

**TOWNSHIP OF WATERFORD  
TOWNSHIP COMMITTEE  
MINUTES**

September 26, 2018

REGULAR/WORKSHOP MEETING

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The September 26, 2018 Regular Township Committee Meeting of the Township of Waterford, was called to order at 7:00p.m. by the Mayor, William A. Richardson, Jr.

**I. STATEMENT OF CONFORMANCE WITH THE OPEN PUBLIC MEETINGS ACT:**

Notice of time and date for this meeting appeared in Resolution #2018-7 dated January 3, 2018. This notice was sent to the Courier-Post, Central Record and Hammonton Gazette newspapers as a legal notice and sunshine notice in compliance with the "Open Public Meetings Act". It is also posted on the bulletin board in the Municipal Building.

Please silence all cell phones to alleviate disruption of the meeting.

**II. SALUTE TO THE FLAG:**

**III. OPENING PRAYER:**

The Opening Prayer was led by Committeeman Giangiulio

**IV. ROLL CALL:**

Committeeman Giangiulio	- Present
Committeewoman Hanna	- Present
Committeewoman Sura	- Present
Committeeman Yeatman	- Present
Mayor Richardson	- Present

**Professionals:**

Susan E. Danson, Township Administrator	- Present
David C. Patterson, Esquire Township Solicitor	- Present
Dawn Liedtka, Deputy Township Clerk	- Present

**V. PRESENTATIONS:**

• **Hiring – Waterford Township Police Officer**

**RESOLUTION # 2018-226**

Resolution of the Township of Waterford Authorizing the Hiring of a Police Officer for the Township of Waterford (Patrick Poulton)

**RESOLUTION # 2018-227**

Resolution of the Township of Waterford Authorizing the Hiring of a Police Officer for the Township of Waterford (Matthew J. Jankowski)

Moved by Committeeman Yeatman, 2<sup>nd</sup> by Committeeman Giangiulio to adopt Resolutions # 2018-226 and # 2018-227

<b>POLL VOTE:</b>	Giangiulio	- Yes
	Hanna	- Yes
	Sura	- Yes
	Yeatman	- Yes
	Richardson	- Yes

5-0 Motion Carried

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**Oath of Office**

Mayor Richardson Administered the Oath of Office to Police Officer – Patrick Poulton

**Oath of Office**

Mayor Richardson Administered Oath of Office to Police Officer – Matthew J. Jankowski

**VI. CLOSED SESSION: (AS NEEDED)**

**VII. EMERGENCY ITEMS TO BE ADDED TO THE AGENDA: (AS NEEDED)**

**VIII. APPROVAL OF MINUTES:**

1. Regular/Workshop Meeting August 22, 2018
2. Closed Session August 22, 2018

Moved by Committeewoman Hanna 2<sup>nd</sup> by Committeeman Giangiulio to approve the Regular/Workshop and Closed Session Minutes of August 22, 2018 as presented.

**POLL VOTE:** Giangiulio - Yes  
Hanna - Yes  
Sura - Yes  
Yeatman - Yes  
Richardson - Yes

5-0 Motion Carried

**IX. ADOPTION OF ORDINANCES:**

**ORDINANCE #2018-27**

BOND ORDINANCE AUTHORIZING THE ACQUISITION OF CERTAIN REAL PROPERTY IN THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$375,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$375,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

**Public Hearing**

The Mayor Opened the Public Hearing for Comments.

Andrew Wade of Jackson Road requested clarification on the amount of the bond and if the amount has changed. Discussion ensued regarding liens on the property and Mayor Richardson explained that the municipality is forgiving the liens. Mr. Wade inquired why the Township didn't foreclose on the property and Solicitor Patterson explained the long process.

Al Beck of Oakwood Lane asked if there was pollution on the property. Mayor Richardson noted that the Township could cancel the purchase if significant pollution was found.

Andrew Wade of Jackson Road expressed his opinion that the Township is spending too much money on this property and notes his opinion that the Committee is being deceptive to its residents. Solicitor

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Patterson noted that the Agreement of Sale allows the Township 45 days to cancel the sale if it so wishes.

There being no further comment, the Mayor closed the meeting to the public for comments.

Moved by Committeewoman Hanna, 2<sup>nd</sup> by Committeewoman Sura to adopt Ordinance #2018-27

**ROLL CALL VOTE:**

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- No
Richardson	- Yes

4-1 Motion Carried

**ORDINANCE #2018-29**

ORDINANCE OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, STATE OF NEW JERSEY REPEALING ARTICLE II OF CHAPTER 94 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED "HORSES"

Public Hearing

The Mayor Opened the Public Hearing for Comments

There being no Public Comment, the Mayor Closed the Public Hearing for Comments.

Moved by Committeeman Giangiulio, 2<sup>nd</sup> by Committeeman Yeatman to adopt Ordinance #2018-29

**ROLL CALL VOTE:**

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

**X. MONTHLY FINANCIAL STATEMENTS:** (August 2018)

Clerk Report:	\$ 2,238.00
Clerk Dog Licensing Report:	\$ 260.20
Construction Official Report:	\$ 18,695.00
Court Report:	\$ 21,813.99
Tax Collector – Tax Report:	\$ 6,527,529.88
Tax Collector – Utility Report:	\$ 66,443.97
Tax Collector – Redemption Report:	\$ 2,554.62
Treasurer's Report:	\$ 6,441,836.65

Moved by Committeewoman Hanna, 2<sup>nd</sup> by Committeewoman Sura to accept the August 2018 Financial Reports as submitted

Voice Vote: All in Favor. No Objections. Motion Carried.

**XI. OPEN MEETING TO THE PUBLIC:** (FOR AGENDA ITEMS ONLY)

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The Mayor opened the meeting to the public for comments.

There being no public comment, the Mayor closed the meeting to the public for comments.

**XII. APPLICATIONS:**

1. RAFFLE APPLICATION: RA 602  
Joe Joe's Place Animal Rescue  
On-Premise Draw Raffle (Basket Auction) – Saturday, November 10, 2018 – 5 pm -11:30 pm  
Alpha Gun Club – 442 Third Street, Atco, NJ 08004
  
2. RAFFLE APPLICATION: RA 603  
Joe Joe's Place Animal Rescue  
On-Premise 50/50 – Saturday, November 10, 2018 – 5 pm -11:30 pm  
Alpha Gun Club – 442 Third Street, Atco, NJ 08004
  
3. RAFFLE APPLICATION: RA-604  
Waterford Township American Legion Post #311  
Off-Premise 50/50 – December 20, 2018 drawing at 10:00p.m.  
2225 Atco Avenue, Atco NJ 08004
  
4. RAFFLE APPLICATION: RA-605  
Waterford Township American Legion Post #311  
Instant Raffle (Pull Tab) – During Hours of Operation of Post #311  
(License is good for 1 year from date of issue)  
2225 Atco Avenue, Atco NJ 08004
  
5. RAFFLE APPLICATION: RA-606  
Knights of Columbus Council #7463, Shane's Castle  
Off Premise Calendar Raffle  
Drawing held at: 157 Oak Street, Waterford Works, 08089  
Drawing on the 4<sup>th</sup> Thursday of every month at 6:00 PM beginning 12/27/18 through 12/2019
  
6. APPLICATION FOR N.J. STATE FIREMEN'S ASSOCIATION MEMBERSHIP  
Waterford Township Fire Company – Ryan Muckley  
Waterford Township Fire Chief Dave Cilona has no objection to application

Moved by Committeeman Giangiulio, 2<sup>nd</sup> by Committeewoman Hanna to approve application Items #1 through #6 as submitted

Voice Vote: All in Favor. No Objections. Motion Carried.

**XIII. COMMUNICATIONS:**

1. Chief Financial Officer Adriane McKendry Delivered the Results of "Bond Anticipation Note" Sale (Report Attached to Minutes) noting that TD Bank was the lowest bidder. Committeewoman Hanna requested Ms. McKendry to also review the budget spending. Ms. McKendry noted that we are in a spending freeze for all non-essential items.

Moved by Committeeman Yeatman, 2<sup>nd</sup> by Committeeman Giangiulio to accept the report of the Bond Anticipation Note Sale

Voice Vote: All in Favor. No Objections. Motion Carried.

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**XIV. DISCUSSIONS:**

**XV. OLD BUSINESS:** (NONE)

**XVI. NEW BUSINESS:** (INCLUDES RESOLUTIONS AND ORDINANCES)

**CONSENT AGENDA - RESOLUTIONS:**

*(NOTE: Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certificate of Availability of Funds; any item can be removed from the Consent Agenda and discussed separately at the request of any Committee Member)*

**RESOLUTION # 2018-228**

Resolution of the Township of Waterford for the Reduction of Sewer Units for Block 1103 Lot 1 Account 17730-0

**RESOLUTION # 2018-229**

Resolution of the Township of Waterford Authorizing a Refund of a Sewer Connection Permit Fee on Block 1408 Lot 3, 2256 Bellevue Avenue

**RESOLUTION # 2018-230**

Resolution Authorizing the Mayor to Execute the New Jersey Department of Transportation FY2019 Municipal Aid Application for Services Associated With the Maple Avenue Improvements Project

**RESOLUTION # 2018-231**

Resolution Authorizing and Approving a Proposal by Adams, Rehmann and Heggan to Provide Professional Services for Preparation of the NJDOT FY2019 Municipal Aid Program Application (\$1,500)

**RESOLUTION # 2018-232**

Resolution Authorizing the Refund of Permit Fees in the Amount of \$248.00 Pursuant to the Recommendation of the Director of Community Development (550 E. Atlantic Avenue)

**RESOLUTION # 2018-233**

Resolution Authorizing the Cancellation of Outstanding Checks

**RESOLUTION # 2018-234**

Resolution Authorizing the Rescinding of a Petty Cash Fund

**RESOLUTION # 2018-235**

Resolution Authorizing the Cancellation of a Reserve Balance Entitled Reserve for Revaluation of Real Property

**RESOLUTION # 2018-236**

Resolution Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A.40a:11-12a

**RESOLUTION # 2018-237**

Resolution of the Township of Waterford Awarding Contract to Arawak Paving Co., Inc. for the Carriage Lane and Lancaster Lane Improvements Project

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**RESOLUTION # 2018-238**

Resolution Approving and Authorizing Liens on Real Property Within the Township of Waterford for Maintenance Work Performed by the Township of Waterford

Moved by Committeewoman Hanna, 2<sup>nd</sup> by Committeeman Giangiulio to adopt Resolutions #2018-228 to #2018-238

**POLL VOTE:** Giangiulio - Yes  
Hanna - Yes  
Sura - Yes  
Yeatman - Yes  
Richardson - Yes

5-0 Motion Carried

**INTRODUCTION OF ORDINANCES:**

**ORDINANCE #2018-30**

AMENDING ORDINANCE #2017-28 ESTABLISHING SALARIES AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, STATE OF NEW JERSEY

Moved by Committeeman Giangiulio, 2<sup>nd</sup> by Committeewoman Sura to introduce Ordinance #2018-30 with Public Hearing and Second Reading on October 24, 2018.

**ROLL CALL VOTE:** Giangiulio - Yes  
Hanna - Yes  
Sura - Yes  
Yeatman - Yes  
Richardson - Yes

5-0 Motion Carried

**XVII. PAYMENT OF BILLS:**

1. Current Fund Bill List	\$ 186,698.07
2. Capital Fund Bill List	\$ 45,673.70
3. Utility Fund Bill List	\$ 14,795.43
4. Trust Fund Bill List	\$ 2,851.43
5. Utility Capital Fund Bill List	\$ 387,757.70
6. State Grant Bill List	\$ 9,687.95
7. Planning Board Escrow	\$ 236.25
8. Utility Escrow Bill List	\$ 1,670.00

Moved by Committeewoman Hanna, 2<sup>nd</sup> by Committeeman Yeatman to approve the bill list

**POLL VOTE:** Giangiulio - Yes  
Hanna - Yes  
Sura - Yes  
Yeatman - Yes  
Richardson - Yes

5-0 Motion Carried

**XVIII. OPEN MEETING TO THE PUBLIC:**

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The Mayor opened the meeting to the public for comments.

Andrew Wade of Jackson Road voiced his objection for the purchase of the Lombardo property. Mr. Wade also expressed frustration that the Ordinance for the purchase was not clearer. Solicitor Patterson explained the difference between an Ordinance and a Resolution and noted that they do their best to be transparent. Committeewoman Hanna explained that this property could sit vacant for years and that the Committee thought it in the best interest of the Township to purchase it. Mr. Wade noted that more and more businesses were leaving town. Discussion ensued regarding the Phase I process.

Al Beck of Oakwood Lane requested clarification regarding spending from CFO McKendry.

There being no further comment, the Mayor closes the meeting to the public for comments:

**XIX. ISSUES FROM THE TOWNSHIP COMMITTEE:**

Committeewoman Hanna reviewed the financial state that the Township is in and noted that the Committee is not spending money frivolously. The Committee is being proactive and is trying to move the Municipality forward.

Mayor Richardson noted that the Lombardo property is an important parcel in the Haines Boulevard Redevelopment area. Mr. Richardson explained that there are 13 total acres and they are hopeful that commercial businesses will be interested in building there.

Committeeman Giangiulio noted that Waterford Township has placed within the Top 50 Townships for Safety again this year.

**XX. CLOSED SESSION:**

**RESOLUTION #2018-239**

Resolution of the Township of Waterford Authorizing the Township Committee to go into Closed Session Pursuant to N.J.S.A. 10:4-12 **Related to:**

1. Personnel: Township Clerk Position
2. Litigation: Taylor Tax Appeal

Moved by Committeeman Giangiulio, 2<sup>nd</sup> by Committeewoman Hanna to adopt Resolution #2018-239  
Voice Vote: All in Favor. No Objections. Motion Carried.

Mayor Recessed Meeting for Closed Session at 7:53pm

Moved by Committeeman Yeatman, 2<sup>nd</sup> by Committeewoman Sura to reconvene meeting in open session.

Voice Vote: All in Favor. No Objections.

Mayor Reconvened Meeting at 8:08pm.

**ROLL CALL:**

Committeeman Giangiulio - Present  
Committeewoman Hanna - Present  
Committeewoman Sura - Present  
Committeeman Yeatman - Present  
Mayor Richardson - Present

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**Statement on return from Closed Session:**

Solicitor Patterson noted that one decision was made in Closed Session as reflected in Resolution 2018-240.

**RESOLUTION # 2018-240**

Resolution of the Township of Waterford Withdrawing Notice of Appeal on the Matter Captioned "Michael J. Taylor, Sr. vs. Township Of Waterford"

Moved by Committeewoman Hanna, 2<sup>nd</sup> by Committeeman Giangiulio to adopt Resolution #2018-240

**POLL VOTE:** Giangiulio     - Yes  
                  Hanna         - Yes  
                  Sura          - Yes  
                  Yeatman      - Yes  
                  Richardson   - Yes

5-0 Motion Carried

**XXI. ADJOURNMENT:**

Moved by Committeeman Giangiulio, 2<sup>nd</sup> by Committeeman Yeatman to adjourn meeting at 8:09 PM  
Voice Vote: All in Favor. No Objections. Motion Carried

Respectfully Submitted by:



Dawn M. Liedtka  
Township Clerk

Approval Date: 11/19/18

**WATERFORD TOWNSHIP**

**TREASURER'S REPORT**

**AS OF**

**8/31/18**

<b>BANK</b>	<b>ACCOUNT</b>	<b>INVESTOR'S</b>	<b>RECONCILED</b>
<b>NAME</b>	<b>NAME</b>	<b>ACCOUNT</b>	<b>BALANCE</b>
		<b>NUMBER</b>	
Investors	ANIMAL CONTROL	1000111809	\$31,798.96
Investors	CELEBRATION ACCOUNT	1000111833	\$12,719.39
Investors	COAH TRUST ACCOUNT	1000531886	\$19,566.56
Investors	CURRENT FUND	1000111791 & 1000864012	\$5,259,527.35
Investors	GENERAL CAPITAL FUND	1000111866	\$338,014.77
Investors	MUNICIPAL ALLIANCE	1000111871	\$14,935.67
Investors	PAYROLL	1000111885	\$35,242.71
Investors	PLANNING BOARD ESCROW	1000112154	\$51,593.94
Investors	POLICE FORFEITURE TRUST	1000112168	\$30,993.63
Investors	RECREATION TRUST FUND	1000112205	\$12,752.57
Investors	TRUST FUND OTHER	1000112229	\$143,431.92
Investors	UTILITY CAPITAL	1000112267	\$50,542.83
Investors	UTILITY ESCROW ACCOUNT	1000112309	\$10,317.66
Investors	UTILITY OPERATING	1000112253	\$430,398.69
			\$6,441,836.65

## Waterford Township Clerk's Report

YEAR 2018

Year to Date

RECEIPT TYPE	January	February	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Total
Searches													
Contractors Registration													
Burial Permit													
Death Certificate (Non EDRS)	545.00	335.00	165.00	237.00	432.00	231.00	401.00	360.00					2,706.00
Marriage Certificate	27.00	168.00	79.00	54.00	27.00	81.00	106.00	164.00					706.00
Birth Certificate	27.00				25.00			25.00					77.00
Marriage License Application		84.00	56.00	196.00	56.00	112.00	112.00	224.00					840.00
Street Opening Permit	250.00	375.00	1,000.00	1,250.00	1,875.00	875.00	1,000.00	1,625.00					8,250.00
Vendor License - Seasonal Sales													
Peddler License													
Registration Peddler & Vendor													
Business Registration	900.00	450.00	550.00	850.00	200.00	250.00							3,200.00
Bingo License			20.00		20.00								40.00
Raffle License		40.00			20.00			40.00					140.00
Land Sale													
ABC License Transfer													
ABC License Annual Renewal					5,400.00	2,150.00							7,550.00
Photo Copies				0.50			0.25						0.75
Towing License													
Kennel License & Pet Shop						400.00							400.00
Coin Operated Machine License						50.00							50.00
Tattoo License													
Domestic Partnership Certificate													
Domestic Partnership Application													
Civil Union Certificate													
Civil Union Application													
Total Receipts	1,749.00	1,452.00	1,910.00	2,587.50	8,055.00	4,149.00	1,619.25	2,438.00					23,959.75
Interest for Current Month													
Total Receipts Including Interest	1,749.00	1,452.00	1,910.00	2,587.50	8,055.00	4,149.00	1,619.25	2,438.00					23,959.75
Marriage License Escrow (State Fees)		75.00	50.00	175.00	50.00	100.00	100.00	200.00					750.00
Domestic Partnership Escrow (State Fees)													
Civil Union Escrow (State Fees)													
Burial Permit Escrow (State Fees)													
Current Fund	1,749.00	1,377.00	1,860.00	2,412.50	8,005.00	4,049.00	1,519.25	2,238.00					23,209.75
Total for the Month	1,749.00	1,377.00	1,860.00	2,412.50	8,005.00	4,049.00	1,519.25	2,238.00					
Total Year to Date	1,749.00	3,126.00	4,986.00	7,398.50	15,403.50	19,452.50	20,971.75	23,209.75					

EDRS Death Certs 1,715.00 1,445.00 1,417.00 1,896.00 1,629.00 1,645.00 1,469.00 1,532.00  
 (Direct Deposited)  
 Total Year to date EDRS Certs 1,715.00 3,160.00 4,577.00 6,473.00 8,102.00 9,747.00 11,216.00 12,748.00

Dawn M. Liedtka  
 Deputy Township Clerk

# Waterford Township Monthly Dog Report-2018

	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	
# Altered Dogs Registered	182	154	201	343	52	5	12	13					
# Unaltered dogs Registered	14	22	29	52	6	1	0	1					
# Service dogs Registered/ Duplicates	3	1	1	3	4	0	0	0					
Total Dogs Registered	199	177	231	398	62	6	12	14	0	0	0	0	1099

Total amount collected*	3,570.00	3,234.00	4,227.00	7,270.00	1,362.00	161.00	241.00	280.00						\$ 20,345.00
Send to State	277.20	277.20	363.00	633.00	87.60	10.20	14.40	19.80						\$ 1,682.40
Total amount to Twp.	3,292.80	2,956.80	3,864.00	6,637.00	1,274.40	150.80	226.60	260.20	0.00	0.00	0.00	0.00	0.00	\$ 18,662.60
* amount collected from late fees					300.00	50.00	25.00	25.00						400.00

*Dawn M. Biedtka*

Deputy Clerk





