

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES**

September 11, 2019

REGULAR MEETING

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The September 11, 2019 Regular Township Committee Meeting of the Township of Waterford, called to order at 7:00p.m. by the Mayor, William A. Richardson, Jr.

I. STATEMENT OF CONFORMANCE WITH THE OPEN PUBLIC MEETINGS ACT:

Notice of time and date for this meeting appeared in Resolution #2019-7 dated January 3, 2019. This notice was sent to the Courier-Post, Central Record and Hammonton Gazette newspapers as a legal notice and sunshine notice in compliance with the "Open Public Meetings Act". It is also posted on the bulletin board in the Municipal Building.

Please silence all cell phones to alleviate disruption of the meeting.

II. SALUTE TO THE FLAG:

III. OPENING PRAYER:

The Opening Prayer was led by Committeeman Yeatman.

Moment of Silence in Honor and Memory of All the Victims of September 11, 2001.

IV. ROLL CALL:

Committeewoman Hanna	-Present
Committeewoman Sura	-Present
Committeeman Wade	-Present
Committeeman Yeatman	-Present
Mayor Richardson	-Present

Professionals:

Ralph Condo, Township Administrator	-Present
David C. Patterson, Esquire Township Solicitor	-Present
Dawn Liedtka, Township Clerk	-Present
Chris Rehmann, PE, PP, Township Engineer, ARH Associates	-Present
Ray Jordan, PE, ARH Associates	-Present

Motion by Committeewoman Hanna, second by Committeewoman Sura to recess at 7:02 PM for Service in Honor and Memory of September 11, 2001 to be held at Lions Park

Voice Vote: All in Favor. No Objections. Motion Carried

Motion by Committeeman Yeatman, second by Committeeman Wade to reconvene meeting at 8:01 PM.

Voice Vote: All in Favor. No Objections. Motion Carried

V. CLOSED SESSION: (NONE)

VI. PRESENTATIONS: (NONE)

VII. EMERGENCY ITEMS TO BE ADDED TO THE AGENDA:

Township Clerk Liedtka requested the addition of Resolution #2019-247 be added to the agenda.

Resolution #2019-247

Resolution Authorizing and Approving a Proposal by Township Engineer Adams, Rehmann and Heggan to Provide Engineering Services for the Basketball Court at Ritter Field.

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XII. APPLICATIONS:

Moved by Committeeman Yeatman, 2nd by Committeewoman Hanna, to approve application Items #1 through #5 as submitted:

1. RAFFLE APPLICATION: RA 624
Knights of Columbus Council #7463, Shane's Castle
Off Premise Calendar Raffle
Drawing held at: 157 Oak Street, Waterford Works, 08089
Drawing on the 4th Thursday of every month at 6:00 PM beginning 12/26/19 through 12/2020

2. RAFFLE APPLICATION: RA 625
Waterford Township Woman's Club
On-Premise Draw Raffle (Basket Auction) – Sunday, October 20, 2019 – 12:00p.m. – 5:00p.m.
Atco Senior Center 474 E. Atlantic Avenue, Atco NJ 08004

3. RAFFLE APPLICATION: RA 626
Waterford Township Woman's Club
On-Premise 50/50 – Sunday, October 20, 2019 – 12:00p.m. – 5:00p.m.
Atco Senior Center 474 E. Atlantic Avenue, Atco NJ 08004

4. BINGO APPLICATION: BA 353
Waterford Township Woman's Club
Bingo – Sunday, October 20, 2019 – 12:00p.m. – 5:00p.m.
Atco Senior Center 474 E. Atlantic Avenue, Atco NJ 08004

5. FACILITY USE APPLICATION
Waterford Township Woman's Club
Bingo – Sunday, October 20, 2019 – 12:00p.m. – 5:00p.m.
Atco Senior Center 474 E. Atlantic Avenue, Atco NJ 08004

VOICE VOTE: All in Favor. No objections. Motion Carried.

XIII COMMUNICATIONS:

XIV. DISCUSSIONS:

XV. OLD BUSINESS: (None)

XVI. NEW BUSINESS: (INCLUDES RESOLUTIONS AND ORDINANCES)

CONSENT AGENDA - RESOLUTIONS:

(NOTE: Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certificate of Availability of Funds; any item can be removed from the Consent Agenda and discussed separately at the request of any Committee Member)

On a motion by Committeeman Yeatman second by Committeewoman Hanna to adopt Resolutions #2019-243 to #2019-245 and #2019-247 as follows:

Committeeman Wade questioned Resolution 2019-247 and asked Committeeman Yeatman's opinion. Committeeman Yeatman stated that he feels very comfortable with the proposal.

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RESOLUTION # 2019-243

Resolution to Participate in the Southern New Jersey Regional Employee Benefits Fund for Dental Coverage.

RESOLUTION # 2019-244

Resolution of the Township of Waterford Approving Waterford Edge Subdivision Agreement

RESOLUTION # 2019-245

Resolution of the Township of Waterford Approving the Release of Maintenance Bond No. 30042230 Posted for the United Forestry Products Jackson Road Water Main Project

RESOLUTION #2019-247

Resolution Authorizing and Approving a Proposal by Township Engineer Adams, Rehmann, and Heggan to provide Engineering Services (Final Design, Construction Administration, and Inspection) for the Basketball Court at Ritter Field (\$12,500.00).

Poll Vote:	Hanna	-Yes
	Sura	-Yes
	Wade	-Yes
	Yeatman	-Yes
	Richardson	-Yes

5-0 Motion Carried

INTRODUCTION OF ORDINANCES:

XVII. PAYMENT OF BILLS:

On a motion by Committeewoman Sura second by Committeeman Wade to approve the bill list as presented.

1. Current Fund Bill List	\$ 1,445,407.00
2. Capital Fund Bill List	\$ 10,477.50
3. Utility Fund Bill List	\$ 16,366.15
4. Utility Capital Fund Bill List	\$ 1,376.25
5. Trust Fund Bill List	\$ 1,561.40
6. State Grant Bill List	\$ 9,006.70
7. Planning Board Escrow Bill List	\$ 2,105.00

Poll Vote:	Hanna	-Yes
	Sura	-Yes
	Wade	-Yes
	Yeatman	-Yes
	Richardson	-Yes

5-0 Motion Carried

XVIII. OPEN MEETING TO THE PUBLIC:

Mayor opens the meeting to the public for comments:

Louise Sands of Gibbons Court and the WTCEA reminded residents that the Community Yard Sale is quickly approaching. She also noted that Family Fun Day is being held at Christ Redeemer on

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Saturday October 5th 10-3pm. They will be giving out free flu shots. Ms. Sands further noted that Scarecrow applications are available on the website. It is open to all organizations and businesses. Ms. Sands then detailed the various Halloween events going on in the Township and encouraged residents to attend.

Charles Damiani of Hillside Drive explained the Firewise program and noted that they would be soon doing evaluations in the "Old Towne" development.

There being no further public comment, the Mayor closed the meeting to the public for comments.

XIX. ISSUES FROM THE TOWNSHIP COMMITTEE:

XX. CLOSED SESSION:

On a motion by Committeewoman Hanna second by Committeeman Wade to approve Resolution #2019-246 of the Township of Waterford Authorizing the Township Committee to go into Closed Session Pursuant to N.J.S.A. 10:4-12 for discussion related to the following:

1. Attorney/Client Privilege – Building Location Dispute

VOICE VOTE: All in Favor. No objections. Motion Carried.

Mayor Recessed the Meeting for Closed Session at 8:42 PM.

RETURN TO PUBLIC SESSION

On a motion by Committeewoman Hanna second by Committeeman Yeatman to reconvene the public meeting.

VOICE VOTE: All in Favor. No objections. Motion Carried.

The Mayor Reconvened the Meeting at 9:19 PM.

ROLL CALL:

Committeewoman Hanna	-Present
Committeewoman Sura	-Present
Committeeman Wade	-Present
Committeeman Yeatman	-Present
Mayor Richardson	-Present

Statement on return from Closed Session:

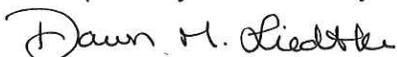
Solicitor Patterson stated that one decision was made in closed session which authorized ARH along with Administrator Condo to meet with NJDEP Green Acres Department regarding option "A" in its letter dated May 3, 2019 for the amount of \$1000.

XXI. ADJOURNMENT:

On a motion by Committeeman Yeatman second by Committeeman Wade to adjourn the meeting at 9:20 PM.

VOICE VOTE: All in Favor. No objections. Motion Carried.

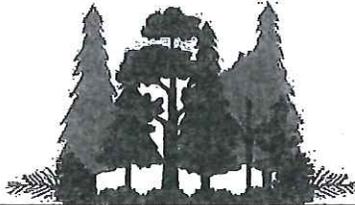
Respectfully Submitted By:



Dawn M. Liedtka, Township Clerk

Approval Date: 11/13/2019

**MONTHLY ENGINEER'S REPORT
TOWNSHIP COMMITTEE**



Waterford Township
PROUD PAST, PROMISING FUTURE • NEW JERSEY • EST. 1694

September 11, 2019

Prepared for:

Waterford Township
2131 Auburn Avenue
Atco, NJ 08004

Prepared by:

ARH
ASSOCIATES

Adams, Rehmann & Heggan Associates, Inc.
215 Bellevue Avenue
Hammonton, NJ 08037-2019

ARH File #7701000

CAPITAL ITEMS:

1. **USDA Water and Sewer Infrastructure (ARH #7701041)**
Final payment request for retainage submitted to Township and approved. Project will be closed.
2. **Ritter Field Improvements (ARH #7701053) --**
Final payment request for retainage submitted to Township and approved. Project will be closed. The Township is in charge of maintenance. There will be a proposal for the basketball court in the near future.
3. **FY2018 NJDOT -- Local Aid Applications Trout Drive & Genessee Ave (ARH #7704011)**
Plans for Trout Drive are complete and submitted to NJDOT. Please note prior to advertisement a submission to NJDOT will be required requesting authorization to bid the project. After NJDOT provides this authorization the project can be advertised for bid. Genessee Avenue was removed from the project due to dealing with the extensive utilities in this area, additional local funding required, and the possible requirement for NJDEP permitting .
4. **FY2019 NJDOT -- Local Aid Applications Maple Ave (ARH #7704013)**
Preliminary survey work is complete. Base maps and plans are being put together.
5. **Waterford MUA Rules & Regulations Update (ARH # 7701052) -- No Status Change**
The Township Committee authorized our office to perform the required revisions to documents. In addition to revising the Rules and Regulations Document, we are also clarifying the construction details. We have submitted draft copies to the township to begin review.
6. **Water Quality Accountability Act Compliance (ARH # 2019.028) -- NO STATUS CHANGE**
Water system assets were collected and added to a database as required by the DEP. Further information on asset cost and maintenance schedules are being added to the database to increase its effectiveness for future system planning.

INFORMATION ITEMS:

1. **Waterford Edge Completeness**
We have reviewed a draft agreement from the Township Solicitor that outlines required improvement work and the time frame to complete it. A completion date of November 30, 2019 was suggested by the Solicitor which we concurred with. Upon agreement from the contractor we will be available to locate areas of base repair in the asphalt

2. **Drainage Concerns – Raritan Ave**

Public works has completed the work on Raritan Ave. which included pipe under an existing driveway, excavation and seeding of a stormwater trench.

3. **CDBG Funding – Senior Citizens Center**

The Township Administrator requested our office provide pricing assistance to install a gazebo in the rear yard of the Senior center. The project would also include an extension of the patio and an ADA ramp to the gazebo. Pricing to replace all of the drop ceiling panels was also provided