

**TOWNSHIP OF WATERFORD  
TOWNSHIP COMMITTEE  
MINUTES**

March 13, 2019

REGULAR MEETING

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The March 13, 2019 Regular Township Committee Meeting of the Township of Waterford, called to order at 7:00p.m. by the Mayor, William A. Richardson, Jr.

**I. STATEMENT OF CONFORMANCE WITH THE OPEN PUBLIC MEETINGS ACT:**

Notice of time and date for this meeting appeared in Resolution #2019-7 dated January 3, 2019. This notice was sent to the Courier-Post, Central Record and Hammonton Gazette newspapers as a legal notice and sunshine notice in compliance with the "Open Public Meetings Act". It is also posted on the bulletin board in the Municipal Building.

Please silence all cell phones to alleviate disruption of the meeting.

**II. SALUTE TO THE FLAG:**

**III. OPENING PRAYER:**

The Opening Prayer was led by Committeewoman Sura.

**IV. ROLL CALL:**

Committeewoman Hanna	-Present
Committeewoman Sura	-Present
Committeeman Wade	-Present
Committeeman Yeatman	-Present
Mayor Richardson	-Present

**Professionals:**

Susan E. Danson, Township Administrator	-Present
Joseph Maressa, Esquire Township Solicitor	-Present
Dawn Liedtka, Township Clerk	-Present
William Loughney, PE, ARH Associates	-Present
Ray Jordan, PE, ARH Associates	-Present

**V. CLOSED SESSION:**

**VI. PRESENTATIONS:**

**VII. EMERGENCY ITEMS TO BE ADDED TO THE AGENDA: (AS NEEDED)**

Administrator Danson requested the addition of Resolution 2019-118 (A Resolution of the Township of Waterford Approving the Assignment of Lease Agreement by Valore, LLC as Assigner to Crown Castle Towers 09 LLC as Assignee) to the agenda.

**VIII. APPROVAL OF MINUTES:**

On a motion by Committeeman Yeatman second by Committeewoman Hanna to approve the Reorganization Meeting Minutes of January 3, 2019 as presented.

1. Reorganization Meeting January 3, 2019

Poll Vote:	Hanna	-Yes
	Sura	-Yes
	Wade	-Yes
	Yeatman	-Yes
	Richardson	-Yes

5-O Motion carried

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**IX. ADOPTION OF ORDINANCES:** None

**X. COMMITTEE REPORTS:**

**TOWNSHIP ENGINEER**

William Loughney, Township Engineer, ARH Associates

**RICHARD T. YEATMAN, SR.**

Director of Recreation  
Director of Construction and Zoning  
Liaison to Civic and Events

**MARY SURA**

Director of Finance  
Liaison to Environmental Commission

**ANDREW WADE**

Director of Building and Grounds  
Liaison to Historical Society

**RITA HANNA**

Director of Public Safety  
Director of Communications  
Liaison to School Board

**WILLIAM A. RICHARDSON**

Director of Public Works  
Director of Personnel

**XI. OPEN MEETING TO THE PUBLIC:** (FOR AGENDA ITEMS ONLY)

The Mayor opened the meeting to the public for comments.

Fran Campbell of Forrest Drive voiced his opinion that the Recreation Committee should have the opportunity to review all Facility Use Requests. Mr. Campbell also noted that the fields should remain open for residents to use on Sundays.

Gary Mickus of the Old White Horse Pike voiced his strong objection to the "leasing" of the fields to outside organizations.

There being no further public comment, the Mayor closed the meeting to the public for comments.

**XII. APPLICATIONS:**

Moved by Committeeman Wade, 2<sup>nd</sup> by Committeewoman Hanna, to approve application Item #3 as submitted below.

3. FACILITY USE Request

Waterford Township Civic & Events Association  
Easter Egg Hunt – Lions Park (use 1p.m. – 4p.m.)  
Saturday, April 13, 2019 – 2p.m. event time

Voice Vote: All in Favor. No Objections. Motion Carried

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**XIII. COMMUNICATIONS:**

**XIV. DISCUSSIONS:**

1. Municipal Building Generator and Building Shutdown  
Administrator Danson explained that there are issues with the Transformer and in order to complete installation of the Emergency Generator at the Municipal building, the building must be closed for three consecutive days. Ms. Danson suggested the building be closed on April 18<sup>th</sup> and requested permission to use that day as a team building day for all staff members. Consensus of the Committee was to close the building April 18<sup>th</sup> through the 21<sup>st</sup> and allow Ms. Danson to hold a training day on the 18<sup>th</sup>.
  
2. Proposal for Waterford Township Recreational Complex by Colossal Sports Academy  
Mayor Richardson explained that the WTAA was contacted by Keith Regn, co-owner of Colossal Sports Academy. Mr. Regn was interested in utilizing the Waterford Complex during the summertime in return for maintenance on the fields. Committeeman Yeatman further explained that the WTAA does not utilize those fields during the summer and noted that Mr. Regn was willing to work around the facility use needs of the WTAA. Discussion ensued regarding the positive effects this partnership would have on the community.

Moved by Committeewoman Hanna, 2<sup>nd</sup> by Committeewoman Sura, to approve application Items #1 and #2 as submitted below.

1. FACILITY USE REQUEST

Colossal Sports Academy (Baseball Team) Practices  
April 2, 2019 through July 27, 2019  
Tuesdays and Thursdays - 5:30 p.m. through 8:30 p.m.  
Saturdays -1:45 p.m. through 8:45 p.m.  
Sundays – 8:45 a.m. through 8:45 p.m.  
Ritter Complex – Babe Ruth Field (Field C)

2. FACILITY USE REQUEST

Colossal Sports Academy (Baseball Team) Practices and Games  
April 2, 2019 through December 31, 2019  
Days and Times to be coordinated with the WTAA based on the WTAA schedule  
Waterford Recreation Complex (Fields A, B, C, D)

Voice Vote: All in Favor. No Objections. Motion Carried

3. 2019 Municipal Budget  
Administrator Danson explained that the Finance Committee had completed their review of the 2019 budget and that Chief Finance Officer Adriane McKendry would be attending the meeting on March 27<sup>th</sup> to answer any questions or concerns that Committee may have. Ms. Danson reminded Committee that the budget must be introduced on April 10<sup>th</sup>.

**XV. OLD BUSINESS:**

On a motion by Committeewoman Hanna second by Committeeman Yeatman to remove Resolution #2019-91 from the table.

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Poll Vote:     Hanna        -Yes  
                  Sura            -Yes  
                  Wade        -Yes  
                  Yeatman      -Yes  
                  Richardson   -Yes

5-0 Motion Carried

**RESOLUTION #2019-91**

Resolution of the Township of Waterford Awarding the Lawn and Grounds Maintenance Bid

On a motion by Committeeman Wade second by Committeewoman Hanna to adopt Resolution #2019-91.

Poll Vote:     Hanna        -Yes  
                  Sura            -Yes  
                  Wade        -Yes  
                  Yeatman      -Yes  
                  Richardson   -Yes

5-0 Motion Carried

**XVI. NEW BUSINESS:** (INCLUDES RESOLUTIONS AND ORDINANCES)

**CONSENT AGENDA - RESOLUTIONS:**

*(NOTE: Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certificate of Availability of Funds; any item can be removed from the Consent Agenda and discussed separately at the request of any Committee Member)*

On a motion by Committeewoman Hanna second by Committeewoman Sura to adopt Resolutions #2019-104 to #2019-116 and #2019-118 as follows:

Committeeman Wade requested clarification on Resolution #2019-105. Mr. Wade then requested that Resolution #2019-113 be removed from the agenda. Mr. Wade voiced his opinion that Resolution #2019-114 should be something that is discussed by all members of Committee and should not be decided just by the Mayor. Mayor Richardson explained that Resolutions #2019-113 and #2019-114 are based on recommendations by the Environmental Commission.

On a motion by Committeeman Wade, second by Committeeman Yeatman to remove Resolution #2019-113 from the agenda.

Poll Vote:     Hanna        -No  
                  Sura            -No  
                  Wade        -Yes  
                  Yeatman      -Yes  
                  Richardson   -No

2-3 Motion Failed to Remove Resolution #2019-113 from the Agenda

**RESOLUTION # 2019-104**

Resolution of the Township of Waterford Appointing Andrea Lanutti as Deputy Municipal Clerk

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RESOLUTION # 2019-105

Resolution of the Township of Waterford Authorizing a Tax Sale

RESOLUTION # 2019-106

Resolution Authorizing the Waiving Of Permit Fees for the Atco Volunteer Fire Company for the Removal of an Underground Storage Tank

RESOLUTION # 2019-107

Resolution of the Township Of Waterford Establishing Procedure for Release of Executive Closed Session Minutes

RESOLUTION # 2019-108

Resolution of the Township of Waterford Authorizing Release of Executive Session Minutes to Public Minute Book

RESOLUTION # 2019-109

Resolution Ratifying the Appointment by the Waterford Township Land Use Board of Environmental Resolutions, Inc. as Planning Board Engineer

RESOLUTION # 2019-110

Resolution Ratifying the Appointment by the Waterford Township Land Use Board of Florio Perrucci Steinhardt & Fader, LLC as Planning Board Solicitor

RESOLUTION # 2019-111

Resolution Confirming the Registrar's Appointment of Andrea Lanutti as Alternate Deputy Registrar for Three Year Term 3/1/2019 through 12/31/2021

RESOLUTION # 2019-112

Resolution of the Township of Waterford amending Resolution 2018-194 establishing a Haines Boulevard Redevelopment Subcommittee

RESOLUTION # 2019-113

Resolution Designating Dave Chiddenton as Chairman of the Waterford Township Environmental Commission as Recommended by the Full Membership of the Commission (Designation by the Mayor: Confirmed by the Committee)

RESOLUTION # 2019-114

Resolution Appointing a Member to the Township of Waterford Environmental Commission (Mayor's Appointment's Confirmed by Committee)

RESOLUTION # 2019-115

Resolution of the Township of Waterford Authorizing Change Order #1 to Dee-En Electrical Contracting for the Emergency Generator (Increase \$15,543.35)

RESOLUTION # 2019-116

Resolution of the Township of Waterford Accepting the Terms of the Agreement for E-Waste Collection with Electronic Recyclers International, Inc.

RESOLUTION # 2019-118

A Resolution of the Township of Waterford Approving the Assignment of Lease Agreement by Valore, LLC as Assigner to Crown Castle Towers 09 LLC as Assignee

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Poll Vote:     Hanna        -Yes  
                  Sura            -Yes  
                  Wade       -No  
                  Yeatman     -Yes  
                  Richardson -Yes

4-1 Motion Carried

Committeewoman Sura requested an explanation from Committeeman Wade regarding his "No" vote. Mr. Wade voiced his strong opposition to Mr. Chiddenton's appointment. Solicitor Maressa explained that discussions regarding reasons for voting could not take place on the dais.

**INTRODUCTION OF ORDINANCES:** None

**XVII. PAYMENT OF BILLS:**

On a motion by Committeewoman Sura, second by Committeewoman Hanna to approve the bill list as presented.

1. Current Fund Bill List	\$ 394,653.35
2. Capital Fund Bill List	\$ 5,600.00
3. Utility Fund Bill List	\$ 33,069.45
4. Trust Fund Bill List	\$ 3,908.03
5. State Grant Bill List	\$ 8,795.60

Poll Vote:     Hanna        -Yes  
                  Sura            -Yes  
                  Wade       -Yes  
                  Yeatman     -Yes  
                  Richardson -Yes

5-0 Motion Carried

**XVIII. OPEN MEETING TO THE PUBLIC:**

The Mayor opened the meeting to the public for comments.

Jim Foley of Raritan Avenue reminded Committee of the importance of receiving insurance certificates from those organizations utilizing the recreation fields.

Al Beck of Oakwood Lane asked for clarification on how the state's potential legalization of marijuana could affect the municipality. Mr. Beck specifically asked if there was a way to opt out of allowing it in the Township. Mayor Richardson responded that there were a lot of unanswered questions regarding marijuana legalization and that the State would have to decide how to proceed. Chief Cormaney also noted that there are working on ways to test for marijuana to discourage driving while under the influence.

Karen Strauss of Cooper Road commented on the release of Closed Session minutes and the need for transparency in Government.

There being no further public comment, the Mayor closed the meeting to the public for comments.

**XIX. ISSUES FROM THE TOWNSHIP COMMITTEE:**

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**XX. CLOSED SESSION:**

On a motion by Committeeman Yeatman second Committeewoman Hanna to approve Resolution #2019-117 of the Township of Waterford Authorizing the Township Committee to go into Closed Session Pursuant to N.J.S.A. 10:4-12 for discussion related to the following:

1. Contract Negotiations – Waterford Township EMS

Voice Vote: All in Favor. No Objections. Motion Carried.

Mayor Recessed the Meeting for Closed Session at 8:08 pm.

**RETURN TO PUBLIC SESSION**

On a motion by Committeewoman Hanna second by Committeewoman Sura to reconvene the public meeting.

Voice Vote: All in Favor. No Objections. Motion Carried.

Mayor Reconvened the Meeting at 8:47 PM

**ROLL CALL:**

Committeewoman Hanna	-Present
Committeewoman Sura	-Present
Committeeman Wade	-Present
Committeeman Yeatman	-Present
Mayor Richardson	-Present

**Statement on return from Closed Session:** Solicitor Patterson stated that no final decisions were made in Closed Session.

**XXI. ADJOURNMENT:**

On a motion by Committeewoman Yeatman second by Committeewoman Hanna to adjourn the meeting at 8:48PM.

Voice Vote: All in Favor. No Objections. Motion Carried.

Respectfully Submitted by:



Dawn M. Liedtka  
Township Clerk

Approval Date: 5/22/19

**MONTHLY ENGINEER'S REPORT  
TOWNSHIP COMMITTEE**



**Waterford Township**

PROUD PAST, PROMISING FUTURE • NEW JERSEY • EST. 1694

March 13, 2019

Prepared for:

Waterford Township  
2131 Auburn Avenue  
Atco, NJ 08004

Prepared by:



Adams, Rehmann & Heggan Associates, Inc.  
215 Bellevue Avenue  
Hammonton, NJ 08037-2019

ARH File #7701000

## **CAPITAL ITEMS:**

1. **USDA Water and Sewer Infrastructure (ARH #7701041)**  
Punchlist inspection was completed and the work on the punchlist has begun. We are working on final payments and close out documents. Site restoration and court coating work will begin when the weather can support those activities.
2. **Ritter Field Improvements (ARH #7701053) - No Status Change**  
The hockey rink and playground principal construction is complete. Site restoration and court coating work will begin when the weather can support those activities. We will be submitting a proposal for the basketball court in the near future.
3. **FY2018 NJDOT – Local Aid Applications Trout Drive & Genessee Ave (ARH #7704011)**  
Design work is progressing on the plans for Trout Drive and Genessee Avenue and should be completed shortly and bidding will begin after.
4. **Township Municipal Building Emergency Generator – (ARH #7701049) – No Status Change**  
Coordination with Atlantic City Electric and the Contractor for final connection is tentatively scheduled for April 18 – 20.
5. **Township Public Safety Building (ARH #5152211) – No Status Change**  
It is my understanding that the CCIA has completed the improvements to the site for the Public Safety Building. I believe that the project is complete regarding the necessary corrections.
6. **Waterford MUA Rules & Regulations Update (ARH # 7701052) – No Status Change**  
The Township Committee authorized our office to perform the required revisions to documents. In addition to revising the Rules and Regulations Document, we are also clarifying the construction details. We have submitted draft copies to the township to begin review.
7. **Water Quality Accountability Act Compliance (ARH # 2019.028)**  
Inspection of the Water system began in late February. Township personnel are providing information as needed. Deadline for the Assessment Management Plan is April 19, 2019.

## **INFORMTION ITEMS:**

1. **Almira Ave Drainage Issue – No Status change**  
An inspection of the property was conducted the Township Code Official, in reference to drainage complaints from a resident, at the request of the Township Administrator. A report of our findings on the conditions and causes of the drainage issue was submitted.

2. **Waterford Edge Completeness – No Status Change**

A site inspection was done at the request of the Township administrator to assess the completion of improvements on the site. Recommendations were made to the proper Township officials and a report is forthcoming.

3. **Drainage Concerns – Ashford Terrace, Lexington Dr. & Raritan Ave**

ARH was requested to investigate and provide a remedy to multiple drainage concerns at the above noted locations. A survey will be initiated over the next two weeks to obtain base information for preparation of plans.