

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
Minutes**

May 22, 2019

REGULAR/WORKSHOP MEETING

Page 1 of 7

The May 22, 2019 Regular/Workshop Township Committee Meeting of the Township of Waterford, called to order at 7:00p.m. by the Mayor, William A. Richardson, Jr.

I. STATEMENT OF CONFORMANCE WITH THE OPEN PUBLIC MEETINGS ACT:

Notice of time and date for this meeting appeared in Resolution #2019-7 dated January 3, 2019. This notice was sent to the Courier-Post, Central Record and Hammonton Gazette newspapers as a legal notice and sunshine notice in compliance with the "Open Public Meetings Act". It is also posted on the bulletin board in the Municipal Building.

Please silence all cell phones to alleviate disruption of the meeting.

II. SALUTE TO THE FLAG:

III. OPENING PRAYER:

The opening prayer was led by Committeeman Yeatman.

IV. ROLL CALL:

Committeewoman Hanna	-Absent
Committeewoman Sura	-Present
Committeeman Wade	-Present
Committeeman Yeatman	-Present
Mayor Richardson	-Present

Professionals:

Susan E. Danson, Township Administrator	-Present
David C. Patterson, Esquire Township Solicitor	-Present
Dawn Liedtka, Township Clerk	-Present

V. PRESENTATIONS:

- Proclamation – Emergency Medical Services Month – May 2019
Mayor Richardson presents Proclamation to Betty Ann Gardner and members of the WTEMS

VI. CLOSED SESSION:

VII. EMERGENCY ITEMS TO BE ADDED TO THE AGENDA: (NONE)

VIII. APPROVAL OF MINUTES:

On a motion by Committeeman Wade second by Committeewoman Sura to approve the Regular and Closed Session Meeting Minutes of March 13, 2019 and the Regular/Workshop Meeting Minutes of March 27, 2019 as presented.

1. Regular Meeting	March 13, 2019
2. Closed Session	March 13, 2019
3. Regular/Workshop Meeting	March 27, 2019

Poll Vote:	Hanna	-Absent
	Sura	-Yes
	Wade	-Yes
	Yeatman	-Yes
	Richardson	-Yes

4-0 Motion Carried

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE**

Minutes

May 22, 2019

REGULAR/WORKSHOP MEETING

Page 2 of 7

IX. ADOPTION OF ORDINANCES: None

X. MONTHLY FINANCIAL STATEMENTS

On a motion by Committeewoman Sura second by Committeeman Wade to approve the April 2019 Monthly Financial Statements and January 2019 Treasurer's Monthly Financial Statements as presented.

January 2019

Treasurer's Report:	\$	5,894,575.68
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April 2019

Clerk Report:	\$	708.00
Clerk Dog Report:	\$	6,232.80
Construction Official Report:	\$	8,822.00
Court Report:	\$	23,209.12
Tax Collector – Tax Report:	\$	1,941,417.11
Tax Collector – Utility Report:	\$	202,721.41
Tax Collector – Outside Redemption Report:	\$	1,733.15

Voice Vote: Committeewoman Hanna Absent, All in Favor. No Objections. Motion Carried

XI. OPEN MEETING TO THE PUBLIC: (FOR AGENDA ITEMS ONLY)

The Mayor opens the meeting to the public for comments.

Ralph Condo, of Condo Avenue, commented on Resolution #2019-160. On behalf of the Subcommittee, Mr. Condo requested a unanimous passing of Resolution #2019-160. He reiterated that they are just voting on a M.O.U (Memorandum of Understanding)

There being no further comment, the Mayor closed the meeting to the public for comments.

XII. APPLICATIONS:

Moved by Committeeman Wade, 2nd by Committeeman Yeatman, to approve application Item #1 as submitted:

1. SOCIAL AFFAIR PERMIT APPLICATION: (NJABC Online Application)
Clementon Gun Club - 2278 Columbia Avenue, Atco NJ 08004
Annual Seafood/Barbecue Fundraiser
Waterford Township Police Chief Cormaney has no objection to permit
Saturday, August 3, 2019 – 4:00p.m. – 9:00p.m.

Voice Vote: All in Favor. No Objections. Motion Carried

XIII. COMMUNICATIONS:

XIV. DISCUSSIONS:

1. Committee Five Year Strategic Plan

Administrator Danson expressed the importance of the Township having a strategic plan, in addition to the Master Plan. Ms. Danson noted that there must be some sort of vision for the Committee. All community members must have a say. Discussion ensued regarding the need to move forward and to provide easy transitions when new elected officials take office. Committeeman Wade requested a

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE**

Minutes

May 22, 2019

REGULAR/WORKSHOP MEETING

Page 3 of 7

monthly calendar to be provided to all Committee members. Mayor Richardson suggested a special meeting to discuss ideas for the community. Ms. Danson was tasked with organizing a strategic plan meeting.

2. Feral Cat Ordinance

Administrator Danson referenced Shamong's Ordinance as an example and noted her opinion that this a similar Ordinance will best fit our needs. The Ordinance also needs to address fines for those not being responsible. Code Enforcement will address fines (as well as Animal Control). Discussion ensued regarding the need for input from Animal Control as well as the fees charged by Animal Control. Discussion also ensued regarding a warning system as well as acceptable fine amounts. Ms. Danson was instructed to compile the ideas and to generate an Ordinance.

3. NJDOT Fiscal Year 2020 State Aid Program

Administrator Danson explained the New Jersey Department of Transportation aid letter and noted that Maple Avenue is a phase project that has already been approved. Ms. Danson suggested looking into work to be done on Genessee Avenue. Mayor Richardson referenced the list of roads that need to be repaired are ranked; Committeeman Wade commented his desire for the list to be provided to Committee earlier. Cost was discussed as well as options.

XV. OLD BUSINESS: (NONE)

XVI. NEW BUSINESS: (INCLUDES RESOLUTIONS AND ORDINANCES)

CONSENT AGENDA - RESOLUTIONS:

(NOTE: Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certificate of Availability of Funds; any item can be removed from the Consent Agenda and discussed separately at the request of any Committee Member)

On a motion by Committeewoman Sura second by Mayor Richardson to adopt Resolutions #2019-154 to #2019-160 as follows:

On a motion by Committeeman Yeatman second by Committeeman Wade to table Resolution #2019-160.

RESOLUTION # 2019-160

Resolution Amending Resolution No. 2019-103 and Authorizing Execution of a Memorandum of Understanding Between the Township of Waterford and Haines Boulevard Renewal, LLC

Poll Vote:	Hanna	-Absent
	Sura	-No
	Wade	-Yes
	Yeatman	-Yes
	Richardson	-No

2-2 Motion Failed

Committeeman Wade commented that if Committeeman Yeatman has a reservation regarding Resolution #2019-160, then he feels it should be tabled: Discussion ensued regarding the M.O.U. as well as the escrow details. Mr. Condo approached the dais and explained the escrow described in the Memorandum of Understanding. Administrator Danson further explained what would happen if they were to choose to withdraw from the agreement. Committeeman Wade respects what Mr. Condo is stating, but noted that the Committee needs to be involved in some of the discussions regarding the M.O.U. Discussion ensued regarding the option of holding a Special Meeting to discuss the M.O.U.

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE**

Minutes

May 22, 2019

REGULAR/WORKSHOP MEETING

Page 4 of 7

Committeeman Wade questions Resolution #2019-154 (A Resolution of The Township of Waterford Withholding Release Maintenance Bond #41364178 Issued by Platte River Insurance Company for The Dollar General Located At 500 White Horse Pike and Further Authorizing the Call of Said Maintenance Bond If Determined Necessary). Ms. Danson noted that the Resolution is necessary since they need to correct the deficiencies. Mr. Patterson explained the procedure on notice to the Bond Company and calling the Bond.

RESOLUTION # 2019-154

Resolution of The Township of Waterford Withholding Release Maintenance Bond #41364178 Issued by Platte River Insurance Company for The Dollar General Located At 500 White Horse Pike and Further Authorizing the Call of Said Maintenance Bond If Determined Necessary

RESOLUTION # 2019-155

Resolution of the Township of Waterford Releasing Performance Bond for the Township Municipal Buildings Generator Project and Accepting Two (2) Year Maintenance Bond for the Project

RESOLUTION # 2019-156

Resolution Authorizing Payment #4 to Command Co. for the Ritter Field Improvement Project, the Hockey Rink (Amount \$13,720.00)

RESOLUTION # 2019-157

Resolution Authorizing the Waterford Township American Legion Post #311 to Close Various Streets for the Annual Memorial Day Parade on Monday, May 27, 2019

RESOLUTION # 2019-158

Resolution Authorizing Payment #6 (Final) to Dee-En Electrical Contracting for the Installation of the Emergency Generator (Amount \$ 10,024.34)

RESOLUTION # 2019-159

Resolution of the Township of Waterford Approving Parking Request by the County of Camden to Park the Assistant County Fire Marshall's Vehicle at the Township Fire Department Building

RESOLUTION # 2019-160

Resolution Amending Resolution No. 2019-103 and Authorizing Execution of a Memorandum of Understanding Between the Township of Waterford and Haines Boulevard Renewal, LLC

Poll Vote:	Hanna	-Absent
	Sura	-Yes
	Wade	-Yes to all except No on #2019-160
	Yeatman	-Yes to all except No on #2019-160
	Richardson	-Yes

4-0 Motion Carried on Resolution #2019-154 through Resolution #2019-159

2-2 Motion Failed on Resolution #2019-160

INTRODUCTION OF ORDINANCES:

Moved by Committeeman Wade, 2nd by Committeeman Yeatman to introduce Ordinance #2019-2 with Public Hearing and Second Reading on June 12, 2019.

ORDINANCE #2019-2

Ordinance Authorizing Agreement for Tax Abatement with Modular Standard, LLC. Block 2001, Lot 74 – 479 White Horse Pike

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
Minutes**

May 22, 2019

REGULAR/WORKSHOP MEETING

Page 5 of 7

Poll Vote: Hanna -Absent
 Sura -Yes
 Wade -Yes
 Yeatman -Yes
 Richardson -Yes

4-0 Motion Carried

XVII. PAYMENT OF BILLS:

On a motion by Committeewoman Sura second by Committeeman Wade to approve the bill list as presented.

1. Current Fund Bill List	\$ 576,298.08
2. Capital Fund Bill List	\$ 23,744.34
3. Utility Fund Bill List	\$ 97,062.33
4. Trust Fund Bill List	\$ 10,233.00
5. Utility Capital Fund Bill List	\$ 40,825.56
6. State Grant Bill List	\$ 9,970.11

Poll Vote: Hanna -Absent
 Sura -Yes
 Wade -Yes
 Yeatman, -Yes
 Richardson -Yes

4-0 Motion Carried

XVIII. OPEN MEETING TO THE PUBLIC:

The Mayor opened the meeting to the public for comments.

James Wright of Beach Drive spoke regarding the feral cat situation. Mr. Wright voiced his opinion that the TNR program is not working. Mr. Wright detailed the situation at his home where his neighbor is feeding cats and there is now a new litter of kittens. He noted the smell of feces and urine in his yard is unbearable and complained that he doesn't feel that Shore Animal Control is helping. Discussion ensued regarding how to help residents such as Mr. Wright through the new Ordinance.

Chief Cormaney commented on the feral cat situation and urged Committee to consider the fines as a way to ensure people are compliant; it is not about the money, it is about following the laws. Discussion ensued regarding the appropriate fine amounts.

There being no further comment, the Mayor closed the meeting to the public for comments.

XIX. ISSUES FROM THE TOWNSHIP COMMITTEE:

XX. CLOSED SESSION:

On a motion by Committeeman Yeatman second Committeeman Wade to approve Resolution #2019-161 of the Township of Waterford Authorizing the Township Committee to go into Closed Session Pursuant to N.J.S.A. 10:4-12 for discussion related to the following:

1. Personnel – Employee #1670
2. Potential Litigation – Verizon v. Hopewell

TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE

Minutes

May 22, 2019

REGULAR/WORKSHOP MEETING

Page 6 of 7

Voice Vote: All in Favor. No Objections. Motion Carried

Mayor Recessed the Meeting for Closed Session at 8:13 pm

RETURN TO PUBLIC SESSION

On a motion by Committeewoman Sura second by Committeeman Yeatman to reconvene the public meeting.

Voice Vote: All in Favor. No Objections. Motion Carried

Mayor Reconvened the Meeting at 8:24 PM

ROLL CALL:

Committeewoman Hanna	-Absent
Committeewoman Sura	-Present
Committeeman Wade	-Present
Committeeman Yeatman	-Present
Mayor Richardson	-Present

Statement on return from Closed Session:

Township Solicitor Patterson stated that the decision that was made in Closed Session to contribute funds in the amount of \$2000 as recommended by the Joint Insurance Fund regarding Verizon v. Hopewell.

On a motion by Committeeman Wade, second by Committeeman Yeatman to contribute funds \$2000 in a decision made regarding the Verizon v. Hopewell.

Poll Vote:	Hanna	-Absent
	Sura	-Yes
	Wade	-Yes
	Yeatman	-Yes
	Richardson	-Yes

4-0 Motion Carried

Township Solicitor Patterson also stated that the decision that was made in Closed Session to advertise for a Zoning Official.

On a motion by Committeeman Yeatman, second by Committeeman Wade to advertise an employment opportunity for a Zoning Official.

Poll Vote:	Hanna	-Absent
	Sura	-Yes
	Wade	-Yes
	Yeatman	-Yes
	Richardson	-Yes

4-0 Motion Carried

XXI. ADJOURNMENT:

On a motion by Committeeman Wade, second by Committeewoman Sura to adjourn the meeting at

TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
Minutes

May 22, 2019

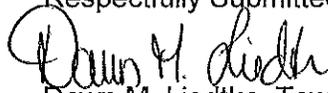
REGULAR/WORKSHOP MEETING

Page 7 of 7

8:26 PM.

Voice Vote: All in Favor. No Objections. Motion Carried

Respectfully Submitted By:



Dawn M. Liedtka, Township Clerk

Approval Date: 7/16/19

Waterford Township Clerk's Report

YEAR 2019

RECEIPT TYPE

	January	February	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Total
Searches													
Contractors Registration													
Burial Permit													
Death Certificate (Non EDRS)	294.00	244.00	232.00	524.00									1,294.00
Marriage Certificate	112.00	108.00	56.00										276.00
Birth Certificate													
Marriage License Application	84.00	84.00	28.00	84.00									280.00
Street Opening Permit	725.00	500.00	1,500.00	125.00									2,850.00
Vendor License - Seasonal Sales													
Peddler License		725.00											725.00
Registration Peddler & Vendor													
Business Registration		50.00											50.00
Bingo License			20.00										20.00
Raffle License	160.00		40.00										200.00
Land Sale													
ABC License Transfer													
ABC License Annual Renewal													
Photo Copies													
Towing License		13.05	0.75										13.80
kennel License & Pet Shop	25.00												25.00
Coin Operated Machine License			300.00										300.00
Tattoo License				50.00									50.00
Domestic Partnership Certificate													
Domestic Partnership Application													
Civil Union Certificate													
Civil Union Application													
Total Receipts	1,400.00	1,724.05	2,176.75	783.00									6,083.80
Interest for Current Month													
Total Receipts Including Interest	1,400.00	1,724.05	2,176.75	783.00									6,083.80
Marriage License Escrow (State Fees)		75.00	25.00	75.00									250.00
Domestic Partnership Escrow (State Fees)													
Civil Union Escrow (State Fees)													
Burial Permit Escrow (State Fees)													
Current Fund	1,325.00	1,649.05	2,151.75	708.00									5,833.80
Total for the Month	1,325.00	1,649.05	2,151.75	708.00									
Total Year to Date	1,325.00	2,974.05	5,125.80	5,833.80									

EDRS Death Certs 1,393.00 894.00 1,286.00 1,066.00
 (Direct Deposited)
 Total Year to date EDRS Certs 1,393.00 2,287.00 3,575.00 4,641.00
 Dawn M. Liedtka
 Township Clerk

Waterford Township Monthly Dog Report-2019

Jan-19 Feb-19 Mar-19 Apr-19 May-19 Jun-19 Jul-19 Aug-19 Sep-19 Oct-19 Nov-19 Dec-19

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19
# Altered Dogs Registered	31	196	223	331								
# Unaltered dogs Registered	0	19	23	39								
# Service dogs Registered/ Duplicates	0	2	7	3								
Total Dogs Registered	31	217	253	374								875

Total amount collected*	558.00	3,927.00	4,499.00	6,795.00								\$ 15,779.00
Send to State	37.20	315.00	364.20	562.20								\$ 1,278.60
Total amount to Twp.	520.80	3,612.00	4,134.80	6,232.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 14,500.40
*amount collected from late fees												0.00

Dawn M. Liedtka

Deputy Clerk

WATERFORD TOWNSHIP CONSTRUCTION OFFICE YEARLY TOTALS

MONTH	PERMIT ISSUED	BUILD	ELEC	PLUMB	FIRE	MECH	DCA	CERTS	OTHER	TOTAL MONTH	TOTAL YTD
JAN - 19	33	\$1,609	\$1,887	\$1,101	\$160	\$1,186	\$281	\$60		\$6,284	\$6,284
JAN - 18	43	\$6,292	\$3,053	\$2,012	\$1,285		\$592	\$348	\$525	\$14,107	\$20,391
FEB - 19	21	\$3,286	\$1,709	\$1,072	\$505	\$610	\$413	\$288	\$0	\$7,808	\$14,092
FEB - 18	44	\$6,634	\$2,986	\$1,803	\$700		\$623	\$288		\$13,034	\$33,425
MAR - 19	22	\$3,706	\$1,772	\$311		\$326	\$587			\$6,702	\$20,794
MAR - 18	52	\$4,839	\$3,161	\$2,259	\$990		\$565	\$228	\$605	\$12,647	\$46,072
APR - 19	37	\$2,991	\$2,683	\$971	\$609	\$780	\$500	\$288		\$8,822	\$29,616
APR - 18	60	\$4,505	\$4,294	\$2,012	\$1,035		\$605	\$120	\$210	\$12,781	\$58,853
MAY - 19											
MAY - 18	58	\$8,009	\$4,179	\$2,715	\$780		\$734	\$348	\$1,026	\$17,791	\$76,644
JUN - 19											
JUN - 18	50	\$6,386	\$3,855	\$1,996	\$950		\$584	\$348	\$440	\$14,559	\$91,203
JULY - 19											
JULY - 18	50	\$4,850	\$4,286	\$1,191	\$425		\$804	\$368		\$11,924	\$103,127
AUG - 19											
AUG - 18	60	\$8,084	\$4,522	\$2,244	\$630		\$1,232	\$288	\$1,695	\$18,695	\$121,822
SEP - 19											
SEP - 18	47	\$3,842	\$3,187	\$1,418	\$1,560		\$690	\$60		\$10,757	\$132,579
OCT - 19											
OCT - 18	49	\$4,429	\$4,096	\$1,185	\$800		\$716			\$11,226	\$143,805

DEPOSITS PROCESSED FROM TAX COLLECTOR'S OFFICE

YEAR TO DATE 2019

MONTH	TAX COLLECTOR GENERAL ACCOUNT	UTILITY ACCOUNT	REDEMPTION ACCOUNT	OUTSIDE REDEMPTION ACCOUNT	DAILY TOTAL	Balance
JANUARY	\$ 2,090,731.68	\$ 207,629.16	\$ 30,446.41	-	\$ 2,328,807.25	\$ 2,328,807.25
FEBRUARY	\$ 4,604,307.28	\$ 53,984.54	-	-	\$ 4,658,291.82	\$ 6,987,099.07
MARCH	\$ 291,691.70	\$ 35,195.92	\$ 69,504.19	-	\$ 396,391.81	\$ 6,987,099.07
APRIL	\$ 1,941,417.11	\$ 202,721.41	\$ 1,733.15	-	\$ 2,145,871.67	\$ 7,383,490.88
MAY					-	\$ 9,529,362.55
JUNE					-	\$ 9,529,362.55
JULY					-	\$ 9,529,362.55
AUGUST					-	\$ 9,529,362.55
SEPT					-	\$ 9,529,362.55
OCTOBER					-	\$ 9,529,362.55
NOVEMBER					-	\$ 9,529,362.55
DECEMBER					-	\$ 9,529,362.55
					-	\$ 9,529,362.55