

THE NOVEMBER 21, 2016 WORKSHOP TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF WATERFORD WAS CALLED TO ORDER AT 7:01 PM BY THE MAYOR, WILLIAM A. RICHARDSON, JR. THE MEETING WAS HELD IN THE MEETING ROOM OF THE WATERFORD TOWNSHIP MUNICIPAL BUILDING AT 2131 AUBURN AVENUE, ATCO, NJ 08004.

MAYOR RICHARDSON ANNOUNCED THAT NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2016-6 DATED JANUARY 2, 2016 AND THAT NOTICE WAS SENT TO THE COURIER-POST AND CENTRAL RECORD NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW" AND WAS POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING.

MAYOR RICHARDSON REQUESTED TO PLEASE SILENCE ALL CELL PHONES TO ALLEVIATE DISRUPTION OF THE MEETING.

SALUTE TO THE FLAG.

OPENING PRAYER:

The opening Prayer was led by Committeeman Giangiulio.

ROLL CALL:

Committeeman Yeatman	-Present
Committeeman Giangiulio	-Present
Committeeman Ferguson	-Present
Committeeman Campbell	-Present
Mayor Richardson	-Present

PROFESSIONALS:

Susan E. Danson, Township Administrator	-Present
David C. Patterson, Esquire Township Solicitor	-Present
Lori Friddell, Township Clerk	-Present
Dawn Liedtka, Deputy Township Clerk	-Present

PRESENTATIONS:

Municipal Joint Insurance Fund Renewal Presentation

Paul Forlenza – Arthur J. Gallagher and Company

Mr. Forlenza presented his report on the current stability of the JIF and their success. He reviewed risk management and comparative loss ratios.

Mr. Forlenza continued his presentation with review of claims management programs, safety and training programs, risk avoidance and JIF liability initiatives.

Discussion followed regarding 2016 dividends and loss time reporting.

Township Administrator Danson noted that the Township's loss time reporting is on time.

CLOSED SESSION: (NONE)

EMERGENCY ITEMS TO BE ADDED TO THE AGENDA:

Township Administrator Danson stated that she would like to add to Discussion a letter she received from the Environmental Commission regarding a proposed Eagle Scout project.

Mayor Richardson requested discussion on the request of the Waterford Township Athletic Association to construct permanent fencing at the Hockey Courts. He explained the WTAA's intention to pay for the fencing and installation.

Discussion followed.

On motion by Committeeman Yeatman, second by Committeeman Giangiulio, it was moved to approve the WTAA's installation of permanent fencing at the hockey courts contingent upon their obtaining proper permitting, insurance and presenting a cost estimate and plan to include addressing any safety concerns.

Voice Vote: All in favor, no objections.

Motion Carried 5-0.

APPROVAL OF MINUTES:

1. Regular Meeting

November 9, 2016

Moved by Committeeman Giangiulio, second by Committeeman Ferguson, to approve Item #1 – Regular Meeting Minutes for November 9, 2016 as presented.

Poll Vote: Yeatman – Yes
Giangiulio – Yes
Ferguson – Yes
Campbell – Yes
Richardson- Yes

Motion Carried 5-0.

ADOPTION OF ORDINANCES: (SECOND READING/PUBLIC HEARING)

ORDINANCE #2016-24

ORDINANCE OF THE TOWNSHIP OF WATERFORD ORDINANCE 2015-18 CAPTIONED "AN ORDINANCE OF THE TOWNSHIP OF WATERFORD GOVERNING THE MAINTENANCE OF VACANT AND ABANDONED PROPERTIES, ESTABLISHING REGISTRATION REQUIREMENTS AND LEVYING A REGISTRATION FEE ON OWNERS OF VACANT PROPERTY"

Township Solicitor Patterson explained that the Courier-Post Newspaper did not run the advertisement of public hearing as requested by the Township and that Township Committee will need to table second reading and public hearing until their next meeting.

Moved by Committeeman Giangiulio, second by Committeeman Yeatman, to table Ordinance #2016-24 to the next Regular Meeting of December 14, 2016.

Poll Vote: Yeatman – Yes
Giangiulio – Yes
Ferguson – Yes
Campbell – Yes
Richardson- Yes

Motion Carried 5-0.

MONTHLY FINANCIAL STATEMENTS: (OCTOBER 2016)

Clerk Report:	\$ 849.00
Clerk Dog Licensing Report:	\$ 82.00
Construction Official Report:	\$ 7,615.00
Court Report:	\$ 36,228.09
Tax Collector – Tax Report:	\$ 1,109,940.86
Tax Collector – Utility Report:	\$ 215,987.52
Tax Collector – Redemption Report:	\$ 19,167.88
Treasurer Report:	\$ 4,778,264.68

Moved by Committeeman Campbell, second by Committeeman Ferguson, to accept the October 2016 Financial Reports as submitted.

Voice Vote: All in favor, no objections.

Motion Carried 5-0.

OPEN MEETING TO THE PUBLIC: (FOR AGENDA ITEMS ONLY)

Mayor Richardson opened the meeting to the public for comments.

There being no public comment, the Mayor closed the meeting to the public for comments.

APPLICATIONS:

1. **GAMING APPLICATION:** Bingo Application #BA-339
Knights of Columbus Shane's Castle Council #7463
Bingo – 2:00p.m. to 5:00p.m. (Sundays 2017)
KOC Meeting Hall - 157 Oak Street, Waterford, NJ 08089
2. **GAMING APPLICATION:** Raffle Application #RA-575
Knights of Columbus Shane's Castle Council #7463
Instant Raffle (pull tab) – 2:00p.m. to 5:00p.m. (Sundays 2017)
7:00p.m. to 9:00p.m. (Tuesdays 2017)
KOC Meeting Hall - 157 Oak Street, Waterford, NJ 08089
3. **GAMING APPLICATION:** Bingo Application #BA-340
Knights of Columbus Our Lady of Guadalupe Assembly 4th Degree #2021
Bingo – 7:00p.m. to 9:00p.m. (Tuesdays 2017)
KOC Meeting Hall - 157 Oak Street, Waterford, NJ 08089
4. **GAMING APPLICATION:** Raffle Application #RA-576
American Legion Post 311, Waterford Township
Off-Premise Draw Raffle for Merchandise – 8:00p.m., January 17, 2017
2225 Atco Avenue, Atco NJ 08004

Moved by Committeeman Giangiulio, second by Committeeman Campbell, to approve application items #1- #4 as presented.

Poll Vote:
Yeatman – Yes
Giangiulio – Yes
Ferguson – Yes
Campbell – Yes
Richardson- Yes

Motion Carried 5-0.

COMMUNICATIONS:**Waterford Township Fire Department –**

Mayor Richardson explained that Dave Cilona, Fire Chief is requesting use of the Atco Senior Center to conduct Department Training with a nationally known speaker. The training will also be available to surrounding municipalities, with 150-200 attendees expected.

Moved by Committeeman Giangiulio, second by Committeeman Yeatman, to approve use of the Atco Senior Center by the Waterford Township Fire Department on Tuesday, December 6, 2016 from 6:00p.m. – 10:00p.m. to conduct Department Training.

Poll Vote: Yeatman – Yes
Giangiulio – Yes
Ferguson – Yes
Campbell – Yes
Richardson- Yes

Motion Carried 5-0.

Jazzercise – Marianne Ostermueller

Township Administrator Danson presented the request of Marianne Ostermueller to utilize the Atco Senior Center for Jazzercise Class on Mondays 5:30p.m./Wednesday 5:30p.m./Thursday 5:30p.m. and Saturdays at 9:00a.m. throughout 2017.

Discussion followed regarding rental fee in comparison to cleaning/maintenance costs, as well as the number of residents participating and scheduling.

Township Committee consensus that more information is required prior to approval.

Atco Lions International

Township Administrator Danson presented the Atco Lions request to hold a Tree Lighting Event and Renaming Ceremony at Lions Park (formerly Rotary Park) on Saturday, December 3, 2016.

Township Committee consensus to approve event.

DISCUSSIONS:**2017 Reorganization Meeting Schedule**

Mayor Richardson requested a poll of Committee members with regard to the potential of holding the 2017 Reorganization Meeting on Monday, January 2, 2017 at the Waterford Elementary School at 3p.m. pending school board approval.

On motion of Committeeman Giangiulio, seconded by Committeeman Ferguson it was moved to approve the reorganization date of Monday, January 2, 2017 at the Waterford Elementary School at 3p.m., pending Waterford Township School Board approval.

Voice Vote: All in favor, no objections.

Motion Carried 5-0.

Environmental Commission – Eagle Scout Project (Emergency Addition)

Township Administrator Danson stated she received correspondence from the Environmental Commission for Township Committee to authorize a proposed Eagle Scout Project.

Dave Chiddenton, representing the Environmental Commission, explained the project to include GPS coordinating and proper labeling of storm sewers and further stated that the Environmental Commission will oversee the project.

Township Committee consensus to authorize the project to move forward.

OLD BUSINESS: (NONE)**NEW BUSINESS:** (INCLUDES RESOLUTIONS AND ORDINANCES)**RESOLUTION # 2016-286**

RESOLUTION AUTHORIZING THE CERTIFIED MUNICIPAL FINANCE OFFICER TO MAKE TRANSFERS WITHIN THE MUNICIPAL BUDGET FOR 2016 APPROPRIATIONS AS SPECIFIED HEREIN PER N.J.S.A. 40A:4-58

RESOLUTION # 2016-287

AUTHORIZING THE TOWNSHIP OF WATERFORD TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF SHAMONG AND TOWNSHIP OF SOUTHAMPTON FOR USE OF THE CONSTRUCTION OFFICIAL VEHICLE

RESOLUTION # 2016-288

A RESOLUTION OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, STATE OF NEW JERSEY, SUPPORTING SENATE BILL S981, SPONSORED BY SENATOR BOB SMITH, DISTRICT 17, (MIDDLESEX AND SOMERSET), SENATOR CHRISTOPHER "KIP" BATEMAN, DISTRICT 16 (HUNTERDON, MERCER, MIDDLESEX AND SOMERSET), AND ASSEMBLY BILL A2375, SPONSORED BY ASSEMBLYMAN JOHN F. MCKEON, DISTRICT 27, (ESSEX AND MORRIS COUNTY), AMENDING THE NEW JERSEY "ELECTRONIC WASTE MANAGEMENT ACT"

RESOLUTION # 2016-289

AMENDING RESOLUTION #2016-283 – AUTHORIZING THE TURN OVER OF A TAX SALE PREMIUM TO THE TOWNSHIP OF WATERFORD

RESOLUTION # 2016-290

AUTHORIZING CANCELLATION OF TAXES \$5.00 OVER AND UNDER

Township Solicitor Patterson requested Township Committee remove Resolution #2016-287 for discussion in Closed Session.

Moved by Committeeman Yeatman, 2nd by Committeeman Ferguson, to adopt Resolution # 2016-286 and Resolutions # 2016-288 through #2016-290.

Poll Vote:
Yeatman – Yes
Giangiulio – Yes
Ferguson – Yes
Campbell – Yes
Richardson- Yes

Motion Carried 5-0.

INTRODUCTION OF ORDINANCES:**ORDINANCE #2016-26**

AN ORDINANCE ESTABLISHING SALARIES AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, STATE OF NEW JERSEY, EFFECTIVE JANUARY 1, 2017

Moved by Committeeman Giangiulio, second by Committeeman Ferguson, to introduce Ordinance #2016-26 with Second Reading and Public Hearing to be held on December 14, 2016.

Poll Vote: Yeatman – Yes
Giangiulio – Yes
Ferguson – Yes
Campbell – Yes
Richardson- Yes

Motion Carried 5-0.

PAYMENT OF BILLS:

1. Current Fund Bill List	\$ 218,028.90
2. Capital Fund Bill List	\$ 27,540.00
3. Utility Fund Bill List	\$ 27,840.86
4. Utility Capital Fund Bill List	\$ 25,693.50
5. Trust Fund Bill List	\$ 1,007.39
6. State Grant Fund Bill List	\$ 7,767.48
7. Planning Board Escrow	\$ 1,071.25

Moved by Committeeman Campbell, second by Committeeman Ferguson to approve and pay the above bills as submitted if documentation is present and when funds are available.

Poll Vote: Yeatman – Yes
Giangiulio – Yes
Ferguson – Yes
Campbell – Yes
Richardson- Yes

Motion Carried 5-0.

OPEN MEETING TO THE PUBLIC:

Mayor Richardson opened the meeting to the public for comments.

Ralph Condo, Condo Avenue, expressed concern regarding liability and the use of the senior center by a private for-profit vendor four times a week.

He inquired on Township Committee's prior discussion regarding creating criteria and procedures for Senior Center rental.

There being no further comments, Mayor Richardson closed the meeting to the public for comments.

ISSUES FROM THE TOWNSHIP COMMITTEE: (NONE)

CLOSED SESSION:**Resolution # 2016-291**

RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING THE TOWNSHIP COMMITTEE TO GO INTO CLOSED SESSION PURSUANT TO N.J.S.A. 10:4-12. **Related to:**

Contract Negotiations: Resolution #2016-287 – Shared Services Agreement with the Township of Shamong and Township of Southampton for Use of the Construction Official Vehicle

Moved by Committeeman Giangiulio, second by Committeeman Campbell, to adopt Resolution #2016-291 and meet in Closed Session.

Voice Vote: All in favor, no objections.

Motion Carried 5-0.

MAYOR RECESSED MEETING FOR CLOSED SESSION: (7:58 P.M.)

MAYOR RECONVENED MEETING IN PUBLIC: (8:07 P.M.)

ROLL CALL:

Committeeman Yeatman	-Present
Committeeman Giangiulio	-Present
Committeeman Ferguson	-Present
Committeeman Campbell	-Present
Mayor Richardson	-Present

RETURN FROM CLOSED SESSION STATEMENT:

Township Solicitor Patterson stated that no final decisions were made as a result of closed session discussion.

ADJOURNMENT:

Moved by Committeeman Ferguson, second by Committeeman Yeatman, to adjourn meeting at 8:08 P.M.

Voice Vote: All in favor, no objections.

Motion Carried 5-0.

ATTACHMENT:

1. Monthly Financial Statements (October 2016)

Respectfully submitted by:



Lori A. Friddell, RMC
Township Clerk