSINESS:** (INCLUDES RESOLUTIONS AND ORDINANCES)

**RESOLUTIONS:**

*Resolution #2013-285*

RESOLUTION AUTHORIZING CANCELLATION OF TAXES \$5.00 AND UNDER

*Resolution #2013-286*

RESOLUTION AUTHORIZING THE ISSUANCE OF TOWING LICENSES FOR THE TOWNSHIP OF WATERFORD FOR THE YEAR 2014 TO ELITE BODY WORKS, INC. AND RHP ENTERPRISES

*Resolution #2013-287*

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT EXTENSION JANUARY 1, 2014 TO JUNE 30, 2014

*Resolution #2013-288*

RESOLUTION AUTHORIZING THE EXTENSION OF A PROFESSIONAL SERVICE CONTRACT TO PRO COMPUTER SERVICE, LLC FROM JANUARY 1, 2014 THROUGH REORGANIZATION 2015

**Resolution #2013-289**

RESOLUTION AUTHORIZING THE CERTIFIED MUNICIPAL FINANCE OFFICER TO MAKE TRANSFERS WITHIN THE MUNICIPAL BUDGET FOR 2013 APPROPRIATIONS AS SPECIFIED HEREIN PER NJSA 40A:4-58

**Resolution #2013-290**

RESOLUTION APPROVING A CONTRACT WITH COUNTYWIDE ANIMAL CARE AND CONTROL, LLC ("CWACC")

**Resolution #2013-291**

RESOLUTION APPROVING A CONTRACT WITH THE CUMBERLAND COUNTY BRANCH OF THE NEW JERSEY SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS ("CCSPCA") -

**Resolution #2013-292**

RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING A CONTRACT WITH DEER CARCASS REMOVAL SERVICES THROUGH A COOPERATIVE PRICING SYSTEM AGREEMENT BETWEEN THE COUNTY OF CAMDEN AND THE TOWNSHIP OF WATERFORD

Moved by Hurley, 2<sup>nd</sup> by Merlino to adopt Resolution #2013-285 through #2013-292

Poll Vote:

Committeeman Hurley - Yes  
Committeeman Koons - Yes  
Committeewoman Merlino - Yes  
Committeeman Richardson - Yes  
Mayor Critelli - Yes

**INTRODUCTION OF ORDINANCES:** (none submitted)

**PAYMENT OF BILLS:**

a.	Current Fund Bill List	\$1,649,076.84
b.	Capital Fund Bill List	\$ 19,828.14
c.	Utility Fund Bill List	\$ 29,781.02
d.	Animal Trust Fund Bill List	\$ 1,985.00
e.	State Grant Fund Bill List	\$ 3,134.15
f.	Planning Board Escrow Fund Bill List	\$ 1,010.00

Moved by Koons, 2<sup>nd</sup> by Critelli to approve and pay the above bills as submitted if documentation is present and when funds are available.

Poll Vote:

Committeeman Hurley - Yes  
Committeeman Koons - Yes  
Committeewoman Merlino - Yes  
Committeeman Richardson - Yes  
Mayor Critelli - Yes

**PUBLIC COMMENT PORTION OF THE MEETING:**

MAYOR OPENS THE MEETING TO THE PUBLIC FOR COMMENTS:

John Chesebro, Virginia Drive commented on the status of Westrum's position on the wicks in the basins in his development.

Dave Cilona, Fire Chief, Waterford Township Fire Department, explained that it was an oversight not appropriating funding for duty crew stipends in his budget. Mr. Cilona noted the house fire site in early December was actually located in Winslow Township, burning for more than 25 minutes prior to the homeowners' 911 call, therefore he reminded all residents to contact 911 immediately including a detailed property location.

Rick Yeatman, Atco Avenue commented he was in full support of motions regarding the Deputy Clerk and CFO positions and looked forward to joining the Committee.

James Lombardo, White Horse Pike presented old photos to the Mayor for historical preservation and hopes 2014 will be good for the Township.

Dave Chiddenton, Anthony Road commended the governing body for their work in 2013 and commented on the status of completion of the Public Works Building project and prospective CFO candidates.

Mike Ward, Auburn Avenue expressed that the Committee should seriously consider pay raises to the Committee members in Year 2014.

**MAYOR CLOSSES THE MEETING TO THE PUBLIC FOR COMMENTS:**

**ISSUES FROM THE TOWNSHIP COMMITTEE:**

**MOTION:**

Moved by Hurley, 2<sup>nd</sup> by Critelli authorizing Treasurer, Susan Danson to appropriate funds to the Fire Department budget in order to issue checks to the Fire Department duty crews

Poll Vote:

- Committeeman Hurley - Yes
- Committeeman Koons - Yes
- Committeewoman Merlino - Yes
- Committeeman Richardson - Yes
- Mayor Critelli - Yes

**CLOSED SESSION:**

*Resolution # 2013-293*

RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING THE TOWNSHIP COMMITTEE TO GO INTO CLOSED SESSION PURSUANT TO N.J.S.A. 10:4-12. - PERSONNEL MATTER

Moved by Richardson, 2<sup>nd</sup> by Hurley to adopt Resolution #2013-293

Voice Vote:

- Committeeman Hurley - Yes
- Committeeman Koons - Yes
- Committeewoman Merlino - Yes
- Committeeman Richardson - Yes
- Mayor Critelli - Yes

**MAYOR RECESSED MEETING: (8:35PM)**

MAYOR RECONVENE MEETING: (8:52PM)

ROLL CALL:

Committeeman Hurley - Present  
Committeeman Koons - Present  
Committeewoman Merlino - Present  
Committeeman Richardson - Present  
Mayor Critelli - Present

RETURN FROM CLOSED SESSION STATEMENT:

***Resolution #2013-294***

AUTHORIZING THE DECISION MADE IN CLOSED SESSION REGARDING A PERSONNEL MATTER

Moved by Critelli, 2<sup>nd</sup> by Richardson to adopt Resolution #2013-294

Voice Vote:

Committeeman Hurley - Yes  
Committeeman Koons - Yes  
Committeewoman Merlino - Yes  
Committeeman Richardson - Yes  
Mayor Critelli - Yes

**ADJOURNMENT:**

Moved by Richardson, 2<sup>nd</sup> by Merlino to adjourn at 8:58PM.

ALL IN FAVOR:

Committeeman Hurley - Yes  
Committeeman Koons - Yes  
Committeewoman Merlino - Yes  
Committeeman Richardson - Yes  
Mayor Critelli - Yes

RESPECTFULLY SUBMITTED BY:

Debra L. Shaw-Blemings  
Acting Township Clerk