

THE MARCH 26, 2014 REGULAR/WORKSHOP TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF WATERFORD, CALLED TO ORDER AT 7:30 PM BY THE MAYOR, MARYANN MERLINO.

NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2014-6 DATED JANUARY 6, 2014. THIS NOTICE WAS SENT TO THE COURIER-POST AND CENTRAL RECORD NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW". IT IS ALSO POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING.

**SALUTE TO THE FLAG:**

**ROLL CALL:**

Committeeman Richardson – Present  
Committeeman Critelli - Present  
Committeeman Yeatman - Present  
Committeeman Koons - Present  
Mayor Merlino - Present

**PROFESSIONALS:**

Lawrence C. Ruocco, Township Administrator - Present  
David C. Patterson, Esquire Township Solicitor - Present  
Debra L. Shaw-Blemings, Acting Township Clerk - Present  
Kijona L. Thompson, Deputy Township Clerk - Present

**PRESENTATIONS:** (none submitted)

**EMERGENCY ITEMS TO BE ADDED TO THE AGENDA:**

1. Request from Eagle Scout candidate, Zachary Rowand, for Committee authorization to install mile markers and benches at the Waterford Recreation Complex as his final Eagle Scout community project.

Moved by Merlino, 2<sup>nd</sup> by Critelli to authorize Zach Rowand to perform his Eagle project of installing mile markers and constructing benches at the Waterford Recreation Complex subject to acquiring all permits and required documents

Poll Vote:

Committeeman Richardson - Yes  
Committeeman Critelli - Yes  
Committeeman Yeatman - Yes  
Committeeman Koons - Yes  
Mayor Merlino - Yes

**ADOPTION OF ORDINANCES:** (none submitted)

**FINANCIAL REPORTS:** (February 2014)

a. Clerk Report:	\$	6,247.36
b. Construction Official Report:	\$	9,968.00

- c. Court Report: \$ 26,370.04
- d. Tax Collector Report - Tax Report: \$ 4,469,323.29
- e. Tax Collector Report - Utility Report: \$ 87,282.47
- f. Tax Collector Report – Redemption Report \$ 9,253.83
- g. Treasurer Report: \$ 7,126,002.21

Moved by Richardson, 2<sup>nd</sup> by Critelli to accept the February 2014 Financial Reports as submitted

Poll Vote:

- Committeeman Richardson - Yes
- Committeeman Critelli - Yes
- Committeeman Yeatman - Yes
- Committeeman Koons - Yes
- Mayor Merlino - Yes

**PUBLIC COMMENT PORTION OF THE MEETING:** (FOR AGENDA ITEMS ONLY)

MAYOR OPENS THE MEETING TO THE PUBLIC FOR COMMENTS:

There were no public comments.

MAYOR CLOSES THE MEETING TO THE PUBLIC FOR COMMENTS:

**APPLICATIONS:**

1. Field Use Application: Waterford Field "B" on 4/17/2014 thru 7/27/2014  
Devlin's Softball (Craig Levai) – Sundays @ 10:00am to 1:00pm (16 events)
2. Seasonal Sales Permit: Easter Flowers on 4/16/2014 thru 4/19/2014  
Louden Volunteer Fire Company (4 days)
3. Facility Use Application: Rotary Park for Easter Egg Hunt on 4/12/2014  
Waterford Township Civic Events Association (WTCEA) - Saturday @ 2:00pm thru 4:00pm
4. Facility Use Application: Municipal Building Court Room on 4/28/2014  
WTAA & Rutgers Safety Clinic – Monday @ 4:30pm to 10:00pm
5. Road Closure Request: Annual Tapper Hicks Freedom 5K Run/Walk on 4/26/2014  
Waterford Township War Memorial Committee (WTWMC) – Saturday @ 9:00am to 10:00am
  - a. Atco Avenue from Jackson Road to Raritan Avenue
  - b. Raritan Avenue from Atco Avenue to Sixth Street
6. Road Closure Request: WTAA Opening Day Parade on 4/5/2014 - Saturday @ 9:00am to 10:00am
  - a. Cooper Road from Carl Hasselhan Drive to Raritan Avenue
  - b. W. Atlantic Avenue from Cooper Road to Camilla Avenue
  - c. W. Front Street from Cooper Road to Camilla Avenue
7. Facility Use Application: Atco Senior Citizens Hall of Waterford Township on 7/1/2014 thru 7/30/2014  
South Jersey Stageworks, Inc. Summer Theater Fun – Tuesdays & Wednesdays @ 6:00pm to 9:00pm (10 days)

Moved by Yeatman, 2<sup>nd</sup> by Koons to approve Application items #1 through item #7 subject to receipt of Certificates of Insurance and/or Hold Harmless Agreements (if not already provided) and re-issuance of Field/Facility Use ordinances and guidelines to applicable parties.

**Poll Vote:**

Committeeman Richardson - Yes  
Committeeman Critelli – Yes, exception No on item #1  
Committeeman Yeatman - Yes  
Committeeman Koons - Yes  
Mayor Merlino - Yes

**COMMUNICATIONS:**

1. Report of results of Bond Anticipation Note sale by Stephen A. Miller, CFO

Moved by Richardson, 2<sup>nd</sup> by Koons to accept the Report of Results of Bond Anticipation Note Sales as submitted by Stephen A. Miller, CFO (report attached)

**Voice Vote:**

Committeeman Richardson - Yes  
Committeeman Critelli - Yes  
Committeeman Yeatman - Yes  
Committeeman Koons - Yes  
Mayor Merlino - Yes

2. Memo from Deputy Clerk, Kijona Thompson, relaying a statement from a grateful resident, Mrs. Angela Powers, Pliner Court, complimenting the efforts of the Public Works Department throughout the winter keeping up with the removal of snow and ice.

**DISCUSSIONS:**

1. The Waterford Township Athletic Association (WTAA) is proposing to build a deck-like structure on an existing building owned by the Township on Hicks Field at Ritter Recreational Complex

Ed Toussaint, Construction Official, described the proposed construction suggesting the deck be comprised of composite decking and rails for longer use life. Susan Danson, QPA, explained the requirements for gifting materials to municipalities earmarking for specific projects. Solicitor Patterson noted that Local Public Contracts Law must be obeyed along with requiring Insurance Certificates, Hold Harmless Agreements and letters documenting the details of any gifts/donations.

Moved by Critelli, 2<sup>nd</sup> by Richardson to authorize acceptance of donations from WTAA earmarked for specific use for deck-like structure on the existing building at Hicks Field at Ritter Recreational Complex subject to documentation review by Solicitor Patterson and obtaining all construction permits required.

**Poll Vote:**

Committeeman Richardson - Yes  
Committeeman Critelli - Yes  
Committeeman Yeatman - Yes  
Committeeman Koons - Yes  
Mayor Merlino - Yes

2. WTEC to submit a Grant Application to DPRVC for developing a Trail/Bicycle path around the majority of Atco Lake and the Marilyn Beard Trailhead Park (soccer field parking lot) at the end of Burnt Mill Road (a draft of project plan is already available)

Richard Yeatman explained the Environmental Commission (WTEC) and QPA Susan Danson have previously prepared the documents for these Grant Applications.

**Resolution #2014-116**

RESOLUTION OF THE TOWNSHIP OF WATERFORD TOWNSHIP ENVIRONMENTAL COMMISSION TO SUBMIT A GRANT APPLICATION

Moved by Richardson, 2<sup>nd</sup> by Critelli to adopt Resolution #2014-116

Poll Vote:

Committeeman Richardson - Yes  
Committeeman Critelli - Yes  
Committeeman Yeatman - Yes  
Committeeman Koons - Yes  
Mayor Merlino - Yes

3. Tax Collector petitioning the Bankruptcy Court to lift bankruptcy relief plan #10-30788-GNB (Gendrachi)

Moved by Critelli, 2<sup>nd</sup> by Merlino to authorize Solicitor Patterson to enter litigation to collect over \$30,000 in back taxes on the Gendrachi matter.

Poll Vote:

Committeeman Richardson - Yes  
Committeeman Critelli - Yes  
Committeeman Yeatman - Yes  
Committeeman Koons - Yes  
Mayor Merlino - Yes

4. Proposals received from ARH and ERI for Tax Map Maintenance

Administrator Ruocco and QPA Danson recommended ARH, the developer of the tax maps, be awarded the Maintenance of the Tax Maps as per their quote was maximum not to exceed \$4,500. The ERI proposal stated additional charges may be incurred and did not quote a maximum amount. Solicitor Patterson noted the Committee should rely on their professionals' opinions. Mayor Merlino stated that Chris Noll verbally confirmed ERI proposal would not exceed \$1,500.

Moved by Critelli, 2<sup>nd</sup> by Richardson to award ARH the Maintenance of Digital Tax Maps as per their quoted pricing.

Poll Vote:

Committeeman Richardson - Yes  
Committeeman Critelli - Yes  
Committeeman Yeatman - No  
Committeeman Koons - No  
Mayor Merlino - No

**MOTION DEFEATED**

Mayor Merlino suggested that more information be submitted for firm proposed pricing from both parties and postpone any decisions until another meeting.

5. WTEC to submit a Grant Application to the Association of New Jersey Environmental Commissions (ANJEC) in the amount of \$1,500 for the enhancement of the Marilyn Beard Trailhead Park

**Resolution #2014-117**

RESOLUTION OF THE TOWNSHIP OF WATERFORD TOWNSHIP AUTHORIZING THE WATERFORD TOWNSHIP ENVIRONMENTAL COMMISSION TO SUBMIT A GRANT APPLICATION TO THE ASSOCIATION OF NEW JERSEY ENVIRONMENTAL COMMISSIONS TO DPRVC FOR TRAIL WORK

Moved by Critelli, 2<sup>nd</sup> by Yeatman to adopt Resolution #2014-117

## Poll Vote:

Committeeman Richardson - Yes  
Committeeman Critelli - Yes  
Committeeman Yeatman - Yes  
Committeeman Koons - Yes  
Mayor Merlino - Yes

6. Proposals from ARH and ERI regarding the completion of the Water Storage Tank Rehabilitation

**Resolution 2014-118**

RESOLUTION OF THE TOWNSHIP OF WATERFORD APPROVING PROPOSAL BY ENVIRONMENTAL RESOLUTIONS, INC. FOR 500,000 GALLON WATER TANK REHABILITATION PROJECT

Moved by Critelli, 2<sup>nd</sup> by Koons to adopt Resolution #2014-118

## Poll Vote:

Committeeman Richardson - Yes  
Committeeman Critelli - Yes  
Committeeman Yeatman - Yes  
Committeeman Koons - Yes  
Mayor Merlino - Yes

**OLD BUSINESS:****NEW BUSINESS:** (INCLUDES RESOLUTIONS AND ORDINANCES)

Mayor Merlino suggested the Township Committee consider creating an Ad Hoc Sewer & Water Committee. Solicitor Patterson recommended such Ad Hoc Committee be comprised of residents with experience or expertise in Sewer or Water matters and only authorized to review policies and procedures relating to such issues in order to report any findings to the Township Committee for development. All members were in favor to post request for letters of interest on website for such Ad Hoc Committee members selection.

**MOTION TO REMOVE FROM TABLE:**

Moved by Yeatman, 2<sup>nd</sup> by Critelli to remove the Introduction of Ordinance #2013-4 from table

## Poll Vote:

Committeeman Richardson - Yes  
Committeeman Critelli - Yes  
Committeeman Yeatman - Yes  
Committeeman Koons - Yes  
Mayor Merlino - Yes

**INTRODUCTION OF ORDINANCES:** (FIRST READING)**Ordinance #2014-4**

ORDINANCE OF THE TOWNSHIP OF WATERFORD CAPTIONED "REGISTRATION AND LICENSING OF RENTAL PROPERTIES"

Moved by Yeatman, 2<sup>nd</sup> by Richardson, to introduce Ordinance #2014-4 with Public Hearing and Second Reading on April 9<sup>th</sup>, 2014 noting an amendment to the verbiage to report the number of residents only

**Poll Vote:**

Committeeman Richardson - Yes  
Committeeman Critelli - No  
Committeeman Yeatman - Yes  
Committeeman Koons - Yes  
Mayor Merlino - Yes

**Ordinance #2014-6**

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

Moved by Richardson, 2nd by Koons, to introduce Ordinance #2014-6 with Public Hearing and Second Reading on April 23<sup>rd</sup>, 2014

**Poll Vote:**

Committeeman Richardson - Yes  
Committeeman Critelli - Yes  
Committeeman Yeatman - Yes  
Committeeman Koons - Yes  
Mayor Merlino - Yes

**BUDGET RESOLUTIONS:****Resolution #2014-105**

RESOLUTION TO INTRODUCE THE YEAR 2014 BUDGET

Moved by Richardson, 2<sup>nd</sup> by Koons to adopt Resolution #2014-105 with Public Hearing and Second Reading on April 23<sup>rd</sup>, 2014

**Poll Vote:**

Committeeman Richardson - Yes  
Committeeman Critelli - No  
Committeeman Yeatman - Yes  
Committeeman Koons - Yes  
Mayor Merlino - Yes

**Resolution #2014-106**

RESOLUTION AUTHORIZING LOCAL EXAMINATION OF THE YEAR 2014 BUDGET

Moved by Richardson, 2<sup>nd</sup> by Koons to adopt Resolution #2014-106

**Poll Vote:**

Committeeman Richardson - Yes  
Committeeman Critelli - No  
Committeeman Yeatman - Yes  
Committeeman Koons - Yes  
Mayor Merlino - Yes

**RESOLUTIONS:****Resolution #2014-107**

RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING CHANGE ORDER #1 TO AMECHI FENCE, LLC FOR THE CHAIN LINK FENCE REPLACEMENT PROJECT AT RITTER RECREATIONAL COMPLEX

**Resolution #2014-108**

RESOLUTION DESIGNATING RECIPIENTS FOR THE CAMDEN COUNTY IMPROVEMENT AUTHORITY HOUSING REHABILITATION PROGRAM AND AUTHORIZING CAMDEN COUNTY IMPROVEMENT AUTHORITY AS ADMINISTRATIVE AGENT

**Resolution #2014-109**

RESOLUTION OF THE TOWNSHIP OF WATERFORD APPROVING THE RIGHT OF ACCESS AGREEMENT BETWEEN THE TOWNSHIP AND THE PINELANDS COMMISSION

**Resolution #2014-110**

RESOLUTION AUTHORIZING PAYMENT #3 FINAL TO ASPHALT PAVING SYSTEMS, INC. FOR THE 2013 WATERFORD ROAD PROGRAM

**Resolution #2014-111**

RESOLUTION AUTHORIZING THE SUBMISSION OF THE RECYCLING TONNAGE GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION (JANUARY 1, 2013 THRU DECEMBER 31, 2013)

**Resolution #2014-112**

RESOLUTION AUTHORIZING A TAX SALE ON JUNE 25, 2014

**Resolution #2014-113**

RESOLUTION AUTHORIZING REFUND OF TAXES DUE TO OVERPAYMENT ON BLOCK 1801 LOT 34  
(f.k.a. Block 1910, Lot 28)

**Resolution #2014-114**

RESOLUTION AUTHORIZING NO PARKING ON VARIOUS STREETS REGARDING THE HONDA DAYS EVENT HELD AT THE ATCO RACEWAY ON FRIDAY, APRIL 11, 2014, SATURDAY, APRIL 12, 2014 AND SUNDAY, APRIL 13, 2014

**Resolution #2014-115**

RESOLUTION AUTHORIZING THE PERSON TO PERSON ALCOHOLIC BEVERAGE PLENARY RETAIL CONSUMPTION LICENSE TRANSFER FOR LICENSE NUMBER 0435-33-014-007

Moved by Yeatman, 2<sup>nd</sup> by Koons to adopt Resolution #2014-107 through #2014-115

Poll Vote:

Committeeman Richardson - Yes  
Committeeman Critelli – Yes, exception No on #2014-110  
Committeeman Yeatman - Yes  
Committeeman Koons - Yes  
Mayor Merlino - Yes

**PAYMENT OF BILLS:**

a.	Current Fund Bill List.	\$ 194,397.37
b.	Capital Fund Bill List.	\$ 10,210.58
c.	Utility Fund Bill List.	\$ 11,357.36
d.	Trust Fund Bill List.	\$ 76.57
e.	Planning Board Escrow Bill List	\$ 8,675.68

Moved by Richardson, 2<sup>nd</sup> by Koons to approve and pay the above bills as submitted if documentation is present and when funds are available

Poll Vote:

Committeeman Richardson - Yes  
Committeeman Critelli - Yes  
Committeeman Yeatman - Yes  
Committeeman Koons - Yes  
Mayor Merlino - Yes

**PUBLIC COMMENT PORTION OF THE MEETING:****MAYOR OPENS THE MEETING TO THE PUBLIC FOR COMMENTS:**

Susan Danson, OPA & Treasurer, suggests we request detailed fee schedules be included in the future Tax Map proposals.

Al Beck, Oakwood Lane, inquired about the Utility Program presented at a previous meeting, the status of the proposed Fire Building and amount of Bonds outstanding presently.

Karen Straus, Cooper Road, requested clarification of Resolutions #2014-113 and #2014-115.

**MAYOR CLOSSES THE MEETING TO THE PUBLIC FOR COMMENTS:****ISSUES FROM THE TOWNSHIP COMMITTEE:**

Administrator Ruocco stated the work on Atco Avenue would be resuming and should be complete within a week.

**CLOSED SESSION:** (not needed)**ADJOURNMENT:**

Moved by Critelli, 2<sup>nd</sup> by Richardson to adjourn meeting at 9:21PM.

**ALL IN FAVOR:**

Committeeman Richardson - Yes  
Committeeman Critelli - Yes  
Committeeman Yeatman - Yes  
Committeeman Koons - Yes  
Mayor Merlino - Yes

**ATTACHMENTS:**

1. Memo reporting Bond Anticipation Note rates from CFO Stephen Miller dated 3/13/2014
2. WTAA request regarding Deck construction
3. ARH proposal for Digital Tax Map Maintenance dated 3/10/2014
4. ERI proposal for Digital Tax Map Maintenance dated 3/20/2014
5. February 2014 Financial Reports

**RESPECTFULLY SUBMITTED BY:**

Debra L. Shaw-Blemings  
Acting Township Clerk