

MINUTESREGULAR/WORKSHOP MEETINGOCTOBER 22, 2014

THE OCTOBER 22, 2014 REGULAR/WORKSHOP TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF WATERFORD, CALLED TO ORDER AT 7:30 PM BY THE MAYOR, MARYANN MERLINO.

NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2014-6 DATED JANUARY 6, 2014. THIS NOTICE WAS SENT TO THE COURIER-POST AND CENTRAL RECORD NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW". IT IS ALSO POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING.

SALUTE TO THE FLAG:

ROLL CALL:

Committeeman Richardson - Present
 Committeeman Critelli - Present
 Committeeman Yeatman - Present
 Committeeman Koons - Present
 Mayor Merlino - Present

PROFESSIONALS:

Susan E. Danson, Township Administrator - Present
 David C. Patterson, Esquire Township Solicitor - Present
 Debra L. Shaw-Blemings, Acting Township Clerk - Present
 Kijona L. Thompson, Deputy Township Clerk - Present

MOMENT OF SILENCE:

Moment of silence in honor of William C. Zoppel, a lifetime resident, owner of P & B Mechanical and Atco Oil Company, who passed away at age 85 on October 18, 2014.

EMERGENCY ITEMS TO BE ADDED TO THE AGENDA:

MINUTES:

- | | |
|-----------------------------|--------------------|
| 1. Regular Meeting | September 10, 2014 |
| 2. Regular Workshop Meeting | September 24, 2014 |
| 3. Regular Meeting | October 8, 2014 |

Moved by Critelli, 2nd by Yeatman to approve the Meeting Minutes items #1 through #3

Poll Vote: Committeeman Richardson – Yes
 Committeeman Critelli – Yes, except Abstain #3 - 10/8/2014 minutes
 Committeeman Yeatman –Yes
 Committeeman Koons – Yes, except Abstain #1 – 9/23/2014 minutes
 Mayor Merlino - Yes

FINANCIAL REPORTS (SEPTEMBER 2014):

- | | |
|----------------------------------|-------------|
| a. Clerk Report: | \$ 6,387.45 |
| b. Construction Official Report: | \$ 7,580.00 |

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- c. Court Report: \$ 40,890.83
- d. Tax Collector Report - Tax Report: \$ 220,884.31
- e. Tax Collector Report - Utility Report: \$ 26,034.92
- f. Tax Collector Report – Redemption Report \$ 32,200.71

Moved by Richardson, 2nd by Critelli to accept the Sept. 2014 Financial Reports as submitted

Voice Vote: Committeeman Richardson – Yes
 Committeeman Critelli – Yes
 Committeeman Yeatman –Yes
 Committeeman Koons – Yes
 Mayor Merlino - Yes

PUBLIC COMMENT PORTION OF THE MEETING (FOR AGENDA ITEMS ONLY):**MAYOR OPENS THE MEETING TO THE PUBLIC FOR COMMENTS:**

Al Borelli, Carolyn Lane noted the Recreation Committee meeting time is scheduled to accommodate the members' availability due to coaching commitments. He also suggested the Township Committee consider approving budgetary authority to the Recreation Committee.

MAYOR CLOSSES THE MEETING TO THE PUBLIC FOR COMMENTS:**APPLICATIONS:**

1. Facility Use Application: Municipal Building Court Room on 11/20/2014
 WTAA & Rutgers Safety Clinic – Thursday @ 5:00pm to 9:30pm
2. Social Affair Permit: Library Materials Fund Raiser Event
 Friends of the Waterford Township Library – November 12, 2014 from 7:00PM to 9:30PM

Moved by Critelli, 2nd by Koons to approve Application items #1 and #2 subject to receipt of certificates of Insurance and/or Hold Harmless Agreements if not already provided

Voice Vote: Committeeman Richardson – Yes
 Committeeman Critelli – Yes
 Committeeman Yeatman –Yes
 Committeeman Koons – Yes
 Mayor Merlino - Yes

COMMUNICATIONS: (none submitted)**DISCUSSIONS:**

1. CFO McKendry reviewed the 2014 Best Practices Inventory submission to the DLGS with all members of the Committee noting the following points:
 - a.) Waterford Township exceeded the minimum 80% compliance rate by scoring 94% compliance rate resulting in no loss of State Aid.
 - b.) Several questions on the inventory worksheet do not apply to Waterford Township due to the size of the Township, limited employee count and other factors outside our control.
 - c.) Waterford Township will continue to strive to achieve a 100% compliance rate.

2. Committeeman Yeatman seeking direction regarding Recreation Committee scheduled meeting time.

All members agreed the meeting time of a sub-committee should be determined by the members of such committee

3. Administrator Danson seeking direction and possible action regarding Township participation in the LESO Program – Defense Logistics Agency Equipment Acquisition Program

Moved by Critelli, 2nd by Richardson authorizing Lt. Chiumento to proceed with participation in the LESO program and acquire free equipment

Poll Vote: Committeeman Richardson - Yes
 Committeeman Critelli - Yes
 Committeeman Yeatman -Yes
 Committeeman Koons - Yes
 Mayor Merlino - Yes

4. Administrator Danson seeking possible action regarding the appropriation of a portion of CDBG funds to the replacement and upgrading of entrance doors at the Senior Citizens Building

Moved by Critelli, 2nd by Koons authorizing Administrator Danson to contact CDBG to transfer funding to replacement of the entrance doors at the Senior Citizens Building

Poll Vote: Committeeman Richardson - Yes
 Committeeman Critelli - Yes
 Committeeman Yeatman -Yes
 Committeeman Koons - Yes
 Mayor Merlino - Yes

5. Administrator Danson seeking possible action regarding replacing the phone system in the Municipal Building and Public Works Buildings.

Moved by Critelli, 2nd by Yeatman authorizing Administrator Danson to receive quotes and replace the phone system in the Municipal Building and Public Works

Poll Vote: Committeeman Richardson - Yes
 Committeeman Critelli - Yes
 Committeeman Yeatman -Yes
 Committeeman Koons - Yes
 Mayor Merlino - Yes

6. Administrator Danson seeking possible action regarding a Business Appreciation Reception.

All members authorized Administrator Danson to schedule Business Appreciation Receptions once per quarter.

OLD BUSINESS: (none submitted)

NEW BUSINESS: (INCLUDES RESOLUTIONS AND ORDINANCES)

RESOLUTIONS:

Resolution #2014-247

RESOLUTION OF THE TOWNSHIP OF WATERFORD APPROVING THE SUBMITTAL OF A GRANT APPLICATION AND EXECUTION OF A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FY2015 MUNICIPAL AID PROGRAM TO FUND THE TOWNSHIP OF WATERFORD 2015 ROAD IMPROVEMENTS PROGRAM

Resolution #2014-248

RESOLUTION AUTHORIZING THE RENEWAL OF AN ANNUAL AGREEMENT FROM SIGNATURE INFORMATION SOLUTIONS FOR THE TOWNSHIP TO PROVIDE WEEKLY ON-LINE DATA TRANSMISSIONS OF TOWNSHIP TAX RECORDS

Resolution #2014-249

RESOLUTION AUTHORIZING THE SOLICITATION OF RFP'S FOR PROFESSIONALS FOR THE TOWNSHIP OF WATERFORD FOR THE YEAR 2015

Resolution #2014-250

RESOLUTION AUTHORIZING THE WAIVING OF PERMIT FEES TO THE TOWNSHIP OF WATERFORD FOR THE INSTALLATION OF AIR CONDITIONING UNIT AT MUNICIPAL BUILDING

Resolution #2014-251

RESOLUTION AUTHORIZING THE WATERFORD TOWNSHIP CIVIC & EVENTS ASSOCIATION TO CLOSE VARIOUS STREETS FOR THEIR ANNUAL WINTER ON THE AVENUE EVENT ON SATURDAY, DECEMBER 6, 2014

Resolution #2014-252

RESOLUTION AUTHORIZING THE CANCELLATION OF OUTSTANDING CHECKS FOR THE COURT REGULAR ACCOUNT AND COURT BAIL ACCOUNT

Moved by Critelli, 2nd by Richardson to adopt Resolutions #2014-247 thru #2014-252

Poll Vote: Committeeman Richardson - Yes
 Committeeman Critelli - Yes
 Committeeman Yeatman -Yes
 Committeeman Koons - Yes
 Mayor Merlino - Yes

Committeeman Critelli suggested the Committee should consider having the Police Department devise a plan for using the metal detection device for all public meetings in order to maintain public safety considering recent incidents across the nation.

PAYMENT OF BILLS:

a.	Current Fund Bill List	\$ 270,301.01
b.	Capital Fund Bill List	\$ 3,193.88
c.	Utility Fund Bill List	\$ 29,414.78
d.	Utility Capital Fund Bill List	\$ 2,800.00
e.	Trust Fund Bill List	\$ 931.35
f.	State Grant Fund Bill List	\$ 7,509.56
g.	Planning Board Escrow Bill List	\$ 527.50

Moved by Richardson, 2nd by Critelli to approve and pay the above bills as submitted if documentation is present and when funds are available

Poll Vote: Committeeman Richardson - Yes
 Committeeman Critelli - Yes
 Committeeman Yeatman -Yes
 Committeeman Koons - Yes
 Mayor Merlino - Yes

PUBLIC COMMENT PORTION OF THE MEETING:**MAYOR OPENS THE MEETING TO THE PUBLIC FOR COMMENTS:**

Joe Palladino, Atco Avenue, commented on funds spent to renovate the Municipal Building for court protection perhaps should use the equipment for all meetings

Ed Toussaint, Construction Official, noted the roof at the Senior Citizens Building was recently replaced and any leaks should be under warranty suggesting the Township contact the Contractor to inspect

MAYOR CLOSSES THE MEETING TO THE PUBLIC FOR COMMENTS:**ISSUES FROM THE TOWNSHIP COMMITTEE:**

Committeeman Richardson commented on the positive feedback he witnessed at the Staff Meeting held by Administrator Danson earlier in the week.

Committeeman Yeatman requested an update regarding the presentation weeks ago by an alternate electric supplier presentation

CLOSED SESSION:***Resolution # 2014-253***

RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING THE TOWNSHIP COMMITTEE TO GO INTO CLOSED SESSION PURSUANT TO N.J.S.A. 10:4-12. (Attorney/Client Privilege, Litigation/Contracts and Personnel matters)

Moved by Richardson, 2nd by Critelli to adopt Resolution #2014-253

Voice Vote: Committeeman Richardson - Yes
Committeeman Critelli - Yes
Committeeman Yeatman - Yes
Committeeman Koons - Yes
Mayor Merlino - Yes

MAYOR RECESS MEETING FOR CLOSED SESSION: (8:20PM)

MAYOR RECONVENE MEETING: (9:02PM)

ROLL CALL:

Committeeman Richardson - Present
Committeeman Critelli - Present
Committeeman Yeatman - Present
Committeeman Koons - Present
Mayor Merlino - Present

RETURN FROM CLOSED SESSION STATEMENT:

Solicitor Patterson reported there were no final decisions made in closed session that can be reported to the public at this time

ADJOURNMENT:

Moved by Richardson, 2nd by Critelli to adjourn meeting at 9:03PM

Voice Vote: Committeeman Richardson - Yes
Committeeman Critelli - Yes
Committeeman Yeatman -Yes
Committeeman Koons - Yes
Mayor Merlino - Yes

ATTACHMENTS:

1. September 2014 Financial Reports

Respectfully submitted by:

Debra L. Shaw-Blemings
Acting Township Clerk