

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES**

February 26, 2020

REGULAR/WORKSHOP MEETING

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The February 26, 2020 Regular/Workshop Township Committee Meeting of the Township of Waterford, called to order at 7:00p.m. by the Mayor, Richard Yeatman, Sr.

I. STATEMENT OF CONFORMANCE WITH THE OPEN PUBLIC MEETINGS ACT:

Notice of time and date for this meeting appeared in Resolution #2020-7 dated January 2, 2020. This notice was sent to the Courier-Post, Central Record and Hammonton Gazette newspapers as a legal notice and sunshine notice in compliance with the "Open Public Meetings Act". It is also posted on the bulletin board in the Municipal Building.

Please silence all cell phones to alleviate disruption of the meeting.

II. SALUTE TO THE FLAG:

III. OPENING PRAYER:

Opening prayer was led by Mayor Yeatman.

IV. ROLL CALL:

| | |
|-----------------------|----------|
| Committeewoman Hanna | -Present |
| Committeeman Romolini | -Present |
| Committeeman Wade | -Present |
| Committeeman Wilson | -Present |
| Mayor Yeatman | -Present |

Professionals:

| | |
|--|----------|
| David C. Patterson, Esquire Township Solicitor | -Present |
| James D'Auria, Chief Financial Officer | -Present |
| Dawn Liedtka, Township Clerk | -Present |
| Andrea Lanutti, Deputy Township Clerk | -Present |

V. PRESENTATIONS:

VI. CLOSED SESSION:

VII. EMERGENCY ITEMS TO BE ADDED TO THE AGENDA:

- **Resolution #2020-115-** Resolution Accepting the Resignation of Terri Chiddenton as Clean Communities Coordinator.
- **Resolution #2020-116** – Resolution of the Township of Waterford Authorizing the Township Committee to go into Closed Session.

VIII. APPROVAL OF MINUTES:

Moved by Committeewoman Hanna, 2nd by Committeeman Hanna, to approve the Workshop Meeting Minutes and Closed Session Minutes of November 25, 2019 as presented.

1. Workshop Meeting November 25, 2019 (*Committeeman Wilson and Committeeman Romolini not in office*)
2. Closed Session November 25, 2019 (*Committeeman Wilson and Committeeman Romolini not in office*)

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| | | |
|------------|----------|----------|
| Poll Vote: | Hanna | -Yes |
| | Romolini | -Abstain |
| | Wade | -Yes |
| | Wilson | -Abstain |
| | Yeatman | -Yes |

3-0-2 Motion Carried

IX. ADOPTION OF ORDINANCES:

Moved by Mayor Yeatman, 2nd by Committeeman Wade to adopt Ordinance #2020-4

ORDINANCE #2020-4

ORDINANCE OF THE TOWNSHIP OF WATERFORD REPEALING CHAPTER 7 OF THE TOWNSHIP CODE CAPTIONED, "ADMINISTRATOR" AND REPLACING IT WITH A NEW CHAPTER 7 CAPTIONED "ADMINISTRATOR"

Public Hearing

The Mayor Opened the Public Hearing for Comments

John Howarth, Anthony Road, requested more information regarding details. Committeeman Wilson summarized the details of the Ordinance.

Mayor Closed the Public Hearing for Comments

| | | |
|-----------------|----------|------|
| Roll Call Vote: | Hanna | -Yes |
| | Romolini | -Yes |
| | Wade | -Yes |
| | Wilson | -Yes |
| | Yeatman | -Yes |

5-0 Motion Carried

Moved by Committeeman Wade, 2nd by Committeewoman Hanna to adopt Ordinance #2020-5

ORDINANCE #2020-5

ORDINANCE OF THE TOWNSHIP OF WATERFORD AMENDING CHAPTER 40 OF THE TOWNSHIP CODE CAPTIONED "OFFICERS AND EMPLOYEES, ARTICLE IX, CAPTIONED DIRECTOR OF COMMUNITY DEVELOPMENT"

Public Hearing

Mayor Opened the Public Hearing for Comments.

John Howarth, Anthony Road, requested further explanation of the Ordinance. Committeeman Wilson detailed the Ordinance for complete understanding.

Dave Chiddenton, Anthony Road, questioned who is being considered for position. Committee members explained that candidates are not being disclosed, due to resignation of full time Director of Committee Development, and that they have been actively looking for replacement.

Mayor Closed the Public Hearing for Comments.

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Roll Call Vote: Hanna -Yes
 Romolini -Yes
 Wade -Yes
 Wilson -Yes
 Yeatman -Yes

5-0 Motion Carried

X. MONTHLY FINANCIAL STATEMENTS: (January 2020)

On a motion by Committeeman Wade second by Committeeman Romolini to approve the January 2020 Monthly Financial Statements as presented.

| | |
|---------------------------------|-----------------|
| Clerk Report: | \$ 2,541.00 |
| Clerk Dog Report: | \$ 2,175.00 |
| Construction Official Report: | \$ 23,122.00 |
| Court Report: | \$ 22,619.37 |
| Tax Collector – Tax Report: | \$ 4,823,174.55 |
| Tax Collector – Utility Report: | \$ 200,304.29 |

Voice Vote: All in Favor. No Objections. Motion Carried.

XI. OPEN MEETING TO THE PUBLIC: (FOR AGENDA ITEMS ONLY)

The Mayor opened the meeting to the public for comments.

There being no public comment, the Mayor closed the meeting to the public for comments.

XII. APPLICATIONS:

Moved by Committeewoman Hanna, 2nd by Committeeman Wade, to approve application Items #1 through #9 as submitted

1. Application for N.J. State Firemen's Association Membership
Waterford Township Fire Company – Joseph McMenamin
Waterford Township Fire Chief Dave Cilona has no objection to application

2. FACILITY USE APPLICATION
Waterford Township Civic and Events Association
Waterford Fun Fest Day
Ritter Complex
June 6, 2020 (Rain Date of June 7, 2020) 9:00 AM – 7:00 PM

3. FACILITY USE APPLICATION
Waterford Township Civic and Events Association
Craft/Vendors and Movie Night in Conjunction with the Car Show
Lions Park
July 18, 2020 (Rain Date of July 19, 2020) 11:00 AM – 11:00 PM

4. FACILITY USE APPLICATION
Waterford Township Civic and Events Association
Easter Egg Hunt
Lions Park
April 4, 2020 12:00 PM – 4:00 PM

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5. RAFFLE APPLICATION: RA-643
Waterford Township American Legion Post #311
Off Premise Merchandise Raffle
2225 Atco Avenue, Atco NJ 08004
Drawing on May 25, 2020 8:00 PM

6. RAFFLE APPLICATION: RA-642
Waterford Township Civic and Events Association
On Premise Draw Raffle (Basket Raffle) at Car Show
2131 Auburn Avenue, Atco, NJ 08004
July 18, 2020 from 3:00 PM to 7:30 PM

7. RAFFLE APPLICATION: RA-641
Waterford Township Civic and Events Association
On Premise 50/50 Raffle at Waterford Fun Fest
30 East Atlantic Avenue, Atco, NJ 08004
June 6, 2020 from 11:00 AM to 7:00 PM

8. RAFFLE APPLICATION: RA-640
Waterford Township Civic and Events Association
On Premise 50/50 Raffle at Car Show
2131 Auburn Avenue, Atco, NJ 08004
July 18, 2020 from 3:00 PM to 7:30 PM

9. FACILITY USE APPLICATION (Revised)
Waterford Township Athletic Association
Softball/Baseball Field Use as per application

Ritter Complex (Hicks/Softball Field/Babe Ruth Field)

Hicks/Softball Field: 3/1/2020 – 8/15/2020 Monday – Friday 5:00p.m. to 10:00p.m.

Babe Ruth Field: 3/1/2020 – 8/15/2020 Tuesday – Friday 5:00p.m. to 10:00p.m.

3/5/2020 – 8/30/2020 Saturday 8:00a.m. to 10:00p.m.

Big Field/Babe Ruth Field 8:00a.m. to 3:00p.m.

3/1/2020– 8/15/2020 – Concession Stand

3/1/2020- 8/15/2020 – Bathroom Facilities

Thomas Richards Complex (Field A/Field B/Field C)

3/1/2020– 8/15/2020 Monday – Friday 5:00p.m. to 9:00p.m.

3/1/2020– 8/15/2020 Saturdays 8:00a.m. to 4:00p.m.

Waterford Rec Complex (Tapper Field (Field A /Field C/Field D/Field E)

3/1/2020– 8/15/2020 Monday – Friday 5:00p.m. to 9:00p.m.

3/1/2020– 8/15/2020 Saturdays 8:00a.m. to 2:00p.m.

Voice Vote: All in Favor. No Objections. Motion Carried.

XIII. COMMUNICATIONS:

1. Pine Barrens Adventure LLC, seeking confirmation of notification and statement of no objections regarding the planned route of their 2020 Pine Barrens 400 "Adventure Ride" Event on March 27, 2020 through March 29, 2020 in order to comply with Pinelands Commission Requirements.

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Moved by Committeeman Wade, 2nd by Committeeman Wilson to confirm receipt of written notification and statement of no objection for the use of municipal roads as connectors between trails during the event with no objection from Police Chief Cormaney.

Voice Vote: All in Favor. No Objections. Motion Carried.

XIV. DISCUSSIONS:

1. Facility Use Form

Committeeman Romolini explained the need to update the Facility Usage form to include other available areas of the Township (including the meeting room in the new Public Safety Building. Committeeman Wade then noted that he has been looking at the fields and repairs that can be completed by Public Works. He explained that they are getting figures for nets and sidewalks at Ritter field, publicly acknowledging that Administrator Danson was correct regarding the need for a park.

XV. OLD BUSINESS:

On a motion by Committeeman Wilson, second by Committeeman Wade to remove Resolution #2020-103 from the table.

| | | |
|------------|----------|----------|
| Poll Vote: | Hanna | -abstain |
| | Romolini | -Yes |
| | Wade | -Yes |
| | Wilson | -Yes |
| | Yeatman | -Yes |

4-0-1 Motion Carried

RESOLUTION # 2020-103

Resolution Ratifying the Appointment by the Waterford Township Land Use Board of Environmental Resolutions, Inc. as Conflict Planning Board Engineer

On a motion by Committeeman Wilson, second by Committeeman Wade to adopt Resolution #2020-103.

| | | |
|------------|----------|----------|
| Poll Vote: | Hanna | -Abstain |
| | Romolini | -Yes |
| | Wade | -Yes |
| | Wilson | -Yes |
| | Yeatman | -Yes |

4-0-1 Motion Carried

XVI. NEW BUSINESS: (INCLUDES RESOLUTIONS AND ORDINANCES)

CONSENT AGENDA - RESOLUTIONS:

(NOTE: Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certificate of Availability of Funds; any item can be removed from the Consent Agenda and discussed separately at the request of any Committee Member)

On a motion by Committeeman Romolini, second by Committeeman Wilson to adopt Resolutions #2020-111 to #2020-114 as follows:

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RESOLUTION # 2020-111

Resolution Accepting the Resignation of Nancy Healey as a Member of the Waterford Township Public Library Board

RESOLUTION # 2020-112

Resolution Authorizing Application for Program Year 2020 Community Development Block Grant, Township of Waterford, County of Camden, State of New Jersey

RESOLUTION # 2020-113

Resolution Authorizing Shared Services Agreements by and Between the County of Camden (Department of Health and Human Services) and Various Municipalities for the Project SAVE Program

RESOLUTION # 2020-114

Resolution Appointing Multiple Members to the Township of Waterford Economic Development Committee for the Term 2/21/2020 to 12/31/2020

Poll Vote: Hanna -Abstain from 2020-114
 -Yes 2020-111 and 113
 Romolini -Yes
 Wade -Yes
 Wilson -Yes
 Yeatman -Yes

5-0 Motion Carried # 2020-111 to 2020-113

4-0-1 Motion Carried on #2020-114

On a motion by Committeeman Wade, second by Committeeman Wilson to adopt Resolution #2020-115.

RESOLUTION #2020-115

Resolution Accepting the Resignation of Terri Chiddenton as Clean communities Coordinator.

Poll Vote: Hanna -Yes
 Romolini -Yes
 Wade -Yes
 Wilson -Yes
 Yeatman -Yes

5-0 Motion Carried

INTRODUCTION OF ORDINANCES:

XVII. PAYMENT OF BILLS:

On a motion by Committeeman Romolini, second by Committeeman Hanna to approve the bill list as presented.

| | | |
|---------------------------|----|------------|
| 1. Current Fund Bill List | \$ | 388,551.67 |
| 2. Utility Fund Bill List | \$ | 31,590.72 |
| 3. Grant Fund Bill List | \$ | 18,330.12 |
| 4. Trust Fund Bill List | \$ | 177.00 |
| 5. Capital Fund Bill List | \$ | 5,000.00 |

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| | | |
|------------|----------|------|
| Poll Vote: | Hanna | -Yes |
| | Romolini | -Yes |
| | Wade | -Yes |
| | Wilson | -Yes |
| | Yeatman | -Yes |

5-0 Motion Carried

XVIII. OPEN MEETING TO THE PUBLIC:

The Mayor opened the meeting to the public for comments.

Louise Sands of the WTCEA explained that all events will be advertised. Calendar of events was given to Township and that flyers for events will be distributed.

Terri Chiddenton, 852 Anthony Road, detailed that swing sets for playground were funded with grant money. She then inquired if the handbook for elected officials would be changing. Committeeman Wilson commented that they would be making adjustments to the handbook. Ms. Chiddenton then noted that a member of the committee thought that they are exempt from the Code of Conduct. The Committee stated that it was not a true statement. Ms Chiddenton asked about steps to be taken when a Committee member discriminates an older person. Solicitor Patterson explained that a complaint can be written and recourse taken. There are policies in place for situations.

John Howarth, Anthony Road, asked where to obtain convenience card and was directed to the Clerk's office. Mr. Howarth also complimented the addition of playground.

Louise Sands inquired about status of paving of sidewalks and proposed the program of "Adopt a Brick", which could offset the cost.

Gabe Cimino, Jackson Road, commended Dr. Hanna's suggestions for agenda additions and can see an improvement already. Mr. Cimino requested more information about resolutions on the agenda.

There being no further public comment, the Mayor closed the meeting to the public for comments.

XIX. ISSUES FROM THE TOWNSHIP COMMITTEE:

Committeeman Wilson updated Committee that he met with Freeholder Nash regarding Atco Lake with the interest of turning the property into a park. He noted that he will be scheduling another meeting soon. Mr. Wilson also explained that the Welcome Signs coming into Township have been restored and that a Business Association is being developed with plans to meet soon. Mayor Yeatman voiced his agreement that the Freeholder's meeting was positive. Mr. Yeatman also noted he would like to consider naming some of our Township parks after residents.

Committeewoman Hanna voiced how pleased she was with Welcome Signs being restored and hung. Dr. Hanna noted she will continue to work on strategic plan.

Committeeman Wade was excited about allowing the community members the opportunity to use the meeting room at the Safety Building.

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XX. CLOSED SESSION:

On a motion by Committeeman Wade, second by Committeewoman Hanna to adopt Resolution #2020-116 as follows to adopt Resolution #2020-116 of the Township of Waterford Authorizing the Township Committee to go into Closed Session Pursuant to N.J.S.A. 10:4-12.

The following topic will be discussed:

1. Union Grievance

VOICE VOTE: All in Favor. No objections. Motion Carried.

Mayor Yeatman Recessed the Meeting for Closed Session at 8:14 P.M.

RETURN TO PUBLIC SESSION

Moved by Committeeman Wilson, 2nd by Committeewoman Hanna to reconvene public meeting at 8:25 PM

ROLL CALL:

| | |
|-----------------------|----------|
| Committeewoman Hanna | -Present |
| Committeeman Romolini | -Present |
| Committeeman Wade | -Present |
| Committeeman Wilson | -Present |
| Mayor Yeatman | -Present |

VOICE VOTE: All in Favor. No objections. Motion Carried.

Statement on return from Closed Session:

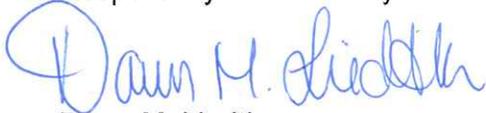
Solicitor Patterson noted that no final decisions were made in Closed Session.

XXI. ADJOURNMENT:

Moved by Committeewoman Hanna, 2nd by Committeeman Wilson to adjourn meeting at 8:26 PM.

VOICE VOTE: All in Favor. No objections. Motion Carried.

Respectfully Submitted by:



Dawn M. Liedtka
Township Clerk

Approval Date: _____

6/9/2020

DEPOSITS PROCESSED FROM TAX COLLECTOR'S OFFICE

YEAR TO DATE 2020

| MONTH | TAX COLLECTOR | | | OUTSIDE | | DAILY TOTAL | Balance |
|----------|-----------------|-----------------|--------------------|--------------------|--------------------|-----------------|-----------------|
| | GENERAL ACCOUNT | UTILITY ACCOUNT | REDEMPTION ACCOUNT | REDEMPTION ACCOUNT | REDEMPTION ACCOUNT | | |
| JANUARY | \$ 4,823,174.55 | \$ 200,304.29 | \$ - | \$ - | \$ - | \$ 5,023,478.84 | \$ 5,023,478.84 |
| FEBRUARY | | | | | | - | \$ 5,023,478.84 |
| MARCH | | | | | | - | \$ 5,023,478.84 |
| APRIL | | | | | | - | \$ 5,023,478.84 |
| MAY | | | | | | - | \$ 5,023,478.84 |
| JUNE | | | | | | - | \$ 5,023,478.84 |
| JULY | | | | | | - | \$ 5,023,478.84 |
| AUGUST | | | | | | - | \$ 5,023,478.84 |
| SEPT. | | | | | | - | \$ 5,023,478.84 |
| OCTOBER | | | | | | - | \$ 5,023,478.84 |
| NOVEMBER | | | | | | - | \$ 5,023,478.84 |
| DECEMBER | | | | | | - | \$ 5,023,478.84 |
| | | | | | | - | \$ 5,023,478.84 |

Waterford Township Clerk's Report

YEAR 2020
 RECEIPT TYPE

| | January | February | March | April | May | June | July | August | Sept. | Oct. | Nov. | Dec. | Year to Date Total |
|--|----------|----------|-------|-------|-----|------|------|--------|-------|------|------|------|--------------------|
| Searches | | | | | | | | | | | | | |
| Contractors Registration | | | | | | | | | | | | | |
| Burial Permit | | | | | | | | | | | | | |
| Death Certificate (Non EDRS) | 572.00 | | | | | | | | | | | | 572.00 |
| Marriage Certificate | 154.00 | | | | | | | | | | | | 154.00 |
| Birth Certificate | | | | | | | | | | | | | |
| Marriage License Application | 140.00 | | | | | | | | | | | | 140.00 |
| Street Opening Permit | 625.00 | | | | | | | | | | | | 625.00 |
| Vendor License - Seasonal Sales | | | | | | | | | | | | | |
| Peddler License | | | | | | | | | | | | | |
| Registration Peddler & Vendor | | | | | | | | | | | | | |
| Business Registration | 1,150.00 | | | | | | | | | | | | 1,150.00 |
| Bingo License | | | | | | | | | | | | | |
| Raffle License | | | | | | | | | | | | | |
| Land Sale | | | | | | | | | | | | | |
| ABC License Transfer | | | | | | | | | | | | | |
| ABC License Annual Renewal | | | | | | | | | | | | | |
| Photo Copies | | | | | | | | | | | | | |
| Towing License | | | | | | | | | | | | | |
| Kennel License & Pet Shop | 25.00 | | | | | | | | | | | | 25.00 |
| Coin Operated Machine License | | | | | | | | | | | | | |
| Tattoo License | | | | | | | | | | | | | |
| Domestic Partnership Certificate | | | | | | | | | | | | | |
| Domestic Partnership Application | | | | | | | | | | | | | |
| Civil Union Certificate | | | | | | | | | | | | | |
| Civil Union Application | | | | | | | | | | | | | |
| Total Receipts | 2,666.00 | | | | | | | | | | | | 2,666.00 |
| Interest for Current Month | | | | | | | | | | | | | |
| Total Receipts Including Interest | 2,666.00 | | | | | | | | | | | | 2,666.00 |
| Marriage License Escrow (State Fees) | 125.00 | | | | | | | | | | | | 125.00 |
| Domestic Partnership Escrow (State Fees) | | | | | | | | | | | | | |
| Civil Union Escrow (State Fees) | | | | | | | | | | | | | |
| Burial Permit Escrow (State Fees) | | | | | | | | | | | | | |
| Current Fund | 2,541.00 | | | | | | | | | | | | 2,541.00 |
| Total for the Month | 2,541.00 | | | | | | | | | | | | 2,541.00 |
| Total Year to Date | 2,541.00 | | | | | | | | | | | | 2,541.00 |

EDRS Death Certs 1,821.00
 (Direct Deposited)
 Total Year to date EDRS Certs 1,821.00
 Dawn M. Liedtka
 Township Clerk



WATERFORD TOWNSHIP COURT

FINANCIAL/TICKET REPORT

2019

2020

| | 2019 TOWNSHIP | 2019 TOTAL RECEIVED | 2019 TICKETS | 2019 COMPLAINTS | 2019 DWI'S | 2020 TOWNSHIP | 2020 TOTAL RECEIVED | 2020 TICKETS | 2020 COMPLAINTS | 2020 DWI'S |
|-----------|---------------|---------------------|--------------|-----------------|------------|---------------|---------------------|--------------|-----------------|------------|
| JANUARY | \$15,443.41 | \$29,002.04 | 316 | 24 | 3 | \$12,818.68 | \$22,619.37 | 228 | 24 | 3 |
| FEBRUARY | \$20,626.80 | \$38,349.36 | 434 | 24 | 1 | | | | | |
| MARCH | \$21,631.21 | \$37,805.47 | 456 | 17 | 4 | | | | | |
| APRIL | \$23,209.12 | \$41,763.65 | 359 | 24 | 0 | | | | | |
| MAY | \$17,116.60 | \$30,553.86 | 519 | 40 | 4 | | | | | |
| JUNE | \$17,747.74 | \$32,688.34 | 375 | 38 | 0 | | | | | |
| JULY | \$14,315.41 | \$25,581.10 | 494 | 34 | 3 | | | | | |
| AUGUST | \$12,277.78 | \$21,880.40 | 442 | 31 | 0 | | | | | |
| SEPTEMBER | \$17,668.76 | \$32,544.44 | 482 | 42 | 0 | | | | | |
| OCTOBER | \$20,121.28 | \$35,852.48 | 416 | 37 | 9 | | | | | |
| NOVEMBER | \$16,218.00 | \$27,791.48 | 317 | 17 | 0 | | | | | |
| DECEMBER | \$14,454.54 | \$25,569.28 | 236 | 14 | 7 | | | | | |
| TOTAL | \$210,830.65 | \$379,381.90 | 4846 | 342 | 31 | \$12,818.68 | \$22,619.37 | 228 | 24 | 3 |

Waterford Township Monthly Dog Report-2020

| | Jan-20 | Feb-20 | Mar-20 | Apr-20 | May-20 | Jun-20 | Jul-20 | Aug-20 | Sep-20 | Oct-20 | Nov-20 | Dec-20 | |
|--|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|------------|
| # Altered Dogs Registered | 137 | | | | | | | | | | | | |
| # Unaltered dogs Registered | 3 | | | | | | | | | | | | |
| # Service dogs Registered/ Duplicates | 0 | | | | | | | | | | | | |
| Total Dogs Registered | 140 | | | | | | | | | | | | 140 |

| | | | | | | | | | | | | | |
|-----------------------------------|----------|------|------|------|--|--|--|--|--|--|--|--|------|
| Total amount collected* | 2,352.00 | | | | | | | | | | | | |
| Send to State | 177.00 | | | | | | | | | | | | |
| Total amount to Twp. | 2,175.00 | 0.00 | 0.00 | 0.00 | | | | | | | | | |
| * amount collected from late fees | | | | | | | | | | | | | 0.00 |

Dawn M. Riadtko

Deputy Clerk