

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES**

June 12, 2019

REGULAR MEETING

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The June 12, 2019 Regular Township Committee Meeting of the Township of Waterford, called to order at 7:00p.m. by the Mayor, William A. Richardson, Jr.

I. STATEMENT OF CONFORMANCE WITH THE OPEN PUBLIC MEETINGS ACT:

Notice of time and date for this meeting appeared in Resolution #2019-7 dated January 3, 2019. This notice was sent to the Courier-Post, Central Record and Hammonton Gazette newspapers as a legal notice and sunshine notice in compliance with the "Open Public Meetings Act". It is also posted on the bulletin board in the Municipal Building.

Please silence all cell phones to alleviate disruption of the meeting.

II. SALUTE TO THE FLAG:

III. OPENING PRAYER:

The Opening Prayer was led by Committeeman Yeatman.

IV. ROLL CALL:

| | |
|----------------------|---------|
| Committeewoman Hanna | Present |
| Committeewoman Sura | Absent |
| Committeeman Wade | Present |
| Committeeman Yeatman | Present |
| Mayor Richardson | Present |

Professionals:

| | |
|--|---------|
| Susan E. Danson, Township Administrator | Present |
| David C. Patterson, Esquire Township Solicitor | Present |
| Dawn Liedtka, Township Clerk | Present |
| William Loughney, PE, ARH Associates | Present |

V. CLOSED SESSION:

VI. PRESENTATIONS:

Paul Minola, on behalf of the ACMJIF - Overview of the Joint Insurance Fund and Details its Benefits to Members:

Mr. Minola reviewed the benefits of JIF (Joint Insurance Fund). This fund saves taxpayers money and is cost effective with the best results. Committeeman Wade complimented Mr. Minola regarding a class that he attended in the beginning of his appointment. Committeewoman Hanna expressed gratitude to Mr. Minola on behalf of the municipality. Mayor Richardson thanked Mr. Minola for coming in and stated that Waterford Township is proud to be a Charter Member of the Atlantic County JIF.

Waterford Township School District Budget – Presented by Superintendent Dr. Brenda Harring

Dr. Harring explained that the School District hosted a visit with the Department of Education on June 6th regarding the improvements within the Township. Highlights were the strong focus on Curriculum and programs being utilized. Dr. Harring explained the significant improvement in testing scores of students. She also noted that they had developed a tier approach intervention to provide the needed assistance obtained from screening protocol of all students. She highlighted some new events in the district, including an Attendance carnival. Dr. Harring noted that in the budget, they are trying to maintain class size while continuing to build the capital reserve. She noted they were able to keep the tax increase to 1%, \$25.55/yr. for an average home in Waterford. Discussion ensued regarding the number of students in the schools and how many children were in each classroom. Committee members thanked Dr. Harring for her efforts and congratulated her on the success of the district.

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VII. EMERGENCY ITEMS TO BE ADDED TO THE AGENDA: (AS NEEDED)

Township Clerk Liedtka requested addition of a Resolution for Closed Session.

RESOLUTION # 2019-174

Resolution of the Township of Waterford Authorizing the Township Committee to go into Closed Session Regarding: Personnel Employee #850.

VIII. APPROVAL OF MINUTES:

On a motion by Committeewoman Hanna second by Committeeman Wade to approve the Regular Meeting and Closed Session Minutes of April 10, 2019 and the Regular/Workshop Meeting and Closed Session Minutes of April 24, 2019 as presented.

- | | |
|-----------------------------|----------------|
| 1. Regular Meeting | April 10, 2019 |
| 2. Closed Session | April 10, 2019 |
| 3. Regular/Workshop Meeting | April 24, 2019 |
| 4. Closed Session | April 24, 2019 |

| | | |
|------------|------------|--------|
| Poll Vote: | Hanna | Yes |
| | Sura | Absent |
| | Wade | Yes |
| | Yeatman | Yes |
| | Richardson | Yes |

4-0 Motion carried

IX. ADOPTION OF ORDINANCES:

Moved by Committeeman Yeatman, 2nd by Committeewoman Hanna to rescind Ordinance #2019-2.

Solicitor Patterson stated that there was a need for a formal plan to be presented to the Planning Board prior to an ordinance being adopted.

ORDINANCE #2019-2

ORDINANCE AUTHORIZING AGREEMENT FOR TAX ABATEMENT WITH MODULAR STANDARD, LLC. BLOCK 2001, LOT 74 – 479 WHITE HORSE PIKE

| | | |
|-----------------|------------|--------|
| Roll Call Vote: | Hanna | Yes |
| | Sura | Absent |
| | Wade | Yes |
| | Yeatman | Yes |
| | Richardson | Yes |

4-0 Motion Carried

X. COMMITTEE REPORTS:

TOWNSHIP ENGINEER

William Loughney, Township Engineer, ARH Associates

Moved by Committeeman Wade, 2nd by Committeeman Yeatman to approve and submit an application for the 2020 NJDOT Road Program for Dayton Avenue and Genessee Avenue.

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| | |
|------------------|--------|
| Poll Vote: Hanna | Yes |
| Sura | Absent |
| Wade | Yes |
| Yeatman | Yes |
| Richardson | Yes |

4-0 motion carried

XI. OPEN MEETING TO THE PUBLIC: (FOR AGENDA ITEMS ONLY)

The Mayor opened the meeting to the public for comments.

Terri Chiddenton of Anthony Drive, member of the Board of Education, conveyed that the State stated that they wished their own child attended our district with all the great movements.

There being no further comment, the Mayor closed the meeting to the public for comments.

XII. APPLICATIONS:

Moved by Committeeman Wade, 2nd by Committeewoman Hanna, to approve application Items #1, #2, and #3 as submitted below.

1. Application for N.J. State Firemen's Association Membership
Waterford Township Fire Company – Kyle Haldeman
Waterford Township Fire Chief Dave Cilona has no objection to application

2. FACILITY USE APPLICATION:
The Dance Connection
Lions Park at Town Hall - Picnic/Party for Dancers
Monday, June 24, 2019 - 5:00p.m. – 6:30p.m.

3. BINGO APPLICATION: BA 352
American Legion
Designer Purse Bingo – June 28, 2019 6:00p.m. – 11:00p.m.
American Legion Post 311
2225 Atco Avenue, Atco, NJ 08004

VOICE VOTE: All in Favor. No objections. Motion Carried.

XIII. COMMUNICATIONS:

XIV. DISCUSSIONS:

1. Recycling

Administrator Danson explained that she has received pictures of recycling loads. Residents have to become more aware of the items that are placed in the recycling cart; absolutely no plastic bags in the bin. She noted that there will be reminder stickers placed on the bins and the cost will come out of the Recycling Trust. The Environmental Commission is also looking to form a team of volunteers to inspect random carts for items not allowed in recycling. Committeeman Yeatman stated that recycling is important, but has to be done the right way. Committeeman Wade explained that the residents need to understand that the market for recyclables overseas has become non-existent. Mr. Wade stated that through his experience with owning a recycling company, he understands first hand with the difficulties regarding recycling guidelines. "When in doubt, throw it out!"

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XV. OLD BUSINESS: None

XVI. NEW BUSINESS: (INCLUDES RESOLUTIONS AND ORDINANCES)

CONSENT AGENDA - RESOLUTIONS:

(NOTE: Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certificate of Availability of Funds; any item can be removed from the Consent Agenda and discussed separately at the request of any Committee Member)

On a motion by Committeeman Wade second by Committeewoman Hanna to adopt Resolutions #2019-163 to #2019-173 as follows:

RESOLUTION # 2019-163

Resolution Authorizing Extension of Grace Period for Third Quarter 2019 Taxes

RESOLUTION # 2019-164

Resolution of the Township of Waterford Releasing Performance Bond Posted by Deeperlife Bible Church

RESOLUTION # 2019-165

Resolution of the Township of Waterford Authorizing Amicus Participation and Funding Assistance in the Appeal of Verizon of New Jersey, Inc. V. Hopewell Borough

RESOLUTION # 2019-166

Resolution Authorizing the Execution of a Contract Renewing Membership in the Atlantic County Municipal Joint Insurance Fund

RESOLUTION # 2019-167

Resolution of the Township of Waterford Acknowledging Father Christopher Mann's Inability to serve as a Member of the Haines Boulevard Redevelopment Subcommittee

RESOLUTION # 2019-168

Resolution of the Township of Waterford Authorizing the Application to HDSRF for the Lombardo Property at 262 White Horse Pike (Block 202, Lot 1)

RESOLUTION # 2019-169

Resolution Authorizing the Waiving of the Permit Fee for the Family Circus Sponsored by the Knights of Columbus Shane's Castle Council #7463

RESOLUTION # 2019-170

Resolution Authorizing the Annual Renewal of Alcoholic Beverage Licenses for the License Term 2019/2020

RESOLUTION # 2019-171

Resolution Authorizing the Temporary Seasonal Hiring for the Township Of Waterford through the Clean Communities Grant

RESOLUTION # 2019-172

Resolution Authorizing the Hiring of a Public Works Laborer for Waterford Township

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RESOLUTION # 2019-173

Resolution of the Township of Waterford Authorizing a Grant Agreement with the State of New Jersey Department of Environmental Protection for the Purpose of Wildfire Risk Reduction

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| Poll Vote: | Hanna | Yes |
| | Sura | Absent |
| | Wade | Yes |
| | Yeatman | Yes |
| | Richardson | Yes |

4-0 Motion Carried

INTRODUCTION OF ORDINANCES: None

XVII. PAYMENT OF BILLS:

On a motion by Committeeman Yeatman second by Committeewoman Hanna to approve the bill list as presented.

| | |
|---------------------------|-----------------|
| 1. Current Fund Bill List | \$ 1,436,930.38 |
| 2. Capital Fund Bill List | \$ 250.00 |
| 3. Utility Fund Bill List | \$ 22,254.64 |
| 4. Trust Fund Bill List | \$ 1,486.65 |
| 5. State Grant Bill List | \$ 18,911.44 |

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|------------|------------|--------|
| Poll Vote: | Hanna | Yes |
| | Sura | Absent |
| | Wade | Yes |
| | Yeatman | Yes |
| | Richardson | Yes |

4-0 Motion Carried

XVIII. OPEN MEETING TO THE PUBLIC:

The Mayor opened the meeting to the public for comments.

Ralph Condo, of Condo Avenue questioned how the town would proceed since Father Mann is not able to serve on the Redevelopment Subcommittee. Mayor Richardson explained that options would be discussed a future meeting.

John Howarth of Anthony Drive explained that there is currently a food drive at Wooster's Funeral home. If you drop off a can of food your name will be put in for a giveaway of a security camera.

Dave Chiddenton of the Environmental Commission explained that they held their annual Fishing Derby for the 8th year with 70 participants. Mr. Chiddenton thanked the members of the WTEC and the local businesses. Thank you for the planning of the local commission, and the local business which they raised over \$800. He also thanked the Police department and Department of Public Works. Mr. Chiddenton then commented that recycling has changed and they are looking into ways to make the process easier to understand.

There being no further comments, the Mayor closed the meeting to the public for comments.

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XIX. ISSUES FROM THE TOWNSHIP COMMITTEE:

Committeeman Yeatman thanked the WTEC for the Fishing Derby.

Committeeman Wade mentioned the community shred event and noted it was successful and well attended.

Mayor Richardson noted that since Father Mann is ineligible to serve on the Redevelopment Subcommittee, he would like all Committee members to offer suggestions of a replacement to him no later than Thursday. Mayor Richardson also commented that he is going to attend the Sustainable Jersey Summit and be on the panel (only Mayor from South Jersey invited to be on the Panel).

XX. CLOSED SESSION:

On a motion by Committeewoman Hanna, second by Committeeman Yeatman to approve Resolution #2019-174 of the Township of Waterford Authorizing the Township Committee to go into Closed Session Pursuant to N.J.S.A. 10:4-12 for discussion related to the following:

1. Personnel – Employee #850

Voice Vote: All in Favor. No Objections. Motion Carried

Mayor Recessed the Meeting for Closed Session at 8:34 pm

RETURN TO PUBLIC SESSION

On a motion by Committeeman Yeatman second by Committeewoman Hanna to reconvene the public meeting.

Voice Vote: All in Favor. No Objections. Motion Carried

Mayor Reconvened the Meeting at 8:42 PM

ROLL CALL:

| | |
|----------------------|----------|
| Committeewoman Hanna | -Present |
| Committeewoman Sura | -Absent |
| Committeeman Wade | -Present |
| Committeeman Yeatman | -Present |
| Mayor Richardson | -Present |

Statement on return from Closed Session:

Solicitor Patterson stated that there were no final decisions made in Closed Session.

XXI. ADJOURNMENT:

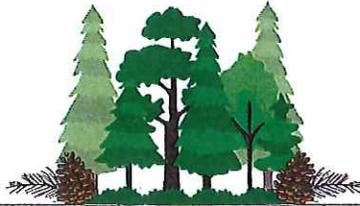
On a motion by Committeewoman Hanna second by Committeeman Wade to adjourn the meeting at 8:42 PM

VOICE VOTE: All in Favor. No objections. Motion Carried.

Dawn M. Liebke

Approval DATE 8/28/19

**MONTHLY ENGINEER'S REPORT
TOWNSHIP COMMITTEE**



Waterford Township

PROUD PAST, PROMISING FUTURE • NEW JERSEY • EST. 1694

June 12, 2019

Prepared for:

Waterford Township
2131 Auburn Avenue
Atco, NJ 08004

Prepared by:



Adams, Rehmann & Heggan Associates, Inc.
215 Bellevue Avenue
Hammonton, NJ 08037-2019

ARH File #7701000

CAPITAL ITEMS:

1. **USDA Water and Sewer Infrastructure (ARH #7701041)**
We are working on final payments and close out items. Close out should be finished shortly.
2. **Ritter Field Improvements (ARH #7701053)**
Main work for the hockey rink is complete. The Township is to maintain the area on an as needed basis.
3. **FY2018 NJDOT – Local Aid Applications Trout Drive & Genessee Ave (ARH #7704011)**
Design work is nearing completion on the plans for Trout Drive and Genessee Avenue. Please note prior to advertisement a submission to NJDOT will be required requesting authorization to bid the project. After NJDOT provides this authorization the project can be advertised for bid.
4. **Waterford MUA Rules & Regulations Update (ARH # 7701052) – No Status Change**
The Township Committee authorized our office to perform the required revisions to documents. In addition to revising the Rules and Regulations Document, we are also clarifying the construction details. We have submitted draft copies to the township to begin review.
5. **Water Quality Accountability Act Compliance (ARH # 2019.028)**
Water system assets were collected and added to a database as required by the DEP. Further information on asset cost and maintenance schedules are being added to the database to increase its effectiveness for future system planning.

INFORMATION ITEMS:

1. **Waterford Edge Completeness – No Status Change**
A site inspection was done at the request of the Township administrator to assess the completion of improvements on the site. Recommendations were made to the proper Township officials and a report was issued.
2. **Drainage Concerns – Ashford Terrace, Lexington Dr. & Raritan Ave**
ARH was requested to investigate and provide a remedy for multiple drainage concerns at the above noted locations. Plans were previously completed for Ashford Terrace and Lexington Drive and Public Works personnel have begun working on these two (2) areas. ARH provided a plan for mitigation for Raritan Avenue and will set the stakes for Public Works personnel to proceed with the work, based on their schedule.