

**TOWNSHIP OF WATERFORD  
TOWNSHIP COMMITTEE  
MINUTES**

December 12, 2018

REGULAR MEETING

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The December 12, 2018 Regular Township Committee Meeting of the Township of Waterford, called to order at 7:00p.m. by the Mayor, William A. Richardson, Jr.

**I. STATEMENT OF CONFORMANCE WITH THE OPEN PUBLIC MEETINGS ACT:**

Notice of time and date for this meeting appeared in Resolution #2018-7 dated January 3, 2018. This notice was sent to the Courier-Post, Central Record and Hammonton Gazette newspapers as a legal notice and sunshine notice in compliance with the "Open Public Meetings Act". It is also posted on the bulletin board in the Municipal Building.

Please silence all cell phones to alleviate disruption of the meeting.

**II. SALUTE TO THE FLAG:**

**III. OPENING PRAYER:**

The Opening Prayer was led by Committeewoman Sura

**IV. ROLL CALL:**

Committeeman Giangiulio	- Present
Committeewoman Hanna	- Present
Committeewoman Sura	- Present
Committeeman Yeatman	- Present
Mayor Richardson	- Present

**Professionals:**

Susan E. Danson, Township Administrator	- Present
David C. Patterson, Esquire Township Solicitor	- Present
Dawn Liedtka, Township Clerk	- Present
Chris Rehmann, PE, PP, Township Engineer, ARH Associates	- Present
William Loughney, PE, ARH Associates	- Present

**V. PRESENTATIONS:**

- State Forestry Service Presentation to the Township of Waterford in recognition of being designated a "Firewise Community"
- Environmental Commission Presentation of Sustainable Jersey Certification (Silver) to the Township of Waterford

**VI. CLOSED SESSION: (AS NEEDED)**

**VII. EMERGENCY ITEMS TO BE ADDED TO THE AGENDA:**

Administrator Danson requested an additional topic, "Possible Litigation," be added to Closed Session Resolution # 2018-292.

Moved by Committeeman Yeatman, 2<sup>nd</sup> by Committeeman Giangiulio to add the topic of Possible Litigation to Closed Session Resolution #2018-292.

Voice Vote: All in Favor. No objections. Motion Carried.

**VIII. APPROVAL OF MINUTES:**

1. Regular Meeting

October 10, 2018

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Moved by Committeeman Giangiulio, 2<sup>nd</sup> by Committeewoman Sura to approve the Regular Meeting Minutes of October 10, 2018 as presented.

POLL VOTE:   Giangiulio     - Yes  
              Hanna         - Yes  
              Sura          - Yes  
              Yeatman     - Yes  
              Richardson  - Yes

5-0 Motion Carried

**IX. ADOPTION OF ORDINANCES:**

**ORDINANCE #2018-32**

AN ORDINANCE ESTABLISHING SALARIES AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, STATE OF NEW JERSEY, EFFECTIVE JANUARY 1, 2019

Public Hearing

The Mayor Opened the Public Hearing for Comments.

There being no Public Comment, the Mayor Closed the Public Hearing for Comments.

Moved by Committeewoman Hanna, 2<sup>nd</sup> by Committeeman Giangiulio to adopt Ordinance #2018-32.

ROLL CALL VOTE:   Giangiulio     - Yes  
                      Hanna         - Yes  
                      Sura          - Yes  
                      Yeatman     - Yes  
                      Richardson  - Yes

5-0 Motion Carried

**X. MONTHLY FINANCIAL STATEMENTS: (OCTOBER 2018)**

Clerk Report:	\$       939.25
Clerk Dog Licensing Report:	\$       142.60
Construction Official Report:	\$   12,702.00
Court Report:	\$   21,069.95
Tax Collector – Tax Report:	\$ 2,224,143.87
Tax Collector – Utility Report:	\$   238,590.15
Tax Collector – Redemption Report:	\$     71,558.50
Treasurer's Report	\$ 3,610,404.96

Moved by Committeewoman Hanna, 2<sup>nd</sup> by Committeeman Yeatman to accept the OCTOBER 2018 Financial Reports as submitted

Voice Vote:   All in Favor. No Objections. Motion Carried.

**MONTHLY FINANCIAL STATEMENTS: (NOVEMBER 2018)**

Clerk Report:	\$     4,777.30
Construction Official Report:	\$     9,072.00
Court Report:	\$   15,916.83
Tax Collector – Tax Report:	\$ 4,316,369.37
Tax Collector – Utility Report:	\$    62,804.72
Tax Collector – Redemption Report:	\$   122,752.79

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Moved by Committeewoman Hanna, 2<sup>nd</sup> by Committeewoman Sura to accept the NOVEMBER 2018 Financial Reports as submitted

Voice Vote: All in Favor. No Objections. Motion Carried.

**XI. COMMITTEE REPORTS:**

**TOWNSHIP ENGINEER**

Chris Rehmann, PE, PP, Township Engineer, ARH Associates

**ADMINISTRATOR REPORT**

Susan Danson

**RICHARD T. YEATMAN, SR.**

Director of Grounds

Liaison to Civic and Events

**THOMAS GIANGIULIO**

Director of Public Safety

Director of Office of Emergency Management

Liaison to Historical Society

**RITA HANNA**

Director of Finance

Director of Communications

Liaison to School Board

**MARY SURA**

Director of Buildings

Director of Construction and Zoning

Liaison to Environmental Commission

**WILLIAM A. RICHARDSON**

Director of Public Works

Director of Recreation

Director of Personnel

Liaison to Board of Chosen Freeholders

**XII. OPEN MEETING TO THE PUBLIC: (FOR AGENDA ITEMS ONLY)**

The Mayor opened the meeting to the public for comments.

There being no public comment, the Mayor closed the meeting to the public for comments.

**XIII. APPLICATIONS:**

1. **RAFFLE APPLICATION: RA-611**

Knights of Columbus – Shane's Castle Council #7463

On Premise 50/50

Drawing held at: 318 Carl Hasselhan Drive, Atco, NJ 08004

Drawing held on April 6, 2019 from 5:30 PM to 10:30 PM

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2. RAFFLE APPLICATION: RA-612  
Knights of Columbus – Shane’s Castle Council #7463  
On Premise Draw Raffle  
Drawing held at: 318 Carl Hasselhan Drive, Atco, NJ 08004  
Drawing held on April 6, 2019 from 5:30 PM to 10:30 PM
  
3. BINGO APPLICATION: BA-350  
Knights of Columbus – Shane’s Castle Council #7463  
Bingo – 5:30 PM – 10:30 PM on April 6, 2019  
318 Carl Hasselhan Drive, Atco, NJ 08004

Moved by Committeeman Yeatman, 2nd by Committeeman Giangliulo to approve application Items #1 through #3 as submitted

Voice Vote: All in Favor. No Objections. Motion Carried

4. 2019 TOWING LICENSE APPLICATIONS:  
*Review of Police Chief Cormaney’s report on 2019 Towing Applications*

**RESOLUTION # 2018-278**

Resolution Authorizing the Issuance of Towing Licenses for the Township of Waterford for the Year 2019

Moved by Committeewoman Hanna, 2nd by Committeeman Giangliulo to adopt Resolution #2018-278

POLL VOTE: Giangliulo - Yes  
Hanna - Yes  
Sura - Yes  
Yeatman - Yes  
Richardson - Yes

5-0 Motion Carried

**XIV. COMMUNICATIONS:**

1. CFO Adriane McKendry disclosing the results of the \$ 2,300,000 Bond Anticipation Notes Sale that was held on November 27, 2018.

Moved by Committeewoman Hanna, 2<sup>nd</sup> by Committeeman Giangliulo to accept the results of the Bond Anticipation Notes Sale as reported and submitted by CFO McKendry

Voice Vote: All in Favor. No Objections. Motion Carried.

**XV. DISCUSSIONS:**

1. 262 White Horse Pike GeoPhysical Survey Results  
Administrator Danson explained that it has been the township’s priority to ensure that the property was clean and would not require an extensive remediation. Ms. Danson disclosed the GeoPhysical results and explained that they came back clean.

**XVI. OLD BUSINESS:** (NONE)

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**XVII. NEW BUSINESS:** (INCLUDES RESOLUTIONS AND ORDINANCES)  
**CONSENT AGENDA - RESOLUTIONS:**

*(NOTE: Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certificate of Availability of Funds; any item can be removed from the Consent Agenda and discussed separately at the request of any Committee Member)*

**RESOLUTION # 2018-279**

Resolution Authorizing Payment #8 to TKT Construction Company, Inc. for the Rehabilitation of Pump Stations 1, 2 & 3 (Amount \$ 356,055.25)

**RESOLUTION # 2018-280**

Resolution of the Township of Waterford Approving Settlement and Release Agreement

**RESOLUTION # 2018-281**

Resolution of the Township of Waterford to Cancel Unpaid Taxes, Water and Sewer Charges for Block 202 Lot 4

**RESOLUTION # 2018-282**

Resolution Accepting the Resignation of Nenad Ninkovic from Employment with the Waterford Township Police Department (Effective December 7, 2018)

**RESOLUTION # 2018-283**

Resolution Amending Resolution #2018-266 Authorizing Refund of Taxes Due to Withdrawal of State Tax Appeal

**RESOLUTION # 2018-284**

Resolution Authorizing Cancellation of Taxes Totally Disabled Veteran on Block 7001 Lot 3

**RESOLUTION # 2018-285**

Resolution of the Township of Waterford Releasing Maintenance Bond Posted by Lenegan Plumbing and Heating, LLC for the Township Water Meter Replacement Project

**RESOLUTION # 2018-286**

Resolution Authorizing the Certified Municipal Finance Officer to Make Transfers Within the Municipal Budget for 2018 Appropriations as Specified Herein Per N.J.S.A. 40A:4-58

**RESOLUTION # 2018-287**

Resolution Authorizing the Chief Financial Officer to Make Appropriation Transfers and Pay Certain Claims

**RESOLUTION # 2018-288**

Resolution Appointing John Allsebrook as Licensed Water and Sewer Operator for the Township of Waterford (Term of December 1, 2018 through June 30, 2019)

**RESOLUTION # 2018-289**

Resolution of the Township Of Waterford Authorizing the Purchase of One (1) 2019 Ford Expedition Special Service Vehicle 4x4 for the Police Department from Winner Ford Pursuant To State Contract # A88728

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**RESOLUTION # 2018-290**

Resolution of the Township of Waterford Extending Contract to MCM Tech Solutions, LLC for Information Technology Consulting Services

**RESOLUTION # 2018-291**

Resolution of the Township of Waterford Authorizing Change Order #3 to TKT Construction Company, Inc. for the Rehabilitation of Pump Stations 1,2, & 3 (Increase \$52,787.38)

Moved by Committeewoman Hanna, 2<sup>nd</sup> by Committeeman Giangiulio to adopt Resolutions #2018-279 to #2018-291

**POLL VOTE:** Giangiulio - Yes  
Hanna - Yes  
Sura - Yes  
Yeatman - Yes  
Richardson - Yes

5-0 Motion Carried

**INTRODUCTION OF ORDINANCES: None**

**XVIII. PAYMENT OF BILLS:**

1. Current Fund Bill List	\$ 1,911,101.07
2. Capital Fund Bill List	\$ 335,849.03
3. Utility Fund Bill List	\$ 72,188.17
4. Trust Fund Bill List	\$ 34,740.88
5. Utility Capital Fund Bill List	\$ 356,055.25
6. State Grant Bill List	\$ 3,177.52
7. Planning Board Escrow Bill List	\$ 709.50

Moved by Committeewoman Hanna, 2<sup>nd</sup> by Committeeman Giangiulio to approve the bill list.

**POLL VOTE:** Giangiulio - Yes  
Hanna - Yes  
Sura - Yes  
Yeatman - Yes  
Richardson - Yes

5-0 Motion Carried

**XVIX. OPEN MEETING TO THE PUBLIC:**

The Mayor opened the meeting to the public for comments.

There being no public comment, the Mayor closed the meeting to the public for comments.

**XX. ISSUES FROM THE TOWNSHIP COMMITTEE:**

Committeeman Giangiulio expressed his disappointment at the resignation of Nenad Ninkovich and wished him well in his future endeavors.

Committeeman Yeatman noted that there are many potholes within the Township and urged residents to please report them.

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Committeewoman Hanna expressed hope that there would continue to be good news spread regarding Waterford Township and noted that she is looking forward to what 2019 will bring.

Mayor Richardson noted that it was the last official meeting of the year and wished everyone in the community a Merry Christmas.

**XXI. CLOSED SESSION:**

**RESOLUTION #2018-292**

Resolution of the Township of Waterford Authorizing the Township Committee to go into Closed Session Pursuant to N.J.S.A. 10:4-12 **Related to:**

1. Personnel – Staffing in Various Municipal Offices
2. Contract Negotiations – Towing
3. Litigation – Wade v. Waterford Township Planning Board
4. Possible Litigation

Moved by Committeeman Yeatman, 2<sup>nd</sup> by Committeeman Giangiulio to adopt Resolution #2018-292.  
Voice Vote: All in Favor. No Objections. Motion Carried.

Mayor Recessed Meeting for Closed Session at 7:54 p.m.

Moved by Committeeman Yeatman, 2<sup>nd</sup> by Committeewoman Sura to reconvene meeting in open session.

Voice Vote: All in Favor. No Objections. Motion Carried.

Mayor Reconvene Meeting at 8:53 p.m.

**ROLL CALL:**

Committeeman Giangiulio	- Present
Committeewoman Hanna	- Present
Committeewoman Sura	- Present
Committeeman Yeatman	- Present
Mayor Richardson	- Present

**Statement on return from Closed Session:**

Solicitor Patterson stated that two decisions were made in Closed Session, as reflected in Resolution 2018-293 and the motion following.

**Resolution 2018-293**

Resolution of the Township of Waterford Appointing an Interim Public Works Manager and Sewer and Water Operator

Moved by Committeewoman Hanna, 2<sup>nd</sup> by Committeewoman Sura to approve Resolution # 2018-293

**POLL VOTE:**

Giangiulio	- Yes
Hanna	- Yes
Sura	- Yes
Yeatman	- Yes
Richardson	- Yes

5-0 Motion Carried

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Moved by Committeewoman Hanna, 2<sup>nd</sup> by Committeeman Giangiulio to authorize Administrator Danson to advertise for a Public Works Manager.

**POLL VOTE:**   Giangiulio     - Yes  
                  Hanna           - Yes  
                  Sura             - Yes  
                  Yeatman       - Yes  
                  Richardson   - Yes

5-0 Motion Carried

**XXII. ADJOURNMENT:**

Moved by Committeeman Giangiulio, 2<sup>nd</sup> by Committeeman Yeatman to adjourn meeting at 8:54 PM  
Voice Vote:   All in Favor. No Objections. Motion Carried.

Respectfully Submitted By:



Dawn M. Liedtka  
Township Clerk

Approval Date: 2/27/19

**WATERFORD TOWNSHIP**

**TREASURER'S REPORT**

**AS OF**

**10/31/18**

<b>BANK NAME</b>	<b>ACCOUNT NAME</b>	<b>INVESTOR's ACCOUNT NUMBER</b>	<b>RECONCILED BALANCE</b>
Investors	ANIMAL CONTROL	1000111809	\$27,297.36
Investors	CELEBRATION ACCOUNT	1000111833	\$13,351.88
Investors	COAH TRUST ACCOUNT	1000531886	\$19,607.47
Investors	CURRENT FUND	1000111791 & 1000864012	\$1,858,661.07
Investors	GENERAL CAPITAL FUND	1000111866	\$66,923.01
Investors	MUNICIPAL ALLIANCE	1000111871	\$14,967.74
Investors	PAYROLL	1000111885	\$109,160.15
Investors	PLANNING BOARD ESCROW	1000112154	\$51,692.41
Investors	POLICE FORFEITURE TRUST	1000112168	\$31,058.45
Investors	RECREATION TRUST FUND	1000112205	\$12,902.57
Investors	TRUST FUND OTHER	1000112229	\$163,828.43
Investors	UTILITY CAPITAL	1000112267	\$688,413.87
Investors	UTILITY ESCROW ACCOUNT	1000112309	\$10,317.66
Investors	UTILITY OPERATING	1000112253	\$542,222.89
			\$3,610,404.96

# DEPOSITS PROCESSED FROM TAX COLLECTOR'S OFFICE

YEAR TO DATE 2018

MONTH	TAX COLLECTOR			OUTSIDE		DAILY TOTAL	Balance
	GENERAL ACCOUNT	UTILITY ACCOUNT	REDEMPTION ACCOUNT				
JANUARY	\$ 1,963,156.56	\$ 184,941.24	\$ 4,366.67	\$ -	\$ -	\$ 2,152,464.47	\$ 2,152,464.47
FEBRUARY	\$ 4,331,500.49	\$ 62,334.81	\$ 30,624.94	\$ -	\$ -	\$ 4,424,460.24	\$ 2,152,464.47 6,576,924.71
MARCH	\$ 318,247.73	\$ 38,441.37	\$ 17,372.53	\$ -	\$ -	\$ 374,061.63	\$ 6,576,924.71 6,950,986.34
APRIL	\$ 4,127,555.57	\$ 198,208.99	\$ 1,266.58	\$ -	\$ -	\$ 4,327,031.14	\$ 6,950,986.34 11,278,017.48
MAY	\$ 2,162,947.50	\$ 56,914.39	\$ 24,626.84	\$ -	\$ -	\$ 2,244,488.73	\$ 11,278,017.48 13,522,506.21
JUNE	\$ 457,029.81	\$ 46,101.96	\$ 126,432.72	\$ -	\$ -	\$ 629,564.49	\$ 13,522,506.21 14,152,070.70
JULY	\$ 266,835.96	\$ 203,860.29	\$ 32,897.48	\$ -	\$ -	\$ 503,593.73	\$ 14,152,070.70 14,655,664.43
AUGUST	\$ 6,458,531.29	\$ 66,443.97	\$ 2,554.62	\$ -	\$ -	\$ 6,527,529.88	\$ 14,655,664.43 21,183,194.31
SEPT.	\$ 436,927.23	\$ 43,084.03	\$ 11,791.52	\$ -	\$ -	\$ 491,802.78	\$ 21,183,194.31 21,674,997.09
OCTOBER	\$ 2,224,143.87	\$ 238,590.15	\$ 71,558.50	\$ -	\$ -	\$ 2,534,292.52	\$ 21,674,997.09 24,209,289.61
NOVEMBER				\$ -	\$ -	\$ -	\$ 24,209,289.61
DECEMBER				\$ -	\$ -	\$ -	\$ 24,209,289.61
				\$ -	\$ -	\$ -	\$ 24,209,289.61

WATERFORD TOWNSHIP COURT

FINANCIAL/TICKET REPORT

2017

	2017 TOWNSHIP	2017 TOTAL RECEIVED	2017 TICKETS	2017 COMPLAINTS	2017 DWI'S
JANUARY	\$25,779.33	\$52,101.75	455	38	2
FEBRUARY	\$22,188.54	\$45,610.15	479	55	2
MARCH	\$34,312.94	\$66,701.30	507	60	3
APRIL	\$29,018.87	\$57,908.94	538	67	3
MAY	\$29,856.88	\$55,891.95	461	46	5
JUNE	\$25,131.52	\$51,329.84	478	61	8
JULY	\$33,232.25	\$57,577.79	415	65	4
AUGUST	\$26,723.89	\$49,538.28	411	60	2
SEPTEMBER	\$37,301.63	\$66,841.78	328	42	3
OCTOBER	\$30,884.26	\$57,651.43	464	38	6
NOVEMBER	\$26,935.34	\$54,920.79	438	51	6
DECEMBER	\$18,155.69	\$36,224.16	347	36	0
TOTAL	\$339,521.14	\$652,298.16	5321	619	44

2018

	2018 TOWNSHIP	2018 TOTAL RECEIVED	2018 TICKETS	2018 COMPLAINTS	2018 DWI'S
	\$22,429.40	\$42,888.00	498	56	2
	\$23,985.71	\$46,294.44	468	41	5
	\$24,295.20	\$47,119.09	604	33	6
	\$29,439.76	\$57,751.62	682	23	3
	\$26,422.61	\$52,042.35	531	31	0
	\$28,551.85	\$52,018.67	572	25	1
	\$22,591.90	\$42,061.54	532	44	2
	\$21,813.99	\$40,916.15	438	29	1
	\$22,262.22	\$40,587.94	451	36	0
	\$21,069.95	\$41,153.06	413	24	2
	\$242,862.59	\$462,832.86	5189	342	22

## Waterford Township Clerk's Report

YEAR 2018

Year to Date

RECEIPT TYPE	January	February	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Total
Searches													
Contractors Registration													
Burial Permit													
Death Certificate (Non EDRS)	545.00	335.00	165.00	237.00	432.00	231.00	401.00	360.00	180.00	342.00			3,228.00
Marriage Certificate	27.00	168.00	79.00	54.00	27.00	81.00	106.00	164.00	144.00	81.00			931.00
Birth Certificate	27.00				25.00			25.00					77.00
Marriage License Application		84.00	56.00	186.00	56.00	112.00	112.00	224.00	56.00	308.00			1,204.00
Street Opening Permit	250.00	375.00	1,000.00	1,250.00	1,875.00	875.00	1,000.00	1,625.00	1,250.00	250.00			9,750.00
Vendor License - Seasonal Sales													
Peddler License													
Registration Peddler & Vendor													
Business Registration	900.00	450.00	550.00	850.00	200.00	250.00			50.00	200.00			3,450.00
Bingo License			20.00		20.00				20.00				60.00
Raffle License		40.00	40.00		20.00			40.00	1,050.00	20.00			1,210.00
Land Sale													
ABC License Transfer													
ABC License Annual Renewal					5,400.00	2,150.00							7,550.00
Photo Copies				0.50			0.25						14.00
Towing License													
Kennel License & Pet Shop													
Coin Operated Machine License						400.00							400.00
Tattoo License						50.00							50.00
Domestic Partnership Certificate													
Domestic Partnership Application													
Civil Union Certificate													
Civil Union Application													
Total Receipts	1,749.00	1,452.00	1,910.00	2,587.50	8,055.00	4,149.00	1,619.25	2,438.00	2,750.00	1,214.25			27,924.00
Interest for Current Month													
Total Receipts Including Interest	1,749.00	1,452.00	1,910.00	2,587.50	8,055.00	4,149.00	1,619.25	2,438.00	2,750.00	1,214.25			27,924.00
Marriage License Escrow (State Fees)		75.00	50.00	175.00	50.00	100.00	100.00	200.00	50.00	275.00			1,075.00
Domestic Partnership Escrow (State Fees)													
Civil Union Escrow (State Fees)													
Burial Permit Escrow (State Fees)													
Current Fund	1,749.00	1,377.00	1,860.00	2,412.50	8,005.00	4,049.00	1,519.25	2,238.00	2,700.00	939.25			26,849.00
Total for the Month	1,749.00	1,377.00	1,860.00	2,412.50	8,005.00	4,049.00	1,519.25	2,238.00	2,700.00	939.25			
Total Year to Date	1,749.00	3,126.00	4,986.00	7,396.50	15,403.50	19,452.50	20,971.75	23,209.75	25,909.75	26,849.00			
EDRS Death Certs (Direct Deposited)	1,715.00	1,445.00	1,417.00	1,896.00	1,629.00	1,645.00	1,469.00	1,532.00	960.00	1,469.00			
Total Year to date EDRS Certs	1,715.00	3,160.00	4,577.00	6,473.00	8,102.00	9,747.00	11,216.00	12,748.00	13,708.00	15,177.00			

Dawn M. Lietzka  
Deputy Township Clerk

# Waterford Township Monthly Dog Report-2018

	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	
# Altered Dogs Registered	182	154	201	343	52	5	12	13	5	5	0		
# Unaltered dogs Registered	14	22	29	52	6	1	0	1	4	2	0		
# Service dogs Registered/ Duplicates	3	1	1	3	4	0	0	0	0	0	1		
Total Dogs Registered	199	177	231	398	62	6	12	14	9	7	1	0	1116

Total amount collected*	3,570.00	3,234.00	4,227.00	7,270.00	1,362.00	161.00	241.00	280.00	199.00	157.00	0.00		\$ 20,701.00
Send to State	277.20	277.20	363.00	633.00	87.60	10.20	14.40	19.80	22.80	14.40	0.00		\$ 1,719.60
Total amount to Twp.	3,292.80	2,956.80	3,864.00	6,637.00	1,274.40	150.80	226.60	260.20	176.20	142.60	0.00	0.00	\$ 18,981.40
*amount collected from late fees					300.00	50.00	25.00	25.00	25.00	25.00	0.00		450.00

*Dawn M. Scodiffa*

Deputy Clerk

# DEPOSITS PROCESSED FROM TAX COLLECTOR'S OFFICE

YEAR TO DATE 2018

MONTH	TAX COLLECTOR		OUTSIDE		DAILY TOTAL	Balance
	GENERAL ACCOUNT	UTILITY ACCOUNT	REDEMPTION ACCOUNT	Balance		
JANUARY	\$ 1,963,156.56	\$ 184,941.24	\$ 4,366.67	\$ -	\$ 2,152,464.47	\$ 2,152,464.47
FEBRUARY	\$ 4,331,500.49	\$ 62,334.81	\$ 30,624.94	\$ -	\$ 4,424,460.24	\$ 6,576,924.71
MARCH	\$ 3,182,247.73	\$ 38,441.37	\$ 17,372.53	\$ -	\$ 374,061.63	\$ 6,950,986.34
APRIL	\$ 4,127,555.57	\$ 198,208.99	\$ 1,266.58	\$ -	\$ 4,327,031.14	\$ 11,278,017.48
MAY	\$ 2,162,947.50	\$ 56,914.39	\$ 24,626.84	\$ -	\$ 2,244,488.73	\$ 13,522,506.21
JUNE	\$ 457,029.81	\$ 46,101.96	\$ 126,432.72	\$ -	\$ 629,564.49	\$ 14,152,070.70
JULY	\$ 266,835.96	\$ 203,860.29	\$ 32,897.48	\$ -	\$ 503,593.73	\$ 14,655,664.43
AUGUST	\$ 6,458,531.29	\$ 66,443.97	\$ 2,554.62	\$ -	\$ 6,527,529.88	\$ 21,183,194.31
SEPT.	\$ 436,927.23	\$ 43,084.03	\$ 11,791.52	\$ -	\$ 491,802.78	\$ 21,674,997.09
OCTOBER	\$ 2,224,143.87	\$ 238,590.15	\$ 71,558.50	\$ -	\$ 2,534,292.52	\$ 24,209,289.61
NOVEMBER	\$ 4,316,369.37	\$ 62,804.72	\$ 122,752.79	\$ -	\$ 4,501,926.88	\$ 28,711,216.49
DECEMBER						\$ 28,711,216.49
						\$ 28,711,216.49

## Waterford Township Clerk's Report

YEAR 2018

Year to Date

RECEIPT TYPE	January	February	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Total
Searches													
Contractors Registration													
Burial Permit													
Death Certificate (Non EDRS)	545.00	335.00	165.00	237.00	432.00	231.00	401.00	360.00	180.00	342.00	351.00		3,579.00
Marriage Certificate	27.00	168.00	79.00	54.00	27.00	81.00	106.00	164.00	144.00	81.00	174.00		1,045.00
Birth Certificate													77.00
Marriage License Application		84.00	56.00	196.00	56.00	112.00	112.00	224.00	56.00	308.00	112.00		1,316.00
Street Opening Permit	250.00	375.00	1,000.00	1,250.00	1,875.00	875.00	1,000.00	1,625.00	1,250.00	250.00	1,500.00		11,250.00
Vendor License - Seasonal Sales													
Peddler License													
Registration Peddler & Vendor													
Business Registration	900.00	450.00	550.00	850.00	200.00	250.00			50.00	200.00	50.00		3,500.00
Bingo License			20.00		20.00				20.00		1,980.00		2,040.00
Raffle License		40.00	40.00		20.00			40.00	1,050.00	20.00	770.00		1,980.00
Land Sale													
ABC License Transfer													
ABC License Annual Renewal					5,400.00	2,150.00							7,550.00
Photo Copies				0.50			0.25				13.25		14.30
Towing License													
Kennel License & Per Shop													
Coin Operated Machine License						400.00							400.00
Tattoo License						50.00							50.00
Domestic Partnership Certificate													
Domestic Partnership Application													
Civil Union Certificate													
Civil Union Application													
Total Receipts	1,749.00	1,452.00	1,910.00	2,587.50	8,055.00	4,149.00	1,619.25	2,438.00	2,750.00	1,214.25	4,877.30		32,801.30
Interest for Current Month													
Total Receipts Including Interest	1,749.00	1,452.00	1,910.00	2,587.50	8,055.00	4,149.00	1,619.25	2,438.00	2,750.00	1,214.25	4,877.30		32,801.30
Marriage License Escrow (State Fees)		75.00	50.00	175.00	50.00	100.00	100.00	200.00	50.00	275.00	100.00		1,175.00
Domestic Partnership Escrow (State Fees)													
Civil Union Escrow (State Fees)													
Burial Permit Escrow (State Fees)													
Current Fund	1,749.00	1,377.00	1,860.00	2,412.50	8,005.00	4,049.00	1,519.25	2,238.00	2,700.00	939.25	4,777.30		31,626.30
Total for the Month	1,749.00	1,377.00	1,860.00	2,412.50	8,005.00	4,049.00	1,519.25	2,238.00	2,700.00	939.25	4,777.30		
Total Year to Date	1,749.00	3,126.00	4,966.00	7,398.50	15,403.50	19,452.50	20,971.75	23,209.75	25,909.75	26,849.00	31,626.30		

EDRS Death Certs 1,715.00 1,445.00 1,417.00 1,896.00 1,629.00 1,645.00 1,469.00 1,532.00 960.00 1,469.00 1,315.00  
 (Direct Deposited)  
 Total Year to date EDRS Certs 1,715.00 3,160.00 4,577.00 6,473.00 8,102.00 9,747.00 11,216.00 12,748.00 13,708.00 15,177.00 16,492.00

Dawn M. Liedtka  
 Deputy Township Clerk

# WATERFORD TOWNSHIP COURT

## FINANCIAL/TICKET REPORT

### 2017

	2017 TOWNSHIP	2017 TOTAL RECEIVED	2017 TICKETS	2017 COMPLAINTS	2017 DWI'S
JANUARY	\$25,779.33	\$52,101.75	455	38	2
FEBRUARY	\$22,188.54	\$45,610.15	479	55	2
MARCH	\$34,312.94	\$66,701.30	507	60	3
APRIL	\$29,018.87	\$57,908.94	538	67	3
MAY	\$29,856.88	\$55,891.95	461	46	5
JUNE	\$25,131.52	\$51,329.84	478	61	8
JULY	\$33,232.25	\$57,577.79	415	65	4
AUGUST	\$26,723.89	\$49,538.28	411	60	2
SEPTEMBER	\$37,301.63	\$66,841.78	328	42	3
OCTOBER	\$30,884.26	\$57,651.43	464	38	6
NOVEMBER	\$26,935.34	\$54,920.79	438	51	6
DECEMBER	\$18,155.69	\$36,224.16	347	36	0
<b>TOTAL</b>	<b>\$339,521.14</b>	<b>\$652,298.16</b>	<b>5321</b>	<b>619</b>	<b>44</b>

### 2018

	2018 TOWNSHIP	2018 TOTAL RECEIVED	2018 TICKETS	2018 COMPLAINTS	2018 DWI'S
JANUARY	\$22,429.40	\$42,888.00	498	56	2
FEBRUARY	\$23,985.71	\$46,294.44	468	41	5
MARCH	\$24,295.20	\$47,119.09	604	33	6
APRIL	\$29,439.76	\$57,751.62	682	23	3
MAY	\$26,422.61	\$52,042.35	531	31	0
JUNE	\$28,551.85	\$52,018.67	572	25	1
JULY	\$22,591.90	\$42,061.54	532	44	2
AUGUST	\$21,813.99	\$40,916.15	438	29	1
SEPTEMBER	\$22,262.22	\$40,587.94	451	36	0
OCTOBER	\$21,069.95	\$41,153.06	413	24	2
NOVEMBER	\$15,916.83	\$30,646.16	431	20	2
DECEMBER					
<b>TOTAL</b>	<b>\$258,779.42</b>	<b>\$493,479.02</b>	<b>5620</b>	<b>362</b>	<b>24</b>

**WATERFORD TOWNSHIP CONSTRUCTION OFFICE YEARLY TOTALS**

MONTH	PERMIT ISSUED	BUILD	ELEC	PLUMB	FIRE	DCA	CERTS	OTHER	TOTAL MONTH	TOTAL YTD
JAN - 17	33.00	\$4,603	\$3,285	\$815	\$390	\$608	\$108		\$9,842	\$9,842
JAN - 18	43.00	\$6,292	\$3,053	\$2,012	\$1,285	\$592	\$348	\$525	\$14,107	\$14,107
FEB - 17	35.00	\$4,014	\$2,645	\$840	\$390	\$580	\$0		\$8,504	\$18,346
FEB - 18	44.00	\$6,634	\$2,986	\$1,803	\$700	\$623	\$288		\$13,539	\$27,646
MAR - 17	58.00	\$4,526	\$3,810	\$1,860	\$1,028	\$755		\$100	\$12,079	\$30,425
MAR - 18	52.00	\$4,839	\$3,161	\$2,259	\$990	\$565	\$228	\$605	\$12,647	\$40,293
APR - 17	46.00	\$4,747	\$1,945	\$1,025	\$325	\$712			\$8,754	\$39,179
APR - 18	60.00	\$4,505	\$4,294	\$2,012	\$1,035	\$605	\$120	\$210	\$12,781	\$53,074
MAY - 17	57.00	\$11,440	\$3,475	\$2,405	\$960	\$1,312	\$150		\$19,742	\$58,921
MAY - 18	58.00	\$8,009	\$4,179	\$2,715	\$780	\$734	\$348	\$1,026	\$17,791	\$70,865
JUN - 17	65.00	\$5,267	\$3,830	\$660	\$270	\$798	\$352		\$10,667	\$69,588
JUN - 18	50.00	\$6,386	\$3,855	\$1,996	\$950	\$584	\$348	\$440	\$14,559	\$85,424
JULY - 17	54.00	\$3,850	\$2,215	\$2,110	\$360	\$494	\$201		\$9,230	\$78,818
JULY - 18	50.00	\$4,850	\$4,286	\$1,191	\$425	\$804	\$368		\$13,454	\$98,878
AUG - 17	67.00	\$6,795	\$5,430	\$2,830	\$880	\$1,053	\$201		\$17,189	\$96,007
AUG - 18	60.00	\$8,084	\$4,522	\$2,244	\$630	\$1,232	\$288	\$1,695	\$18,695	\$117,573
SEP - 17	54.00	\$9,192	\$3,295	\$1,780	\$973	\$961	\$201		\$16,402	\$112,409
SEP - 18	47.00	\$3,842	\$3,187	\$1,418	\$1,560	\$690	\$60		\$11,947	\$129,520
OCT - 17	59.00	\$4,521	\$3,554	\$1,478	\$675	\$664	\$60	\$210	\$11,162	\$123,571
OCT - 18	49.00	\$4,429	\$4,096	\$1,185	\$800	\$716			\$12,702	\$142,222



# Township of Waterford

2131 Auburn Avenue  
Atco, NJ 08004-1900

Adriane McKendry, CFO  
856-768-2300 ex 253  
Fax: 856-768-7593  
CFO@waterfordtp.org



Waterford Township  
PROUD PAST. PROMISING FUTURE • NEW JERSEY • EST. 1684

DATE: December 10, 2018

TO: William Richardson, Mayor  
Members of Township Committee

CC: Susan Danson, Administrator  
Dawn Liedtka, Deputy Clerk

FROM: Adriane McKendry, CFO

RE: Bond Anticipation Note Sale

A Bond Anticipation Note Sale was held for the temporary funding of both General Capital and Utility Capital projects. In order to comply with the bond law, as chief financial officer I am hereby notifying you of the results of the recent \$2.3M bond anticipation note sale. The sale was conducted by Parker McCay on November 27, 2018. Numerous financial institutions were notified of the sale and invited to place a bid. Three qualified bids were received prior to the 11:00 AM deadline. The following financial institutions submitted bids as follows:

The following were submitted timely:

Oppenheimer & Co., Inc.	2.5668 % net
Jeffries, LLC	2.568 % net
Investors Bank	2.77 % net

I have authorized the award to the organization offering the lowest net interest rate, that being Oppenheimer & Co. at 3.0% with a premium of \$9,936.00, resulting in a net interest rate of 2.5668%. The total cost of interest for the term of the note will be \$58,872.33. Parker McCay processed the closing on December 4, 2018, at which time we received the funds. The Note shall mature on December 3, 2019.

This report of the note sale must be disclosed at the next Township Meeting, December 12, 2018. Only a motion to accept the report is required.

Please feel free to contact me should you have any questions.  
Thank you.

**MONTHLY ENGINEER'S REPORT  
TOWNSHIP COMMITTEE**



**Waterford Township**

PROUD PAST, PROMISING FUTURE • NEW JERSEY • EST. 1694

December 12, 2018

Prepared for:

Waterford Township  
2131 Auburn Avenue  
Atco, NJ 08004

Prepared by:



Adams, Rehmann & Heggan Associates, Inc.  
215 Bellevue Avenue  
Hammonton, NJ 08037-2019

ARH File #7701000

**CAPITAL ITEMS:**

1. **USDA Water and Sewer Infrastructure (ARH #7701041)**  
The Contractor, TKT Construction Co., Inc. continues work on Pump Station #3. The building has been delivered and the pumps are operating. Gas utility connection will occur in the next week. Full startup of the station is expected by the end of the year.
2. **Ritter Field Improvements (ARH #7701053)**  
The hockey rink opened last week. Playground installation is proceeding and should be complete in the next week or two. Final court coating and striping will be applied as soon as weather allows.
3. **FY2018 NJDOT – Local Aid Applications Trout Drive & Genessee Ave (ARH #7704011) – No Status Change**  
Design work is progressing on the plans for Trout Drive and Genessee Avenue. South Jersey Gas and Verizon officials were onsite this past week to provide test holes for the high pressure gas main and the bank of conduit for the telephone cables. Both utilities are in a conflict position with the proposed cross drain replacement. The replacement of the cross drain is necessary to correct the crushed drain presently under the road and to relieve the flooding on private property.
4. **Township Municipal Building Emergency Generator – (ARH #7701049) – No Status Change**  
The concrete foundation, conduits and bollards are complete. Generator delivery is expected the week of January 8, 2019. Installation will occur immediately after.
5. **Township Public Safety Building (ARH #5152211) – No Status Change**  
It is my understanding that the CCIA has completed the improvements to the site for the Public Safety Building. I believe that the project is complete regarding the necessary corrections.
6. **Waterford MUA Rules & Regulations Update (ARH # 7701052) – No Status Change**  
The Township Committee authorized our office to perform the required revisions to documents. In addition to revising the Rules and Regulations Document, we are also clarifying the construction details. We have submitted draft copies to the township to begin review.
7. **Water Quality Accountability Act Compliance (ARH # 7703006.01) – No Status Change**  
It is necessary under this program for the Township to prepare a Capital Assessment Plan in accordance with the Act. Part of that requirement is to locate all water valves and fire hydrants in the system  
We have proposed to complete a pilot study of a small portion of the system where we will locate the valves and hydrants by GPS. We are offering to perform

this work at no cost to the Township so that we can better prepare a cost estimate for the balance of the water system.

Deadline for the Capital Assessment Plan is April 2019.

We are seeking your authorization to begin the work.

8. **Carriage Lane and Lancaster Lane Road improvements (ARH # 7704012)**  
Improvements began on these roads last week. Paving and repair operations should be complete by the end of this week.
9. **Acorn Drive (ARH #7704012) – No Status Change**  
We have met with Thomas Hooker concerning the need for an access easement to construct a drainage pipe to improve the conditions on Acorn Drive. Mr. Hooker has contacted our office and has decided not to provide the easement. We are at an impasse without the easement.
10. **Natural Resource Inventory (ARH# 7701055) – No Status Change**  
The Natural Resource Inventory report is complete and submitted to the Environmental Commission.

**INFORMATION ITEMS:**

1. **Almira Ave Drainage Issue**  
An inspection of the property was conducted the Township Code Official, in reference to drainage complaints from a resident, at the request of the Township Administrator. A report of our findings on the conditions and causes of the drainage issue was submitted.
2. **Waterford Edge Completeness**  
A site inspection was done at the request of the Township administrator to assess the completion of improvements on the site. Recommendations were made to the proper Township officials and a report is forthcoming.