

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES**

JULY 11, 2018

REGULAR MEETING

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The July 11, 2018 Regular Township Committee Meeting of the Township of Waterford, called to order at 7:00p.m. by the Mayor, William A. Richardson, Jr.

I. STATEMENT OF CONFORMANCE WITH THE OPEN PUBLIC MEETINGS ACT:

Notice of time and date for this meeting appeared in Resolution #2018-7 dated January 3, 2018. This notice was sent to the Courier-Post, Central Record and Hammonton Gazette newspapers as a legal notice and sunshine notice in compliance with the "Open Public Meetings Act". It is also posted on the bulletin board in the Municipal Building.

Please silence all cell phones to alleviate disruption of the meeting.

II. SALUTE TO THE FLAG:

III. OPENING PRAYER:

Committeewoman Sura

IV. ROLL CALL:

Committeeman Giangiulio	- Present
Committeewoman Hanna	- Present
Committeewoman Sura	- Present
Committeeman Yeatman	- Present
Mayor Richardson	- Present

Professionals:

Susan E. Danson, Township Administrator	- Present
David C. Patterson, Esquire Township Solicitor	- Present
Lori A. Friddell, Township Clerk	- Present
Dawn Liedtka, Deputy Township Clerk	- Present
Chris Rehmann, PE, PP, Township Engineer, ARH Associates	- Present
William Loughney, PE, ARH Associates	- Present

V. PRESENTATIONS:

- Environmental Commission presentation to the Fishing Tournament Winners
 - Child: Most Fish Caught Garrett Hotz
 - Child: Largest Fish Dylan Lewis
 - Adult: Largest Fish Mike Iulicci
 - Most Unusual Catch Josh Buffington
 - Best Effort Michael Lawler

Members of the Environmental Commission also presented an award to the Police Department in appreciation of their support. They also thanked the members of the HOFNOD program as well as the local business who sponsored the event.

VI. CLOSED SESSION: (AS NEEDED)

VII. EMERGENCY ITEMS TO BE ADDED TO THE AGENDA:

Administrator Danson requested the addition of two items to closed session: Collective Bargaining Agreement and Attorney Client Privilege. Ms. Danson also requested the addition of Resolution 2018-179 to the Agenda.

Moved by Committeeman Giangiulio, 2nd by Committeeman Yeatman to approve the addition of the emergency items to the agenda

Voice Vote: All in Favor. No Objections. Motion Passed.

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VIII. APPROVAL OF MINUTES:

1. Special Workshop Meeting -June 2, 2018

Moved by Committeeman Yeatman, 2nd by Committeeman Giangiulio to approve the Special Workshop Meeting Minutes of June 2, 2018 as submitted.

POLL VOTE: Giangiulio - Yes
Hanna - Yes
Sura - Yes
Yeatman - Yes
Richardson - Yes

5-0 Motion Carried

2. Regular Meeting - June 13, 2018

Moved by Committeewoman Hanna, 2nd by Committeewoman Sura to approve the Regular Meeting Minutes of June 13, 2018 as submitted.

POLL VOTE: Giangiulio - Yes
Hanna - Yes
Sura - Yes
Yeatman - Yes
Richardson - Yes

5-0 Motion Carried

3. Closed Session - June 13, 2018 (*Committeewoman Hanna recused herself from meeting*)

Moved by Committeeman Giangiulio, 2nd by Committeeman Yeatman to approve the Closed Session Meeting Minutes of June 13, 2018 as submitted.

POLL VOTE: Giangiulio - Yes
Hanna - Abstain
Sura - Yes
Yeatman - Yes
Richardson - Yes

4-0-1 Motion Carried

IX. ADOPTION OF ORDINANCES: (NONE)

X. COMMITTEE REPORTS:

Engineer's Report

Engineer Rehmann noted that renovations to the Pump Stations have begun at Pump Station #1. They will be receiving bids on July 24th for the Dek Hockey Rink at the Ritter Complex. They have been having challenges with the Pinelands in regards to approvals, but Mr. Rehmann noted that he believes they will have no concerns with issuing a contract. The design of Trout Drive and Genessee Avenue is underway and being funded from the NJDOT; they are hoping to be able to go out for bids in August. Hilltop has been completed with the exception of clean-up work. The Maintenance Bond for Bartram is due to expire, but there are still minor issues that need to be addressed.

Committeeman Yeatman inquired regarding the SCADA system within the Pump Stations. Mr. Rehmann responded that it will all be incorporated.

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Administrator Danson's Report

Township Administrator Danson reported that the Farmer's Market has been a success thus far. Ms. Danson noted that it is a great opportunity to showcase local vendors. She encouraged residents to stop by and get breakfast, shop, and try a complimentary yoga class. Ms. Danson also informed Committee that she will be reaching out to local businesses in an attempt to create an association that will entice other businesses to come to Waterford.

Committeeman Yeatman's Report

Committeeman Yeatman reported that there have been numerous reports of vandalism at our sports complexes. Mr. Yeatman noted that the portable toilets have been damaged as well as signage. He encouraged residents to report any illegal activities that they may witness. Mr. Yeatman also noted that the Waterford Township Civic and Events Association have begun mailing out sponsor packets to area businesses in hope of getting support of their annual Winter on the Avenue event.

Committeeman Giangiulio's Report

Committeeman Giangiulio delivered the Waterford Township Fire Department Report noting that they held training on vehicle rescue. Mr. Giangiulio also noted that the Fire Department will be holding a class called "Stop the Bleeding" which will be open to the public to attend. The class will be held on August 23 at 7:00 and will be run in conjunction with Cooper Hospital. Committeeman Giangiulio delivered the Police report and noted that the department went out on over 1400 calls for service in the month of June. Committeeman Giangiulio delivered the Office of Emergency Management report and noted the importance of the community being supportive of the FireWise Safety Plan.

Committeewoman Sura's Report

Committeewoman Sura reported on the Construction and Zoning office and detailed the fees collected by each. She also noted the amount collected by the Vacant Property Registrations. Ms. Sura reported that a fresh coat of paint has been applied to the Municipal building by our Public Works Department.

Committeewoman Hanna's Report

Committeewoman Hanna reported that she attended a meeting with Dr. Harring, the Superintendent of Waterford Township Schools and was pleased to report that 5th and 6th grade test scores have gone up significantly. She also noted that they have already registered over 80 children for the Pre-K program and that the School Resource Officer agreement has been completed. Ms. Hanna also reported that the newsletters will be arriving in mailboxes soon. Ms. Hanna delivered the library report and informed Committee that the former director has decided to stay on as a consultant. She also noted that the Township Audit was successful and she was proud that no items were of concern. In closing, Committeewoman Hanna invited residents to Waterford Pines to attend a special dedication of the new flag pole and benches.

Mayor Richardson's Report:

Mayor Richardson reminded residents that Public Works is currently in the midst of roadside mowing. Mr. Richardson also noted that the tennis courts at Thomas Richards have been painted and are ready for play. He also reminded residents that Public Works is on their summer schedule and that the convenience center is now only open on Saturdays. Mayor Richardson concluded his report by noting that the old Forte property should be completely demolished as early as next week.

XI. OPEN MEETING TO THE PUBLIC: (FOR AGENDA ITEMS ONLY)

The Mayor opened the meeting to the public for comments.

Andrew Wade of Jackson Road requested clarification on the proposed noise ordinance. Administrator Danson responded that there are no specific businesses that are being targeted, but the ordinance will update the times. Mr. Wade then expressed frustration that the ordinances were not on

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the table. Committeeman Yeatman responded that they are on the board in the hallway. Township Clerk Friddell also responded that Ordinances are put out on the table for the public at adoption, not at introduction.

Mr. Wade inquired regarding the shared service agreement with Shamong. Township Administrator Danson responded that the employee is still in a full time employee with Waterford Township as well as a part time employee in Shamong.

Mr. Wade requested clarification on the Library Study and the costs associated with it.

There being no further public comment, the Mayor closed the meeting to the public for comments.

XII. APPLICATIONS: (NONE)

XIII. COMMUNICATIONS: (NONE)

XIV. DISCUSSIONS: (NONE)

XV. OLD BUSINESS: (NONE)

XVI. NEW BUSINESS: (INCLUDES RESOLUTIONS AND ORDINANCES)

CONSENT AGENDA - RESOLUTIONS:

(NOTE: Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certificate of Availability of Funds; any item can be removed from the Consent Agenda and discussed separately at the request of any Committee Member)

RESOLUTION # 2018-166

Resolution of the Township of Waterford Authorizing the Township of Waterford to Enter into a Shared Services Agreement with the Waterford Township Board of Education to Provide for the Addition of School Resource Officers within the Waterford Township School District

RESOLUTION # 2018-167

Resolution Authorizing the Township of Waterford to Enter into a Shared Services Agreement with the Township of Shamong for Use of the Construction Official's Vehicle

RESOLUTION # 2018-168

Resolution to Amend the Year 2018 Budget (Chapter 159) Requesting Approval of Items of Revenue and Appropriation Pursuant to N.J.S.A. 40A:4-87 and Authorize the Change of Title, Text or Amount of Appropriation as appearing in the 2018 Municipal Budget Pursuant to N.J.S.A. 40A:4-85 - Municipal Alliance on Alcoholism and Drug Abuse - \$12,295.72

RESOLUTION # 2018-169

Resolution to Amend the Year 2018 Budget (Chapter 159) Requesting Approval of Items of Revenue and Appropriation Pursuant to N.J.S.A. 40A:4-87 – NJDEP Clean Communities Program - \$25,451.34

RESOLUTION # 2018-170

Resolution to Amend the Year 2018 Budget (Chapter 159) Requesting Approval of Items of Revenue and Appropriation Pursuant to N.J.S.A. 40A:4-87 – Municipal Alcohol Education/Rehabilitation Program - \$2,123.74

RESOLUTION # 2018-171

Resolution to Amend the Year 2018 Budget (Chapter 159) Requesting Approval of Items of Revenue and Appropriation Pursuant to N.J.S.A. 40A:4-87 – Sustainable Jersey Small Grants Program - \$10,000.00

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RESOLUTION # 2018-172

Resolution to Amend the Year 2018 Budget (Chapter 159) Requesting Approval of Items of Revenue and Appropriation Pursuant to N.J.S.A. 40A:4-87 – Distracted Driving Statewide Crackdown Grant - \$6,600.00

RESOLUTION # 2018-173

Resolution Requesting Permission for the Dedication by Rider for Recreation Trust Fund Donations Pursuant to N.J.S. 40A:5-29

RESOLUTION # 2018-174

Resolution Accepting the Year 2017 Audit

RESOLUTION # 2018-175

Resolution Appointing a Fund Commissioner for the Southern New Jersey Regional Employee Benefits Fund (Dental Program)

RESOLUTION # 2018-176

Resolution of the Township of Waterford Acknowledging the Need for and Recommending the Award of Contract to Eagle Construction by Camden County Improvement Authority for the Waterford Township Public Safety Building Site Improvements

RESOLUTION # 2018-177

Resolution of the Township of Waterford Opposing the Legalization of Recreation Marijuana for Sale and Distribution

RESOLUTION # 2018-179

Resolution of the Township of Waterford Calling Maintenance Bond 0194890m Issued by Berkley Insurance Company for the Bartram Avenue Road Improvement Project

Moved by Committeeman Yeatman, 2nd by Committeeman Giangiulio to adopt Resolutions #2018-166 to #2018-177 and #2018-179

POLL VOTE:

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

INTRODUCTION OF ORDINANCES:

RE-INTRODUCTION OF ORDINANCE #2018-14 (with revision)

Ordinance of the Township of Waterford Authorizing Amendments to the Haines Boulevard Redevelopment Plan Dated April 2016 (Revised June 22, 2018)

Moved by Committeewoman Sura, 2nd by Committeewoman Hanna to re-introduce Ordinance #2018-14 with Public Hearing and Second Reading on August 8, 2018.

ROLL CALL VOTE:

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- No
Richardson	- Yes

4-1-0 Motion Carried

Committeeman Yeatman stated that he voted no because he felt the plan should have more businesses.

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ORDINANCE #2018-15

Ordinance of the Township of Waterford Captioned "Noise Control"

Moved by Committeeman Yeatman, 2nd by Committeeman Giangiulio to introduce Ordinance #2018-15 with Public Hearing and Second Reading on July 25, 2018.

ROLL CALL VOTE:

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

ORDINANCE #2018-16

Ordinance of the Township of Waterford Amending Chapter 155 of the Code of the Township of Waterford Captioned "Grading and Drainage of Residential Lots"

Moved by Committeeman Giangiulio, 2nd by Committeewoman Hanna to introduce Ordinance #2018-16 with Public Hearing and Second Reading on July 25, 2018.

ROLL CALL VOTE:

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

ORDINANCE #2018-17

Ordinance of the Township of Waterford Amending Chapter 94, Article II of the Code of the Township of Waterford Captioned "Horses"

Moved by Committeeman Giangiulio, 2nd by Committeewoman Sura to introduce Ordinance #2018-17 with Public Hearing and Second Reading on July 25, 2018.

ROLL CALL VOTE:

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

ORDINANCE #2018-18

Ordinance of the Township of Waterford Amending Chapter 176 of the Code of the Township of Waterford Captioned "Land Use, Development and Zoning" (*Section 48 "Animals"*)

Moved by Committeeman Giangiulio, 2nd by Committeeman Yeatman to introduce Ordinance #2018-18 with Public Hearing and Second Reading on August 8, 2018.

ROLL CALL VOTE:

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

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XVII. PAYMENT OF BILLS:

- | | |
|---------------------------|---------------|
| 1. Current Fund Bill List | \$ 776,468.84 |
| 2. Capital Fund Bill List | \$ 3,343.40 |
| 3. Utility Fund Bill List | \$ 273,318.48 |
| 4. Trust Fund Bill List | \$ 24,794.57 |
| 5. State Grant Bill List | \$ 18,400.71 |

Moved by Committeewoman Hanna, 2nd by Committeewoman Sura to approve the bill list

POLL VOTE: Giangiullo - Yes
Hanna - Yes
Sura - Yes
Yeatman - Yes
Richardson - Yes

5-0 Motion Carried

XVIII. OPEN MEETING TO THE PUBLIC:

The Mayor opened the meeting to the public for comments.

There being no public comment, the Mayor closed the meeting to the public for comments.

XIX. ISSUES FROM THE TOWNSHIP COMMITTEE:

Committeeman Yeatman thanked everyone for their hard work in getting Jackson Road repaired. Mr. Yeatman noted that Atco Avenue is continuing to degrade. Administrator Danson responded that she has discussed Atco Avenue with the County and that it is on their radar.

Mayor Richardson noted that there was a library term that expired at the end of June. Mr. Richardson requested Administrator Danson to draft a letter requesting the position holder continue to act in the position until further notice.

XX. CLOSED SESSION:

RESOLUTION #2018-178

Resolution of the Township of Waterford Authorizing the Township Committee to go into Closed Session Pursuant to N.J.S.A. 10:4-12 **Related to:**

1. Personnel - Employee # 245
2. Personnel - Employee # 2303
3. Collective Bargaining
4. Attorney Client Privilege

Moved by Committeeman Giangiullo, 2nd by Committeewoman Hanna to adopt Resolution #2018-178
Voice Vote: All in Favor. No Objections. Motion Passed

Mayor Recessed Meeting for Closed Session at 7:42 PM.

Moved by Committeewoman Hanna, 2nd by Committeeman Giangiullo to reconvene meeting in open session.

Voice Vote: All in Favor. No Objections. Motion Passed.

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Mayor Reconvened Meeting at 8:29 PM.

ROLL CALL:

Committeeman Giangiulio	- Present
Committeewoman Hanna	- Present
Committeewoman Sura	- Present
Committeeman Yeatman	- Present
Mayor Richardson	- Present

Statement on return from Closed Session:

Solicitor Patterson noted that one decision was made with regret in Closed Session as referenced in Resolution #2018-180.

RESOLUTION #2018-180

Resolution of the Township of Waterford Accepting the Resignation of Lori Friddell as the Waterford Township Municipal Clerk with Regret

Moved by Committeeman Yeatman, 2nd by Committeeman Giangiulio to adopt Resolution #2018-180

POLL VOTE:

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- No

4-1-0 Motion Carried

Committeewoman Sura added to her report that the Environmental Commission has received a grant from the Clean Communities Program.

XXI. ADJOURNMENT:

Moved by Committeeman Giangiulio, 2nd by Committeewoman Rita to adjourn meeting at 8:31 PM
Voice Vote: All in Favor. No Objections. Motion Carried.

Submitted by:

Dawn M. Riechke

Approved 8/8/18

MONTHLY ENGINEER'S REPORT
TOWNSHIP COMMITTEE



Waterford Township

PROUD PAST, PROMISING FUTURE • NEW JERSEY • EST. 1694

July 11, 2018

Prepared for:

Waterford Township
2131 Auburn Avenue
Atco, NJ 08004

Prepared by:



Adams, Rehmann & Heggan Associates, Inc.
215 Bellevue Avenue
Hammonton, NJ 08037-2019

ARH File #7701000

CAPITAL ITEMS:

1. USDA Water and Sewer Infrastructure (ARH #7701041)

The contractor, TKT Construction Co., Inc., has begun on Pump Station #1. Work on Pump station number 2 is expect to begin early next month. A payment application is being prepared for consideration at the July 25th meeting. We will keep the Township Committee informed periodically of the project's progress

2. Ritter Field Improvements (ARH #7701053)

Bids for the plans and specifications are available to bidders and will be opened on July 24, 2018. The site plan is under review for approval at Camden County Soil Conservation District and the Pinelands Commission. There was a delay in the Pinelands approval due to the reviewer being on vacation. We will keep the Township informed on the status of the project.

3. FY2018 NJDOT – Local Aid Applications (ARH #7704011)

ARH has received approval from the Township Committee to provide engineering services including survey and preparation of contract documents, design and specification services for improvements to Trout Drive and Genessee Avenue. Survey of the areas has been completed and design will begin shortly. ARH will keep the Township Committee informed periodically of our progress.

4. FY2017 NJDOT – Hilltop Road Improvements (ARH #7704009)

Two small punch list items remain to be completed, removing the plastic covers on the public ramp delineations and sealing the asphalt around the gas valve cover. We will review and forward the final payment request when the items are addressed and the request is received.

5. Township Municipal Building Emergency Generator – (ARH #7701049) – No Status Change

The contractor, Dee-En, has submitted the performance bond and the Notice to Proceed has been issued. ARH has been retained to provide the Township with construction management services on an as needed basis. We will keep notify the Township when the contracts are returned.

6. Township Public Safety Building (ARH #5152211) – No Status Change

ARH submitted plans and specifications to the CCIA for quotes to complete final items. We will keep the Township Committee and Department of Public Works informed periodically of any progress.

7. Local Government Energy Audit (ARH #7701000) – No Status Change

We were advised that the LGEA application is near approval and scheduling an audit is eminent.

8. **Waterford MUA Rules & Regulations Update (ARH # 7701052) – No Status Change**

The Township Committee authorized our office to perform the required revisions to documents. In addition to revising the Rules and Regulations Document, we are also clarifying the construction details. We have submitted draft copies to the township to begin review.

9. **Water Quality Accountability Act Compliance (ARH # P2017.0798) - No Status Change**

We have been working with the Township IT and DPW staff gathering information of the Township's water system security status. We will be submitting the information to the DEP when they have their submission portal ready. This plan is required by the NJDEP and pursuant to the requirements of the NJ Water Quality Accountability Act. The Cyber Security Plan had a submittal deadline of February 16, 2018 but is postponed until the DEP portal is activated. The Asset Management Plan is due by April 2019.

ESCROW ITEMS:

1. **ALI Services, LLC – Site Plan (ARH #7710021.01) - No Status Change**

We submitted a Performance Bond amount recommendation letter to the Township for consideration. We will schedule a pre-construction conference with all respective parties when the performance bond is posted and the construction services escrow account is established,

2. **Deeper Life Bible Church (ARH #7712010)**

The proposed site improvements have been completed. ARH has completed the Certificate of Occupancy inspection and submitted its report to the Township Construction Official.

3. **2432 Acorn Drive Sump Issues – No Status Change**

ARH performed a field inspection at the property. A recommendation letter was issued to the Construction Code official outlining a recommendation for repair and a cost estimate for said repairs.

4. **Waterford Pines – No Status Change**

ARH attended the meeting on Wednesday June 6, 2018 between the developer, township and the homeowners association. The matter is under discussion between the party's attorneys.

