

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES**

FEBRUARY 8, 2017

REGULAR MEETING

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THE FEBRUARY 8, 2017 REGULAR TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF WATERFORD WAS CALLED TO ORDER AT 7:00 PM BY THE MAYOR, WILLIAM A. RICHARDSON, JR.

MAYOR RICHARDSON ANNOUNCED THAT NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2017-7 DATED JANUARY 2, 2017. THIS NOTICE WAS SENT TO THE COURIER-POST, CENTRAL RECORD AND HAMMONTON GAZETTE NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW". IT IS ALSO POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING.

MAYOR RICHARDSON REQUESTED TO PLEASE SILENCE ALL CELL PHONES TO ALLEVIATE DISRUPTION OF THE MEETING.

SALUTE TO THE FLAG:

OPENING PRAYER:

The opening prayer was led by Committeewoman Sura.

ROLL CALL:

Committeeman Campbell	-Present
Committeeman Ferguson	-Present
Committeeman Giangiulio	-Absent
Committeewoman Sura	-Present
Mayor Richardson	-Present

PROFESSIONALS:

Susan E. Danson, Township Administrator	-Present
David C. Patterson, Esquire Township Solicitor	-Present
Lori Friddell, Township Clerk	-Present
Dawn Liedtka, Deputy Township Clerk	-Present
Chris Rehmann, PE, PP, Township Engineer, ARH Associates	-Present
Chris Briglia, PE, ARH Associates	-Present

PRESENTATIONS:

- Joseph Casian – Eagle Scout Project - Storm Drain Labeling

Joseph Casian, of Troop 159, presented to Township Committee his Eagle Scout Project explaining details of his project including storm drain labeling and GPS coordinating. Mr. Chiddenton, representing the Environmental Commission, stated that the Commission is proud to sponsor local Eagle Scout projects and commended Joseph for his achievement.

Mayor and Committee thanked Joseph for his contribution and congratulated him on the honor of achieving Eagle Scout.

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- Lottie Hooper on behalf of City of Lights Ministries

Lottie Hooper, on behalf of City of Lights Ministries, explained how the organization helps local families. She detailed that, thanks to generous donations, they were able to provide 168 families with Thanksgiving dinner and 400 children with Christmas gifts. Ms. Hooper thanked individual people and businesses who donated this year as well as a special thank you to Anita Wilson for organizing the donations received within the municipal building. Ms. Hooper also read a letter that was received detailing the Waterford Township Police Department's participation and how grateful they were for Chief Daniel Cormaney's involvement in making sure that every child on the "Angel Tree" received a Christmas gift.

Mayor Richardson thanked Lottie Hooper and every member of the "City of Lights Ministries" for their dedication to the people of Waterford Township.

- Waterford Township Police Department K9 Unit Honoring Dunbarton Volunteer Fire Company

Chief Daniel Cormaney graciously thanked the members of the Dunbarton Volunteer Fire Company for funding the K-9 Program within Waterford Township. Mr. Humphries represented the members of Dunbarton and accepted the recognition while noting that Dunbarton intended to continue funding the program for upcoming years.

- Verizon ROW Access Request - Larry Morgan, Tilson Tech Representative

Larry Morgan, a representative of Tilson Tech (who is under contract with Verizon), explained Verizon's intentions to enhance signal strength to customers in Waterford Township. Mr. Morgan detailed the plan, which includes placing "small cell" equipment on existing poles. He also noted that they are strictly looking for consent from the Township to be in the "Right of Way."

Solicitor Patterson noted that he has a draft Resolution to send to Verizon and if it is deemed acceptable, it would be on the next meeting's agenda.

- **RESOLUTION # 2017-84**
RESOLUTION COMMEMORATING THE 30TH ANNIVERSARY OF THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

Moved by Committeeman Campbell, 2nd by Committeeman Ferguson to adopt Resolution #2017-84.

Poll Vote: Campbell - Yes
 Ferguson - Yes
 Giangiulio - Absent
 Sura - Yes
 Richardson - Yes

4-0 Motion Carried

CLOSED SESSION:

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RESOLUTION #2017-94

RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING THE TOWNSHIP COMMITTEE TO GO INTO CLOSED SESSION PURSUANT TO N.J.S.A. 10:4-12 **Related to:**

1. Attorney/Client Privilege – Foreclosure List
2. Contract Negotiations – NJEIT Funding – Pump Station Project Bid
3. Attorney/Client Privilege – Water Tie-in
4. Contract Negotiation – Jackson Road Bike Lane
5. Attorney/Client Privilege – EMS Services
6. Contract Negotiation – Pump Station Bid

Moved by Committeeman Campbell, 2nd by Committeewoman Sura to adopt Resolution #2017-94.
Voice Vote: All in Favor, No objections, Motion Carried

MAYOR RECESSES MEETING FOR CLOSED SESSION AT 7:29 PM

MAYOR RECONVENES MEETING AT 7:58 PM

ROLL CALL:

Committeeman Campbell - Present
Committeeman Ferguson - Present
Committeeman Giangiulio - Absent
Committeewoman Sura - Present
Mayor Richardson - Present

STATEMENT ON RETURN FROM CLOSED SESSION:

Solicitor Patterson stated that, as a result of Closed Session, Resolution #2017-95, Resolution of The Township of Waterford Authorizing the Transfer of Vehicles from The Township of Waterford To The Waterford Township Emergency Medical Squad (“EMS”), is to be added to the Agenda.

EMERGENCY ITEMS TO BE ADDED TO THE AGENDA: None

APPROVAL OF MINUTES:

1. Regular Meeting December 14, 2016 (*Committeewoman Sura not in office*)
2. Closed Session December 14, 2016 (*Committeewoman Sura not in office*)

Moved by Committeeman Ferguson, 2nd by Committeeman Campbell to approve the Meeting Minutes of December 14, 2016 as presented

Poll Vote: Campbell - Yes
 Ferguson - Yes
 Giangiulio - Absent
 Sura - Abstain
 Richardson - Yes

3-0-1 Motion Carried

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- 3. Regular/Workshop Meeting January 19, 2017
- 4. Closed Session January 19, 2017

Moved by Committeeman Campbell, 2nd by Committeeman Ferguson to approve the Meeting Minutes of January 19, 2017 as presented

Poll Vote: Campbell - Yes
 Ferguson - Yes
 Giangiulio - Absent
 Sura - Yes
 Richardson - Yes

4-0 Motion Carried

ADOPTION OF ORDINANCES: (SECOND READING/PUBLIC HEARING)

ORDINANCE #2017-2

ORDINANCE OF THE TOWNSHIP OF WATERFORD AMENDING CHAPTER 176 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED "LAND USE, DEVELOPMENT AND ZONING" (CHAPTER 176-9)

**Planning Board Provided Confirmation that Ordinance #2017-2 is consistent with the Master Plan.*

Mayor Opened the Meeting to the Public for Comments

There being no Public Comment, Mayor Closed the Meeting to the Public for Comments

Moved by Committeeman Ferguson, 2nd by Committeewoman Sura to adopt Ordinance #2017-2

Poll Vote: Campbell - Yes
 Ferguson - Yes
 Giangiulio - Absent
 Sura - Yes
 Richardson - Yes

4-0 Motion Carried

ORDINANCE #2017-3

ORDINANCE AUTHORIZING AGREEMENT FOR TAX ABATEMENT WITH ATCO DEVELOPMENT ASSOCIATES, LLC (DOLLAR GENERAL) – BLOCK 1904, LOT 12 – 500 WHITE HORSE PIKE

Mayor Opened the Meeting to the Public for Comments

There being no Public Comment, Mayor Closed the Meeting to the Public for Comments

Moved by Committeeman Campbell, 2nd by Committeeman Ferguson to adopt Ordinance #2017-3

Poll Vote: Campbell - Yes
 Ferguson - Yes
 Giangiulio - Absent
 Sura - Yes
 Richardson - Yes

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4-0 Motion Carried

ORDINANCE #2017-4

ORDINANCE OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN AND STATE OF NEW JERSEY REPLACING CHAPTER 212 CAPTIONED POLITICAL CONTRIBUTIONS WITH A NEW CHAPTER 212 CAPTIONED PUBLIC CONTRACTING ("PAY TO PLAY")

Mayor Opened the Meeting to the Public for Comments

There being no Public Comment, Mayor Closed the Meeting to the Public for Comments

Moved by Committeeman Campbell, 2nd by Committeewoman Sura to adopt Ordinance #2017-4

Poll Vote: Campbell - Yes
 Ferguson - Yes
 Giangiulio - Absent
 Sura - Yes
 Richardson - Yes

4-0 Motion Carried

ORDINANCE #2017-5

ORDINANCE OF THE TOWNSHIP OF WATERFORD AMENDING CHAPTER 94 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED "ANIMALS"

Mayor Opened the Meeting to the Public for Comments

There being no Public Comment, Mayor Closed the Meeting to the Public for Comments

Moved by Committeewoman Sura, 2nd by Committeeman Ferguson to adopt Ordinance #2017-5

Poll Vote: Campbell - Yes
 Ferguson - Yes
 Giangiulio - Absent
 Sura - Yes
 Richardson - Yes

4-0 Motion Carried

ORDINANCE #2017-6

ORDINANCE OF THE TOWNSHIP OF WATERFORD AMENDING CHAPTER 176 OF THE CODE OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN AND STATE OF NEW JERSEY CAPTIONED "LAND USE, DEVELOPMENT AND ZONING" (CHAPTER 176-14)

**Planning Board Provided Confirmation that Ordinance #2017-2 is consistent with the Master Plan.*

Mayor Opened the Meeting to the Public for Comments

There being no Public Comment, Mayor Closed the Meeting to the Public for Comments

Moved by Committeeman Campbell, 2nd by Committeewoman Sura to adopt Ordinance #2017-6

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Poll Vote: Campbell - Yes
 Ferguson - Yes
 Giangiulio - Absent
 Sura - Yes
 Richardson - Yes

4-0 Motion Carried

ORDINANCE #2017-7

ORDINANCE OF THE TOWNSHIP OF WATERFORD AMENDING CHAPTER 176 OF THE CODE OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN AND STATE OF NEW JERSEY CAPTIONED "LAND USE, DEVELOPMENT AND ZONING" (CHAPTER 176-119, CHAPTER 176-122)

**Planning Board Provided Confirmation that Ordinance #2017-2 is consistent with the Master Plan.*

Mayor Opened the Meeting to the Public for Comments

There being no Public Comment, Mayor Closed the Meeting to the Public for Comments

Moved by Committeeman Campbell, 2nd by Committeewoman Sura to adopt Ordinance #2017-7

Poll Vote: Campbell - Yes
 Ferguson - Yes
 Giangiulio - Absent
 Sura - Yes
 Richardson - Yes

4-0 Motion Carried

COMMITTEE REPORTS:

Engineer's Report

Township Engineer Rehmann presented his report to Township Committee, reviewing projects within the Township.

Mr. Rehmann informed the Committee that the Water Meter Replacement Project is complete.

Mr. Rehmann stated that the bids for the Pump Station project have been received. ARH is reviewing them and wants to make sure they meet all requirements.

Mr. Rehmann also updated Committee on road projects. The funds for Lincoln Avenue will ensure that the project is completed before Fall. He is also speaking to the NJDOT in regards to using some of the "Gas Tax" monies to repair Hilltop Road. He will not know about that project until Fall.

Mr. Rehmann completed his report by acknowledging that the Dollar General Construction is underway. He also commended Michael Micklasavage for his assistance in resolving some issues.

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Committee Members Reports

Committeewoman Sura informed the Committee that she will be attending the upcoming Board of Education meeting and will have an update to share during her next report.

Committeeman Ferguson requested that all Committee members bring their calendars to the next meeting so that they may choose a date to sit and review the budget

Committeeman Campbell shared the Construction office report and detailed the number of permits issued and inspections conducted. Mr. Campbell also reminded the public that there is a "Shredding Day" coming in the Spring.

Mayor Richardson shared that the Public Works Manager (Michael Micklasavage) is attending a NJDEP meeting in regards to drinking water plans. He assured the community that this is just in response what has happened in Flint, Michigan and that he does not anticipate there to be any issues. He also acknowledged that the purchase of the "Hot Box" has helped ensure repairs to area roads. The Public Works department will also begin brush collection during the first week of March as well as having the Columbia Avenue Pit open during the week. Mayor Richardson completed his report by thanking the Waterford Township Police Department for their generosity at Christmastime. He noted that the Police Department has definitely made the community proud.

OPEN MEETING TO THE PUBLIC: (FOR AGENDA ITEMS ONLY)

Mayor Opened the Meeting to the Public for Comments

There being no Public Comment, Mayor Closed the Meeting to the Public for Comments

APPLICATIONS:

1. SOLICITOR'S APPLICATION:

The Insulation Heating and Cooling Group

From: 2/8/2017 – 12/31/2017

Energy Audits for the NJ Clean Energy Program – No objections from Police Chief

2. SOLICITOR'S APPLICATION:

Dennis DiMarino Jr.

From: 2/8/2017 – 12/31/2017

Vivant Solar – Solar Energy Roof Mounted Solar Panels – No objections from Police Chief

Moved by Committeeman Ferguson, 2nd by Committeeman Campbell to approve Application Items #1 and #2

Poll Vote: Campbell - Yes
 Ferguson - Yes
 Giangiulio - Absent
 Sura - Yes

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Richardson - Abstain

3-0-1 Motion Carried

3. FACILITY USE:

Waterford Township Civic and Events Association, Inc.
Municipal Court Room - 1st Tuesday of the Month for 2017 at 7:30p.m.
WTCEA Meetings – 100% Waterford Residents

Moved by Committeeman Ferguson, 2nd by Committeeman Campbell to approve Application Item #3

Poll Vote: Campbell - Yes
 Ferguson - Yes
 Giangiulio - Absent
 Sura - Yes
 Richardson - Yes

4-0 Motion Carried

COMMUNICATIONS:

1. Request for Street Vacation - Portion of Almira Avenue between 3rd and 4th Streets

Moved by Committeeman Campbell, 2nd by Committeeman Ferguson to refer the street vacation request to the Planning Board for review and written recommendation

Voice Vote: All in Favor. No Objections. Motion Carried.

2. South Jersey Enduro Riders, Inc. is seeking confirmation of written notification and statement of no objections regarding the planned route of their annual Curly Fern Enduro event on March 19, 2017 in order to comply with Pinelands Commission requirements.

Moved by Committeeman Ferguson, 2nd by Committeewoman Sura to confirm receipt of written notification and statement of no objections for the use of municipal roads as connectors between trails during the event as recommended by Police Chief Cormaney.

Voice Vote: All in Favor. No Objections. Motion Carried.

3. Jeep Jamboree USA is seeking confirmation of written notification and statement of no objections regarding the planned route of their 23rd Annual Pine Barrens Jeep Jamboree USA Event on March 23-25, 2017 in order to comply with Pinelands Commission requirements.

Moved by Committeeman Ferguson, 2nd by Committeeman Campbell to confirm receipt of written notification and statement of no objections for the use of municipal roads as connectors between trails during the event as recommended by Police Chief Cormaney.

Voice Vote: All in Favor. No Objections. Motion Carried.

4. Resolution #2017-85

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Resolution Authorizing the Waterford Township War Memorial Committee to Close Various Streets for the 2017 Tapper-Hicks Freedom 5K Run/Walk

Moved by Committeeman Ferguson, 2nd by Committeeman Campbell to adopt Resolution #2017-85 and authorize the closing of various streets for the 2017 Tapper-Hicks Freedom 5K Run/Walk

Poll Vote: Campbell - Yes
 Ferguson - Yes
 Giangiulio - Absent
 Sura - Yes
 Richardson - Yes

4-0 Motion Carried

DISCUSSIONS:

- Senior Citizens Center Agreement Revisions and Additions

Administrator Danson was advised by the Committee to continue moving ahead with the revisions and additions.

OLD BUSINESS:

Mayor Richardson named the members of the "Groundbreaking and Dedication Committee" for the new Township Public Safety Building. Members are: Mayor William Richardson, Committeewoman Mary Sura, Township Administrator Susan Danson, Fire Chief David Cilon, CCIA Representative Gary Kanalstein, and Planning Board Member John Howarth.

NEW BUSINESS: (INCLUDES RESOLUTIONS AND ORDINANCES)

RESOLUTIONS:

RESOLUTION # 2017-86

RESOLUTION TO AMEND THE TEMPORARY BUDGET OF THE TOWNSHIP OF WATERFORD FOR THE YEAR 2017

RESOLUTION # 2017-87

RESOLUTION PROVIDING FOR THE CANCELLATION OF BUDGET APPROPRIATIONS - TOWNSHIP OF WATERFORD FOR THE YEAR 2016

RESOLUTION # 2017-88

RESOLUTION AUTHORIZING PAYMENT #4 TO LENEGAN PLUMBING & HEATING, LLC FOR THE WATERFORD TOWNSHIP WATER METER REPLACEMENT PROJECT IN THE AMOUNT OF \$26,856.50

RESOLUTION # 2017-89

RESOLUTION AUTHORIZING CHANGE ORDER #1 TO LENEGAN PLUMBING & HEATING, LLC FOR THE WATERFORD TOWNSHIP WATER METER REPLACEMENT PROJECT (DECREASE AMOUNT OF \$8,416.00)

RESOLUTION # 2017-90

RESOLUTION AWARD OF CONTRACT TO ADAMS REHMANN & HEGGAN FOR PREPARATION AND SUBMISSION OF A WATER CONSERVATION & DROUGHT MANAGEMENT PLAN (WCDMP) TO NJDEP-(CONTRACT AMOUNT \$2,200)

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RESOLUTION # 2017-91

RESOLUTION AMENDING RESOLUTION 2017-77 AUTHORIZING THE TOWNSHIP OF WATERFORD TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF SHAMONG FOR USE OF THE CONSTRUCTION OFFICIAL'S VEHICLE

RESOLUTION # 2017-92

RESOLUTION AUTHORIZING A TAX SALE (June 21, 2017)

RESOLUTION # 2017-93

RESOLUTION AUTHORIZING REFUND OF TAXES DUE TO OVERPAYMENT ON BLOCK 5601 LOT 2

RESOLUTION # 2017-95

RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING THE TRANSFER OF VEHICLES FROM THE TOWNSHIP OF WATERFORD TO THE WATERFORD TOWNSHIP EMERGENCY MEDICAL SQUAD ("EMS")

Moved by Committeeman Ferguson, 2nd by Committeewoman Sura to adopt Resolutions #2017-86 through #2017-93 and #2017-95

Poll Vote: Campbell - Yes
 Ferguson - Yes
 Giangiulio - Absent
 Sura - Yes
 Richardson - Yes

4-0 Motion Carried

INTRODUCTION OF ORDINANCES:

ORDINANCE #2017-8

ORDINANCE OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN AND STATE OF NEW JERSEY CAPTIONED "CHARITABLE CLOTHING BINS"

Moved by Committeeman Ferguson, 2nd by Committeeman Campbell to introduce Ordinance #2017-8 with Public Hearing and Second Reading on February 22, 2017.

Poll Vote: Campbell - Yes
 Ferguson - Yes
 Giangiulio - Absent
 Sura - Yes
 Richardson - Yes

4-0 Motion Carried

ORDINANCE #2017-9

ORDINANCE OF THE TOWNSHIP OF WATERFORD AMENDING CHAPTER 137 OF THE CODE OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN AND STATE OF NEW JERSEY CAPTIONED "FIRE PREVENTION"

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Moved by Committeeman Campbell, 2nd by Committeeman Ferguson to introduce Ordinance #2017-9 with Public Hearing and Second Reading on February 22, 2017.

Poll Vote: Campbell - Yes
 Ferguson - Yes
 Giangiulio - Absent
 Sura - Yes
 Richardson - Yes

4-0 Motion Carried

PAYMENT OF BILLS:

1. Current Fund Bill List	\$ 3,106,494.56
2. Capital Fund Bill List	\$ 33,798.00
3. Utility Fund Bill List	\$ 30,806.67
4. Utility Capital Fund Bill List	\$ 24,996.00
5. Trust Fund Bill List	\$ 7,464.67
6. State Grant Bill List	\$ 8,167.13
7. Planning Board Escrow Bill List	\$ 2,570.50

Moved by Committeeman Ferguson, 2nd by Committeeman Campbell to approve and pay the above bills as submitted if documentation is present and when funds are available

Poll Vote: Campbell - Yes
 Ferguson - Yes
 Giangiulio - Absent
 Sura - Yes
 Richardson - Yes

4-0 Motion Carried

OPEN MEETING TO THE PUBLIC:

MAYOR OPENS THE MEETING TO THE PUBLIC FOR COMMENTS:

Christine Mertz of Villas Court voiced her concern regarding the school bus stop at the intersection of Cooper Folly Road and Hayes Mill Road. She explained that there are 11 children at this bus stop and it is very dangerous. There have been numerous accidents there and she is concerned about the safety of the children.

Committeewoman Sura questioned the bus route and whether or not changes could be made to make the situation safer for all involved. Ms. Mertz explained that she has reached out to the transportation department and that they are unable to change the route.

Mayor Richardson suggested attending the School Board meeting and voicing their concerns. He reiterated that Committeewoman Sura would be present at the meeting and would be able to provide assistance.

Administrator Danson informed the Committee members that she has been out to the bus stop

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with Chief Cormaney. It appears that the "Stop Sign" has brush blocking portions of it and that the Public Works department would be out to look at it. She also informed Committee that there have been 10 accidents at that location in the last six years, so she agrees that something needs to be done to make it safer.

Richard Angelino of Chew Road voiced his concern regarding the "Code Enforcement" office. He feels that the "Code Enforcement" officer is only selectively enforcing the laws and codes while he repeatedly receives violations notices. Mr. Angelino stated that he intends to seek legal action if the Committee does not resolve the issues he is presenting. Mr. Angelino noted that he has a drone that he utilizes so that he can clearly see the structures of other residents.

Mayor Richardson responded that he would look into the complaints and assured Mr. Angelino that what he is implying is not the way Waterford Township does business. Mr. Angelino also questioned the "Shared Service" agreement in place for Edward Toussaint's township vehicle. Mayor Richardson explained the concept of a "Shared Service" and noted the amount of money that "Shared Service Agreements" save municipalities.

MAYOR CLOSSES THE MEETING TO THE PUBLIC FOR COMMENTS

ISSUES FROM THE TOWNSHIP COMMITTEE: None

CLOSED SESSION:

Township Committee, by way of previous adoption of Resolution #2017-94, agreed to meet again in closed session for discussion on:

1. Contract Negotiations – Pump Station Project Bid
2. Contract Negotiations – NJEIT Funding – Pump Station Project Bid

MAYOR RECESSED MEETING FOR CLOSED SESSION AT 8:30PM.

MAYOR RECONVENE MEETING: (8:55 PM)

ROLL CALL:

Committeeman Campbell - Present
Committeeman Ferguson - Present
Committeeman Giangiulio - Absent
Committeewoman Sura - Present
Mayor Richardson - Present

RETURN FROM CLOSED SESSION STATEMENT:

Township Solicitor Patterson stated that no final decisions were made as a result of closed session discussion.

Township Committeeman Ferguson informed Committee and the public of the upcoming Waterford Township Civic and Events Association Egg Hunt on April 8th at Lions Park at 2p.m.

Township Solicitor Patterson noted that Ordinance 2017-5 was scheduled for re-introduction due to amendments and should be reconsidered by Committee.

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ORDINANCE #2017-5

ORDINANCE OF THE TOWNSHIP OF WATERFORD AMENDING CHAPTER 94 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED "ANIMALS"

Moved by Committeeman Ferguson, 2nd by Committeewoman Sura to rescind adopt of Ordinance #2017-5.

Poll Vote: Campbell - Yes
 Ferguson - Yes
 Giangiulio - Absent
 Sura - Yes
 Richardson - Yes

4-0 Motion Carried

Moved by Committeeman Ferguson, 2nd by Committeewoman Sura to reintroduce Ordinance #2017-5 with amendments as presented with second reading and public hearing scheduled for February 22, 2017.

Poll Vote: Campbell - Yes
 Ferguson - Yes
 Giangiulio - Absent
 Sura - Yes
 Richardson - Yes

4-0 Motion Carried

ADJOURNMENT:

Moved by Committeeman Ferguson, second by Committeeman Campbell, to adjourn meeting at 9:00 P.M.

Voice Vote: All in favor, no objections.

Motion Carried 4-0.

ATTACHMENT:

1. Engineer's Report

Respectfully submitted by:



Dawn Liedtka
Deputy Township Clerk

MONTHLY ENGINEER'S REPORT TOWNSHIP COMMITTEE



February 3, 2017

Prepared for:

Waterford Township
2131 Auburn Avenue
Atco, NJ 08004

Prepared by:



Adams, Rehmann & Heggan Associates, Inc.
215 Bellevue Avenue
Hammononton, NJ 08037-2019

ARH File #77-01000

CAPITAL ITEMS:

1. USDA Water and Sewer Infrastructure (ARH #77-01041)

a. USDA - Pump Station Designs

Project bids were received on February 1, 2017 at 10:00 AM at the Waterford Township Hall. Lattimer & Sons are the apparent low bidder. We have performed a cursory review of the bid documents and found no apparent deficiencies. Being that the total bid prices from all contractors were over the allotted amount of grant money, we have not recommended a contract award at this time. We have considered removing Pump Station #4 from the project to bring the project cost closer to the amount of available grant funds. We will offer a recommendation of award to the Township Committee upon receiving further direction.

b. Water Meter package

We have submitted Payment Application No. 4 to the Mayor and Township Committee on January 26, 2017. The application includes a net credit Change Order #1 in the amount of \$8,416.00, which is currently pending authorization. Our office recommended approval of the final payment in the amount of \$26,856.50. As of the date of the application, the contractor has completed all work in accordance with the contract documents and subsequent change order.

2. Bartram Avenue Roadway Repairs (ARH #77-04005)

The contractor has completed the work necessary to address the pavement seams. We submitted a project closeout letter to the Township Clerk dated January 10, 2017, which included the Contractor's Request or Final Payment and the revised two (2) year Maintenance Bond. The payment request can be acted upon once the revised Maintenance Bond is accepted by the Township.

3. FY2016 NJDOT Applications (ARH #7704007)

Our office has completed the surveying work required to create the base maps for the Lincoln Avenue project. We anticipate preparing the design plans and specifications for project in February of 2017. We will submit draft copies of the plans and specifications to the NJDOT and the Township Committee for their review and approval prior to advertising the project for bids. We anticipate advertising for bids in March 2017.

4. FY2017 NJDOT Applications (ARH #7704004)

Our office has prepared and submitted the NJDOT 2017 Local Aid Project Applications for Hilltop Road from Joyce Way to the cul-de-sac (Municipal Aid) and Bates Mill Road approximately from Old White Horse Pike to the Township boundary line (Discretionary Aid). The applications were submitted through NJDOT SAGE and a copy has been submitted to the Township Committee for their records.

The Township should provide three (3) copies of the resolutions #2017-81 and #2017-82 with original signatures and seals. We will need to submit them to the NJDOT Local Aide Office by March 2, 2017.

5. Water Conservation and Drought Management Plan (ARH #7701047)

Our office received a Purchase Order from the Township to prepare and submit a Water Conservation and Drought Management Plan. Our office is in the process of preparing the plan and the deadline for submittal is March 31, 2017. An update to the plan will need to be submitted every two (2) years thereafter. We also await Township Committee action to pass a resolution and approve the proposal authorizing our office to perform the work.

6. CCMUA Loan Program

Our office was authorized to perform preliminary engineering services which included soliciting sewer system cleaning and televising quotes; monitoring the cleaning/televising and reporting results to the Committee and project scoping services. We offer the following comments regarding the latest project status:

Cleaning & Televising:

- a. Russel Reid has cleaned and televised the sewer mains within the project limits and has provided the video footage and report documents. We have reviewed the video footage of the sewer mains within the preliminary project limits and the footage indicates the existing sanitary sewer structures and pipe are generally in good condition. We are preparing a formal report and will submit our findings and recommendations to the Township Committee.

Project Scoping Services:

- a. We discussed possibly cleaning and televising the sewer mains along White Horse Pike with the Township Department of Public Works. We would consider this to be the next phase of cleaning and televising the sewer to investigate its condition.
- b. After meeting with Andy Kricun of the CCMUA to discuss our anticipated project, we have been in contact with him on a few occasions, our last being January 31, 2017. He indicated he is trying to locate the Waterford Township Sanitary Sewer Study which dates back to 1975. He has no updated information regarding the funding application process and procedures at this time.
- c. We have been researching the costs associated with the temporarily metering the sewage flow into pump station #1 and comparing the flow at different times of day and during different weather conditions. The costs for the metering and study can range from \$4,100.00 to \$9,000.00 for a one-month to a three-month study at pump station #1. These prices would include our service fees. We would recommend soliciting quotes for a minimum two-month metering study, as this would most likely catch diverse weather and peak flow patterns. This data will confirm the presence of I&I in the Township sewer system and its

overall magnitude. We would recommend performing the temporary metering study in April 2017.

ESCROW ITEMS:

1. Water Main Extension to Universal Forest Products (ARH #7720004)

A pre-construction conference was held on November 10, 2016. The applicant is planning on beginning construction in the coming weeks; they will provide a minimum of 48 hrs. notice. They will coordinate their proposed improvements and the final paving of Jackson Road with the County Road Department. We will keep the Township Committee and Department of Public Works advised of any construction progress.

2. Township Municipal Parking Lot (ARH#7701045)

The site improvements have been installed to substantial completeness, as indicated in our letter to the project engineer dated January 24, 2017. The letter of substantial completeness was necessary to obtain Pinelands Commission approval to move forward with the Cell Tower construction. There are still a number of site improvements and administrative items remaining which will need to be addressed in the Spring of 2017. Our office will prepare a bonding and Inspection escrow estimate for the Cell Tower project upon receipt of construction plans and documents.

3. Dollar General – Atco Development Associates, LLC (ARH#7710020)

Site improvements are being installed and the building foundation is being placed. We will keep the Township Committee and Department of Public Works informed periodically of site improvement progress.

