

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES**

June 9, 2020

REGULAR MEETING

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The June 9, 2020 Regular Township Committee Meeting of the Township of Waterford, called to order at 7:00 p.m. by the Mayor, Richard Yeatman, Sr.

I. STATEMENT OF CONFORMANCE WITH THE OPEN PUBLIC MEETINGS ACT:

This meeting was originally scheduled for June 10, 2020. Notice of date change for this meeting appeared as a legal notice in the June 3, 2020 edition of the Courier Post and the Hammonton Gazette. This was sent as a legal notice and sunshine notice in compliance with the "Open Public Meetings Act". It is also posted on the bulletin board in the Municipal Building.

In addition, notice that this meeting was being held by conference call due to the Coronavirus emergency was published on June 3, 2020 in the Hammonton Gazette and the Courier-Post, posted on the door to the Township Municipal Building, posted on the Townships official website, and posted on the Township's Facebook Page.

The DIAL-IN NUMBER is: (774) 220-4000 and the ACCESS CODE is 7023659#.

Take Further Notice that anyone from the Public wishing to speak will be permitted during the Public Participation portion of the meeting. There will be a Closed Session at the end of the meeting. A separate phone number will be provided to those individuals that will be going into Closed Session.

Please place all phones on mute to alleviate disruption of the meeting.

II. SALUTE TO THE FLAG:

III. OPENING PRAYER:

The Opening Prayer was led by Committeeman Wade

IV. ROLL CALL:

Committeewoman Hanna	-Present
Committeeman Romolini	-Present
Committeeman Wade	-Present
Committeeman Wilson	-Present
Mayor Yeatman	-Present

Professionals:

David C. Patterson, Esquire Township Solicitor	-Present
Dawn M. Liedtka, Township Clerk	-Present
James D'Auria, Chief Financial Officer	-Present
Andrea Lanutti, Deputy Township Clerk	-Present
Jeff Hanson, PE, CME, Township Engineer, ERI	-Present
Daniel Cormaney, Waterford Township Police Chief	-Present

PUBLIC HEALTH ANNOUNCEMENT

Report delivered by Committeeman Romolini regarding COVID-19 Pandemic Update, as of 6/9/2020 Governor Murphy lifted the STAY-AT-HOME order.

V. CLOSED SESSION: None

VI. PRESENTATIONS: None

VII. EMERGENCY ITEMS TO BE ADDED TO THE AGENDA: None

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VIII. APPROVAL OF MINUTES:

Moved by Committeewoman Hanna, 2nd by Committeeman Romolini, to approve the Regular Township Committee Meeting and Closed Session Minutes of February 26, 2020 as presented.

- | | |
|---|-------------------|
| 1. Regular Township Committee Meeting Minutes | February 26, 2020 |
| 2. Closed Session Minutes | February 26, 2020 |

Poll Vote:	Hanna	-Yes
	Romolini	-Yes
	Wade	-Yes
	Wilson	-Yes
	Yeatman	-Yes

5-0 Motion Carried

IX. ADOPTION OF ORDINANCES: None

X. COMMITTEE REPORTS:

TOWNSHIP ENGINEER

Jeff Hanson, Environmental Resolutions, Inc.

RITA HANNA

Liaison to School Board
Liaison to Civic and Events Association
Member Library Board

ERIC ROMOLINI

Liaison to Public Safety
Liaison to Finance
Liaison to Board of Health

ANDREW WADE

Liaison to Public Works
Liaison to Building and Grounds
Liaison to Historical Society
Member Planning Board

HOWARD WILSON

Liaison to Personnel
Liaison to Communications
Liaison to Freeholders

RICHARD T. YEATMAN, SR.

Liaison to Construction and Zoning
Liaison to Recreation Advisory Committee
Liaison to Environmental Commission

XI. OPEN MEETING TO THE PUBLIC: (FOR AGENDA ITEMS ONLY)

The Mayor opened the meeting to the public for comments.

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Consumption Liquor License, To Offer in Person Services at Outdoor Areas Subject to Identified Conditions

Poll Vote:	Hanna	-Yes
	Romolini	-Yes
	Wade	-Yes
	Wilson	-Yes
	Yeatman	-Yes

5-0 Motion Carried

INTRODUCTION OF ORDINANCES: None

XVII. PAYMENT OF BILLS:

On a motion by Committeeman Romolini second by Committeeman Wilson to approve the bill list as presented by Committeeman Romolini.

1. Current Fund Bill List	\$ 1,296,167.60
2. Utility Fund Bill List	\$ 3,903.04
3. Grant Fund Bill List	\$ 618.86
4. Trust Fund Bill List	\$ 1,459.89
5. Prior Payment on 5/27/2020	\$ 14,129.17

Poll Vote:	Hanna	-Yes
	Romolini	-Yes
	Wade	-Yes
	Wilson	-Yes
	Yeatman	-Yes

5-0 Motion Carried

XVIII. OPEN MEETING TO THE PUBLIC:

The Mayor opened the meeting to the public for comments.

Liz Whitener, Lincoln Avenue, shared her concerns about statements posted on Social Media. Ms. Whitener referenced posts about a planned vigil/protest regarding the death of George Floyd and described the backlash from Township residents as appalling. Ms. Whitener further voiced her opinions regarding steps needed to be taken in the Township to address racism.

Maria Bernieri Nilsen, Acorn Avenue, expressed her disappointment in the town. Ms. Nilson identified herself as one of the original organizers of the march Ms. Whitener was describing. Ms. Nilson further explained that she started getting threats regarding the planned event.

William Watts, Judith Lane, voiced his concerns regarding the Fire Department website being taken down and no longer visible to the public. Committeeman Romolini replied that the website is run by Fire Department, not the Township. Mr. Watts then asked for clarification regarding the Atco Fire Department and donations that are made during the holiday season. Mr. Watts also referenced an accident that occurred with a firetruck. Fire Chief Cilona detailed the dates of said accident and noted that Mr. Watts had visited his home and had already received answers to his concerns. Battalion Chief Andrew Willson, explained the Atco Volunteer Fire Company and how donations are handled.

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Paulina Galayda, a former Waterford Township resident, but current resident of Burlington County, commented on use of force reported in NJ.com. Ms. Galayda offered the idea of de-escalation training. Chief Cormaney explained that the report on NJ.com is just indicative of the transparency of this police department. Chief Cormaney also noted that a report is required every time a deer is euthanized (which, unfortunately, happens often due to the Township being in the Pinelands).

There being no further public comments, the Mayor closed the meeting to the public for comments.

XIX. ISSUES FROM THE TOWNSHIP COMMITTEE:

XX. CLOSED SESSION:

On a motion by Committeewoman Hanna second by Committeeman Wilson to approve Resolution #2020-169 of the Township of Waterford Authorizing the Township Committee to go into Closed Session Pursuant to N.J.S.A. 10:4-12 for discussion related to the following:

1. Potential Litigation – Westerby Property
2. Personnel – Employee #811

Voice Vote:	Hanna	-Yes
	Romolini	-Yes
	Wade	-Yes
	Wilson	-Yes
	Yeatman	-Yes

5-0 Motion Carried

Mayor Recessed the Meeting for Closed Session at 9:02 PM

RETURN TO PUBLIC SESSION

On a motion by Committeeman Wade second by Committeewoman Hanna to reconvene the public meeting.

Voice Vote: All in Favor. No Objections. Motion Carried.

Mayor Reconvened the Meeting at 10:09 PM

ROLL CALL:

Committeewoman Hanna	-Present
Committeeman Romolini	-Present
Committeeman Wade	-Present
Committeeman Wilson	-Present
Mayor Yeatman	-Present

Statement on return from Closed Session

Solicitor Patterson stated that no final decisions were made in Closed Session.

XXI. ADJOURNMENT:

On a motion by Committeeman Wade second by Committeeman Wilson to adjourn the meeting at 10:10 PM.

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Poll Vote:	Hanna	-Yes
	Romolini	-Yes
	Wade	-Yes
	Wilson	-Yes
	Yeatman	-Yes

5-0 Motion Carried

Respectfully submitted by:

Dawn M. Liedtke

Approval Date: 7/22/2020

Township of Waterford



Environmental Resolutions, Inc.
Township Engineer



Township Engineer's Report June 5, 2020

CAPITAL ITEMS

1. NJDOT Local Aid Grant Applications – FY2018

The Township was awarded a Municipal Aid Grant in the amount of \$245,000.00 for the Reconstruction of Trout Drive. The construction contract was awarded to GWP Enterprises for a price of \$194,065.00. A preconstruction meeting was held on March 9, 2020. Construction on the project was substantially completed when the top course of paving was constructed on May 8, 2020. Punch list and grant closeout tasks remain to bring the project to full completion.

Our office has also prepared Pay Estimate #3, Final, and Change Order #2, Final, for the Governing Body's consideration.

2. NJDOT Local Aid Grant Applications – FY2019

The Township was awarded a Municipal Aid Grant in the amount of \$210,000.00 for the Reconstruction of a portion of Maple Avenue. ARH completed the design of the project and contract documents, which were reviewed by NJDOT Local Aid, who has authorized the project to be bid. The bid opening is scheduled for June 9, 2020 at 10:00 AM. Our office will attend the bid opening and perform the construction management and inspection services during the construction phase. Once bids are received and it is determined which, if any, alternate bids are awarded subject to budgetary considerations we will prepare a proposal for CM/CI services based upon the actual final scope of work.

3. NJDOT Local Aid Grant Applications – FY2020

The Township was recently awarded a Municipal Aid Grant in the amount of \$170,000.00 for the Reconstruction of Dayton Avenue. We have completed the preliminary assessment and field topographic survey. We are currently in the process of preparing the construction plans. Once the design work on the project will begin. It can be anticipated that this project will be constructed during the Fall of 2020.

4. Ritter Field Basketball Court

Design of the project was recently completed by ARH, who has transmitted the contract documents to our office. ERI was recently authorized by the Governing Body to administer the bidding and construction management and inspection tasks for the project. A bid opening date for July 2020 will be coordinated with the Township Clerk's Office.

5. Green Acres Encumbered Area at Burnt Mill Road Public Works Site

In October 2019 a meeting was held between NJ Green Acres, ARH and Township officials. Options regarding moving the salt shed and any other structures currently on Green Acres encumbered lands were discussed at the meeting. A further meeting was held with the Pinelands Commission on November 14, 2019. It was determined that a field survey will be necessary to determine the amount of encumbrance present on the Green Acres ground.

It is our understanding that the existing salt barn structure may not be salvageable and that a new structure should be considered. Our office is in the process of preparing a proposal to execute the necessary survey and engineering design work for the Governing Body's consideration.

6. Public Works Breakroom / Workshop Roof

At the request of the Governing Body, we visited the Public Works Breakroom / Workshop roof with the Public Works Foreman on February 25, 2020. The flat roof is leaking in several spots, including the area above the SCADA equipment. The Governing Body subsequently authorized ERI to provide engineering design services for the replacement of the roof. The flat roof will be reconstructed as an "A-Frame" roof, with alternates for both asphalt shingle and standing metal seam. The roof will also be tied into the existing "A-Frame" roof on the rear portion of the building. It is anticipated that we will have preliminary plans and specifications for review and comment by Township officials within the next two (2) weeks. Final revisions will then be made and the project will be advertised for bid.

7. Waterford Senior Center Rooftop Solar - CDBG Funding Application

At the direction of the Governing Body, our office prepared and submitted an application for Year 2020-2021 (Year 42) Community Development Block Grant (CDBG) funding for the installation of a complete rooftop solar energy system for the Township Senior Center at 474 East Atlantic Avenue. The preliminary cost estimate for the project is \$60,750.00, including engineering design and CMCI services. We will keep the Governing Body apprised of any future correspondence from Camden County Improvement Authority regarding the application as it becomes available.

8. Well #1 (Washington Avenue) - Contact Tank Maintenance

The Governing Body awarded a contract to Franc Environmental to perform the removal of the accumulated lime from the contact tank at their May 6, 2020 meeting. The Contractor has since submitted all required documentation and we are in the process of coordinating a project schedule with the Contractor.

OTHER PROJECTS

1. Waterford Edge

The basin was recently desilted and vegetation was removed. Base pavement repair, installation of top course paving and punch list items remain to bring the project to completion. Our office is in the process of evaluating the function of the basin and developing a punch list of outstanding items to bring the project to completion. We anticipate providing the punch list and recommendations during the coming week (Week of 6/7/2020).

2. Burnt Mill Recreation Complex Fields - Drainage Issue

On May 18, 2020 Public Works excavated two (2) soil profile pits at the soccer fields in order to evaluate the existing drainage issue at the site. We encountered hydraulically restrictive soils (i.e. clay) at approximately thirty inches (30") below grade on the field itself. In the swale area along the southern edge of the site we encountered well draining sandy soils for approximately the first eight feet (8') below grade before encountering hydraulically restrictive soils at that depth. The entire site appears to be graded essentially as a bathtub with no drainage relief other than infiltration of impounded stormwater. Visually, it also appears that the area where the field lighting poles are located is not graded to direct stormwater to the low point of the property and thus water is becoming impounded in this area and impacting the playing fields.

The most cost effective solution to this issue may involve regrading the area of the light poles to provide positive drainage. Our preliminary assessment should be verified by performing a topographic survey, evaluating the existing grading of the site and then preparing a grading plan to mitigate the issue. If it is the pleasure of the Governing Body our office will prepare a proposal to perform the required work.

G:\46000 00\Engineer and Project Status Reports\2020\ Engineer's Report – June 2020