

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES**

May 27, 2020

REGULAR/WORKSHOP MEETING

Page 1 of 7

The May 27, 2020 Regular/Workshop Township Committee Meeting of the Township of Waterford, called to order at 7:00p.m. by the Mayor, Richard Yeatman, Sr.

I. STATEMENT OF CONFORMANCE WITH THE OPEN PUBLIC MEETINGS ACT:

Notice of time and date for this meeting appeared in Resolution #2020-7 dated January 2, 2020. This notice was sent to the Courier-Post, Central Record and Hammonton Gazette newspapers as a legal notice and sunshine notice in compliance with the "Open Public Meetings Act". It is also posted on the bulletin board in the Municipal Building.

In addition, notice that this meeting was being held by conference call due to the Coronavirus emergency was published on May 7, 2020 in the Hammonton Gazette and the Courier-Post, posted on the door to the Township Municipal Building, posted on the Townships official website, and posted on the Township's Facebook Page.

The DIAL-IN NUMBER is: (774) 220-4000 and the ACCESS CODE is 7023659#.

Anyone from the public wishing to speak will be permitted to during public participation. The agenda will be posted on the Township webpage.

Please place all phones on mute to alleviate disruption of the meeting.

II. SALUTE TO THE FLAG:

III. OPENING PRAYER:

The Opening Prayer was led by Committeeman Romolini

PUBLIC HEALTH UPDATE: Presented by Committeeman Romolini - Waterford Township reported 61 confirmed cases with 2 deaths. Reports of correlations with COVID-19 and multi-symptom inflammatory syndrome in small children.

Moment of Silence

IV. ROLL CALL:

| | |
|-----------------------|----------|
| Committeewoman Hanna | -Present |
| Committeeman Romolini | -Present |
| Committeeman Wade | -Present |
| Committeeman Wilson | -Present |
| Mayor Yeatman | -Present |

Professionals:

| | |
|--|----------|
| David C. Patterson, Esquire Township Solicitor | -Present |
| James D'Auria, Chief Financial Officer | -Present |
| Dawn Liedtka, Township Clerk | -Present |
| Andrea Lanutti, Deputy Township Clerk | -Present |
| Jeffrey Hanson, ERI | -Present |

V. PRESENTATIONS: (NONE)

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES**

May 27, 2020

REGULAR/WORKSHOP MEETING

Page 2 of 7

VI. CLOSED SESSION: (NONE)

VII. EMERGENCY ITEMS TO BE ADDED TO THE AGENDA:

Township Clerk Liedtka requested the addition of two resolutions to the agenda.

RESOLUTION #2020-159

Resolution Authorizing the Temporary Seasonal Hiring for The Township of Waterford Through the Clean Communities Grant to Assist in Keeping the Township Clean from Litter.

RESOLUTION #2020-160

Resolution of The Township of Waterford Creating A Subcommittee to Determine Proper Organized Sport Activities and Recreation Field Use Related to Covid-19 Restrictions.

VIII. APPROVAL OF MINUTES:

Moved by Committeewoman Hanna, 2nd by Committeeman Wilson, to approve the Township Committee Regular Meeting Minutes and Closed Session Minutes of January 22, 2020 as presented.

- | | |
|-----------------------------|--|
| 1. Regular Workshop Meeting | January 22, 2020 <i>(Committeeman Romolini was Absent)</i> |
| 2. Closed Session | January 22, 2020 <i>(Committeeman Romolini was Absent)</i> |

| | | |
|------------|----------|----------|
| Poll Vote: | Hanna | -Present |
| | Romolini | -Abstain |
| | Wade | -Present |
| | Wilson | -Present |
| | Yeatman | -Present |

4-0-1 Motion Carried

IX. ADOPTION OF ORDINANCES: (NONE)

X. MONTHLY FINANCIAL STATEMENTS: (April 2020)

On a motion by Committeeman Romolini second by Committeewoman Hanna to approve the April 2020 Monthly Financial Statements as presented.

| | | |
|---|----|--------------|
| Clerk Report: | \$ | 1,770.00 |
| Clerk Dog Report: | \$ | 1,961.40 |
| Construction Official Report: | \$ | 2,892.00 |
| Court Report: | \$ | 5,222.82 |
| Tax Collector – Tax Report: | \$ | 1,788,515.54 |
| Tax Collector – Utility Report: | \$ | 187,871.27 |
| Tax Collector – Outside Redemption Report | \$ | 14,086.27 |

| | | |
|-------------|----------|------|
| Voice Vote: | Hanna | -Yes |
| | Romolini | -Yes |
| | Wade | -Yes |
| | Wilson | -Yes |
| | Yeatman | -Yes |

5-0 Motion Carried

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES**

May 27, 2020

REGULAR/WORKSHOP MEETING

Page 3 of 7

XI. OPEN MEETING TO THE PUBLIC: (FOR AGENDA ITEMS ONLY)

The Mayor opened the meeting to the public for comments.

Randy Bill, Willow Way, asked who are the members of the subcommittee to determine proper organized sport activities and recreation field use related to COVID-19 restrictions. Mayor Yeatman responded that the members of the committee have not been decided.

Mayor closes the meeting to the public for comments:

XII. APPLICATIONS : (NONE)

XIII. COMMUNICATIONS : (NONE)

XIV. DISCUSSIONS :

1. 2021 NJDOT Grant Application
Committeeman Wade discussed and reviewed priority list. Jeff Hanson responded regarding the need to do a resolution to apply for the Grant.
2. Haines Boulevard
Committeeman Wade commented they need to review the plans, looking for more industrial and light manufacturing options. Committeeman Wilson responded that Mike Ward, Director of Community Development is reviewing the plan and will comment.
3. New Copier Lease
CFO D'Auria explains the amount of savings about \$1200 over the next 5 years. Updated technology with new company is better, and there is a greater need to get color copies.
4. Trash
Committeeman Wade noted that the "trash committee" has had meetings and are currently looking to bring trash collection back "in house."
5. Recreation Fields (COVID-19 Closure)
Mayor Yeatman received a proposal from WTAA and Colossal. The fields are temporarily going to remain closed. Committeeman Wade asked how long the WTAA is going to wait until refunds are given to the residents who had previously signed up. Committeewoman Hanna commented that the kids have been going through a rough time and that the sports program would allow them chance to get together; however, they need to follow the direction of others.
6. Coronavirus Relief Bonds (Senate Bill S-2475 And Assembly Bill A-3971) (as referenced in Resolution #2020-155 on agenda)
Committeeman Wilson explained the importance of showing support for these bills to ensure that municipalities receive their fair share of funding.
7. 2020/2021 Liquor License Renewals
Township Clerk Liedtka made a statement to inform residents that the current liquor licenses expiration dates have been extended to September 30, 2020 by the State.
8. Strategic Plan
Committeewoman Hanna commented on the importance of meeting together with residents after restrictions regarding COVID-19 have eased.

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES**

May 27, 2020

REGULAR/WORKSHOP MEETING

Page 4 of 7

9. Solar Lease

Committeeman Wilson referenced a letter from a party interested in leasing Township owned land to put solar panels on. Discussion ensued and Committeeman Wilson agreed to look into the prospects further.

10. CDBG Agreement (as referenced in Resolution #2020-158 on agenda)

Mayor Yeatman explained the CDBG agreement and noted some substantial projects that had been completed due to the CDBG funds awarded to the Township.

XV. OLD BUSINESS: None

XVI. NEW BUSINESS: (INCLUDES RESOLUTIONS AND ORDINANCES)

ADOPTION OF THE 2020 MUNICIPAL BUDGET:

Moved by Committeeman Wilson, 2nd by Committeeman Wade to adopt Resolution #2020-152.

RESOLUTION #2020-152

Authorizing the Township of Waterford's 2020 Budget to be Read by Title Only

| | | |
|------------|----------|------|
| Poll Vote: | Hanna | -Yes |
| | Romolini | -Yes |
| | Wade | -Yes |
| | Wilson | -Yes |
| | Yeatman | -Yes |

5-0 Motion Carried

2020 BUDGET HEARING

THE MAYOR OPENE THE 2020 BUDGET HEARING TO THE PUBLIC FOR COMMENTS.

THERE BEING NO PUBLIC COMMENT, THE MAYOR CLOSED THE 2020 BUDGET HEARING TO THE PUBLIC FOR COMMENTS

Moved by Committeeman Wade 2nd by Committeewoman Hanna to adopt Resolution #2020-153.

RESOLUTION #2020-153

Resolution to Adopt the Year 2020 Municipal Budget

| | | |
|------------|----------|------|
| Poll Vote: | Hanna | -Yes |
| | Romolini | -Yes |
| | Wade | -Yes |
| | Wilson | -Yes |
| | Yeatman | -Yes |

5-0 Motion Carried

NEW BUSINESS (Continued):

CONSENT AGENDA - RESOLUTIONS:

(NOTE: Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certificate of Availability of Funds; any item can be removed from the Consent Agenda and discussed separately at the request of any Committee Member)

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES**

May 27, 2020

REGULAR/WORKSHOP MEETING

Page 5 of 7

On a motion by Committeeman Wade second by Committeewoman Hanna to adopt Resolutions #2020-154 to #2020-161 as follows:

RESOLUTION # 2020-154

Resolution Authorizing Cancellation of Taxes for A Totally Disabled Veteran on Block 4502 Lot 32

RESOLUTION # 2020-155

Resolution of the Township of Waterford Authorizing an Amendment to the Township Flexible Benefits Plan for Eligible Over the Counter Expenses *(to come into compliance with the CARES Act -Coronavirus Aid, Relief & Economic Security Act)*

RESOLUTION # 2020-156

Resolution in Support of Senate Bill S-2475 and Assembly Bill A-3971 Authorizing the Issuance "Coronavirus Relief Bonds" by Municipalities and Counties *(as Discussed in Discussion Item #7)*

RESOLUTION # 2020-157

Resolution Authorizing the Appointment of Joel Thompson and Rita Wood to the Township of Waterford Library Board *(Joel Thompson for the Unexpired Term of Nancy Healey to Expire on 6/30/2022 and Rita Wood for a Five-Year Term to Expire on 6/30/2025)*

RESOLUTION # 2020-158

Resolution Adopting the 3-Year Cooperation Agreement with the County of Camden *(Community Development Block Grant Program – this program helps fund local community development activities, such as the projects at the Senior Center)*

RESOLUTION #2020-159

Resolution authorizing the Temporary Seasonal Hiring for the Township of Waterford through the Clean Communities Grant to assist in keeping the Township clean from litter.

RESOLUTION #2020-160

Resolution of the Township of Waterford creating a Subcommittee to determine proper organized Sport Activities and Recreation Field use related to COVID-19 Restrictions.

RESOLUTION #2020-161

Resolution of the Township of Waterford Approving the Submittal of a Grant Application and Execution of a Grant Agreement with the New Jersey Department of Transportation FY2021 Municipal Aid Program to fund the Township of Waterford 2021 Road Improvements Program Clifford Avenue and Schoolhouse Lane.

| | | |
|------------|----------|------|
| Poll Vote: | Hanna | -Yes |
| | Romolini | -Yes |
| | Wade | -Yes |
| | Wilson | -Yes |
| | Yeatman | -Yes |

5-0 Motion Carried

INTRODUCTION OF ORDINANCES:

Moved by Committeewoman Hanna 2nd by Committeeman Wade to introduce Ordinance #2020-7 with Public Hearing and Second Reading on June 24, 2020

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES**

May 27, 2020

REGULAR/WORKSHOP MEETING

Page 6 of 7

ORDINANCE #2020-7

Bond Ordinance Authorizing The Acquisition Of Various Capital Equipment And The Completion Of Various Capital Improvements In And For The Township Of Waterford, County Of Camden, New Jersey; Appropriating The Sum Of \$632,000 Therefore; Authorizing The Issuance Of General Obligation Bonds Or Bond Anticipation Notes Of The Township Of Waterford, County Of Camden, New Jersey, In The Aggregate Principal Amount Of Up To \$600,400; Making Certain Determinations And Covenants; And Authorizing Certain Related Actions In Connection With The Foregoing.

Committeeman Wilson seeks an explanation regarding the difference in the amounts. Jim D'Auria, CFO, explained that the amounts include a down payment.

| | | |
|------------|----------|------|
| Poll Vote: | Hanna | -Yes |
| | Romolini | -Yes |
| | Wade | -Yes |
| | Wilson | -Yes |
| | Yeatman | -Yes |

5-0 Motion Carried

Moved by Committeeman Romolini, 2nd by Committeewoman Hanna to introduce Ordinance #2020-8 with Public Hearing and Second Reading on June 24, 2020

ORDINANCE #2020-8

Bond Ordinance Authorizing The Acquisition Of Various Utility Equipment And The Completion Of Various Utility Improvements In And For The Township Of Waterford, County Of Camden, New Jersey; Appropriating The Sum Of \$120,000 Therefor; Authorizing The Issuance Of General Obligation Bonds Or Bond Anticipation Notes Of The Township Of Waterford, County Of Camden, New Jersey, In The Aggregate Principal Amount Of Up To \$120,000; Making Certain Determinations And Covenants; And Authorizing Certain Related Actions In Connection With The Foregoing

Committeeman Wilson questions the reason for amounts being the same. Jim D'Auria, CFO, explains there is no down payment fully liquidated.

| | | |
|------------|----------|------|
| Poll Vote: | Hanna | -Yes |
| | Romolini | -Yes |
| | Wade | -Yes |
| | Wilson | -Yes |
| | Yeatman | -Yes |

5-0 Motion Carried

XVII. PAYMENT OF BILLS:

On a motion by Committeeman Wilson second by Committeeman Romolini to approve the bill list as presented.

| | | |
|---------------------------|----|------------|
| 1. Current Fund Bill List | \$ | 48,944.14 |
| 2. Utility Fund Bill List | \$ | 6,415.25 |
| 3. Trust Fund Bill List | \$ | 426.77 |
| 4. Capital Fund Bill List | \$ | 100,354.76 |

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES**

May 27, 2020

REGULAR/WORKSHOP MEETING

Page 7 of 7

| | | |
|------------|----------|------|
| Poll Vote: | Hanna | -Yes |
| | Romolini | -Yes |
| | Wade | -Yes |
| | Wilson | -Yes |
| | Yeatman | -Yes |

5-0 Motion Carried

XVIII. OPEN MEETING TO THE PUBLIC:

The Mayor opened the meeting to the public for comments.

Brian Matteo of Bellevue Avenue, asked for clarification regarding the status of sports from the state. Mr. Matteo noted that he would also like to volunteer for the subcommittee. Mayor Yeatman responded that we need to enforce and follow the executive orders. Chief Cormaney explained that the executive order prohibited activities, which included organized sports. The Township needs to wait for guidance from the state.

Bill Hurley, Susan Court, thanked the Committee for reading the proposal regarding the reopening of the sports fields. Mr. Hurley also noted that it is a good idea to do an RFP for the lease of land for solar. Committeeman Wilson requested that Mr. Hurley reach out to him to discuss the project. Mr. Hurley volunteered for the subcommittee.

The Mayor closed the meeting to the public for comments.

XIX. ISSUES FROM THE TOWNSHIP COMMITTEE:

Committeeman Wilson updated that participation in the Census is up to 71%.

Committeewoman Hanna commended Jim D'Auria on his work on the budget.

Mayor Yeatman reminded the residents about the tree sapling pick up offered by Environmental Commission, and noted that the next Township meeting was changed to Tuesday, June 9, 2020 at 7pm.

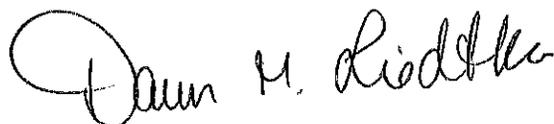
XX. CLOSED SESSION: None

XXI. ADJOURNMENT:

Moved by Committeeman Wilson, 2nd by Committeeman Wade to adjourn meeting at 8:45 PM

Voice Vote: All in Favor. No Objections. Motion Carried.

Respectfully submitted by:



Approved : 7/8/2020

Waterford Township Monthly Dog Report-2020

| | Jan-20 | Feb-20 | Mar-20 | Apr-20 | May-20 | Jun-20 | Jul-20 | Aug-20 | Sep-20 | Oct-20 | Nov-20 | Dec-20 | |
|--|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-----|
| # Altered Dogs Registered | 137 | 160 | 163 | 112 | | | | | | | | | |
| # Unaltered dogs Registered | 3 | 16 | 20 | 17 | | | | | | | | | |
| # Service dogs Registered/ Duplicates | 0 | 4 | 0 | 3 | | | | | | | | | |
| Total Dogs Registered | 140 | 180 | 183 | 132 | | | | | | | | | 635 |

| | | | | | | | | | | | | | |
|-----------------------------------|----------|----------|----------|----------|--|--|--|--|--|--|--|--|------|
| Total amount collected* | 2,352.00 | 2,956.00 | 3,074.40 | 2,167.20 | | | | | | | | | |
| Send to State | 177.00 | 259.20 | 279.60 | 205.80 | | | | | | | | | |
| Total amount to Twp. | 2,175.00 | 2,696.80 | 2,794.80 | 1,961.40 | | | | | | | | | |
| * amount collected from late fees | | | | | | | | | | | | | 0.00 |

Liedtka

Deputy Clerk

Waterford Township Clerk's Report

YEAR 2020
RECEIPT TYPE

| | January | February | March | April | May | June | July | August | Sept | Oct | Nov | Dec | Year to Date Total |
|--|----------|----------|----------|----------|-------|------|------|--------|------|-----|-----|-----|--------------------|
| Searches | | | | | | | | | | | | | |
| Contractors Registration | | | | | | | | | | | | | |
| Burial Permit | | | | | | | | | | | | | 2,011.00 |
| Death Certificate (Non EDRS) | 672.00 | 235.00 | 565.00 | 639.00 | | | | | | | | | 344.00 |
| Marriage Certificate | 154.00 | 133.00 | 57.00 | | | | | | | | | | 29.00 |
| Birth Certificate | | 29.00 | | | | | | | | | | | 504.00 |
| Marriage License Application | 140.00 | 224.00 | 84.00 | 66.00 | | | | | | | | | 2,750.00 |
| Street Opening Permit | 625.00 | 375.00 | 625.00 | 1,125.00 | | | | | | | | | |
| Vendor License - Seasonal Sales | | | | | | | | | | | | | |
| Peddler License | | | | | | | | | | | | | |
| Registration Peddler & Vendor | | | | | | | | | | | | | |
| Business Registration | 1,150.00 | 350.00 | 150.00 | | | | | | | | | | 1,650.00 |
| Bingo License | | | | | | | | | | | | | |
| Raffle License | | 100.00 | | | | | | | | | | | 100.00 |
| Land Sale | | | | | | | | | | | | | |
| ABC License Transfer | | | | | | | | | | | | | |
| ABC License Annual Renewal | | | | | | | | | | | | | |
| Photo Copies | | | | | | | | | | | | | |
| Towing License | | | | | | | | | | | | | |
| Kennel License & Pet Shop | 25.00 | | | | | | | | | | | | 25.00 |
| Coin Operated Machine License | | | | | | | | | | | | | |
| Tattoo License | | | | | | | | | | | | | |
| Domestic Partnership Certificate | | | | | | | | | | | | | |
| Domestic Partnership Application | | | | | | | | | | | | | |
| Civil Union Certificate | | | | | | | | | | | | | |
| Civil Union Application | | | | | | | | | | | | | |
| Total Receipts | 2,666.00 | 1,446.00 | 1,481.00 | 1,820.00 | | | | | | | | | 7,413.00 |
| Interest for Current Month | | | | | | | | | | | | | |
| Total Receipts Including Interest | 2,666.00 | 1,446.00 | 1,481.00 | 1,820.00 | | | | | | | | | 7,413.00 |
| Marriage License Escrow (State Fees) | | 125.00 | 200.00 | 75.00 | 50.00 | | | | | | | | 450.00 |
| Domestic Partnership Escrow (State Fees) | | | | | | | | | | | | | |
| Civil Union Escrow (State Fees) | | | | | | | | | | | | | |
| Burial Permit Escrow (State Fees) | | | | | | | | | | | | | |
| Current Fund | 2,541.00 | 1,246.00 | 1,406.00 | 1,770.00 | | | | | | | | | 6,963.00 |
| Total for the Month | 2,541.00 | 1,246.00 | 1,406.00 | 1,770.00 | | | | | | | | | 6,963.00 |
| Total Year to Date | 2,541.00 | 3,787.00 | 5,193.00 | 6,963.00 | | | | | | | | | 6,963.00 |

EDRS Death Certs 1,821.00 1,509.00 1,440.00 2,253.00
 (Direct Deposited)
 Total Year to date EDRS Certs 1,821.00 3,330.00 4,770.00 7,023.00
 Dawn M. Liedtka
 Township Clerk