



**TOWNSHIP OF WATERFORD  
TOWNSHIP COMMITTEE  
MINUTES**

August 14, 2019

REGULAR MEETING

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Poll Vote:	Hanna	-Yes
	Sura	-Yes
	Wade	-Yes
	Yeatman	-Yes
	Richardson	-Yes

5-0 Motion Carried

**IX. ADOPTION OF ORDINANCES:** None

**X. COMMITTEE REPORTS:**

**TOWNSHIP ENGINEER**

William Loughney, Township Engineer, ARH Associates

**RICHARD T. YEATMAN, SR.**

Director of Recreation  
Director of Construction and Zoning  
Liaison to Civic and Events

**ANDREW WADE**

Director of Building and Grounds  
Liaison to Historical Society

**MARY SURA**

Director of Finance  
Liaison to Environmental Commission

**RITA HANNA**

Director of Public Safety  
Director of Communications  
Liaison to School Board

**WILLIAM A. RICHARDSON**

Director of Public Works  
Director of Personnel

**XI. OPEN MEETING TO THE PUBLIC:** (FOR AGENDA ITEMS ONLY)

The Mayor opened the meeting to the public for comments.

There being no public comments, the Mayor closed the meeting to the public for comments.

**XII. APPLICATIONS:**

Moved by Committeeman Wade, 2<sup>nd</sup> by Committeewoman Hanna, to approve application Items #1 and #2 as submitted:

1. **RAFFLE APPLICATION: RA 621**  
Waterford Township War Memorial Committee  
Off-Premise 50/50 – October 26, 2019 - 3:00p.m.  
2225 Atco Avenue, Atco NJ 08004

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**2. FACILITY USE APPLICATION**

Waterford Township Athletic Association  
Fall Baseball and Fall Softball

*Ritter Complex - Softball*

9/1/2019 – 11/1/2019 Monday – Friday 5:30p.m. to 10:00p.m.

*Ritter Complex – Babe Ruth Field*

9/1/2019 – 11/1/2019 Tuesdays and Thursdays 5:30p.m. to 10:00p.m.

*Ritter Complex – Hicks Field*

9/1/2019 – 11/1/2019 Tuesdays, Wednesdays, Thursdays 5:30p.m. to 10:00p.m.

*Thomas Richards Complex (Field A/Field B/Field C)*

9/1/2019 – 11/1/2019 Monday – Friday 5:30p.m. to 10:00p.m.

VOICE VOTE: All in Favor. No objections. Motion Carried.

**XIII. COMMUNICATIONS:**

**XIV. DISCUSSIONS:**

**1. Change in Form of Government**

Administrator Condo discussed the most current information that he found regarding the process to change the Form of Government. Mr. Condo noted that he spoke with the DLGS and that it is a possibility for them to come make recommendations. Change in form of government details were further explained by Solicitor Patterson.

**2. Waterford Township Public Library**

Administrator Condo noted there were options: we could renovate firehouse, construct a new building, join Camden County Library System, or take no action. Dana Nicklas from the Library noted that the building has concerns including the hot water shut off, HVAC, and no available space. Discussions continue between Committee members all voice their support to to apply for the grant.

**3. Cell Phones**

Administrator Condo discusses the costs involved. Committeeman Wade explained that he feels the need to have a separate cell phone to protect himself in regards to OPRA requests.

**4. Municipal Offices**

Administrator Condo noted that he would like to have an operational review of the Municipal Offices. Mr. Condo noted that he reached out to the DLGS to discuss what they could offer to see how the offices would be better served with the different departments and staffing. Mr. Condo noted that it would be no cost.

**5. Susan Marie Rupp Foundation – National Ovarian Cancer Month Ribbons**

Committee consensus to allow the ribbons to be placed in the Township.

**XV. OLD BUSINESS:** None

**XVI. NEW BUSINESS:** (INCLUDES RESOLUTIONS AND ORDINANCES)

**CONSENT AGENDA - RESOLUTIONS:**

*(NOTE: Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certificate of Availability of Funds; any item can be removed from the Consent Agenda and discussed separately at the request of any Committee Member)*

On a motion by Committeewoman Sura, second by Committeeman Wade to adopt Resolutions #2019-219 to #2019-as follows:

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Committeeman Yeatman questions #2019-223 regarding appointing John Allsebrook. Committeeman Wade voices his support for Mr. Narsico's appointment.

**RESOLUTION # 2019-219**

Resolution of The Township of Waterford Authorizing The Township Of Waterford To Enter Into A Shared Services Agreement With The Waterford Township Board Of Education To Provide For The Addition Of School Resource Officers Within The Waterford Township School District

**RESOLUTION # 2019-220**

Resolution Authorizing Cancellation of Municipal Certificate of Sale Regarding Block 2701 Lot 4

**RESOLUTION # 2019-221**

Resolution of the Township of Waterford Rescinding Resolution 2019-209

**RESOLUTION # 2019-222**

Resolution of the Township Of Waterford Approving Employment Agreement between the Township of Waterford and Daniel H. Cormaney as Chief of Police for the Term of January 1, 2020 through December 31, 2024

**RESOLUTION # 2019-223**

Resolution Appointing John Allsebrook as Licensed Water and Sewer Operator for the Township of Waterford for the Term of July 1, 2019 through December 31, 2019

**RESOLUTION # 2019-224**

Resolution Accepting the Resignation of Ralph Condo as a Member of the Waterford Township Public Library Board

**RESOLUTION # 2019-225**

Resolution Authorizing Payment #12 (Final Payment) to TKT Construction Company, Inc. for the Rehabilitation of Pump Stations 1, 2 & 3 (Amount \$ 5,000.00)

**RESOLUTION # 2019-226**

Resolution Accepting the Resignation of Ralph Condo as Class IV Resident Member of the Waterford Township Joint Land Use Board

**RESOLUTION # 2019-227**

Resolution Appointing a Member to the Township of Waterford Joint Land Use Board (Mayor's Appointment's Confirmed by Committee) (Joseph Narsico for the unexpired term of Ralph Condo)

**RESOLUTION # 2019-228**

Resolution Authorizing Cancellation of 2019 Taxes on Properties Acquired Through In Rem Foreclosure

Poll Vote:	Hanna	-Yes
	Sura	-Yes
	Wade	-Yes
	Yeatman	-Yes
	Richardson	-Yes

5-0 Motion Carried

**INTRODUCTION OF ORDINANCES: None**

**XVII. PAYMENT OF BILLS:**

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On a motion by Committeewoman Sura second by Committeeman Yeatman to approve the bill list as presented.

1. Current Fund Bill List	\$ 2,305,499.77
2. Capital Fund Bill List	\$ 10,104.04
3. Utility Fund Bill List	\$ 27,466.45
4. Utility Capital Fund Bill List	\$ 5,000.00
5. Trust Fund Bill List	\$ 40,852.57
6. State Grant Bill List	\$ 19,702.82

Poll Vote:	Hanna	-Yes
	Sura	-Yes
	Wade	-Yes
	Yeatman	-Yes
	Richardson	-Yes

5-0 Motion Carried

**XVIII. OPEN MEETING TO THE PUBLIC:**

Mayor opens the meeting to the public for comments:

Eric Romolini of Cooper Road asked about the Administrator position. Mayor Richardson noted that there were two applicants and one applicant chose to not interview. Mr. Romolini congratulated Administrator Condo on his appointment.

William Gardner of Hayes Mill Road noted the issue of the retention basin near his home. He is hopeful that the resolution to all of his problems is on the horizon.

The Mayor closed the meeting to the public for comments.

**XIX. ISSUES FROM THE TOWNSHIP COMMITTEE: None**

**XX. CLOSED SESSION:**

On a motion by Committeewoman Sura second Committeeman Yeatman to approve Resolution #2019-229 of the Township of Waterford Authorizing the Township Committee to go into Closed Session Pursuant to N.J.S.A. 10:4-12 for discussion related to the following:

1. Personnel – Employee # 680
2. Attorney/Client Privilege – Atco Car Wash
3. Attorney/Client Privilege – Giangiulio Tort Claim
4. Potential Litigation – Trash and Recycling
5. Personnel – Finance Department
6. Potential Litigation – Verizon v. Hopewell
7. Personnel – Employee # 1310
8. Attorney/Client – McNally v. Twp. of Waterford (added by Solicitor Patterson).

VOICE VOTE: All in Favor. No objections. Motion Carried.

Mayor Recessed the Meeting for Closed Session at 8:41 pm.

**RETURN TO PUBLIC SESSION**

On a motion by Committeeman Yeatman, second by Committeeman Wade to reconvene the public meeting.

VOICE VOTE: All in Favor. No objections. Motion Carried.

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Mayor Reconvened the Meeting at 9:06 pm.

**ROLL CALL:**

Committeewoman Hanna	-Present
Committeewoman Sura	-Present
Committeeman Wade	-Present
Committeeman Yeatman	-Present
Mayor Richardson	-Present

**Statement on return from Closed Session:**

Solicitor Patterson stated that there were 2 decisions made in closed session which are reflected in the resolutions below.

On a motion by Committeeman Wade, second by Committeewoman Hanna to adopt Resolution #2019-231.

**RESOLUTION # 2019-231**

Resolution of the Township of Waterford Employing Stacey Divello

Poll Vote: Hanna	-Yes
Sura	-Yes
Wade	-Yes
Yeatman	-Yes
Richardson	-Yes

5-0 Motion Carried

On a motion by Committeeman Wade, second by Committeeman Yeatman to adopt Resolution #2019-230

**RESOLUTION # 2019-230**

Resolution of the Township Of Waterford Increasing the Working Hours of Andrea Lanutti as the Township Deputy Clerk

Poll Vote: Hanna	-Yes
Sura	-Yes
Wade	-Yes
Yeatman	-Yes
Richardson	-Yes

5-0 Motion Carried

**XXI. ADJOURNMENT:**

On a motion by Committeeman Wade, second by Committeewoman Hanna to adjourn the meeting at 9:00 PM.

VOICE VOTE: All in Favor. No objections. Motion Carried.

Respectfully Submitted By:



Dawn M. Liedtka, Township Clerk

Approval Date: 10/23/19

**MONTHLY ENGINEER'S REPORT  
TOWNSHIP COMMITTEE**



**Waterford Township**

PROUD PAST, PROMISING FUTURE • NEW JERSEY • EST. 1694

August 14, 2019

Prepared for:

Waterford Township  
2131 Auburn Avenue  
Atco, NJ 08004

Prepared by:



Adams, Rehmann & Heggan Associates, Inc.  
215 Bellevue Avenue  
Hammonton, NJ 08037-2019

ARH File #7701000

## **CAPITAL ITEMS:**

1. **USDA Water and Sewer Infrastructure (ARH #7701041)**  
Final payment request for retainage submitted to Township.
2. **Ritter Field Improvements (ARH #7701053)**  
Final payment request for retainage submitted to Township. The Township is in charge of maintenance. There will be a proposal for the basketball court in the near future.
3. **FY2018 NJDOT – Local Aid Applications Trout Drive & Genessee Ave (ARH #7704011)**  
Design work is nearing completion on the plans for Trout Drive and Genessee Avenue and is expected prior to the end of the month. Please note prior to advertisement a submission to NJDOT will be required requesting authorization to bid the project. After NJDOT provides this authorization the project can be advertised for bid.
4. **FY2019 NJDOT – Local Aid Applications Maple Ave (ARH #7704013)**  
Preliminary survey work has begun with design work to begin shortly after.
5. **Waterford MUA Rules & Regulations Update (ARH # 7701052) – No Status Change**  
The Township Committee authorized our office to perform the required revisions to documents. In addition to revising the Rules and Regulations Document, we are also clarifying the construction details. We have submitted draft copies to the township to begin review.
6. **Water Quality Accountability Act Compliance (ARH # 2019.028) – NO STATUS CHANGE**  
Water system assets were collected and added to a database as required by the DEP. Further information on asset cost and maintenance schedules are being added to the database to increase its effectiveness for future system planning.

## **INFORMTION ITEMS:**

1. **Waterford Edge Completeness – NO STATUS CHANGE**  
We have reviewed a draft agreement from the township solicitor that outlines required improvement work in the development. We will be available to discuss that agreement with counsel.
2. **Drainage Concerns – Ashford Terrace, Lexington Dr. & Raritan Ave**  
ARH was requested to investigate and provide a remedy for multiple drainage concerns at the above noted locations. Plans were previously completed for Ashford Terrace and Lexington Drive and Public Works personnel have completed work in these two (2) areas. ARH provided a plan for mitigation for Raritan Avenue and offsets and cuts for Public Works personnel to proceed with the work, based on their schedule.