

THE OCTOBER 26, 2016 WORKSHOP TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF WATERFORD WAS CALLED TO ORDER AT 7:00 PM BY THE MAYOR, WILLIAM A. RICHARDSON, JR. THE MEETING WAS HELD IN THE MEETING ROOM OF THE WATERFORD TOWNSHIP MUNICIPAL BUILDING AT 2131 AUBURN AVENUE, ATCO, NJ 08004.

MAYOR RICHARDSON ANNOUNCED THAT NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2016-6 DATED JANUARY 2, 2016 AND THAT NOTICE WAS SENT TO THE COURIER-POST AND CENTRAL RECORD NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW" AND WAS POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING.

MAYOR RICHARDSON REQUESTED TO PLEASE SILENCE ALL CELL PHONES TO ALLEVIATE DISRUPTION OF THE MEETING.

**SALUTE TO THE FLAG.**

**OPENING PRAYER:**

The opening Prayer was led by Committeeman Campbell.

**ROLL CALL:**

Committeeman Yeatman	-Present
Committeeman Giangiulio	-Absent
Committeeman Ferguson	-Present
Committeeman Campbell	-Present
Mayor Richardson	-Present

**PROFESSIONALS:**

Susan E. Danson, Township Administrator	-Present
David C. Patterson, Esquire Township Solicitor	-Present
Lori Friddell, Township Clerk	-Present
Dawn Liedtka, Deputy Township Clerk	-Present

**PRESENTATIONS:** (NONE)

**CLOSED SESSION:** (NONE)

**EMERGENCY ITEMS TO BE ADDED TO THE AGENDA:** (NONE)

**APPROVAL OF MINUTES:**

- |                     |                  |
|---------------------|------------------|
| 1. Workshop Meeting | October 12, 2016 |
| 2. Closed Session   | October 12, 2016 |

Moved by Committeeman Yeatman, 2<sup>nd</sup> by Committeeman Ferguson, to approve Items #1 - #2 – Workshop Meeting Minutes for October 12, 2016 and Closed Session Meeting Minutes for October 12, 2016 as presented.

**Poll Vote:**

Yeatman	– Yes
Giangiulio	– Absent
Ferguson	– Yes
Campbell	– Yes
Richardson	- Yes

**Motion Carried 4-0.**

**ADOPTION OF ORDINANCES:** (NONE)**MONTHLY FINANCIAL STATEMENTS:** (SEPTEMBER 2016)

Clerk Report:	\$ 1,630.00
Clerk Dog Licensing Report:	\$ 210.00
Construction Official Report:	\$ 15,898.00
Court Report:	\$ 35,521.35
Tax Collector – Tax Report:	\$ 235,205.30
Tax Collector – Utility Report:	\$ 35,158.26
Tax Collector – Redemption Report:	\$ 21,553.73
Treasurer Report:	\$ 5,902,150.73

Moved by Committeeman Campbell, 2<sup>nd</sup> by Committeeman Ferguson, to accept the September 2016 Financial Reports as submitted.

Voice Vote: All in favor, no objections.

Motion Carried 4-0.

**OPEN MEETING TO THE PUBLIC:** (FOR AGENDA ITEMS ONLY)

Mayor Richardson opened the meeting to the public for comments.

There being no public comment, the Mayor closed the meeting to the public for comments.

**APPLICATIONS:**

1. FACILITY USE APPLICATION –  
Waterford Township Athletic Association – Hockey Sign Up  
Wednesday, November 2, 2016 – Municipal Courtroom  
6:00 p.m. – 8:00 p.m.  
100% Waterford Township residents

Moved by Committeeman Ferguson, 2<sup>nd</sup> by Committeeman Campbell, to approve application item #1 as presented.

Poll Vote:  
Yeatman – Yes  
Giangiulio – Absent  
Ferguson – Yes  
Campbell – Yes  
Richardson- Yes

Motion Carried 4-0.

Mayor Richardson requested Application Items #2 - #4 be voted on together.

2. GAMING APPLICATION: Bingo Application #BA-338  
Waterford Township Woman's Club, Inc.  
Designer Bingo – 1:00pm to 4:00pm (Sunday, December 4, 2016)  
Senior Citizens Hall - 474 E. Atlantic Avenue, Atco, NJ 08004

3. GAMING APPLICATION: Raffle Application #RA-569  
Waterford Township Woman's Club, Inc.  
On-Premise 50/50 – 1:00pm to 4:00pm (Sunday, December 4, 2016)  
Senior Citizens Hall - 474 E. Atlantic Avenue, Atco, NJ 08004
4. GAMING APPLICATION: Raffle Application #RA-570  
Waterford Township Woman's Club, Inc.  
On-Premise Draw Raffle (Tricky Tray) – 1:00pm to 4:00pm (Sunday, December 4, 2016)  
Senior Citizens Hall - 474 E. Atlantic Avenue, Atco, NJ 08004

Moved by Committeeman Yeatman, 2<sup>nd</sup> by Committeeman Campbell, to approve application items #2-#4 as presented.

Comments: Mayor Richardson requested approval be contingent upon receipt of all necessary approvals.

Poll Vote: Yeatman – Yes  
Giangiulio – Absent  
Ferguson – Yes  
Campbell – Yes  
Richardson- Yes

Motion Carried 4-0.

Mayor Richardson requested Application Items #5 - #6 be voted on together.

5. GAMING APPLICATION: Raffle Application #RA-571  
Waterford Township Civic & Events Association  
On-Premise Draw Raffle (Tricky Tray) – 5:00pm to 9:00pm (Saturday, December 3, 2016)  
Atco Fire Company Hall – 2208 Atco Avenue, Atco, NJ 08004
6. GAMING APPLICATION: Raffle Application #RA-572  
Waterford Township Civic & Events Association  
On-Premise 50/50 – 5:00pm to 9:00pm (Saturday, December 3, 2016)  
Atco Fire Company Hall – 2208 Atco Avenue, Atco, NJ 08004

Moved by Committeeman Ferguson, 2<sup>nd</sup> by Committeeman Yeatman, to approve application items #5-#6 as presented.

Poll Vote: Yeatman – Yes  
Giangiulio – Absent  
Ferguson – Yes  
Campbell – Yes  
Richardson- Yes

Motion Carried 4-0.

Mayor Richardson requested Application Items #7 - #8 be voted on together.

7. GAMING APPLICATION: Raffle Application #RA-573  
Waterford Township Home & School Association  
On-Premise Draw Raffle (Tricky Tray) – 6:00pm to 9:00pm (Friday, December 2, 2016)  
Waterford Elementary School - 1106 Old White Horse Pike, Waterford, NJ

8. GAMING APPLICATION: Raffle Application #RA-574  
Waterford Township Home & School Association  
On-Premise 50/50 – 6:00pm to 9:00pm (Friday, December 2, 2016)  
Waterford Elementary School - 1106 Old White Horse Pike, Waterford, NJ

Moved by Committeeman Yeatman, 2<sup>nd</sup> by Committeeman Campbell, to approve application items #7-#8 as presented.

Poll Vote: Yeatman – Yes  
Giangiulio – Absent  
Ferguson – Yes  
Campbell – Yes  
Richardson- Yes

Motion Carried 4-0.

**COMMUNICATIONS:** (None)

**DISCUSSIONS:**

**1. Land Sale**

Township Administrator Danson presented a list of lots for Land Sale consideration.

Committee reviewed property list and discussed.

Township Solicitor Patterson stated he could prepare a resolution with conditions of sale for future meeting.

**2. Rental of Senior Center**

Mayor Richardson stated that he would like to investigate a program to rent the Senior Citizen Hall to other organizations.

Discussion followed regarding parameters including the possibility of establishing a trust fund for fees collected, as well as the necessity to have organizations submit applications, insurance and hold harmless agreements.

Committee consensus to have Township Administrator Danson start working on a program.

**3. Rotary Park – Atco Lions Club International – interest in managing grounds**

Township Administrator Danson stated that she received a letter of interest from the Atco Lions Club expressing their interest in establishing an agreement with the Township to manage the grounds of Rotary Park and renaming the park.

She noted that she reached out to former Rotary Club members and that the club is no longer an active organization within the Township and not interested in continuing with the park.

Committee consensus to prepare an agreement with the Atco Lions regarding their maintenance of the grounds and new signage.

**4. Clothing Bins – Placement of clothing collection bins to generate revenue for the benefit of the L.E.A.D. program for the school system**

Township Administrator Danson explained the request from Officer Sbarra to participate in the collection bin program as a way to generate revenue for the L.E.A.D. program, which replaced the former D.A.R.E. programs in schools.

Discussion followed regarding location and maintenance of bins.

Police Chief Cormaney, while supporting the program, expressed concern that the bins are often used as trash receptacles. He suggested consideration of bin location to help alleviate the potential of it becoming a problem.

Director of Community Development Toussaint agreed with Chief Cormaney, stating that the bins will require monitoring and further suggested consideration of an ordinance regulating their use and placement.

Committee consensus to move ahead with program and consider regulations on clothing receptacles.

**OLD BUSINESS:** (NONE)

**NEW BUSINESS:** (INCLUDES RESOLUTIONS AND ORDINANCES)

**RESOLUTIONS:**

**RESOLUTIONS:**

**RESOLUTION # 2016-265**

RESOLUTION TO AMEND THE YEAR 2016 BUDGET (CHAPTER 159) REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-87 REGARDING THE BULLETPROOF VEST PARTNERSHIP GRANT

**RESOLUTION # 2016-266**

RESOLUTION TO AMEND THE YEAR 2016 BUDGET (CHAPTER 159) REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-87 REGARDING THE NJ BODY ARMOR REPLACEMENT FUND GRANT

**RESOLUTION # 2016-267**

RESOLUTION AUTHORIZING PAYMENT #3 (FINAL) TO A.C. SCHULTES, INC. FOR THE WELL #1 LIME FEED SYSTEM IMPROVEMENTS PROJECT (\$6,770.00)

**RESOLUTION # 2016-268**

RESOLUTION OF THE TOWNSHIP OF WATERFORD AWARDING SEWER MAIN CLEANING AND TELEVISION INSPECTION CONTRACT (\$24,996.00)

**RESOLUTION # 2016-269**

RESOLUTION OF THE TOWNSHIP OF WATERFORD APPROVING CHANGE ORDER #1 TO THE BARTRAM AVENUE ROADWAY IMPROVEMENT PROJECT

**RESOLUTION # 2016-270**

RESOLUTION AUTHORIZING THE SOLICITATION OF RFPS FOR PROFESSIONALS FOR THE TOWNSHIP OF WATERFORD FOR THE YEAR 2017

**RESOLUTION # 2016-271**

RESOLUTION AUTHORIZING THE SELLBACK OF UNUSED SICK AND VACATION TIME TO NON-CONTRACTUAL EMPLOYEES FOR YEAR 2016

**RESOLUTION # 2016-272**

RESOLUTION AUTHORIZING CANCELLATION OF FOURTH QUARTER 2016 TAXES ON PROPERTIES ACQUIRED THROUGH IN REM FORECLOSURE

**RESOLUTION # 2016-273**

RESOLUTION AUTHORIZING CANCELLATION OF FOURTH QUARTER TAXES ON BLOCK 1205 LOT 3 AND BLOCK 1205 LOT 4

**RESOLUTION # 2016-274**

RESOLUTION TO REFUND OVERPAYMENT OF TAXES ON BLOCK 1205 LOT 3 AND BLOCK 1205 LOT 4

**RESOLUTION # 2016-275**

RESOLUTION AUTHORIZING CANCELLATION OF FOURTH QUARTER TAXES ON BLOCK 1205 LOT 2

**RESOLUTION # 2016-276**

RESOLUTION AUTHORIZING THE SUSPENSION OF SEWER BILLING ON BLOCK LOT 2

Moved by Committeeman Ferguson, 2<sup>nd</sup> by Committeeman Campbell, to adopt Resolutions # 2016-265 through #2016-276.

Poll Vote:      Yeatman – Yes  
                       Giangiulio – Absent  
                       Ferguson – Yes  
                       Campbell – Yes  
                       Richardson- Yes

Motion Carried 4-0.

**INTRODUCTION OF ORDINANCES:** (NONE)**PAYMENT OF BILLS:**

1. Current Fund Bill List	\$ 216,223.03
2. Capital Fund Bill List	\$ 10,434.00
3. Utility Fund Bill List	\$ 26,405.18
4. Utility Capital Fund Bill List	\$ 6,770.00
5. Trust Fund Bill List	\$ 2,852.95
6. State Grant Fund Bill List	\$ 7,923.20
7. Planning Board Escrow	\$ 201.50

Moved by Committeeman Campbell, 2<sup>nd</sup> by Committeeman Ferguson to approve and pay the above bills as submitted if documentation is present and when funds are available.

Poll Vote:      Yeatman – Yes  
                       Giangiulio – Absent  
                       Ferguson – Yes  
                       Campbell – Yes  
                       Richardson- Yes

Motion Carried 4-0.

**OPEN MEETING TO THE PUBLIC:**

MAYOR OPENS THE MEETING TO THE PUBLIC FOR COMMENTS:

Ralph Condo, Condo Avenue, stated that the clothing bin program is a great idea, however it should be regulated.

Mr. Condo further stated that the rental of the Senior Center is a good concept. He inquired regarding fund distribution and recommended that applications be filed to the Township not through the senior organization.

Mayor Richardson responded that the governing body will have final determination in any rentals.

Mr. Condo further inquired regarding whether the WTAA would request funding from field rentals.

Mayor Richardson stated that field rental fees are put into a recreation improvement account that is already established.

Franck Scelso, Treasurer for the Atco Lions thanked Township Committee for their support and stated that the Lions will make the Township proud.

**ISSUES FROM THE TOWNSHIP COMMITTEE:** (NONE)

**CLOSED SESSION:**

**Resolution # 2016-277**

RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING THE TOWNSHIP COMMITTEE TO GO INTO CLOSED SESSION PURSUANT TO N.J.S.A. 10:4-12. **Related to:**

1. Contract Negotiations: Animal Control Contract
2. Contract Negotiations: Redevelopment Plan
3. Pending Litigation: COAH

Moved by Committeeman Yeatman, 2<sup>nd</sup> by Committeeman Campbell, to adopt Resolution #2016-277 and meet in Closed Session.

Voice Vote: All in favor, no objections.

Motion Carried 4-0.

MAYOR RECESSED MEETING FOR CLOSED SESSION: (7:39 P.M.)

MAYOR RECONVENED MEETING IN PUBLIC: (7:55 P.M.)

**ROLL CALL:**

Committeeman Yeatman	-Present
Committeeman Giangiulio	-Absent
Committeeman Ferguson	-Present
Committeeman Campbell	-Present
Mayor Richardson	-Present

**RETURN FROM CLOSED SESSION STATEMENT:**

Township Solicitor Patterson stated that no final decisions were made as a result of closed session discussion.

**ADJOURNMENT:**

Moved by Committeeman Ferguson, 2<sup>nd</sup> by Committeeman Yeatman, to adjourn meeting at 7:56p.m.

Voice Vote: All in favor, no objections.

Motion Carried 4-0.

**ATTACHMENT:**

1. Monthly Financial Statements (September 2016)

Respectfully submitted by:



Lori A. Friddell, RMC  
Township Clerk