TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES

THE APRIL 11, 2018 REGULAR TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF WATERFORD, WAS CALLED TO ORDER AT 7:00 PM BY THE MAYOR, WILLIAM A. RICHARDSON, JR.

MAYOR RICHARDSON NOTED THAT NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2018-7 DATED JANUARY 3, 2018. THIS NOTICE WAS SENT TO THE COURIER-POST, CENTRAL RECORD AND HAMMONTON GAZETTE NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW". IT IS ALSO POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING.

MAYOR RICHARDSON REQUESTED THAT ALL CELL PHONES BE SILENCED TO ALLEVIATE DISRUPTION OF THE MEETING.

SALUTE TO THE FLAG:

OPENING PRAYER:
The Opening Prayer was led by Committeeman Yeatman.

ROLL CALL:

Committeeman Giangiulio	- Present (Arrived at 7:15)
Committeewoman Hanna	- Present
Committeewoman Sura	- Absent
Committeeman Yeatman	- Present
Mayor Richardson	- Present

PROFESSIONALS:

Susan E. Danson, Township Administrator	- Present
David C. Patterson, Esquire Township Solicitor	- Present
Dawn Liedtka, Deputy Township Clerk	- Present
Chris Rehmann, PE, PP, Township Engineer, ARH Associates	- Present
William Loughney, PE, ARH Associates	- Present

PRESENTATIONS:

- Environmental Commission Chairman David Chiddenton's presentation to T-Shirt Contest Winners
  - Atco School Winner – Wyatt Moxford
  - Thomas Richards School Winner – Ryan Chretien
  - Waterford Elementary School Winner – Samantha Principato
  - Staff Winner – Christine Manna

  WTEC Chairman Chiddenton noted that this is one of the favorite activities of the Environmental Association and that it is their pleasure to honor those students (and staff) who have such great ideas about keeping our community clean.

CLOSED SESSION: Not Needed

EMERGENCY ITEMS TO BE ADDED TO THE AGENDA: None

APPROVAL OF MINUTES:

1. Regular Meeting March 14, 2018
2. Closed Session March 14, 2018

Moved by Committeewoman Hanna, 2nd by Mayor Richardson to approve the Regular and Closed Session Minutes of March 14, 2018 as presented.

POLL VOTE: Giangiulio - Absent at time of vote
Hanna - Yes
Sura - Absent
Yeatman - Yes
Richardson - Yes

3-0 Motion Carried

3. Regular Meeting March 28, 2018 *(Committeewoman Sura and Committeeman Yeatman absent)*
4. Closed Session March 28, 2018 *(Committeewoman Sura and Committeeman Yeatman absent)*

Moved by Mayor Richardson, 2nd by Committeewoman Hanna to approve the Regular and Closed Session Minutes of March 28, 2018 as presented.

POLL VOTE: Giangiulio - Absent at time of vote
Hanna - Abstain
Sura - Absent
Yeatman - Abstain
Richardson - Yes

1-0-2 Motion Carried

5. Closed Session December 13, 2017 *(Committeewoman Hanna and Committeeman Yeatman not in office)*
6. Special Meeting December 27, 2017 *(Committeewoman Hanna and Committeeman Yeatman not in office)*

Moved by Mayor Richardson, 2nd by Committeewoman Hanna to approve the Closed Session Minutes of December 13, 2017 and the Special Meeting minutes of December 27, 2017 as presented.

POLL VOTE: Giangiulio - Absent at time of vote
Hanna - Abstain
Sura - Absent
Yeatman - Abstain
Richardson - Yes

1-0-2 Motion Carried

ADOPTION OF ORDINANCES:

ORDINANCE #2018-7

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

Public Hearing

The Mayor Opened the Public Hearing for Comments.

Al Beck of Oakwood Lane inquired if this Ordinance would have any effect on the tax rate. Mayor Richardson responded that it would not affect the tax rate.

There Being No Further Public Comment, the Mayor Closed the Public Hearing for Comments.

Moved by Committeewoman Hanna, 2nd by Committeeman Yeatman to adopt Ordinance #2018-7

ROLL CALL VOTE: Giangiulio - Absent at time of vote
Hanna - Yes
Sura - Absent
Yeatman - Yes
Richardson - Yes

3-0 Motion Carried

Committeeman Giangiulio arrived at 7:15 P.M.

COMMITTEE REPORTS:

Engineer's Report

Engineer Rehmann discussed the various roads within the Township that are in need of repair as soon as possible. He noted that he visited Lancaster Lane, Carriage Lane, Acorn Drive, and Bates Mill. These roads all have various issues that need to be addressed and Engineer Rehmann offered opinions on what should be done. Mayor Richardson inquired regarding the status of the Ritter Field improvements. Township Engineer Loughney responded that they hope to be able to go out for bids in August and for completion to be in October.

Administrator Danson's Report

Administrator Danson informed residents that she has gotten good numbers back in regards to the solid waste and recycling in Waterford Township since we have been utilizing the new trash system. She also reminded residents that the Convenience Center for bulk trash is now open at Public Works and that a permit is needed to drop anything off. The permits can be picked up at Town Hall. Ms. Danson noted that the pit on Columbia Avenue is closed permanently and all brush is to be taken to the Public Works Building. Ms. Danson also reminded residents of some exciting events happening within in the Township, including the Spring Fling, The Saturday Farm Market, and The Waterford Wing Bowl in September, as well as the formation of a Business Association for Waterford Township. Ms. Danson informed residents that the Carol Ida Dam will be repaired by responsible parties. Mayor Richardson commented that the money raised at the WTAA Beer Garden at Spring Fling will help offset the cost of the Dek Hockey Rink.

Committeeman Yeatman's Report

Committeeman Yeatman reported that the annual Easter Egg Hunt held by WTCEA was a success. He also noted that the Waterford Township Civic and Events Association will be at Spring Fling.

Committeewoman Hanna's Report

Committeewoman Hanna reported that she attended a JIF meeting and was proud that Waterford Township currently had no claims. She also reported that she is looking forward to another meeting with the Superintendent of Schools.

Committeeman Giangiulio's Report

Committeeman Giangiulio delivered the Waterford Township Police Department report noting that they were dispatched to over 1200 calls for service in the month of March. Mr. Giangiulio then read the Waterford Township Fire Department Report noting that they went out on 119 calls in the month of March. He also noted that they Fire Department relocated to the new station and that Grand Opening Ceremonies would be held on April 14th. Committeeman Giangiulio delivered the Office of Emergency Management report and noted that their command center was at the New Public Safety Building during the second Nor'easter. Mr. Giangiulio commended all Emergency Service Personnel on a job well done during the storms.

Mayor Richardson's Report:

Mayor Richardson noted the trash tonnage is down while the recycling tonnage is up, therefore the new trash and recycling system is definitely working in the favor of the Township. Mr. Richardson also reminded residents that fire hydrant flushing has begun and leaves and branches are being picked up. Public Works has also been busy putting the spring banners up and preparing the fields for WTAA's opening day. Mayor Richardson concluded his report by acknowledging Joe Maltese and the assistance he offered a senior citizen.

OPEN MEETING TO THE PUBLIC: (FOR AGENDA ITEMS ONLY)

THE MAYOR OPENED THE MEETING TO THE PUBLIC FOR COMMENTS.

John Howarth of Anthony Road reminded residents that students can receive "volunteer hours" during the Township Clean-Up day.

THE MAYOR CLOSED THE MEETING TO THE PUBLIC FOR COMMENTS.

APPLICATIONS:

1. SOCIAL AFFAIR PERMIT APPLICATION: (NJABC Online Application)
   Waterford Township Athletic Association
   Beer Garden – Spring Fling Event
   Saturday, May 19, 2018 – 11:00a.m. – 6:00p.m.

Moved by Committeeman Giangiulio, 2nd by Committeewoman Hanna to approve application Item #1 as submitted
Voice Vote: All in Favor. No Objections. Motion Carried.

COMMUNICATIONS: (NONE)

DISCUSSIONS:

- Road Project Status – Township Engineer already covered this in his Engineer's Report.
- Saturday Morning Farmers' Market
  - Administrator Danson informed Committee that the members of the "Make a Difference Campaign" will be hosting a Farmers Market every Saturday (end of June through September) from 8:00 AM through Noon in the Municipal Building parking lot. Committee commended Ms. Danson and the members of the "Make a Difference Campaign" for doing something like this for the residents. Committee noted they were looking forward to the market.

OLD BUSINESS: (NONE)

NEW BUSINESS: (INCLUDES RESOLUTIONS AND ORDINANCES)

RESOLUTIONS:

RESOLUTION # 2018-119
RESOLUTION AUTHORIZING REFUNDS OF HOMESTEAD REBATE BENEFIT ON EXEMPT PROPERTIES

RESOLUTION # 2018-120
RESOLUTION ACCEPTING THE RETIREMENT OF JOHN PIERI FROM EMPLOYMENT WITH THE WATERFORD TOWNSHIP DEPARTMENT OF PUBLIC WORKS - MECHANIC (Effective July 1, 2018)

RESOLUTION # 2018-121
RESOLUTION AUTHORIZING THE RENEWAL OF THE SHARED SERVICES AGREEMENT BETWEEN CHERRY HILL FIRE DEPARTMENT DISTRICT #13 AND THE TOWNSHIP OF WATERFORD FIRE DEPARTMENT FOR REPAIR OF FIRE APPARATUS

RESOLUTION # 2018-122
RESOLUTION OF THE TOWNSHIP OF WATERFORD CONDITIONALLY AWARDING QUOTE TO W. HARGROVE DEMOLITION, INC. FOR DEMOLITION OF 377 SAPLING WAY, ATCO, NEW JERSEY

Moved by Committeeman Yeatman, 2nd by Committeewoman Hanna to adopt Resolutions #2018-119 through #2018-122

POLL VOTE:	Giangiulio	- Yes
	Hanna	- Yes
	Sura	- Absent
	Yeatman	- Yes
	Richardson	- Yes

4-0 Motion Carried

INTRODUCTION OF ORDINANCES:

ORDINANCE #2018-9

ORDINANCE AMENDING CHAPTER 208 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED "PEDDLING AND SOLICITING"

Moved by Committeeman Giangiulio, 2nd by Committeewoman Hanna to introduce Ordinance #2018-9 with Public Hearing and Second Reading on April 25, 2018.

POLL VOTE: Giangiulio - Yes
Hanna - Yes
Sura - Absent
Yeatman - Yes
Richardson - Yes

4-0 Motion Carried

ORDINANCE #2018-10

ORDINANCE AMENDING CHAPTER 176 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED "LAND USE, DEVELOPMENT AND ZONING LEGISLATION"

Moved by Committeeman Giangiulio, 2nd by Committeeman Yeatman to introduce Ordinance #2018-10 with Public Hearing and Second Reading on April 25, 2018.

POLL VOTE: Giangiulio - Yes
Hanna - Yes
Sura - Absent
Yeatman - Yes
Richardson - Yes

4-0 Motion Carried

PAYMENT OF BILLS:

1.	Current Fund Bill List	$ 199,782.72
2.	Capital Fund Bill List	$ 57,500.00
3.	Utility Fund Bill List	$ 21,894.51
4.	Trust Fund Bill List	$ 847.29
5.	State Grant Bill List	$ 9,210.44

Moved by Committeewoman Hanna, 2nd by Committeeman Giangiulio to approve and pay the above bills as submitted if documentation is present and when funds are available

POLL VOTE: Giangiulio - Yes
Hanna - Yes
Sura - Absent
Yeatman - Yes
Richardson - Yes

4-0 Motion Carried

OPEN MEETING TO THE PUBLIC:

THE MAYOR OPENED THE MEETING TO THE PUBLIC FOR COMMENTS.

Fire Chief Dave Cilona thanked the Committee, Administrator Danson, and the residents for helping to make the Public Safety Building a reality. The building is open and functioning and the grand opening celebration will be on April 14th.

THE MAYOR CLOSED THE MEETING TO THE PUBLIC FOR COMMENTS.

ISSUES FROM THE TOWNSHIP COMMITTEE: None

CLOSED SESSION:
RESOLUTION #2018-123
RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING THE TOWNSHIP COMMITTEE TO GO INTO CLOSED SESSION PURSUANT TO N.J.S.A. 10:4-12 **Related to:**

1. Potential Litigation – Tort Claim Received
2. Contract Negotiations – Waterford Township EMS Contract
3. Litigation – Labrador Hill Farms

Moved by Committeeman Yeatman, 2nd by Committeeman Giangiulio to adopt Resolution #2018-123
Voice Vote: All in Favor. No Objections. Motion Passed.

THE MAYOR RECESSED MEETING FOR CLOSED SESSION AT 7:51 PM

Moved by Committeeman Giangiulio, 2nd by Committeewoman Hanna to reconvene meeting in open session.
Voice Vote: All in Favor. No Objections. Motion Passed.

THE MAYOR RECONVENED THE MEETING AT 8:19 PM

ROLL CALL:

Committeeman Giangiulio	-Present
Committeewoman Hanna	-Present
Committeewoman Sura	-Absent
Committeeman Yeatman	-Present
Mayor Richardson	-Present

STATEMENT ON RETURN FROM CLOSED SESSION:
Solicitor Patterson stated that no final decisions were made in Closed Session.

ADJOURNMENT:
Moved by Committeeman Giangiulio, 2nd by Committeeman Yeatman to adjourn meeting at 8:19 PM.
Voice Vote: All in Favor. No Objections. Motion Passed.

Respectfully Submitted by:
Dawn M. Liedtka
Dawn M. Liedtka
Deputy Township Clerk

Approval Date: 4/25/18

MONTHLY ENGINEER'S REPORT
TOWNSHIP COMMITTEE

Waterford Township

PROUD PAST, PROMISING FUTURE • NEW JERSEY • EST. 1694

April 11, 2018

Prepared for:

Waterford Township
2131 Auburn Avenue
Atco, NJ 08004

Prepared by:

ARH ASSOCIATES

Adams, Rehmann & Heggan Associates, Inc.
215 Bellevue Avenue
Hammonton, NJ 08037-2019

ARH File #7701000

Distributed to Committee - 4/9/18 (via email + hardcopy)

CAPITAL ITEMS:

1. **USDA Water and Sewer Infrastructure (ARH #7701041)**
   The contractor, TKT Construction Co., Inc., is on schedule to start physical construction at Pump Station #1 on the second week of June, with the other two stations starting at approximately 60-day intervals thereafter. We will keep the Township Committee informed periodically of the project's progress

2. **Ritter Field Improvements (ARH #7701053)**
   ARH Received authorization to begin design work on Ritter field on March 14, 2018. Improvements include a new hockey rink, basketball court and playground area. We will keep the Township Committee informed periodically of our progress.

3. **FY2018 NJDOT – Local Aid Applications (ARH #7704004)**
   Now that the township has received NJDOT funding for the improvements on Trout Drive and Gennessee Avenue, we are preparing to submit a design proposal for the board's consideration

4. **FY2016 NJDOT – Lincoln Avenue Improvements (ARH #7704007)**
   Work on the project is complete and close-out documentation has been submitted to the NJDOT.

5. **FY2017 NJDOT – Hilltop Road Improvements (ARH #7704009)**
   The Notice to proceed was set for April 2, 2018. We will keep the township committee advised on the status of the work as it progresses.

6. **Township Municipal Building Emergency Generator – (ARH #7701049)**
   The contract for the work was awarded to Dee-En Electrical. Contracts were sent for signature this week. We will keep notify the township when the contracts are returned.

7. **Township Public Safety Building (ARH #5152211)**
   ARH submitted plans and specifications to the CCIA for quotes to complete final items. We will keep the Township Committee and Department of Public Works informed periodically of any progress.

8. **Local Government Energy Audit (ARH #7701000) – No Status Change**
   We were advised that the LGEA application is near approval and scheduling an audit is eminent.

9. **Waterford MUA Rules & Regulations Update (ARH # 7701052)**
   The Township Committee authorized our office to perform the required revisions to documents. We are planning to meet with Township Administrator, Township Solicitor and DPW to discuss proposed revisions and to ensure revisions ore coordinated properly.

10. **Water Quality Accountability Act Compliance (ARH # P2017.0798) - No Status Change**

We have been working with the Township IT and DPW staff gathering information of the Township's water system security status. We will be submitting the information to the DEP when they have their submission portal ready. This plan is required by the NJDEP and pursuant to the requirements of the NJ Water Quality Accountability Act. The Cyber Security Plan had a submittal deadline of February 16, 2018 but is postponed until the DEP portal is activated. The Asset Management Plan is due by April 2019.

ESCROW ITEMS:

1. **ALI Services, LLC – Site Plan (ARH #7710021.01)) - No Status Change**

We submitted a Performance Bond amount recommendation letter to the Township for consideration. We will schedule a pre-construction conference with all respective parties when the performance bond is posted and the construction services escrow account is established,

2. **Deeper Life Bible Church (ARH #7712010)) - No Status Change**

The proposed site improvements are slowly being completed. We will keep the Township Committee and Department of Public Works informed periodically of site improvement progress.

3. **377 Sapling Way Damage Inspection**

ARH inspected the damaged property and issued a letter to the Construction Code Official with its findings.

4. **2432 Acorn Drive Sump Issues**

ARH is in discussion with the Director of Community Development to assist in resolving sump and drainage issues on the property.