

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES**

February 13, 2019

REGULAR MEETING

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The February 13, 2019 Regular Township Committee Meeting of the Township of Waterford, called to order at 6:30p.m. by the Deputy Mayor, Dr. Rita Hanna.

I. STATEMENT OF CONFORMANCE WITH THE OPEN PUBLIC MEETINGS ACT:

Notice of time and date for this meeting appeared in Resolution #2019-7 dated January 3, 2019. This notice was sent to the Courier-Post, Central Record and Hammonton Gazette newspapers as a legal notice and sunshine notice in compliance with the "Open Public Meetings Act". Notice of time change from 7:00 p.m. to 6:30 p.m. was published in the Courier Post as a legal notice on February 7, 2019. It is also posted on the bulletin board in the Municipal Building.

Please silence all cell phones to alleviate disruption of the meeting.

II. SALUTE TO THE FLAG:

III. OPENING PRAYER:

The Opening Prayer was led by Committeeman Wade.

IV. ROLL CALL:

Committeewoman, Hanna	-Present
Committeewoman Sura	-Present
Committeeman Wade	-Present
Committeeman Yeatman	-Present
Mayor Richardson	-Arrived at 6:38 P.M.

Professionals:

Susan E. Danson, Township Administrator	-Present
David C. Patterson, Esquire Township Solicitor	-Present
Dawn Liedtka, Township Clerk	-Present
Chris Rehmann, PE, PP, Township Engineer, ARH Associates	-Present
William Loughney, PE, ARH Associates	-Present

V. CLOSED SESSION:

RESOLUTION #2019-71

On a motion by Committeewoman Sura, second by Committeeman Yeatman to adopt Resolution #2019-71 of the Township of Waterford Authorizing the Township Committee to go into Closed Session Pursuant to N.J.S.A. 10:4-12.

The following topic will be discussed:

1. Personnel – Code Enforcement/Zoning Official

VOICE VOTE: All in Favor. No objections. Motion Carried.

Deputy Mayor Hanna Recessed the Meeting for Closed Session at 6:38 P.M.

RETURN TO PUBLIC SESSION

On a motion by Committeewoman Hanna, second by Committeeman Yeatman to reconvene meeting in open session.

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VOICE VOTE: All in Favor. No objections. Motion Carried.

The Mayor Reconvened the Meeting at 7:06 P.M.

ROLL CALL:

Committeewoman Hanna	-Present
Committeewoman Sura	-Present
Committeeman Wade	-Present
Committeeman Yeatman	-Present
Mayor Richardson	-Present

Statement on return from Closed Session:

Solicitor Patterson stated that no decisions were made in Closed Session.

VI. PRESENTATIONS:

- Proclamation Recognizing LeRoy P. Wooster
 - Mayor Richardson presented a proclamation to LeRoy Wooster thanking him for the time, effort, and financial contributions he made to ensure a deceased Waterford Township Vietnam Veteran received a proper funeral and burial.
- Acceptance of the Environmental Resource Inventory
 - Mayor Richardson and Committeewoman Sura thanked the members of the Environmental Commission for their many hours of dedication to the Township. WTEC Chair Dave Chiddenton noted that the Environmental Resource Inventory was accomplished with no tax payer money.

RESOLUTION #2019-72

On a motion by Committeeman Yeatman, second by Committeewoman Sura to approve RESOLUTION #2019-72 of the Township of Waterford accepting and approving the Waterford Township Environmental Resource Inventory prepared by ARH Associates.

Committeeman Wade noted that he did not receive a copy of the inventory until two days prior to the meeting and commented that he felt the Environmental Commission did a great job, but that he did not feel comfortable voting for something that he did not get sufficient time to review.

POLL VOTE:

Hanna	- Yes
Sura	- Yes
Wade	- Abstain
Yeatman	- Yes
Richardson	- Yes

4-0-1 Motion Carried

VII. EMERGENCY ITEMS TO BE ADDED TO THE AGENDA: (none)

VIII. APPROVAL OF MINUTES:

On a motion by Committeewoman Hanna second by Committeewoman Sura to approve the Regular/Workshop and Closed Session Minutes of November 19, 2018 as presented.

- | | |
|-----------------------------|-------------------|
| 1. Regular/Workshop Meeting | November 19, 2018 |
| 2. Closed Session | November 19, 2018 |

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POLL VOTE: Hanna - Yes
Sura - Yes
Wade - Abstain
Yeatman - Yes
Richardson - Yes

4-0-1 Motion Carried

IX. ADOPTION OF ORDINANCES: None

X. COMMITTEE REPORTS:

TOWNSHIP ENGINEER

William Loughney, Township Engineer, ARH Associates

RICHARD T. YEATMAN, SR.

Director of Recreation
Director of Construction and Zoning
Liaison to Civic and Events

MARY SURA

Director of Finance
Liaison to Environmental Commission

ANDREW WADE

Director of Building and Grounds
Liaison to Historical Society

RITA HANNA

Director of Public Safety
Director of Communications
Liaison to School Board

WILLIAM A. RICHARDSON

Director of Public Works
Director of Personnel

XI. OPEN MEETING TO THE PUBLIC: (FOR AGENDA ITEMS ONLY)

The Mayor opened the meeting to the public for comments.

There being no public comment, the Mayor closed the meeting to the public for comments.

XII. APPLICATIONS:

Moved by Committeeman Wade, 2nd by Committeewoman Sura, to approve application Item #1 as submitted below.

1. **FACILITY USE REQUEST**

South Jersey Young Guns (Baseball Team) Practices
March 15, 2019 through July 15, 2019 (Tuesdays OR Wednesdays)
5:30 PM through 8:00 PM
Ritter Complex – Babe Ruth Field (Field C)

Voice Vote: All in Favor. No Objections. Motion Carried

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XIII. COMMUNICATIONS:

1. Jeep Jamboree USA is seeking confirmation of written notification and statement of no objections regarding the planned route of their 25th Annual Pine Barrens Jeep Jamboree USA Event on March 28-30, 2019 in order to comply with Pinelands Commission requirements.

Moved by Committeeman Yeatman, 2nd by Committeeman Wade to confirm receipt of written notification and statement of no objections for the use of municipal roads as connectors between trails during the event as recommended by Police Chief Cormaney.

Voice Vote: All in Favor. No Objections. Motion Carried

2. South Jersey Enduro Riders, Inc. is seeking confirmation of written notification and statement of no objections regarding the planned route of their annual Curly Fern Enduro event on March 24, 2019 in order to comply with Pinelands Commission requirements.

Moved by Committeeman Wade, 2nd by Committeewoman Hanna to confirm receipt of written notification and statement of no objections for the use of municipal roads as connectors between trails during the event as recommended by Police Chief Cormaney.

Voice Vote: All in Favor. No Objections. Motion Carried

XIV. DISCUSSIONS:

1. E-Waste Recycling Program:
Administrator Danson explained that Goodwill will no longer be picking up electronics from the Public Works facility for free. Ms. Danson noted how lucky the municipality was to have received this service at no cost for such a long period of time. Discussion ensued regarding options and Administrator Danson explained they could purchase the C-Box for \$2000.00.

Moved by Committeeman Wade, 2nd by Committeewoman Sura to adopt Resolution 2019-88.

RESOLUTION 2019-88

Resolution of the Township of Waterford Authorizing Purchase of C Box Container

Voice Vote: All in Favor. No Objections. Motion Carried

2. Columbia Avenue Pit
Administrator Danson explained that the Township had a surprise visit from the Environmental Protection Agency and they indicated that all brush must be removed from the Columbia Avenue Pit. Discussion ensued regarding illegal dumping and the need to police the area. Ms. Danson commended Public Works Foreman Renzulli for doing a great job to help bring the Township into compliance.
3. NJ Water Quality Accountability Act Compliance
William Loughney from ARH explained the requirements and the need to begin the plan. Mr. Loughney also noted that there are various grants available to offset the costs.

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RESOLUTION #2019-73

On a motion by Committeewoman Hanna second by Committeeman Yeatman approval is made of RESOLUTION #2019-73 Authorizing and Approving a Proposal by Adams, Rehmann and Heggan to Prepare an Asset Management Plan as Required by the New Jersey Water Quality Accountability Act (\$31,200.00)

POLL VOTE: Hanna - Yes
Sura - Yes
Wade - Yes
Yeatman - Yes
Richardson - Yes

5-0- Motion Carried

XV. OLD BUSINESS: (NONE)

XVI. NEW BUSINESS: (INCLUDES RESOLUTIONS AND ORDINANCES)

CONSENT AGENDA - RESOLUTIONS:

(NOTE: Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certificate of Availability of Funds; any item can be removed from the Consent Agenda and discussed separately at the request of any Committee Member)

On a motion by Committeewoman Hanna, second by Committeewoman Sura to adopt Resolutions #2019-74 to #2019-86 as follows.

Committeeman Wade requested that Resolution 2019-82 be removed from the Consent Agenda and voted on separately.

On a motion by Committeeman Wade, second by Committeeman Yeatman to remove Resolution 2019-82 from the Consent Agenda and vote separately

Voice Vote: All in Favor. No Objections. Motion Carried.

On a motion by Committeewoman Hanna, second by Committeewoman Sura to adopt Resolutions #2019-74 through #2019-81 and #2019-83 through #2019-86 as follows.

RESOLUTION # 2019-74

Resolution Authorizing Refund of an Overpayment of Taxes on Block 1014 Lot 8

RESOLUTION # 2019-75

Resolution of the Township Of Waterford Releasing Maintenance Bond Posted for the Valore Cell Tower

RESOLUTION # 2019-76

Resolution Authorizing Refund of an Overpayment of Taxes on Block 2001 Lot 29

RESOLUTION # 2019-77

Resolution Authorizing Refund of an Overpayment of Taxes on Block 1408 Lot 15

RESOLUTION # 2019-78

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Resolution of Support from Local Governing Body Authorizing the Sustainable Jersey Grant Application

RESOLUTION # 2019-79

Resolution of the Township Of Waterford Authorizing Change Order #1 to Arawak Paving Co. for the Carriage Lane and Lancaster Lane Improvements (Increase \$1,062.10)

RESOLUTION # 2019-80

Resolution of the Township of Waterford Releasing Performance Bond on the Carriage Lane and Lancaster Lane Improvement Project and Replacing it with a Maintenance Bond

RESOLUTION # 2019-81

Resolution Authorizing Payment #1 (Final) to Arawak Paving Co., Inc. for the Carriage Lane and Lancaster Lane Improvement Project

RESOLUTION # 2019-83

Resolution Authorizing the Turn Over Of a Tax Sale Premium to the Township Of Waterford

RESOLUTION # 2019-84

Resolution Authorizing the Certified Municipal Finance Officer to Make Transfers within the Municipal Budget for 2018 Appropriations as Specified herein per N.J.S.A. 40A:4-59

RESOLUTION # 2019-85

Resolution Confirming the Registrar's Appointment of Susan Danson as Deputy Registrar of Vital Statistics

RESOLUTION # 2019-86

Resolution Authorizing Cancellation of Municipal Certificate of Sale Regarding Block 3201 Lot 1

POLL VOTE: Hanna - Yes
Sura - Yes
Wade - Yes
Yeatman - Yes
Richardson - Yes

5-0- Motion Carried

On a motion by Committeeman Yeatman, second by Committeewoman Hanna to adopt Resolution #2019-82 as follows.

Committeeman Wade expressed his opinion that the entire Committee should be involved in deciding who should be appointed on the Green Team and that he does not agree with the appointments.

RESOLUTION # 2019-82

Resolution of the Township of Waterford Authorizing the Formation of a Green Team for the Sustainable Jersey Program

POLL VOTE: Hanna - Yes
Sura - Yes
Wade - No
Yeatman - Yes
Richardson - Yes

4-1 Motion Carried

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INTRODUCTION OF ORDINANCES: None

XVII. PAYMENT OF BILLS:

On a motion by Committeewoman Sura second by Committeewoman Hanna to approve the bill list as presented.

1. Current Fund Bill List	\$ 3,241,597.51
2. Capital Fund Bill List	\$ 111,491.10
3. Utility Fund Bill List	\$ 30,870.33
4. Trust Fund Bill List	\$ 7,557.68
5. Planning Board Escrow Bill List	\$ 51.25
6. State Grant Bill List	\$ 12,669.64

POLL VOTE: Hanna - Yes
Sura - Yes
Wade - Yes
Yeatman - Yes
Richardson - Yes

5-0 Motion Carried

XVIII. OPEN MEETING TO THE PUBLIC:

The Mayor opened the meeting to the public for comments.

Al Beck from Oakwood Lane was questioning the possibility of a rain tax. Committeeman Wade noted that it has started in Philadelphia.

There being no further comment, the Mayor closed the meeting to the public for comments.

XIX. ISSUES FROM THE TOWNSHIP COMMITTEE: None

XX. CLOSED SESSION:

On a motion by Committeeman Yeatman second by Committeewoman Sura to approve Resolution #2019-87 of the Township of Waterford Authorizing the Township Committee to go into Closed Session Pursuant to N.J.S.A. 10:4-12 for discussion related to the following:

1. Health & Safety – Municipal Building Repairs
2. Attorney-Client Privilege – Committee Planning
3. Attorney-Client Privilege – TNR Program
4. Potential Litigation – OPRA
5. Attorney-Client Privilege – In Rem Foreclosure - Block 2202 Lot 7
6. Contract Negotiations – Loudon Volunteer Fire Company

Voice Vote: All in Favor. No Objections. Motion Carried.

The Mayor Recessed the Meeting for Closed Session at 8:23 P.M.

RETURN TO PUBLIC SESSION

On a motion by Committeeman Yeatman second, by Committeeman Wade to reconvene the public meeting.

Voice Vote: All in Favor. No Objections. Motion Carried.

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The Mayor Reconvened the Meeting at 9:00 P.M.

ROLL CALL:

Committeewoman Hanna	-Present
Committeewoman Sura	-Present
Committeeman Wade	-Present
Committeeman Yeatman	-Present
Mayor Richardson	-Present

Statement on return from Closed Session:

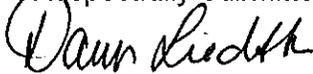
Solicitor Patterson noted that one decision was reached in Closed Session. Mr. Patterson explained that the Committee discussed and authorized a Public Land Sale. Mr. Patterson noted that a Resolution would be placed on the agenda for the February 27, 2019 Township Committee meeting formally authorizing the sale.

XXI. ADJOURNMENT:

On a motion by Committeewoman Hanna second by Committeewoman Sura to adjourn the meeting at 9:04 PM.

Voice Vote: All in Favor. No Objections. Motion Carried.

Respectfully Submitted by:



Dawn M. Liedtka
Township Clerk

Approval Date: 4/24/19