

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES**

August 8, 2018

REGULAR MEETING

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The August 8, 2018 Regular Township Committee Meeting of the Township of Waterford was called to order at 7:00p.m. by the Mayor, William A. Richardson, Jr.

I. STATEMENT OF CONFORMANCE WITH THE OPEN PUBLIC MEETINGS ACT:

Notice of time and date for this meeting appeared in Resolution #2018-7 dated January 3, 2018. This notice was sent to the Courier-Post, Central Record and Hammonton Gazette newspapers as a legal notice and sunshine notice in compliance with the "Open Public Meetings Act". It is also posted on the bulletin board in the Municipal Building.

Please silence all cell phones to alleviate disruption of the meeting.

II. SALUTE TO THE FLAG:

III. OPENING PRAYER:

The Opening Prayer was led by Committeeman Giangiulio.

IV. ROLL CALL:

Committeeman Giangiulio	- Present
Committeewoman Hanna	- Present
Committeewoman Sura	- Present
Committeeman Yeatman	- Present
Mayor Richardson	- Present

Professionals:

Susan E. Danson, Township Administrator	- Present
David C. Patterson, Esquire Township Solicitor	- Present
Dawn Liedtka, Deputy Township Clerk	- Present
William Loughney, PE, ARH Associates	- Present

V. PRESENTATIONS:

- Environmental Commission, Dave Chiddenton
 - Mr. Chiddenton gave an overview of the recent accomplishments of the Environmental Commission, including the receipt of a \$10,000 grant to complete a Natural Resources Inventory. Mr. Chiddenton then provided Committee with a copy of a flyer of their latest initiative (BYOB – Bring Your Own Bag) that encourages the use of reusable bags.

VI. CLOSED SESSION:

RESOLUTION #2018-196

Resolution of the Township of Waterford Authorizing the Township Committee to go into Closed Session Pursuant to N.J.S.A. 10:4-12 **Related to:**

1. Attorney/Client Privilege – Waterford Township Public Library Study
2. Collective Bargaining
3. Land Acquisition – 262 White Horse Pike
4. Contract Negotiations – PBA #362
5. Personnel – Employee #107
6. Litigation - Tax Appeal

Moved by Committeeman Giangiulio, 2nd by Committeeman Yeatman to adopt Resolution #2018-196
Voice Vote: All in Favor. No Objections. Motion Passed.

Mayor Recessed Meeting for Closed Session at 7:06 PM.

Moved by Committeeman Giangiulio, 2nd by Committeewoman Sura to reconvene meeting in open session.

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Voice Vote: All in Favor. No objections. Motion Passed.

Mayor Reconvened Meeting at 7:54 PM.

ROLL CALL:

Committeeman Giangiulio	-Present
Committeewoman Hanna	-Present
Committeewoman Sura	-Present
Committeeman Yeatman	-Present
Mayor Richardson	-Present

Statement on return from Closed Session:

Solicitor Patterson stated that no final decisions were made in Closed Session.

VII. EMERGENCY ITEMS TO BE ADDED TO THE AGENDA:

Administrator Danson requested the addition of Resolution #2018-197 to the agenda.

RESOLUTION #2018-197

Resolution of the Township of Waterford Awarding a Contract to Command Co., Inc. for the Ritter Field Improvement Project, the Hockey Rink

Moved by Committeewoman Hanna, 2nd by Committeeman Giangiulio to add Resolution #2018-197 to the agenda.

Voice Vote: All in Favor. No objections. Motion Passed.

VIII. APPROVAL OF MINUTES:

1. Regular Meeting – July 11, 2018
2. Closed Session – July 11, 2018

Moved by Committeeman Giangiulio, 2nd by Committeewoman Sura to approve the Regular Meeting and Closed Session Minutes of July 11, 2018 as submitted.

POLL VOTE:

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

IX. ADOPTION OF ORDINANCES:

ORDINANCE #2018-14

ORDINANCE OF THE TOWNSHIP OF WATERFORD ADOPTING AMENDMENTS TO THE HAINES BOULEVARD REDEVELOPMENT PLAN N.J.S.A. 40A:12A-7

Moved by Committeeman Yeatman, 2nd by Committeeman Giangiulio to Rescind Ordinance #2018-14

ROLL CALL VOTE:

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

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ORDINANCE #2018-18

ORDINANCE AMENDING CHAPTER 176 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED "LAND USE, DEVELOPMENT AND ZONING"

Moved by Committeeman Giangiulio, 2nd by Committeeman Yeatman to Rescind Ordinance #2018-18

ROLL CALL VOTE:

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

ORDINANCE #2018-19

ORDINANCE OF THE TOWNSHIP OF WATERFORD AMENDING CHAPTER 220 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED "PROPERTY MAINTENANCE"

Public Hearing

The Mayor Opened the Public Hearing for Comments.

There being no Public Comment, the Mayor Closed the Public Hearing for Comments.

Moved by Committeewoman Hanna, 2nd by Committeeman Giangiulio to adopt Ordinance #2018-19

ROLL CALL VOTE:

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

ORDINANCE #2018-21

ORDINANCE OF THE TOWNSHIP OF WATERFORD AMENDING CHAPTER 155 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED "GRADING AND DRAINAGE OF RESIDENTIAL LOTS"

Public Hearing

The Mayor Opened the Public Hearing for Comments.

There being no Public Comment, the Mayor Closed the Public Hearing for Comments.

Moved by Committeeman Giangiulio, 2nd by Committeewoman Sura to adopt Ordinance #2018-21

ROLL CALL VOTE:

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

X. COMMITTEE REPORTS:

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Engineer's Report

Township Engineer William Loughney noted that renovations to the Pump Stations are nearly complete at Pump Station #1. They received bids for the Dek Hockey Rink at the Ritter Complex and will be awarding it. The design of Trout Drive and Genessee Avenue is underway and being funded from the NJDOT. Hilltop has been completed with the exception of clean-up work.

XI. OPEN MEETING TO THE PUBLIC: (FOR AGENDA ITEMS ONLY)

The Mayor opened the meeting to the public for comments.

There being no public comment, the Mayor closed the meeting to the public for comments.

XII. APPLICATIONS:

1. RAFFLE APPLICATION: RA 598
Waterford Township War Memorial Committee
Off-Premise 50/50 – October 27, 2018 - 3:00p.m.
2225 Atco Avenue, Atco NJ 08004

2. FACILITY AND FIELD USE PERMIT APPLICATION:
Waterford Township Athletic Association - Soccer
August 1, 2018 – November 30, 2018
Burnt Mill Soccer Complex – All Fields
Monday –Friday 5:30 p.m.– 10:00 p.m.
Saturdays and Sundays 8:00 a.m – 4:00p.m.

3. FACILITY AND FIELD USE PERMIT APPLICATION:
Waterford Township Athletic Association – Softball and Baseball
August 1, 2018 – November 1, 2018
Thomas Richards – All Fields
Ritter –All Fields
Monday – Friday (5:30p.m. – 10:00p.m.)
Saturday – (8:00a.m. – 6:00p.m.)
Sunday – (8:00a.m. – 12:00p.m.) (Big Field at Ritter only)

Moved by Committeeman Yeatman, 2nd by Committeeman Giangiulio to approve application Items #1 - #3 as submitted

Voice Vote: All in Favor. No Objections. Motion Passed.

XIII. COMMUNICATIONS: Mayor Richardson re-read his statement regarding Haines Boulevard from the July 25th, 2018 meeting.

XIV. DISCUSSIONS:

1. NJDOT Year 2019 State Aid Programs
Township Administrator Danson reviewed a letter sent from the NJDOT and explained that the amount of funding for municipal road projects has been increased. Through conversations with ARH and Township Officials, she feels that Whispering Pines should be addressed as well as Atco Avenue, Chew Road, and Maple Avenue. Committee Consensus was for Ms. Danson to move forward in conversations with ARH regarding these roads and available funding.

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XV. OLD BUSINESS: (NONE)

XVI. NEW BUSINESS: (INCLUDES RESOLUTIONS AND ORDINANCES)

CONSENT AGENDA - RESOLUTIONS:

(NOTE: Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certificate of Availability of Funds; any item can be removed from the Consent Agenda and discussed separately at the request of any Committee Member)

RESOLUTION #2018-189

Resolution Authorizing Cancellation of Taxes Due To an Erroneous Assessment Block 208 Lot 2

RESOLUTION #2018-190

Resolution Authorizing the Waiving of the Permit Fee for the Family Circus Sponsored by the Knights of Columbus Shane's Castle Council #7463

RESOLUTION #2018-191

Resolution Appointing Dawn M. Liedtka as Registrar of Vital Statistics for the Township of Waterford for the Term of August 8, 2018 through August 8, 2021

RESOLUTION #2018-192

Resolution Supporting Constitutional Amendment ACR-176 Requiring Full Payment of Energy Taxes to Municipal Government

RESOLUTION #2018-193

Resolution of the Township of Waterford Approving the Proposed Revised Township Employment Policy Manual

RESOLUTION #2018-194

Resolution Establishing a Haines Boulevard Redevelopment Subcommittee

RESOLUTION #2018-195

Resolution Authorizing Payment #1 to Dee-En Electrical Contracting for the Installation of the Emergency Generator (Amount \$9,958.05)

RESOLUTION #2018-197

Resolution of the Township of Waterford Awarding a Contract to Command Co., Inc. for the Ritter Field Improvement Project, the Hockey Rink

Moved by Committeewoman Hanna, 2nd by Committeewoman Sura to adopt Resolutions #2018-189 to #2018-195 and #2018-197

POLL VOTE:

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

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INTRODUCTION OF ORDINANCES:

ORDINANCE #2018-22

ORDINANCE OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, STATE OF NEW JERSEY AMENDING CHAPTER 208 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED "PEDDLING AND SOLICITING" (*DO NOT KNOCK REGISTRY*)

Moved by Committeeman Giangiulio, 2nd by Committeeman Yeatman to introduce Ordinance #2018-22 with Public Hearing and Second Reading on August 22, 2018.

ROLL CALL VOTE:

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

ORDINANCE #2018-23

ORDINANCE AMENDING CHAPTER 176 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED "LAND USE, DEVELOPMENT AND ZONING", SECTION 9 CAPTIONED "DEFINITIONS"

Moved by Committeeman Giangiulio, 2nd by Committeewoman Hanna to introduce Ordinance #2018-23 with Public Hearing and Second Reading on September 12, 2018.

ROLL CALL VOTE:

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

ORDINANCE #2018-24

ORDINANCE AMENDING CHAPTER 176 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED "LAND USE, DEVELOPMENT AND ZONING", SECTION 48 CAPTIONED "ANIMALS"

Moved by Committeeman Giangiulio, 2nd by Committeewoman Hanna to introduce Ordinance #2018-24 with Public Hearing and Second Reading on September 12, 2018.

Director of Community Development Mr. Toussaint briefly described the changes that are included in this Ordinance. Mr. Toussaint explained the need for clarification of definitions as well as specified (rather than vague) restrictions.

ROLL CALL VOTE:

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

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ORDINANCE #2018-25

Ordinance of the Township of Waterford Amending Chapter 176 of the Code of the Township of Waterford Captioned "Land Use, Development And Zoning", Section 74 Captioned "Lot Configuration"

Moved by Committeeman Giangiulio, 2nd by Committeewoman Sura to introduce Ordinance #2018-25 with Public Hearing and Second Reading on September 12, 2018.

ROLL CALL VOTE:

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

XVII. PAYMENT OF BILLS:

1. Current Fund Bill List	\$ 3,086,104.86
2. Capital Fund Bill List	\$ 9,958.05
3. Utility Fund Bill List	\$ 20,591.54
4. Trust Fund Bill List	\$ 2,593.88
5. State Grant Bill List	\$ 5,246.71
6. Planning Board Escrow	\$ 866.00

Moved by Committeewoman Hanna, 2nd by Committeewoman Sura to approve the bill list

POLL VOTE:

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

XVIII. OPEN MEETING TO THE PUBLIC:

The Mayor opened the meeting to the public for comments.

Lynn Ferguson of the Old White Horse Pike expressed concern regarding the wording of the Ordinances that involve horses and farm animals. Ms. Ferguson stated that she is the President of the Waterford Township Livestock Association and noted that she has had multiple conversations with the members regarding these ordinances. Ms. Ferguson urged Committee to reword the Ordinance in a meaningful way with the assistance of those in the Township that have horses. Discussion ensued regarding husbandry and the enforcement laws that are in place.

Damion Morrison of Bisbee Avenue thanked the Committee for the opportunity to speak and encouraged Committee to listen to Ms. Ferguson and reach out to the "horse community" so that they may be a part of the solution. Director of Community Development Mr. Toussaint responded that he had previously met with members of the Livestock Association and reiterated that the Ordinances are in regard to "Land Use."

There being no further public comment, the Mayor closed the meeting to the public for comments.

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XIX. ISSUES FROM THE TOWNSHIP COMMITTEE:

Mayor Richardson made appointments for the Redevelopment Subcommittee as indicated in Resolution #2018-194. Mayor Richardson appointed the following individuals to the subcommittee: Mayor William Richardson, Committeeman Thomas Giangiulio, Township Administrator Susan Danson, Director of Community Development Edward Toussaint, and Planning Board Chairman Ralph Condo. Committeewoman Dr. Rita Hanna was named as the Mayor's alternate.

XX. CLOSED SESSION:

RESOLUTION #2018-196

Resolution of the Township of Waterford Authorizing the Township Committee to go into Closed Session Pursuant to N.J.S.A. 10:4-12 **Related to:**

1. Attorney/Client Privilege – Waterford Township Public Library Study
2. Collective Bargaining
3. Land Acquisition – 262 White Horse Pike
4. Contract Negotiations – PBA #362
5. Personnel – Employee #107
6. Litigation - Tax Appeal

Moved by Committeeman Giangiulio, 2nd by Committeewoman Sura to re-enter Closed Session Pursuant to Resolution #2018-196

Voice Vote: All in Favor. No Objections. Motion Passed.

Mayor Recessed Meeting for Closed Session at 8:28 PM

Moved by Committeeman Giangiulio, 2nd by Committeeman Yeatman to reconvene meeting in open session.

Voice Vote: All in Favor. No Objections. Motion Passed.

Mayor Reconvened Meeting at 8:42 PM

ROLL CALL:

Committeeman Giangiulio	- Present
Committeewoman Hanna	- Present
Committeewoman Sura	- Present
Committeeman Yeatman	- Present
Mayor Richardson	- Present

Statement on return from Closed Session:

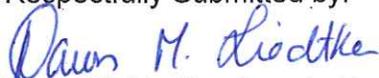
Solicitor Patterson stated that one final decision was made in Closed Session. Mr. Patterson noted that action would be taken at the next meeting to promote Charles Mangione in the Public Works Department to a Class A Driver.

XXI. ADJOURNMENT:

Moved by Committeeman Giangiulio, 2nd by Committeewoman Hanna to adjourn meeting at 8:43 PM

Voice Vote: All in Favor. No Objections. Motion Passed

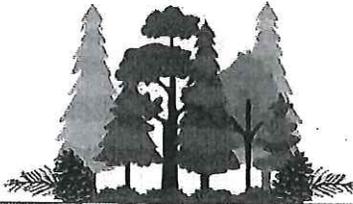
Respectfully Submitted by:



Dawn M. Liedtka, Deputy Township Clerk

Approval Date: 9/12/18

**MONTHLY ENGINEER'S REPORT
TOWNSHIP COMMITTEE**



Waterford Township
PROUD PAST, PROMISING FUTURE • NEW JERSEY • EST. 1694

August 8, 2018

Prepared for:

Waterford Township
2131 Auburn Avenue
Atco, NJ 08004

Prepared by:

ARH
ASSOCIATES

Adams, Rehmann & Heggan Associates, Inc.
215 Bellevue Avenue
Hammonton, NJ 08037-2019

ARH File #7701000

CAPITAL ITEMS:

1. **USDA Water and Sewer Infrastructure (ARH #7701041)**
The contractor, TKT Construction Co., Inc., has nearly completed work on Pump Station #1. Work on Pump station # 2 has also begun. A payment application is being prepared for consideration at the July 25th meeting. We will keep the Township Committee informed periodically of the project's progress
2. **Ritter Field Improvements (ARH #7701053)**
Bids for the plans and specifications were opened on August 8, 2018. The site plan has been certified by Camden County Soil Conservation District. The Pinelands Commission has accepted the plans and they will be on the August 10th Commission meeting for public comment. We will keep the Township informed on the status of the project.
3. **FY2018 NJDOT – Local Aid Applications Trout Drive & Genessee Ave (ARH #7704011)**
Design work has begun on the plans for the improvement of Trout Drive and Genessee Ave. Work will continue with the preparation of specifications to have them ready for bid shortly. ARH will keep the Township Committee informed periodically of our progress.
4. **FY2017 NJDOT – Hilltop Road Improvements (ARH #7704009)**
Punch list items Have been completed we have submitted the final payment application to the Township.
5. **Township Municipal Building Emergency Generator – (ARH #7701049)**
Work has begun on the project. ARH has been retained to provide the Township with construction management services on an as needed basis. We will keep the township informed periodically of progress.
6. **Township Public Safety Building (ARH #5152211) – No Status Change**
ARH submitted plans and specifications to the CCIA for quotes to complete final items. We will keep the Township Committee and Department of Public Works informed periodically of any progress.
7. **Local Government Energy Audit (ARH #7701000) – No Status Change**
We were advised that the LGEA application is near approval and scheduling an audit is eminent.
8. **Waterford MUA Rules & Regulations Update (ARH # 7701052) – No Status Change**
The Township Committee authorized our office to perform the required revisions to documents. In addition to revising the Rules and Regulations Document, we are also clarifying the construction details. We have submitted draft copies to the township to begin review.

9. **Water Quality Accountability Act Compliance (ARH # 7703006.01)**

ARH will be submitting a proposal to the Township to provide services to map fire hydrants and water valves in town, in accordance with the requirements of the NJDEP. We will be submitting the information to the DEP when they have their submission portal ready. This plan is required by the NJDEP and pursuant to the requirements of the NJ Water Quality Accountability Act. The Cyber Security Plan had a submittal deadline of February 16, 2018 but is postponed until the DEP portal is activated. The Asset Management Plan is due by April 2019.

ESCROW ITEMS:

1. **ALI Services, LLC – Site Plan (ARH #7710021.01) - No Status Change**

We submitted a Performance Bond amount recommendation letter to the Township for consideration. We will schedule a pre-construction conference with all respective parties when the performance bond is posted and the construction services escrow account is established,

2. **2432 Acorn Drive Sump Issues**

ARH has begun design work and specifications for the drainage issues on the property. Drainage easements for the properties are being researched. We will keep the township informed periodically of progress.

3. **Waterford Pines – No Status Change**

ARH attended the meeting on Wednesday June 6, 2018 between the developer, township and the homeowners association. The matter is under discussion between the party's attorneys.

