TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES

The July 8, 2020 Regular Township Committee Meeting of the Township of Waterford, called to order at 7:09 p.m. by the Mayor, Richard Yeatman, Sr.

I. STATEMENT OF CONFORMANCE WITH THE OPEN PUBLIC MEETINGS ACT:
Notice of time and date for this meeting appeared in Resolution #2020-7 dated January 2, 2020. This notice was sent to the Courier-Post, Central Record and Hammonton Gazette newspapers as a legal notice and sunshine notice in compliance with the "Open Public Meetings Act". It is also posted on the bulletin board in the Municipal Building.

In addition, notice that this meeting was being held by Zoom due to the Coronavirus emergency was published on July 1, 2020 in the Courier Post and Hammonton Gazette, posted on the door to the Township Municipal Building, posted on the Townships official website, and posted on the Township's Facebook Page.

The Meeting ID is 925 7506 2951 and the Password is Waterford.

Anyone from the public wishing to speak will be permitted to during public participation. The agenda will be posted on the Township webpage.

Please place all phones on mute to alleviate disruption of the meeting.

II. SALUTE TO THE FLAG:

III. OPENING PRAYER:
Opening Prayer led by Mayor Yeatman

IV. ROLL CALL:

Committeewoman Hanna	-Yes
Committeeman Romolini	-Yes
Committeeman Wade	-Yes
Committeeman Wilson	-Yes
Mayor Yeatman	-Yes

Professionals:

David C. Patterson, Esquire Township Solicitor	-Yes
Dawn M. Liedtka, Township Clerk	-Yes
James D'Auria, Chief Financial Officer	-Yes
Andrea Lanutti, Deputy Township Clerk	-Yes
Jeff Hanson, PE, CME, Township Engineer, ERI	-Yes
Daniel Cormaney, Waterford Township Chief of Police	-Yes

PUBLIC HEALTH ANNOUNCEMENT

V. CLOSED SESSION: None

VI. PRESENTATIONS:

Update from Waterford Township School District – Dr. Brenda Harring

Discussed the "Road to Reopening." Dr. Harring noted they are looking at a hybrid school year and encouraged parents to reach out to the Administrative team with questions. Committees have been created to cover all areas.

Committeewoman Hanna noted how difficult of a task this is and commended the educators for all of their hard work.

VII. EMERGENCY ITEMS TO BE ADDED TO THE AGENDA:
Mayor Yeatman requested the addition of two resolutions to the agenda.

- Resolution #2020-180
  Resolution of the Township of Waterford County of Camden, Approving Emergency Appropriation Pursuant to N.J.S.A. 40a:4-46.
  - This resolution is needed to transfer monies to the capital Fund to apply the required deposit for the Bond Ordinance being introduced at the meeting.

- Resolution #2020-181
  Resolution to Amend Capital Budget.
  - This resolution is a formality that will add the trash project to the 2020 Capital Budget.

VIII. APPROVAL OF MINUTES:

Moved by Committeeman Romolini, 2nd by Committeeman Wilson, to approve the Workshop Township Committee Meeting of May 27, 2020 as presented.

1. Workshop Township Committee Meeting Minutes May 27, 2020

Poll Vote:	Hanna	-Yes
	Romolini	-Yes
	Wade	-Yes
	Wilson	-Yes
	Yeatman	-Yes

5-0 Motion Carried

IX. ADOPTION OF ORDINANCES: None

X. COMMITTEE REPORTS:

TOWNSHIP ENGINEER
JEFF HANSON, Environmental Resolutions, Inc.

ANDREW WADE
Liaison to Public Works
Liaison to Building and Grounds
Liaison to Historical Society

RITA HANNA
Liaison to School Board
Liaison to Civic and Events Association
Member Library Board

HOWARD WILSON
Liaison to Personnel
Liaison to Communications

ERIC ROMOLINI
Liaison to Public Safety
Liaison to Finance

RICHARD T. YEATMAN, SR.
Liaison to Construction and Zoning
Liaison to Recreation Advisory Committee
Liaison to Environmental Commission

XI. OPEN MEETING TO THE PUBLIC: (FOR AGENDA ITEMS ONLY)

The Mayor opened the meeting to the public for comments.

There being no public comment, the Mayor closed the meeting to the public for comments.

XII. APPLICATIONS : None

XIII. COMMUNICATIONS: None

XIV. DISCUSSIONS :

1. Trash
   Committeeman Wade gave a brief update and noted that we are going to be introducing a bond ordinance for the trash trucks. Mr. Wade also noted that the intention is to pick up recycling ever other week (instead of every week like we are currently doing).

2. Waterford's Edge
   Solicitor Patterson explained that the developer has failed to complete the required improvements and that he recommends calling the Letter of Credit from Fulton Bank. Consensus of Committee to add a Resolution to the agenda calling the Letter of Credit.

3. Library
   Committeeman Wilson discusses options and will be obtaining a cost estimate to move to Atco Plaza. Financial Project Details to be prepared by Jim D'Auria, Chief Financial Officer. Solicitor Patterson advises the need to pass a resolution for Lease Agreement.

4. Strategic Plan
   Committeewoman Hanna details moving forward with a Zoom Meeting or meetings with smaller groups to ensure social distancing requirements are met.

5. Business Directory
   Committeewoman Hanna explained that this project has taken a lot of time and that this is a living document with constant updating. Committeeman Wilson asked for the document to be placed on the website as quickly as possible.

6. Reconstruction of the Railroad Station
   Committeewoman Hanna noted that this project has been in the discussion stages for an extremely long time but that she feels it is finally moving forward.

XV. OLD BUSINESS: (NONE)

XVI. NEW BUSINESS: (INCLUDES RESOLUTIONS AND ORDINANCES)
CONSENT AGENDA - RESOLUTIONS:
(NOTE: Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certificate of Availability of Funds; any item can be removed from the Consent Agenda and discussed separately at the request of any Committee Member)

On a motion by Committeeman Wade second by Committeewoman Hanna to adopt Resolutions #2020-176 to #2020-182 as follows:

RESOLUTION # 2020-176
Resolution Authorizing and Approving A Proposal by Township Engineer Environmental Resolutions, Inc. to Provide Engineering Services (Construction Management and Inspection Services) for the Maple Avenue Roadway Improvements Project ($26,500.00 Total)

RESOLUTION # 2020-177
Resolution of The Township of Waterford Authorizing the Waterford Township Land Use Board to Review the Presently Adopted Haines Boulevard Redevelopment Plan

RESOLUTION # 2020-178
Resolution Authorizing the Appointment of Joseph Palladino to the Township of Waterford Library Board (5-year Term)

RESOLUTION # 2020-179
Resolution of the Township of Waterford Appointing Stacey Divello as the Qualified Purchasing Agent the Rate of $5,000.00 per Year

RESOLUTION # 2020-180
Resolution of the Township of Waterford County of Camden, Approving Emergency Appropriation Pursuant to N.J.S.A 40A:4-46.

RESOLUTION # 2020-181
Resolution to Amend Capital Budget

RESOLUTION # 2020-182
Resolution of The Township of Waterford Calling the Irrevocable Standby Letter of Credit S-04797 Issued by Fulton Bank to Kingsford Properties, LLC For the Waterford Edge Subdivision Project for Failure of The Developer of The Project to Complete Approved Project Improvements as Required.

Poll Vote:	Hanna	-Yes
	Romolini	-Yes
	Wade	-Yes
	Wilson	-Yes
	Yeatman	-Yes

5-0 Motion Carried

INTRODUCTION OF ORDINANCES:

Moved by Committeeman Wilson, 2nd by Committeeman Wade to introduce Ordinance #2020-9 with Public Hearing and Second Reading on July 22, 2020.

ORDINANCE #2020-9

Bond Ordinance Authorizing The Acquisition Of Various Capital Equipment For The Solid Waste Collection Project In And For The Township Of Waterford, County Of Camden, New Jersey; Appropriating The Sum Of $1,535,000 Therefor; Authorizing The Issuance Of General Obligation Bonds Or Bond Anticipation Notes Of The Township Of Waterford, County Of Camden, New Jersey, In The Aggregate Principal Amount Of Up To $1,458,250; Making Certain Determinations And Covenants; And Authorizing Certain Related Actions In Connection With The Foregoing

Poll Vote:	Hanna	-Yes
	Romolini	-Yes
	Wade	-Yes
	Wilson	-Yes
	Yeatman	-Yes

5-0 Motion Carried

XVII. PAYMENT OF BILLS:

On a motion by Committeeman Wilson second by Committeeman Wade to approve the bill list as presented.

1.	Current Fund Bill List	$ 1,456,711.40
2.	Utility Fund Bill List	$ 26,349.15
3.	Grant Fund Bill List	$ 3,404.01
4.	Planning Board Escrow Bill List	$ 345.00
5.	Trust Fund Bill List	$ 1,793.80
6.	Capital Fund Bill List	$ 5,030.00

Poll Vote:	Hanna	-Yes
	Romolini	-Yes
	Wade	-Yes
	Wilson	-Yes
	Yeatman	-Yes

5-0 Motion Carried

XVIII. OPEN MEETING TO THE PUBLIC:

Mayor opens the meeting to the public for comments:

Dave Chiddenton, Anthony Road, questioned Ordinance #2020-9 and asked how many trucks were going to be purchased. Committeeman Wade responded that they are purchasing three "1-arm" trucks and one rear loading truck. Mr. Chiddenton also questioned Ordinance regarding the Library, but voiced his concern regarding the lease rates at the Atco Plaza. Committeeman Wilson responded that everything is still a work in progress but that any agreement will be fair and beneficial to the residents.

Kyle Rosner of Marlton introduced himself as a grandson of one of the original Raceway owners. Mr. Rosner is looking to stop the change of use and hopes to be able to save the raceway. Mr. Rosner noted that he has over 7000 signatures on Change.Org and that he has received support from Assemblyman Ryan Peters as well as various historical organizations. Committeeman Wilson voiced his support and would like to see Raceway continue. Committeeman Wade advised Mr. Rosner to "be cautious" trying to get a historic identification because it makes doing certain things very difficult.

William Gardner, Hayes Mill Road, noted that the street lighting on Hayes Mill Road needs to be addressed since there are no sidewalks. Mayor Yeatman responded that he understood the frustration and noted they are looking into the issues.

Darlene Lord, Sesame Street, requested an update on the Lindsay Property. Committeeman Wade responded that tickets were given out. Mrs. Lord expressed her confidence that the property will remain on future agendas and the committee will not lose sight of it.

There being no further public comment, the Mayor closed the meeting to the public for comments.

XIX. ISSUES FROM THE TOWNSHIP COMMITTEE:

XX. CLOSED SESSION: None

XXI. ADJOURNMENT:

On a motion by Committeeman Wade second by Committeeman Wilson to adjourn the meeting at 8:38PM.

VOICE VOTE: All in Favor. No objections. Motion Carried.

Respectfully Submitted by:

Dawn Liedtka

Dawn M. Liedtka
Township Clerk

Approval Date: 8/26/2020

Township of Waterford

Waterford Township
PROUD PAST, PROMISING FUTURE

Environmental Resolutions, Inc.
Township Engineer

ENVIRONMENTAL RESOLUTIONS, INC.
Engineers · Planners · Scientists · Surveyors

Township Engineer's Report
July 2, 2020

CAPITAL ITEMS

1. NJDOT Local Aid Grant Applications – FY2018

The Township was awarded a Municipal Aid Grant in the amount of $245,000.00 for the Reconstruction of Trout Drive. The construction contract was awarded to GWP Enterprises for a price of $194,065.00. The final pay estimate and change order was approved by the Governing Body on June 9, 2020. Punch list and grant closeout tasks remain to bring the project to full completion.

2. NJDOT Local Aid Grant Applications – FY2019

The Township was awarded a Municipal Aid Grant in the amount of $210,000.00 for the Reconstruction of a portion of Maple Avenue. The contract for Base Bid only was awarded to the successful low bidder, GWP Enterprises, Inc., for a price of $188,442.00 at the June 24, 2020 Governing Body meeting. Our office has provided a Proposal for CM/CI Services that was based upon the actual final scope of work awarded for the Governing Body's consideration.

The construction contracts have been compiled by our office, were reviewed by the Township Solicitor and were sent to the Contractor for signatures. Once signed and received from the Contractor, the contracts will be sent to the Township for execution. Our office will coordinate a preconstruction meeting date with the Contractor and Township and NJDOT officials in the near future. Construction can be anticipated to begin in August 2020.

3. NJDOT Local Aid Grant Applications – FY2020

The Township was recently awarded a Municipal Aid Grant in the amount of $170,000.00 for the Reconstruction of Dayton Avenue. We have completed the preliminary assessment and field topographic survey. We are currently in the process of preparing the construction plans and specifications. It can be anticipated that this project will be constructed during the Fall of 2020.

4. Ritter Field Basketball Court

Design of the project was recently completed by ARH, who has transmitted the contract documents to our office. ERI was recently authorized by the Governing Body to administer the bidding and construction management and inspection tasks for the project. A bid opening date is being coordinated with the Township Clerk's Office.

5. Green Acres Encumbered Area at Burnt Mill Road Public Works Site

In October 2019 a meeting was held between NJ Green Acres, ARH and Township officials. Options regarding moving the salt shed and any other structures currently on Green Acres encumbered lands were discussed at the meeting. A further meeting was held with the Pinelands Commission on November 14, 2019. It was determined that a field survey will be necessary to determine the amount of encumbrance present on the Green Acres ground.

It is our understanding that the existing salt barn structure may not be salvageable and that a new structure should be considered. Our office is in the process of preparing a proposal to execute the necessary survey and engineering design work for the Governing Body's consideration.

6. Public Works Breakroom / Workshop Roof

At the request of the Governing Body, we visited the Public Works Breakroom / Workshop roof with the Public Works Foreman on February 25, 2020. The flat roof is leaking in several spots, including the area above the SCADA equipment. The Governing Body subsequently authorized ERI to provide engineering design services for the replacement of the roof. The flat roof will be reconstructed as an "A-Frame" roof, with alternates for both asphalt shingle and standing metal seam. The roof will also be tied into the existing "A-Frame" roof on the rear portion of the building. It is anticipated that we will have preliminary plans and specifications for review and comment by Township officials during the Week of July 6, 2020. Final revisions will then be made and the project will be advertised for bid.

7. Waterford Senior Center Rooftop Solar - CDBG Funding Application

At the direction of the Governing Body, our office prepared and submitted an application for Year 2020-2021 (Year 42) Community Development Block Grant (CDBG) funding for the installation of a complete rooftop solar energy system for the Township Senior Center at 474 East Atlantic Avenue. The preliminary cost estimate for the project is $60,750.00, including engineering design and CMCI services. We will keep the Governing Body apprised of any future correspondence from Camden County Improvement Authority regarding the application as it becomes available.

8. Well #1 (Washington Avenue) - Contact Tank Maintenance

The Governing Body awarded a contract to Franc Environmental to perform the removal of the accumulated lime from the contact tank at their May 6, 2020 meeting. The Contractor completed the cleaning of the tank in a satisfactory manner on June 23, 2020. Once a payment requisition is submitted by the Contractor we will process the Pay Estimate.

OTHER PROJECTS

1. Waterford Edge

   Our office provided a punch list of outstanding items during June 2020. The Township Solicitor has notified the developer that the performance bond may be called if the developer does not address the punch list items in a timely manner. Once we are able to obtain site plans, we will also be providing a cost estimate of the outstanding items to accompany the potential bond call.

2. Burnt Mill Recreation Complex Fields - Drainage Issue

   On May 18, 2020 Public Works excavated two (2) soil profile pits at the soccer fields in order to evaluate the existing drainage issue at the site. We encountered hydraulically restrictive soils (i.e. clay) at approximately thirty inches (30") below grade on the field itself. In the swale area along the southern edge of the site we encountered well draining sandy soils for approximately the first eight feet (8') below grade before encountering hydraulically restrictive soils at that depth. The entire site appears to be graded essentially as a bathtub with no drainage relief other than infiltration of impounded stormwater. Visually, it also appears that the area where the field lighting poles are located is not graded to direct stormwater to the low point of the property and thus water is becoming impounded in this area and impacting the playing fields.

   The most cost effective solution to this issue may involve regrading the area of the light poles to provide positive drainage. Our preliminary assessment should be verified by performing a topographic survey, evaluating the existing grading of the site and then preparing a grading plan to mitigate the issue. Our office will be providing a proposal to perform the required work within the coming weeks.

G:\46000 00\Engineer and Project Status Reports\2020\ Engineer's Report – July 2020