TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES

THE APRIL 25, 2018 REGULAR/WORKSHOP TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF WATERFORD WAS CALLED TO ORDER AT 7:00 PM BY THE MAYOR, WILLIAM A. RICHARDSON, JR.

MAYOR RICHARDSON ANNOUNCED THAT NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2018-7 DATED JANUARY 3, 2018 AND THAT NOTICE WAS SENT TO THE COURIER-POST, CENTRAL RECORD AND HAMMONTON GAZETTE NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW" AND WAS ALSO POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING.

MAYOR RICHARDSON REQUESTED TO PLEASE SILENCE ALL CELL PHONES TO ALLEVIATE DISRUPTION OF THE MEETING.

SALUTE TO THE FLAG:

OPENING PRAYER:
The opening prayer was led by Committeeman Giangiulio.

ROLL CALL:
Committeeman Giangiulio - Present
Committeewoman Hanna - Present
Committeewoman Sura - Present
Committeeman Yeatman - Present
Mayor Richardson - Present

PROFESSIONALS:
Susan E. Danson, Township Administrator - Absent
David C. Patterson, Esquire Township Solicitor - Present
Lori Friddell, Township Clerk - Present
Adriane McKendry, CFO - Present
Chris Rehmann, Township Engineer - Present

CLOSED SESSION: (NONE)

PRESENTATIONS: (NONE)

EMERGENCY ITEMS TO BE ADDED TO THE AGENDA: (NONE)

APPROVAL OF MINUTES:
1. Regular Meeting April 11, 2018 *(Committeewoman Sura absent)*
2. Closed Session April 11, 2018 *(Committeewoman Sura absent)*

Moved by Committeeman Giangiulio, second by Committeewoman Hanna to approve the Regular and Closed Session Minutes of April 11, 2018 as presented.

Poll Vote: Giangiulio - Yes
Hanna - Yes
Sura - Abstain
Yeatman - Yes
Richardson-Yes

Motion Carried 4-0-1.

ADOPTION OF ORDINANCES:

ORDINANCE #2018-8
ORDINANCE AMENDING ORDINANCE 2012-7 CHANGING THE RATES FOR SANITARY SEWER AND WATER SERVICES FOR THE TOWNSHIP OF WATERFORD

Public Hearing
Mayor Richardson opened the Public Hearing for comments. There being no comments the Mayor closed the Public Hearing.

Committee Comments
Committeeman Yeatman requested Ms. McKendry, CFO summarize increases.

Ms. McKendry provided rate comparison and explained that there had not been an increase in six years. She stated that operating costs have increased and surplus decreased.

Mayor Richardson noted that the utility account must be self-sustaining and that the increases will only be paid by rate payers.

Moved by Committeewoman Hanna, second by Committeewoman Sura to adopt Ordinance #2018-8.

Roll Call Vote: Giangiulio - Yes
Hanna - Yes
Sura - Yes
Yeatman - Yes
Richardson - Yes

Motion Carried 5-0.

ORDINANCE #2018-9
ORDINANCE OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, STATE OF NEW JERSEY AMENDING CHAPTER 208 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED "PEDDLING AND SOLICITING"

Public Hearing
Mayor Richardson opened the Public Hearing for comments. There being no comments the Mayor closed the Public Hearing.

Moved by Committeeman Yeatman, second by Committeeman Giangiulio to adopt Ordinance #2018-9.

Roll Call Vote: Giangiulio - Yes
Hanna - Yes
Sura - Yes
Yeatman - Yes
Richardson - Yes

Motion Carried 5-0.

ORDINANCE #2018-10
ORDINANCE OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, STATE OF NEW JERSEY AMENDING CHAPTER 176 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED "LAND USE, DEVELOPMENT AND ZONING LEGISLATION" *(Re: "Guarantees and Inspections")*

Public Hearing
Mayor Richardson opened the Public Hearing for comments. There being no comments the Mayor closed the Public Hearing.

Moved by Committeewoman Hanna, second by Committeeman Yeatman to adopt Ordinance #2018-10.

Roll Call Vote: Giangiulio - Yes
Hanna - Yes
Sura - Yes
Yeatman - Yes
Richardson - Yes

Motion Carried 5-0.

MONTHLY FINANCIAL STATEMENTS: (MARCH 2018)

Clerk Report:	$ 1,860.00
Clerk Dog Licensing Report:	$ 3,864.00
Construction Official Report:	$ 12,647.00
Court Report:	$ 24,295.20
Tax Collector – Tax Report:	$ 318,247.73
Tax Collector – Utility Report:	$ 38,441.37
Tax Collector – Redemption Report:	$ 17,372.53

Moved by Committeewoman Hanna, 2nd by Committeewoman Sura, to accept the MARCH 2018 Financial Reports as submitted

Voice Vote: All ayes, no objections.

Motion Carried 5-0.

OPEN MEETING TO THE PUBLIC: (FOR AGENDA ITEMS ONLY)

Mayor Richardson opened the meeting to the public for comments.

There being no public comments, the Mayor closed the meeting to the public for comments.

APPLICATIONS:

1. FACILITY USE APPLICATION
   Atco Christian Preschool
   Annual Preschool Picnic - Lions Park at Town Hall
   Friday, June 1, 2018 - 10a.m. – 12:00p.m.

Moved by Committeewoman Sura, second by Committeeman Giangiulio to approve application item #1 as submitted.
Voice Vote: All ayes, no objections.

Motion Carried 5-0.

2. FACILITY USE APPLICATION - RATIFICATION OF APPROVAL
   Woodbriar Inn/Constantino Funeral Home Slow Pitch Adult Softball Team
   Softball Field at Ritter Complex
   Sundays - 4/22/18 – 7/29/18 – 10:00a.m. – 1:00p.m.
   (with the exception of 5/6, 5/27, 6/17, 7/1, & 7/8)
   10 Total Uses = a fee of $700 to be paid

No action taken on approval of application item #2 as submitted. Applicant withdrew application prior to meeting.

COMMUNICATIONS: (NONE)

DISCUSSIONS:

1. **2018 Road Program**

Township Engineer Rehmann reviewed with Committee current road issues that have been investigated, noting that this winter's weather conditions were particularly damaging to roads. Mr. Rehmann specifically addressed Lancaster Avenue, Carriage Lane, Acorn Road and Bates Mill Road.

Following discussion, it was concurred to consider the following improvements:

Lancaster Ave – Remove and replace the damaged road surface at the intersection and construct an asphalt drive for the abutting property to prevent drainage problems. Discussion continued on possibility of constructing a split rail fence on the easterly side in the future.

Carriage Lane – Areas of broken asphalt will be removed and excavated with base and top pavement added, with no additional surface course added to the roadway.

Acorn Road – Two inlets will be added to address sump pump discharge and a storm sewer pipe placed in the easement. Additional grading and landscaping will be necessary to improve drainage issue.

Bates Mill Road – Committee discussed the hazards associated with the road and the improvements necessary. Committee consensus to consider closing the roadway. Due to the fact that the roadway connects to another municipality, Committee agreed to proceed under the advice and direction of the Township Solicitor.

2. **Waterford Fire Department – NJ Division of Fire Safety Eligible Organization Status**

Fire Chief Dave Cilona explained that with application and approval the Waterford Fire Department could become a State recognized training facility. He outlined the benefits associated with the status including free training for the department, as well as, the ability to hold training classes locally.

Committeewoman Sura inquired regarding insurance coverage requirements. Chief Cilona stated that all training would be classroom based.

Discussion continued on potential of offering training to other municipalities and shared service agreements.

RESOLUTION #2018-124 - Authorizing the Township of Waterford Fire Department Participation in the Firefighter Certification Program and Appointing Authorized Signator

Moved by Committeeman Giangiulio, second by Committeeman Yeatman to adopt Resolution #2018-124.

Poll Vote: Giangiulio - Yes
Hanna - Yes
Sura - Yes
Yeatman - Yes
Richardson- Yes

Motion Carried 5-0

OLD BUSINESS: (NONE)

NEW BUSINESS: (INCLUDES RESOLUTIONS AND ORDINANCES)

ADOPTION OF THE 2018 MUNICIPAL BUDGET:

RESOLUTION #2018-125
AUTHORIZING TOWNSHIP OF WATERFORD 2018 BUDGET TO BE READ BY TITLE ONLY

Moved by Committeewoman Hanna, second by Committeeman Giangiulio to adopt Resolution #2018-125.

Poll Vote: Giangiulio - Yes
Hanna - Yes
Sura - Yes
Yeatman - Yes
Richardson-Yes

Motion Carried 5-0.

2018 BUDGET HEARING
Mayor Richardson opened the 2018 Budget Hearing to the public for comments.

There being no comments Mayor Richardson closed the 2018 Budget Hearing to the public.

RESOLUTION #2018-126
RESOLUTION TO ADOPT THE YEAR 2018 MUNICIPAL BUDGET

Moved by Committeewoman Hanna, second by Committeewoman Sura to adopt Resolution #2018-126.

Comments:
Mayor Richardson asked that Ms. McKendry, CFO review budget.

Ms. McKendry stated that the budget calls for a 2.69 cent increase which affects the average assessed home by approximately $45 annually. She explained that the increase is local tax and includes the library. Mayor Richardson confirmed that it also includes the fire house.

Committeewoman Hanna thanked Ms. McKendry, CFO and Ms. Danson, Township Administrator for their work on the budget and stated that she was confident with the budget process and confident that the

Township's needs are being met. She referenced that the budget is a living document and always subject to unknown occurrences.

Ms. McKendry thanked Committeewoman Hanna and the finance committee for their efforts and diligence.

Mayor Richardson echoed Committeewoman Hanna's comments thanking Ms. McKendry, Ms. Danson and the finance committee and noted that the rate was kept manageable.

Poll Vote: Giangiulio - Yes
Hanna - Yes
Sura - Yes
Yeatman - Yes
Richardson-Yes

Motion Carried 5-0.

NEW BUSINESS CONT'D: (INCLUDES RESOLUTIONS AND ORDINANCES)
RESOLUTIONS:

RESOLUTION # 2018-127
RESOLUTION AUTHORIZING PAYMENT #2 TO TKT CONSTRUCTION COMPANY, INC. FOR THE REHABILITATION OF PUMP STATIONS 1, 2 & 3 ($16,340.00)

RESOLUTION # 2018-128
RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING THE PURCHASE OF ONE (1) 2018 FORD F450 CAB AND CHASSIS CREW CAB 4X4 FROM WINNER FORD PURSUANT TO STATE CONTRACT # A88215 FOR THE DEPARTMENT OF PUBLIC WORKS *($39,499.00)*

RESOLUTION # 2018-129
RESOLUTION AUTHORIZING THE SUSPENSION OF WATER AND SEWER CHARGES FOR BLOCK 1303, LOT 3

RESOLUTION # 2018-130
RESOLUTION APPOINTING EDWARD TOUSSAINT AS INTERIM ELECTRICAL, PLUMBING, FIRE AND MECHANICAL INSPECTOR FOR THE TOWNSHIP OF WATERFORD

RESOLUTION # 2018-131
RESOLUTION APPOINTING ALTERNATE NO. 1 MEMBER OF THE RECREATION COMMITTEE – *(ANDREW MICKUS)*

Moved by Committeeman Giangiulio, second by Committeewoman Hanna to adopt Resolutions #2018-127 through #2018-131.

Comments: Committeeman Giangiulio, in regard to Resolution #2018-127, inquired on the status of work completed on the project and billing. Township Engineer Rehmann stated he would obtain the information as requested.

Poll Vote: Giangiulio - Yes
Hanna - Yes
Sura - Yes
Yeatman - Yes
Richardson-Yes

Motion Carried 5-0.

INTRODUCTION OF ORDINANCES:

ORDINANCE #2018-11

ORDINANCE AMENDING CHAPTER 201 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED "PARKS, PLAYGROUNDS AND RECREATION AREAS"

Moved by Committeeman Yeatman, second by Committeewoman Hanna to introduce Ordinance #2018-11 with Public Hearing and Second Reading on May 9, 2018.

Poll Vote: Giangiulio - Yes
Hanna - Yes
Sura - Yes
Yeatman - Yes
Richardson-Yes

Motion Carried 5-0.

PAYMENT OF BILLS:

1.	Current Fund Bill List	$ 1,538,954.31
2.	Capital Fund Bill List	$ 21,925.00
3.	Utility Fund Bill List	$ 31,734.26
4.	Utility Capital Fund	$ 17,532.50
5.	Trust Fund Bill List	$ 975.00
6.	State Grant Bill List	$ 13,191.07
7.	Planning Board Escrow	$ 240.00

Moved by Committeewoman Hanna, second by Committeeman Yeatman to approve and pay the above bills as submitted if documentation is present and when funds are available.

Mayor Richardson stated for the record that the current fund bill list includes the required school tax payment.

Poll Vote: Giangiulio - Yes
Hanna - Yes
Sura - Yes
Yeatman - Yes
Richardson-Yes

Motion Carried 5-0.

OPEN MEETING TO THE PUBLIC:

Mayor Richardson opened the meeting to the public for comments. There being no comments the Mayor closed the meeting to the public for comments.

ISSUES FROM THE TOWNSHIP COMMITTEE:

Committeeman Giangiulio, with regard to the pump station project, requested that a list of what was completed be attached to future bill submittals.

Committeewoman Hanna requested Committee consider holding a special workshop meeting to discuss future plans and ideas.

Discussion followed.

On motion by Committeewoman Hanna, second by Committeewoman Sura, it was moved to schedule and advertise for a Special Committee Workshop meeting on Saturday, May 19, 2018 at 9a.m.

Poll Vote: Giangiulio - Yes
Hanna - Yes
Sura - Yes
Yeatman - Yes
Richardson-Yes

Motion Carried 5-0.

CLOSED SESSION:
RESOLUTION #2018-132
RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING THE TOWNSHIP COMMITTEE TO GO INTO CLOSED SESSION PURSUANT TO N.J.S.A. 10:4-12 **Related to:**

1. Contract Negotiations – Redevelopment Agreement Status
2. Potential Litigation – Jackson Road/Resident Complaints
3. Attorney Client Privilege – Mandatory Public Sewer Hook-up *(22 Harvard Road)*
4. Personnel – Police Department
5. Litigation – Taylor v. Waterford Township Tax Appeal
6. Attorney Client Privilege – Township Property

Moved by Committeeman Giangiulio, second by Committeewoman Hanna to adopt Resolution #2018-132.

Voice Vote: All ayes. No objections.

Motion Carried 5-0.

Mayor Richardson recessed the meeting for Closed Session at 7:56p.m.

Moved by Committeewoman Hanna, second by Committeeman Yeatman to reconvene meeting in open session.

Voice Vote: All ayes. No objections.

Motion Carried 5-0.

Mayor Richardson reconvened the meeting in open session at 9:16p.m.

ROLL CALL:
Committeeman Giangiulio - Present
Committeewoman Hanna - Present
Committeewoman Sura - Present
Committeeman Yeatman - Present
Mayor Richardson - Present

STATEMENT ON RETURN FROM CLOSED SESSION:
Township Solicitor Patterson stated that as a result of closed session discussion, Township Committee will add Resolution #2018-133 to the agenda for action.

RESOLUTION # 2018-133
RESOLUTION OF THE TOWNSHIP OF WATERFORD AUTHORIZING FILING AN APPEAL TO THE NEW JERSEY SUPERIOR COURT APPELLATE DIVISION ON THE MICHAEL TAYLOR V. TOWNSHIP OF WATERFORD TAX APPEAL DECISION

Moved by Committeeman Giangiulio, second by Committeewoman Sura to add to the agenda and adopt Resolution #2018-133.

Poll Vote: Giangiulio - Yes
Hanna - Yes
Sura - Yes
Yeatman - Yes
Richardson-Yes

Motion Carried 5-0.

ADJOURNMENT:
Moved by Committeeman Giangiulio, second by Committeewoman Hanna to adjourn meeting at 9:17p.m.

Voice Vote: All ayes. No objections.

Motion Carried 5-0.

Respectfully Submitted By:

Lori A. Friddell

Lori A. Friddell, RMC
Township Clerk

Approved: 5/23/18

Waterford Township Clerk's Report

YEAR 2018 RECEIPT TYPE	January	February	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Year to Date Total
Searches													
Contractors Registration													
Burial Permit													
Death Certificate (Non EDRS)	545.00	335.00	165.00										1,045.00
Marriage Certificate	27.00	168.00	79.00										274.00
Birth Certificate	27.00												27.00
Marriage License Application		84.00	56.00										140.00
Street Opening Permit	250.00	375.00	1,000.00										1,625.00
Vendor License - Seasonal Sales													
Peddler License													
Registration Peddler & Vendor													
Business Registration	900.00	450.00	550.00										1,900.00
Bingo License			20.00										20.00
Raffle License		40.00	40.00										80.00
Land Sale													
ABC License Transfer													
ABC License Annual Renewal													
Photo Copies													
Towing License													
Kennel License & Pet Shop													
Coin Operated Machine License													
Tattoo License													
Domestic Partnership Certificate													
Domestic Partnership Application													
Civil Union Certificate													
Civil Union Application													
Total Receipts	1,749.00	1,452.00	1,910.00										5,111.00
Interest for Current Month													
Total Receipts Including Interest	1,749.00	1,452.00	1,910.00										5,111.00
Marriage License Escrow (State Fees)		75.00	50.00										125.00
Domestic Partnership Escrow (State Fees)													
Civil Union Escrow (State Fees)													
Burial Permit Escrow (State Fees)													
Current Fund	1,749.00	1,377.00	1,860.00										4,986.00
Total for the Month	1,749.00	1,377.00	1,860.00										
Total Year to Date	1,749.00	3,126.00	4,986.00										

EDRS Death Certs (Direct Deposited)	1,715.00	1,445.00	1,417.00
Total Year to date EDRS Certs	1,715.00	3,160.00	4,577.00

Lori A. Friddell
Township Clerk