TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES

The June 2, 2018 Special Meeting of the Township Committee of the Township of Waterford was called to order at 2:30p.m. by the Mayor, William A. Richardson, Jr.

Mayor Richardson announced that notice of time and date for this meeting appeared May 25, 2018 in the Courier-Post Newspaper and May 30, 2018 in the Hammonton Gazette and that notice was also sent to the Central Record as a Sunshine Notice in compliance with the "Open Public Meetings Law". It is also posted on the Township website and on the bulletin board in the Municipal Building.

Mayor Richardson requested to please silence all cell phones to alleviate disruption of the meeting.

SALUTE TO THE FLAG:

ROLL CALL:

Committeeman Giangiulio - Present
Committeewoman Hanna - Present
Committeewoman Sura - Present
Committeeman Yeatman - Present
Mayor Richardson - Present

PROFESSIONALS:

Susan E. Danson, Township Administrator - Present
Lori Friddell, Township Clerk – Present
Ed Toussaint, Director of Community Development - Present

Mayor Richardson called for a motion to adopt Resolution #2018-145 prior to holding open discussion.

RESOLUTION #2018-145

Resolution of the Township of Waterford Authorizing the Public Sale of Certain Properties Owned by the Township of Waterford

Moved by Committeeman Giangiulio, second by Committeewoman Sura to adopt Resolution #2018-145.

Poll Vote:		
	Giangiulio	- Yes
	Hanna	- Yes
	Sura	- Yes
	Yeatman	- Yes
	Richardson	- Yes

Motion Carried 5-0.

DISCUSSIONS:

Township Administrator Danson brought forth topics for discussion.

State consideration of legalization of recreational marijuana sales

Ms. Danson referenced correspondence from Township Solicitor Patterson, stating that with the State considering legalization of recreational marijuana, the Township may want to consider discussion regarding establishment of regulations or restrictions within Waterford.

Mr. Toussaint explained that while the municipality can't overrule any State law, it would be proactive to have an ordinance in place with regard to local restriction on sale locations, permit allowances or other regulations.

Discussion followed on medical marijuana laws and new legislation for recreational sales.

Town Hall meeting
Ms. Danson inquired if Township Committee would want to hold a Town Hall meeting in September or October in a similar format to that which was held last year.

Committee consensus to review available dates and schedule a Town Hall meeting for the fall.

Ms. Danson suggested Committee begin to consider nominees for the local awards. Committeeman Yeatman suggested offering a volunteer of the year award.

Township Newsletter
Ms. Danson provided Committee members with a draft copy of the Township Newsletter.

Committee reviewed. Committeewoman Hanna suggested adding reference to median incomes and town comparisons.

Committee discussed mailing costs versus sending in an electronic format. Mayor Richardson suggested reaching out to local business for advertising to defray costs.

Elected Officials Handbook
Ms. Danson provided a draft copy of an elected officials handbook.

Committeewoman Hanna noted that she brought this issue to Ms. Danson. She stated that as a newly elected official she believes the Township should offer more direction and information to new officials.

Discussion followed on orientations offered by the League of Municipalities and the suggestion of attendance as a requirement for elected officials. Mayor Richardson suggested committee-elect meet with Department Heads to review each office's role within the municipality.

Discussion ensued on handbook guidelines, policies and procedures. Committeewoman Hanna thanked Ms. Danson for her work on the handbook and suggested a copy be provided to the NJ League of Municipalities to serve as a sample to other municipalities.

Public Works – brush and equipment
Township Administrator Danson brought to Committee's attention the volume of brush that is now being brought to the Public Works facility as a result of the closure of the Columbia Avenue pit.

She reviewed the costs associated with brush disposal including vendor quotes and comparisons with other municipalities as provided by Public Works Director Mike Micklasavage.

Discussion followed on the consideration of leasing or purchasing equipment to allow for the township to conduct its own disposal, as well as the potential of mulch resale.

2018 Capital Expenditures
Ms. Danson reviewed with Committee members the potential capital expenditures for their consideration. She included road improvement estimates for Lancaster Lane, Carriage Lane and Acorn Drive, as well as Police Department and Public Works Department equipment requests.

She stated that with Committee's review a capital ordinance could be prepared for the June 13th meeting.

Discussion followed on curbing and sidewalk improvements in Whispering Pines. Committee inquired regarding sidewalk maintenance responsibility and liability.

Municipal Building
Administrator Danson informed Committee of much needed improvements to the municipal building.

She noted the failing HVAC system and costs associated with constant repair, as well as the roof leaks and inadequate space and storage for the police department.

Discussion followed regarding building and improvement options as a capital bonding project.

Committeeman Yeatman suggested consideration of a library facility if building expansion was being considered.

Ms. Danson noted that in the year 2021 all bonds would be paid off with the exception of the Public Safety building.

Committee Comments:
Committeewoman Hanna reviewed her items for discussion including training for newly elected officials. She thanked Ms. Danson for her work on the elected officials' handbook. She stated that as a newly elected official there should be orientation and guidelines in place to outline responsibilities and educate elected officials on their duties.

Ms. Hanna suggested an improvement to communication regarding updates and information on redevelopment.

Mr. Toussaint said he will begin to include Committee members on email with Planning Board agendas.

Committeewoman Hanna stated that she met with Township Clerk Friddell to streamline the agenda wording and review sample formats.

Committeewoman Hanna noted that she is uncomfortable with continuing to have a prayer included on the Municipal Committee agenda.

Mayor Richardson and Committeeman Giangiulio stated they support continuing the prayer.

Committee consensus to continue an opening prayer while allowing any committee member to abstain from conducting the prayer.

Committeeman Yeatman inquired if funding was set aside for demolition of unsafe "eyesore" structures, especially along the White Horse Pike.

Ms. Danson informed Committee that a line item was included in the budget and that there is an active property list for consideration.

Committeeman Giangiulio mentioned the greenhouses on Atco Avenue.

Discussion followed on the interest of the new developer on restoring the property and the possibility of a volunteer clean-up project in the interim.

Discussion continued on property maintenance and rehabilitation throughout the Township.

Committeeman Yeatman suggested consideration of a longer-term tax abatement option to incoming companies offering to hire Waterford residents.

He continued his comments noting that with the Environmental Commission's pending completion of an Environmental Resource Inventory, new grants will become available. He suggested looking further into a bike path tie-in with the County system.

Mr. Yeatman stated that he was made aware of repairs needed to the municipal garage.

Ms. Danson explained that funding repairs will depend on how other capital money is spent.

Committeewoman Sura suggested the Township investigate participating in a wreath laying at Arlington Cemetery in December.

Committeeman Giangiulio noted that with the completion of the new hockey rink, a group of residents are inquiring regarding repair of the old rink.

Discussed followed regarding the use of rollerblades on the rink surface.

The topic of the summer program was brought forth and discussion followed regarding the ability to restart the program and that it remains self-sustaining. Township Administrator Danson stated that a full time Recreation Director would be needed to run the program.

Committeewoman Sura excused herself from the meeting at 4:25p.m., due to her work schedule.

Committeeman Giangiulio requested that the Township reach out to the Post-Office regarding their lack of property maintenance.

Committeewoman Hanna inquired on status of establishing a Waterford Business Association. Ms. Danson explained that many local businesses have been working with the Berlin Township Business Association and that she has suggested a local association, however, it would need to be initiated by the businesses themselves.

OPEN MEETING TO THE PUBLIC:
Mayor Richardson opened the meeting to the public. There being no members of the public present, the Mayor closed the meeting to the public.

ADJOURNMENT:
Moved by Committeeman Giangiulio, second by Committeeman Yeatman to adjourn the meeting at 4:35 p.m.

Voice Vote: All Ayes. No objections.
Motion Carried 4-0.

Lori A. Priddell, RMC 7-11-18