TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES

THE APRIL 26, 2017 WORKSHOP TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF WATERFORD WAS CALLED TO ORDER AT 7:00 PM BY THE MAYOR, WILLIAM A. RICHARDSON, JR.

MAYOR RICHARDSON NOTED THAT NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2017-7 DATED JANUARY 2, 2017. THIS NOTICE WAS SENT TO THE COURIER-POST, CENTRAL RECORD AND HAMMONTON GAZETTE NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW". IT IS ALSO POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING.

MAYOR RICHARDSON REQUESTED THAT ALL CELL PHONES BE SILENCED TO ALLEVIATE DISRUPTION OF THE MEETING.

SALUTE TO THE FLAG:

OPENING PRAYER:
Opening Prayer was led by Committeeman Campbell

ROLL CALL:

Committeeman Campbell	- Present
Committeeman Ferguson	- Present
Committeeman Giangiulio	- Absent
Committeewoman Sura	- Present
Mayor Richardson	- Present

PROFESSIONALS:

Susan E. Danson, Township Administrator	- Present
Michael Coluzzi, Esquire, Township Solicitor	- Present
Lori Friddell, Township Clerk	- Present
Dawn Liedtka, Deputy Township Clerk	- Present

PRESENTATIONS:

1. Waterford Township Public Library – 2016 Report

Tanya Estrada (Library Director) and Francine Grubb (Board of Trustees Secretary) presented the Library's "Strategic Plan" to the Township Committee. They highlighted their strengths and accomplishments, the levels of use, their future needs, and the goals and objectives for their three year plan. There are currently 7,171 Library members today.

Ms. Estrada described some of the programs that the Library offers, including the "Summer Maker Camp" that had 40 children enrolled in 2016; this year they will also be able to provide lunch at this camp. Ms. Grubb commented on some of the free services that the Library offers, including museum/park day passes.

Ms. Estrada requested a meeting with the Township Committee to go over plans and limitations, especially their handicapped inaccessibility. She noted that there is a New Jersey Library Construction Bond that will possibly be available to help renovate New Jersey Libraries (a handout on this was given to Committee members). Mayor Richardson instructed Administrator Danson to reach out and schedule a meeting to go over the Library needs.

EMERGENCY ITEMS TO BE ADDED TO THE AGENDA: None

CLOSED SESSION:

RESOLUTION #2017-159

RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING THE TOWNSHIP COMMITTEE TO GO INTO CLOSED SESSION PURSUANT TO N.J.S.A. 10:4-12 **Related to:**

1. Attorney/Client Privilege – Schafer Tort Claim Notice
2. Hearing on Solicitor's Application Appeal – Allied Energy Efficiency Experts
3. Attorney/Client Privilege - Donation to Fire Department

Moved by Committeeman Campbell, 2nd by Committeeman Ferguson to adopt Resolution #2017-159
Voice Vote: All in Favor, No Objections, Motion Passed.

MAYOR RECESSED MEETING FOR CLOSED SESSION AT 7:20 PM
MAYOR RECONVENED MEETING AT 8:19 PM

ROLL CALL:

Committeeman Campbell	- Present
Committeeman Ferguson	- Present
Committeeman Giangiulio	- Absent
Committeewoman Sura	- Present
Mayor Richardson	- Present

STATEMENT ON RETURN FROM CLOSED SESSION:
Township Solicitor Coluzzi remarked that one decision was made in Closed Session based on testimony heard in regards to Solicitor's License applications.

Moved by Committeeman Campbell, 2nd by Committeeman Ferguson to uphold Chief Cormaney's denial of Solicitor's Licenses

Poll Vote:	Campbell	- Yes
	Ferguson	- Yes
	Giangiulio	- Absent
	Sura	- Yes
	Richardson	- Yes

4-0- Motion Carried

APPROVAL OF MINUTES:

1. Regular Meeting April 12, 2017
2. Closed Session Meeting April 12, 2017

Moved by Committeeman Campbell, 2nd by Committeewoman Sura to approve the Meeting Minutes for the Regular and Closed Session Meetings of April 12, 2017 as presented

Poll Vote:	Campbell	- Yes
	Ferguson	- Yes
	Giangiulio	- Absent
	Sura	- Yes
	Richardson	- Yes

4-0- Motion Carried

ADOPTION OF ORDINANCES: (Second Reading/Public Hearing)

ORDINANCE #2017-14

ORDINANCE OF THE TOWNSHIP OF WATERFORD AMENDING CHAPTER 208 OF THE CODE OF THE TOWNSHIP OF WATERFORD, CAPTIONED "PEDDLING AND SOLICITING"

Public Hearing on Ordinance #2017-14
Mayor Opened the Meeting to the Public for Comments

There Being No Public Comment, Mayor Closed the Meeting to the Public for Comments

Moved by Committeeman Ferguson, 2nd by Committeeman Campbell to adopt Ordinance #2017-14

Roll Call Vote:	Campbell	- Yes
	Ferguson	- Yes
	Giangiulio	- Absent
	Sura	- Yes
	Richardson	- Yes

4-0 Motion Carried

ORDINANCE #2017-15

ORDINANCE OF THE TOWNSHIP OF WATERFORD AUTHORIZING THE PURCHASE OF BLOCK 1205, LOT 1, ON THE TAX MAP OF THE TOWNSHIP OF WATERFORD

Public Hearing on Ordinance #2017-15
Mayor Opened the Meeting to the Public for Comments

There Being No Public Comment, Mayor Closed the Meeting to the Public for Comments

Moved by Committeeman Ferguson, 2nd by Committeewoman Sura to adopt Ordinance #2017-15

Roll Call Vote:	Campbell	- Yes
	Ferguson	- Yes
	Giangiulio	- Absent
	Sura	- Yes
	Richardson	- Yes

4-0- Motion Carried

MONTHLY FINANCIAL STATEMENTS: (MARCH 2017)

Clerk Report:	$	2,595.35
Clerk Dog Licensing Report:	$	4,804.80
Construction Official Report:	$	12,079.00
Court Report:	$	34,312.94
Tax Collector – Tax Report:	$	283,505.00
Tax Collector – Utility Report:	$	37,874.06
Tax Collector – Redemption Report:	$	8,495.02

Moved by Committeeman Ferguson, 2nd by Committeeman Campbell to accept the MARCH 2017 Financial Reports as submitted

Voice Vote: All in Favor, No Objections
4-0 Motion Carried

OPEN MEETING TO THE PUBLIC: (FOR AGENDA ITEMS ONLY)

MAYOR OPENED THE MEETING TO THE PUBLIC FOR COMMENTS

THERE BEING NO PUBLIC COMMENT, THE MAYOR CLOSED THE MEETING TO THE PUBLIC FOR COMMENTS

APPLICATIONS:

1. FACILITY/FIELD USE APPLICATION:
   Atco Christian Preschool
   Lion's Park – Friday June 2, 2017 – 10a.m. – 12noon

Moved by Committeeman Ferguson, 2nd by Committeewoman Sura to approve Application Item #1 as submitted

Poll Vote:	Campbell	- Yes
	Ferguson	- Yes
	Giangiulio	- Absent
	Sura	- Yes
	Richardson	- Yes

4-0- Motion Carried

2. COIN DROP PERMIT:
   Waterford Township EMS
   Jackson and Cooper Roads
   Saturday, April 29, 2017 – 8:00 a.m. – 4:00p.m.

RESOLUTION #2017-144A
AUTHORIZING THE WATERFORD TOWNSHIP EMS TO HOLD A COIN DROP ON SATURDAY, APRIL 29, 2017

Moved by Committeeman Ferguson, 2nd by Committeeman Campbell to adopt Resolution #2017-144A

Poll Vote:	Campbell	- Yes
	Ferguson	- Yes
	Giangiulio	- Absent
	Sura	- Yes
	Richardson	- Yes

4-0- Motion Carried

COMMUNICATIONS: (None)

DISCUSSIONS:

1. Municipal Offices – Summer Hours

Administrator Danson explained that the Union employees had signed an agreement that they would be willing to take a vacation or personal day for July 3rd. This would mean that the Municipal Building would be closed on both Monday, July 3rd and Tuesday, July 4th. All employees would receive "Holiday Pay" for July 4th, but would have to use a personal or vacation day for July 3rd. Committee was in consensus that this was acceptable. Administrator Danson was given the "OK" to close the Municipal Building on July 3rd.

Administrator Danson also discussed adjusting summer hours for all Municipal employees. She listed all the other municipalities in the area that had "Summer Hours." Options include being closed on Fridays or having a half day on Fridays. Working hours for Monday – Thursday would be adjusted so that employees would still get their

required amount of hours. Discussion ensued between the members of Township Committee. Committee members agreed that the Municipal Building should be open on Fridays, but that the half day schedule would be appropriate. Administrator Danson was instructed to move forward with proposing this schedule to the Waterford Township employees.

OLD BUSINESS:

NEW BUSINESS: (INCLUDES RESOLUTIONS AND ORDINANCES)

ADOPTION OF THE 2017 MUNICIPAL BUDGET:

- **RESOLUTION #2017- 145**
  AUTHORIZING TOWNSHIP OF WATERFORD 2017 BUDGET TO BE READ BY TITLE ONLY

Moved by Committeeman Campbell, 2nd by Committeeman Ferguson to adopt Resolution #2017-145

Poll Vote:	Campbell	- Yes
	Ferguson	- Yes
	Giangiulio	- Absent
	Sura	- Yes
	Richardson	- Yes

4-0- Motion Carried

2017 BUDGET HEARING

MAYOR OPENED THE 2017 BUDGET HEARING TO THE PUBLIC FOR COMMENTS

THERE BEING NO PUBLIC COMMENT, THE MAYOR CLOSED THE 2017 BUDGET HEARING TO THE PUBLIC FOR COMMENTS

- **RESOLUTION #2017-146**
  RESOLUTION TO ADOPT THE YEAR 2017 MUNICIPAL BUDGET

Moved by Committeeman Ferguson, 2nd by Committeeman Campbell to adopt Resolution #2017-146

Poll Vote:	Campbell	- Yes
	Ferguson	- Yes
	Giangiulio	- Absent
	Sura	- Yes
	Richardson	- Yes

4-0- Motion Carried

RESOLUTIONS:
RESOLUTION # 2017-147
RESOLUTION CONFIRMING THE TOWNSHIP FIRE CHIEF'S RECOMMENDATION FOR THE CERTIFICATE OF EXEMPTION FOR FIREFIGHTERS IN THE WATERFORD TOWNSHIP FIRE DEPARTMENT THROUGH THE NEW JERSEY STATE FIREMAN'S RELIEF ASSOCIATION

RESOLUTION # 2017-148
RESOLUTION OF THE TOWNSHIP OF WATERFORD AWARDING SALE OF BLOCK 1209, LOT 1 TO DAVID LUTHER, II ($3,022.10)

RESOLUTION # 2017-149
RESOLUTION OF THE TOWNSHIP OF WATERFORD AWARDING SALE OF BLOCK 3904, LOT 1 TO LARRY RUSH ($3,300.00)

RESOLUTION # 2017-150
RESOLUTION OF THE TOWNSHIP OF WATERFORD REJECTING BID FOR PURCHASE OF BLOCK 6505, LOT 1

RESOLUTION # 2017-151
RESOLUTION AUTHORIZING REFUNDS OF HOMESTEAD REBATE BENEFIT ON EXEMPT PROPERTIES

RESOLUTION # 2017-152
RESOLUTION AUTHORIZING THE REFUND OF FIRE HYDRANT METER RENTAL BALANCE

RESOLUTION # 2017-153
RESOLUTION AUTHORIZING THE TURN OVER OF A TAX SALE PREMIUM TO THE TOWNSHIP OF WATERFORD

RESOLUTION # 2017-154
RESOLUTION AUTHORIZING REFUND OF UTILITY PAYMENT

RESOLUTION # 2017-155
RESOLUTION FOR MEMBER PARTICIPATION IN THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PRICING SYSTEM – ID#– 65MCESCCPS

RESOLUTION # 2017-156
RESOLUTION AUTHORIZING SUSAN DANSON, TOWNSHIP ADMINISTRATOR TO ACT AS DESIGNATED SIGNATORY AND REPRESENTATIVE ON BEHALF OF THE TOWNSHIP OF WATERFORD FOR THE PURCHASE OF BLOCK 1205, LOT 1 AS AUTHORIZING BY ORDINANCE 2017-15

RESOLUTION # 2017-157
RESOLUTION OF THE TOWNSHIP OF WATERFORD CONTINUING THE APPOINTMENT OF GEORGE J. BOTCHEOS, ESQUIRE AS SPECIAL COUNSEL ON THE APPEAL OF THE MATTER CAPTIONED IN THE MATTER OF ROEDER HALBERT V. TOWNSHIP OF WATERFORD

RESOLUTION # 2017-158
RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING A LEAVE OF ABSENCE FOR PUBLIC WORKS EMPLOYEE #1320

Moved by Committeeman Campbell, 2nd by Committeeman Ferguson to adopt Resolutions #2017-147 through #2017-158

Prior to voting, Committeewoman Sura requested an explanation of Resolution #2017-147. Township Clerk Friddell explained that the Certificate for Exemption for Waterford Township Firefighters is a document that needs to be signed by the Mayor and the Clerk and is then submitted to the New Jersey State Fireman's Relief Association.

Poll Vote:	Campbell	- Yes
	Ferguson	- Yes
	Giangiulio	- Absent
	Sura	- Yes
	Richardson	- Yes

4-0- Motion Carried

INTRODUCTION OF ORDINANCES: (NONE)

PAYMENT OF BILLS:

1.	Current Fund Bill List	$	169,019.37
2.	Capital Fund Bill List	$	3,920.00
3.	Utility Fund Bill List	$	21,321.22
4.	Utility Capital Fund Bill List	$	22,023.75
5.	Trust Fund Bill List	$	434.28
6.	State Grant Bill List	$	7,892.13
7.	Planning Board Escrow Bill List	$	162.50

Moved by Committeeman Ferguson, 2nd by Committeewoman Sura to approve and pay the above bills as submitted if documentation is present and when funds are available

Poll Vote:	Campbell	- Yes
	Ferguson	- Yes
	Giangiulio	- Absent
	Sura	- Yes
	Richardson	- Yes

4-0- Motion Carried

OPEN MEETING TO THE PUBLIC:

THE MAYOR OPENED THE MEETING TO THE PUBLIC FOR COMMENTS

Francis Campbell, of Forrest Drive, addressed the Committee in regards to a recent event that occurred at his home with his Mother. He explained that his Mother had a heart attack and he called 911. He appreciated the help from the Chief of Police and the EMS. He commended Sergeant Schnurr for being a wonderful police officer who was calm, caring, and considerate when attending to his Mother. He thanked the Township for having such fantastic first responders and remarked that his Mom is now doing well.

THE MAYOR CLOSED THE MEETING TO THE PUBLIC FOR COMMENTS

ISSUES FROM THE TOWNSHIP COMMITTEE:
The Committee thanked Administrator Susan Danson and Chief Financial Officer Adriane McKendry for all of their hard work in preparing the 2017 Municipal Budget.

ADJOURNMENT:
Moved by Committeeman Campbell, 2nd by Committeeman Ferguson to adjourn meeting at 8:41 PM

Voice Vote: All in favor, No Objections, Motion Passed.

Respectfully Submitted by:

Dawn M. Liedtka

Dawn M. Liedtka
Deputy Township Clerk

Approved : 5/10/2017

Attachments: Financial Reports