

THE SEPTEMBER 28, 2016 WORKSHOP TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF WATERFORD WAS CALLED TO ORDER AT 7:00 PM BY THE MAYOR, WILLIAM A. RICHARDSON, JR. THE MEETING WAS HELD IN THE MEETING ROOM OF THE WATERFORD TOWNSHIP MUNICIPAL BUILDING AT 2131 AUBURN AVENUE, ATCO, NJ 08004.

MAYOR RICHARDSON ANNOUNCED THAT NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2016-6 DATED JANUARY 2, 2016 AND THAT NOTICE WAS SENT TO THE COURIER-POST AND CENTRAL RECORD NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW" AND WAS POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING.

MAYOR RICHARDSON REQUESTED TO PLEASE SILENCE ALL CELL PHONES TO ALLEVIATE DISRUPTION OF THE MEETING.

**SALUTE TO THE FLAG.**

**OPENING PRAYER:**

The opening Prayer was led by Committeeman Giangiulio.

**ROLL CALL:**

Committeeman Yeatman	-Present
Committeeman Giangiulio	-Present
Committeeman Ferguson	-Present
Committeeman Campbell	-Present
Mayor Richardson	-Present

**PROFESSIONALS:**

Susan E. Danson, Township Administrator	-Present
David C. Patterson, Esquire Township Solicitor	-Present
Lori Friddell, Township Clerk	-Present
Dawn Liedtka, Deputy Township Clerk	-Present
Chris Rehmann, PE, PP, Township Engineer, ARH Associates	-Present
Chris Briglia, PE, ARH Associates	-Present

**PRESENTATIONS:**

**Resolution #2016-243A**

RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING THE HIRING OF A POLICE OFFICER FOR THE TOWNSHIP OF WATERFORD (RYAN C. YOUNG)

Moved by Committeeman Yeatman, 2<sup>nd</sup> by Committeeman Giangiulio, to adopt Resolution 2016-243A.

**Poll Vote:**  
 Yeatman – Yes  
 Giangiulio – Yes  
 Ferguson – Yes  
 Campbell – Yes  
 Richardson- Yes

**Motion Carried 5-0.**

Mayor Richardson administered the Oath of Office to Police Officer – Ryan C. Young and welcomed him to the Waterford Township Police Department.



Al Beck, Oakwood Lane, with regard to Resolution #2016-254, inquired on the meaning of the Pinelands Application numbers referenced in the resolution.

Township Solicitor Patterson explained that the application numbers refer to a property which has current issues with the Pinelands Commission and that the topic is listed for Closed Session discussion at this time.

Fran Campbell, Forest Drive, with regard to Ordinance #2016-21, expressed concern with the removal of the Loudon Fire Station as a designated company from Section 26-3 of the Township code. He explained his concerns to include the impact on the insurance policies of neighboring homeowners, the community asset of the station and its 92 year historical significance in the Township.

Mr. Campbell suggested the station be designated on as "as needed basis" and noted the right of acquiescence. He requested Committee reconsider the ordinance and allow the Township Solicitor to review in the interest of the community.

Committeeman Yeatman noted the historic significance of the station and inquired on what additional services the volunteers could provide.

Mr. Campbell stated the current contributions of the volunteers.

Committeeman Giangiulio applauded the volunteers and suggested the Solicitor research and provide his recommendations.

Dave Cilona, Fire Chief explained that the ordinance is proposed only to align demographics with the addition of the new firehouse and to meet current needs. He stated that the fire department is under the Governing Body and that the history of Loudon will be part of the new company. He further stated that the proposed ordinance is not meant to take anything away but update the code and make it current.

Discussion followed on the impact of fire station locations on homeowner insurance policies.

There being no further public comment, the Mayor closed the meeting to the public for comments.

**APPLICATIONS:** (NONE)

**COMMUNICATIONS:**

1. Pine Barrens 500 is seeking confirmation of notification and statement of no objections regarding the planned route of their 2016 "Adventure Ride" Event on November 11, 2016 through November 13, 2016 in order to comply with Pinelands Commission Requirements.

Moved by Committeeman Yeatman, 2<sup>nd</sup> by Committeeman Ferguson, to confirm receipt of written notification and statement of no objections for the use of municipal roads as connectors between trails during the event as recommended by Police Chief Cormaney.

Voice Vote: All in favor, no objections.

Motion Carried 5-0.

2. Meteor Motorcycle Club, Inc. is seeking confirmation of notification and statement of no objections regarding the planned route of their 2016 "Ride in the Pines" Event on Saturday, October 22<sup>nd</sup> and Sunday, October 23<sup>rd</sup>, 2016 in order to comply with Pinelands Commission requirements.

Moved by Committeeman Yeatman, 2<sup>nd</sup> by Committeeman Ferguson, to confirm receipt of written notification and statement of no objections for the use of municipal roads as connectors between trails during the event as recommended by Police Chief Cormaney.

Voice Vote: All in favor, no objections.

Motion Carried 5-0.

3. WTAA request for permission to install roofing to the Ritter Softball Field Dugouts

Moved by Committeeman Giangiulio, 2<sup>nd</sup> by Deputy Mayor Campbell, to permit the WTAA to install roofing to the Ritter Softball Field Dugouts.

Comments:

Committeeman Giangiulio inquired on roofing material to be used and if an insurance certificate would be required of the company installing the roof.

Township Administrator Danson stated an insurance certificate would be required and that the roof material would be corrugated metal shingles.

Voice Vote: All in favor, no objections.

Motion Carried 5-0.

**DISCUSSIONS:**

Mayor Richardson requested discussion of item #4 be heard first.

**CCMUA Loan Program – Project Scope**

Township Engineer Rehmman presented Township Committee members with a summary of recommendations for consideration regarding the potential sanitary sewer project which would qualify for funding through the CCMUA Loan Program.

Mr. Rehmman requested Committee consider authorization to provide and prepare data for the proposed inflow and infiltration project at a cost not to exceed \$15,000, stating that time is of the essence to meet the loan program application requirements.

Committeeman Yeatman inquired regarding inflow meter and the ability to use on other stations before and after repair.

Committeeman Giangiulio expressed concern regarding potential pipe collapse during jetting and if emergency funding would be set aside.

Discussion followed on emergency funding needs and potential reimbursement should it be necessary.

Committeeman Giangiulio suggested moving forward to authorize the Township Engineer to provide and prepare data for the proposed inflow and infiltration project at a cost not to exceed \$15,000.

**RESOLUTION #2016-255**

RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING AND APPROVING PROPOSAL BY ADAMS, REHMANN AND HEGGAN TO PROVIDE AND PREPARE DATA FOR THE PROPOSED INFLOW AND INFILTRATION PROJECT AT A COST NOT TO EXCEED \$15,000.00

Moved by Committeeman Giangiulio, 2<sup>nd</sup> by Deputy Mayor Campbell, to authorize and approve the proposal by Adams, Rehmann and Heggan to provide and prepare data for the proposed inflow and infiltration project at a cost not to exceed \$15,000.

Poll Vote:      Yeatman – Yes  
                    Giangiulio – Yes  
                    Ferguson – Yes  
                    Campbell – Yes  
                    Richardson- Yes

Motion Carried 5-0.

Township Engineer Rehmann and Chris Briglia were excused from the meeting at 7:55p.m.

Mayor Richardson requested discussion of item #3 be heard next.

### **Baseball Field Improvements**

Tom Bell and Tom Johnston representing the Mid-Atlantic Baseball Academy accompanied by Bill Hurley of the Waterford Township Athletic Association presented Committee members with a proposal to allow the Mid-Atlantic Baseball Academy to utilize a Waterford Township field for conducting play for 13U-18U baseball teams.

Mr. Bell stated that he hoped to partner with the WTAA little league in offering baseball to an older age group than currently available in Waterford.

In exchange for field use the Academy offers to turn the field over and fully maintain it.

Township Administrator Danson inquired on the Township's responsibility with regard to field maintenance, including striping.

Mr. Johnston stated that they will fully maintain the field including striping.

Discussion followed on a usage agreement.

Mr. Bell stated that they are willing to set-aside in writing whatever parameters the Township wants with regard to field use and that the Township will always have first priority with the Academy remaining flexible to the needs of the Township.

Mayor Richardson suggested that the Academy use the current Township Field Use Agreement for application and that field repair and maintenance could be accepted in lieu of use fees.

Discussion followed on potential time frame.

Mayor Richardson suggested the Township Solicitor and Township Administrator work together with Mid-Atlantic Baseball Academy with regard to an agreement and scheduling.

### **Creation of a committee for a new "Branding" of the Township of Waterford and Creation of a Hometown Waterford Committee**

Township Administrator Danson stated that in an effort to bring attention to Waterford Township and attract business, she would like to create a committee to work on a new "Branding" for the Township image. While maintaining the heritage of the township she would like to create a new logo and slogan. In addition Ms. Danson noted she would like to create a Hometown Waterford Committee to market the Township and suggested her intent to create a video highlighting Waterford's attributes.

Ms. Danson anticipated a 6-8 month process and stated she would be reaching out to the community for ideas.

Committee consensus to move ahead with suggestions.

**Establishment of Trick or Treat Hours for Halloween**

Moved by Committeeman Yeatman, 2<sup>nd</sup> by Committeeman Ferguson to authorize the observance of Halloween Trick or Treat Hours in the Township as Monday, October 31, 2016 from 3:00P.M. through 8:00P.M.

Voice Vote: All in favor, no objections.

Motion Carried 5-0.

**OLD BUSINESS:** (NONE)

**NEW BUSINESS:** (INCLUDES RESOLUTIONS AND ORDINANCES)

**RESOLUTIONS:**

**RESOLUTIONS:**

**RESOLUTION # 2016-244**

RESOLUTION APPROVING AND AUTHORIZING A LIEN ON REAL PROPERTY LOCATED AT BLOCK 305, LOT 7 (234 SUNSET AVENUE) FOR MAINTENANCE WORK PERFORMED BY THE TOWNSHIP OF WATERFORD

**RESOLUTION # 2016-245**

RESOLUTION APPROVING AND AUTHORIZING A LIEN ON REAL PROPERTY LOCATED AT BLOCK 1207, LOT 9 (419 FRONT STREET) FOR MAINTENANCE WORK PERFORMED BY THE TOWNSHIP OF WATERFORD

**RESOLUTION # 2016-246**

RESOLUTION APPROVING AND AUTHORIZING A LIEN ON REAL PROPERTY LOCATED AT BLOCK 4006, LOT 1 (2017 OHIO AVENUE) FOR MAINTENANCE WORK PERFORMED BY THE TOWNSHIP OF WATERFORD

**RESOLUTION # 2016-247**

RESOLUTION APPROVING AND AUTHORIZING A LIEN ON REAL PROPERTY LOCATED AT BLOCK 2701, LOT 7 (2333 ELLWOOD AVENUE) FOR MAINTENANCE WORK PERFORMED BY THE TOWNSHIP OF WATERFORD

**RESOLUTION # 2016-248**

RESOLUTION OF THE TOWNSHIP OF WATERFORD APPROVING THE PROPOSED REVISIONS TO THE TOWNSHIP EMPLOYMENT POLICY MANUAL

**RESOLUTION # 2016-249**

RESOLUTION AUTHORIZING THE ANNUAL RENEWAL OF THE ALCOHOLIC BEVERAGE PLENARY RETAIL CONSUMPTION LICENSE FOR APPLE NEW JERSEY, LLC – LICENSE NUMBER 0435-33-006-005 FOR THE LICENSE TERM JULY 1, 2016 TO JUNE 30, 2017 (INACTIVE "POCKET" LICENSE – SPECIAL RULING GRANTED BY THE STATE)

**RESOLUTION #2016-250**

A RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING THE WATERFORD TOWNSHIP CIVIC & EVENTS ASSOCIATION, INC. TO CLOSE VARIOUS STREETS ON SATURDAY, DECEMBER 3, 2016 FOR THE WINTER ON THE AVENUE EVENT

**RESOLUTION #2016-251**

RESOLUTION AUTHORIZING CANCELLATION AND REFUND OF TAXES: TOTALLY DISABLED VETERAN ON BLOCK 3501, LOT 13

**RESOLUTION #2016-252**

RESOLUTION AUTHORIZING THE TURN OVER OF A TAX SALE PREMIUM TO THE TOWNSHIP OF WATERFORD

**RESOLUTION #2016-253**

RESOLUTION AUTHORIZING PAYMENT #1 TO LENEGAN PLUMBING AND HEATING, LLC FOR THE WATERFORD TOWNSHIP WATER METER REPLACEMENT PROJECT (AMOUNT OF \$206,772.16)

Moved by Committeeman Giangiulio, 2<sup>nd</sup> by Committeeman Ferguson, to adopt Resolutions # 2016-244 through #2016-253.

Poll Vote:      Yeatman – Yes  
                    Giangiulio – Yes  
                    Ferguson – Yes  
                    Campbell – Yes  
                    Richardson- Yes

Motion Carried 5-0.

**INTRODUCTION OF ORDINANCES:****ORDINANCE #2016-20**

ORDINANCE OF THE TOWNSHIP OF WATERFORD AMENDING CHAPTER 18 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED "DIVISION OF EMERGENCY AND RESCUE SERVICES"

Moved by Committeeman Ferguson, 2<sup>nd</sup> by Deputy Mayor Campbell to introduce Ordinance #2016-20 with Public Hearing and Second Reading to be held on October 12, 2016.

Poll Vote:      Yeatman – Yes  
                    Giangiulio – Yes  
                    Ferguson – Yes  
                    Campbell – Yes  
                    Richardson- Yes

Motion Carried 5-0.

**ORDINANCE #2016-21**

ORDINANCE OF THE TOWNSHIP OF WATERFORD AMENDING CHAPTER 26 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED "FIRE DEPARTMENT"

Moved by Committeeman Yeatman, 2<sup>nd</sup> by Committeeman Giangiulio to table Ordinance #2016-21.

**Comments:**

Mayor Richardson stated that if changes are suggested the Ordinance could be amended prior to adoption and should not be tabled.

Poll Vote:     Yeatman – Yes  
                   Giangiulio – Yes  
                   Ferguson – Yes  
                   Campbell – Yes  
                   Richardson- No

Motion Carried 4-1.

**REMOVE ORDINANCE #2016-21 FROM TABLE.**

Moved by Committeeman Yeatman, 2<sup>nd</sup> by Committeeman Giangiulio to remove Ordinance #2016-21 from the table.

Poll Vote:     Yeatman – Yes  
                   Giangiulio – Yes  
                   Ferguson – Yes  
                   Campbell – Yes  
                   Richardson- Yes

Motion Carried 5-0.

**ORDINANCE #2016-21**

ORDINANCE OF THE TOWNSHIP OF WATERFORD AMENDING CHAPTER 26 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED “FIRE DEPARTMENT”

Moved by Committeeman Giangiulio, 2<sup>nd</sup> by Committeeman Ferguson to introduce Ordinance #2016-21 with Public Hearing and Second Reading to be held on October 12, 2016.

Poll Vote:     Yeatman – Yes  
                   Giangiulio – Yes  
                   Ferguson – Yes  
                   Campbell – Yes  
                   Richardson- Yes

Motion Carried 5-0.

**ORDINANCE #2016-22**

ORDINANCE OF THE TOWNSHIP OF WATERFORD AMENDING CHAPTER 69 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED “VOLUNTEER FIRE FIGHTERS AND EMS SQUAD”

Moved by Committeeman Giangiulio, 2<sup>nd</sup> by Deputy Mayor Campbell to introduce Ordinance #2016-22 with Public Hearing and Second Reading to be held on October 12, 2016.

Poll Vote:     Yeatman – Yes  
                   Giangiulio – Yes  
                   Ferguson – Yes  
                   Campbell – Yes  
                   Richardson- Yes

Motion Carried 5-0.

**ORDINANCE #2016-23**

ORDINANCE OF THE TOWNSHIP OF WATERFORD AMENDING CHAPTER 137 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED "FIRE PREVENTION"

Moved by Committeeman Ferguson, 2<sup>nd</sup> by Committeeman Giangiulio to introduce Ordinance #2016-23 with Public Hearing and Second Reading to be held on October 12, 2016.

Poll Vote: Yeatman – Yes  
 Giangiulio – Yes  
 Ferguson – Yes  
 Campbell – Yes  
 Richardson- Yes

Motion Carried 5-0.

**PAYMENT OF BILLS:**

1. Current Fund Bill List	\$ 186,441.62
2. Capital Fund Bill List	\$ 4,995.74
3. Utility Fund Bill List	\$ 10,747.86
4. Utility Capital Fund Bill List	\$ 206,772.16
5. Trust Fund Bill List	\$ 367.50
6. State Grant Fund Bill List	\$ 8,388.84
7. Planning Board Escrow	\$ 573.50

Moved by Deputy Mayor Campbell, 2<sup>nd</sup> by Committeeman Giangiulio to approve and pay the above bills as submitted if documentation is present and when funds are available.

Poll Vote: Yeatman – Yes  
 Giangiulio – Yes  
 Ferguson – Yes  
 Campbell – Yes  
 Richardson- Yes

Motion Carried 5-0.

**OPEN MEETING TO THE PUBLIC:**

MAYOR OPENS THE MEETING TO THE PUBLIC FOR COMMENTS:

Fran Campbell, Forest Drive, thanked Committee members for hearing his comments and allowing the Township Solicitor to look further into Ordinance #2016-21. He stated he wishes to honor the legacy of his father in keeping Loudon Fire Station in existence.

Mr. Campbell suggested the Township use due diligence in setting up field use times with the baseball academy. He stated the fields are public and should also be available to families with kids not involved in organized sports.

Committeeman Giangiulio stated that only one field is to be used by the baseball academy.

Mayor Richardson stated that the Township Solicitor will review the ordinance and make his recommendation if any amendments are needed. He stated that no one is trying to put Loudon out and that the history of Loudon will always be remembered.

There being no further comments the Mayor closed the meeting to the public for comments.

**ISSUES FROM THE TOWNSHIP COMMITTEE:** (NONE)

**CLOSED SESSION:**

**Resolution # 2016-254**

RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING THE TOWNSHIP COMMITTEE TO GO INTO CLOSED SESSION PURSUANT TO N.J.S.A. 10:4-12. **Related to:**

- 1. Attorney-Client Privilege: NJ Pinelands Commission Application #1987-1183.015, #1987-1183.006, #1987-1183.007 Block 150, Lot 26, Block 250, Lot 1, Block 252, Lot 1, Block 5201, Lot 8, Block 5302, Lot 1, Block 5402, Lot 2

Moved by Committeeman Giangiulio, 2<sup>nd</sup> by Committeeman Ferguson, to adopt Resolution #2016-254 and meet in Closed Session.

Voice Vote: All in favor, no objections.

Motion Carried 5-0.

MAYOR RECESSED MEETING FOR CLOSED SESSION: (8:21 P.M.)

MAYOR RECONVENED MEETING IN PUBLIC: (8:37 P.M.)

**ROLL CALL:**

- Committeeman Yeatman -Present
- Committeeman Giangiulio -Present
- Committeeman Ferguson -Present
- Committeeman Campbell -Present
- Mayor Richardson -Present

**RETURN FROM CLOSED SESSION STATEMENT:**

Township Solicitor Patterson stated that no final decisions were made as a result of closed session discussion.

**ADJOURNMENT:**

Moved by Committeeman Giangiulio, 2<sup>nd</sup> by Committeeman Ferguson, to adjourn meeting at 8:38p.m.

Voice Vote: All in favor, no objections.

Motion Carried 5-0.

**ATTACHMENT:**

- 1. Engineer's Report dated 9/28/2016
- 2. Monthly Financial Statements (August 2016)

Respectfully submitted by:

  
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 Lori A. Friddell, RMC  
 Township Clerk