

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES**

February 12, 2020

REGULAR MEETING

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The February 12, 2020 Regular Township Committee Meeting of the Township of Waterford, called to order at 7:00 p.m. by the Mayor, Richard Yeatman, Sr.

I. STATEMENT OF CONFORMANCE WITH THE OPEN PUBLIC MEETINGS ACT:

Notice of time and date for this meeting appeared in Resolution #2020-7 dated January 2, 2020. This notice was sent to the Courier-Post, Central Record and Hammonton Gazette newspapers as a legal notice and sunshine notice in compliance with the "Open Public Meetings Act". It is also posted on the bulletin board in the Municipal Building.

Please silence all cell phones to alleviate disruption of the meeting.

II. SALUTE TO THE FLAG:

III. OPENING PRAYER:

The Opening Prayer was led by Committeeman Wilson

IV. ROLL CALL:

Committeewoman Hanna	- Present
Committeeman Romolini	- Present
Committeeman Wade	- Present
Committeeman Wilson	- Present
Mayor Yeatman	- Present

Professionals:

David C. Patterson, Esquire Township Solicitor	- Present
James D'Auria, Chief Financial Officer	- Present
Dawn Liedtka, Township Clerk	- Present
Andrea Lanutti, Deputy Township Clerk	- Present
Jeff Hanson, PE, CME, Township Engineer, Environmental Resolutions, Inc.	- Present

V. CLOSED SESSION: None

VI. PRESENTATIONS: None

Mayor Yeatman made an announcement reminding the residents that the Rabies Clinic is quickly approaching on March 7th. The Mayor also took the opportunity to congratulate Police Chief Cormaney on his achievement of being named the President of the Camden County Chiefs Association. Mayor Yeatman then welcomed a new business to the community, "Sinfully Sweets."

VII. EMERGENCY ITEMS TO BE ADDED TO THE AGENDA:

Township Clerk Dawn Liedtka requested the addition of "Public Works Roof Issue" to the Discussion portion of the Agenda. Consensus of Committee was to add the topic.

VIII. APPROVAL OF MINUTES:

On a motion by Committeewoman Hanna, second by Committeeman Wade to approve the Regular/Workshop and Closed Session Minutes of November 13, 2019 and the Closed Session Minutes of November 22, 2019 as presented.

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1. Regular/Workshop Meeting November 13, 2019 *(Committeemen Wilson & Romolini not in office)*
2. Closed Session November 13, 2019 *(Committeemen Wilson & Romolini not in office)*
3. Closed Session November 22, 2019 *(Committeemen Wilson & Romolini not in office)*

POLL VOTE: Hanna - Yes
 Romolini - Abstain
 Wade - Yes
 Wilson - Abstain
 Yeatman - Yes

3-0-2 Motion Carried

IX. ADOPTION OF ORDINANCES:

Moved by Committeeman Wilson, 2nd by Committeewoman Hanna to adopt Ordinance #2020-1

ORDINANCE #2020-1

AN ORDINANCE TO RE-ESTABLISH THE WATERFORD TOWNSHIP ECONOMIC DEVELOPMENT COMMITTEE

Public Hearing

The Mayor Opened the Public Hearing for Comments.

There Being no Public Comment, the Mayor Close the Public Hearing for Comments

ROLL CALL VOTE: Hanna - Yes
 Romolini - Yes
 Wade - Yes
 Wilson - Yes
 Yeatman - Yes

5-0 Motion Carried

Moved by Committeeman Wade, 2nd by Committeeman Romolini to adopt Ordinance #2020-2

ORDINANCE #2020-2

AN ORDINANCE AMENDING CHAPTER 40 OF THE CODE OF THE TOWNSHIP OF WATERFORD CAPTIONED OFFICERS AND EMPLOYEES, ARTICILE II CAPTIONED CHIEF FINANCIAL OFFICER

Public Hearing

The Mayor Opened the Public Hearing for Comments.

There Being no Public Comment, the Mayor Close the Public Hearing for Comments

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ROLL CALL VOTE: Hanna - Yes
 Romolini - Yes
 Wade - Yes
 Wilson - Yes
 Yeatman - Yes

5-0 Motion Carried

Moved by Committeeman Wade, 2nd by Committeeman Wilson to adopt Ordinance #2020-3

ORDINANCE #2020-3

ORDINANCE OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN, NEW JERSEY APPROPRIATING \$23,327.78 FOR PURCHASE AND ACQUISITION OF VARIOUS PIECES OF COMPUTER EQUIPMENT FOR THE TOWNSHIP MUNICIPAL BUILDING

Public Hearing

The Mayor Opened the Public Hearing for Comments.

There Being no Public Comment, the Mayor Close the Public Hearing for Comments

ROLL CALL VOTE: Hanna - Yes
 Romolini - Yes
 Wade - Yes
 Wilson - Yes
 Yeatman - Yes

5-0 Motion Carried

X. COMMITTEE REPORTS:

TOWNSHIP ENGINEER

Jeff Hanson, Environmental Resolutions, Inc.

ANDREW WADE

Liaison to Public Works
Liaison to Building and Grounds
Liaison to Historical Society
Member Planning Board

ERIC ROMOLINI

Liaison to Public Safety
Liaison to Finance
Liaison to Board of Health

RITA HANNA

Liaison to School Board
Liaison to Civic and Events Association
Member Library Board

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HOWARD WILSON

Liaison to Personnel

Liaison to Communications

Liaison to Freeholders

RICHARD T. YEATMAN, SR.

Liaison to Construction and Zoning

Liaison to Recreation Advisory Committee

Liaison to Environmental Commission

XI. OPEN MEETING TO THE PUBLIC: (FOR AGENDA ITEMS ONLY)

The Mayor opened the meeting to the public for comments.

Judy Ciocco of First Street commented on the application from the WTAA for facility use. Mr. Ciocco voiced his concerns that there are very little times available for the public to utilize the fields. Mayor Yeatman responded that he will be requesting that application tabled until further discussion is had.

Karen Strauss of Cooper Road requested clarification on the different departments in Town Hall. Ms. Strauss then requested clarification on the duties of a Treasurer.

David Chiddenton of Anthony Road commented that he is concerned with the Committee's spending. Mr. Chiddenton also noted that he does not agree with ERI being name Conflict Planning Board Solicitor. Jeff Hanson explained that several towns have the same Planning Board Engineer and Township Engineer.

Mike Ward of Auburn Avenue spoke on behalf of the local car wash owner. Mr. Ward noted that the owner hopes to have the business opened by the end of March. Mr. Ward then voiced his concern with the Conflict Planning Board Engineer appointment and suggested that the Committee table the resolution until they are able to look into it further.

There being no further public comment, the Mayor closed the meeting to the public for comments.

XII. APPLICATIONS:

Moved by Committeewoman Hanna, 2nd by Committeeman Wilson to table Application Item #7.

Voice Vote: All in Favor. No Objections. Motion Carried.

Moved by Committeeman Wilson, 2nd by Committeeman Wade to approve application Items #1 through #6 as submitted below.

1. RAFFLE APPLICATION: RA-639

Knights of Columbus – Our Lady of Guadalupe Assembly 4th Degree

On Premise Draw Raffle (Basket Raffle) – March 21, 2020 – 6:00p.m. to 11:30p.m.

Knights of Columbus Hall 157 Oak Street, Waterford

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2. RAFFLE APPLICATION: RA 625
Waterford Township Woman's Club
On-Premise Draw Raffle (Basket Auction) – Saturday, March 28, 2020 – 6:00p.m. – 10:00p.m.
Atco Senior Center 474 E. Atlantic Avenue, Atco NJ 08004

3. RAFFLE APPLICATION: RA 626
Waterford Township Woman's Club
On-Premise 50/50 – Saturday, March 28, 2020 – 6:00p.m. – 10:00p.m.
Atco Senior Center 474 E. Atlantic Avenue, Atco NJ 08004

4. BINGO APPLICATION: BA 353
Waterford Township Woman's Club
Bingo – Saturday, March 28, 2020 – 6:00p.m. – 10:00p.m.
Atco Senior Center 474 E. Atlantic Avenue, Atco NJ 08004

5. FACILITY USE REQUEST
Atco Senior Center
Waterford Township Woman's Club
Set Up for Bingo Event – Friday, March 27, 2020 - 4:00p.m. – 9:00p.m.
Bingo Event – Saturday, March 28, 2020 – 10:00a.m. – 11:00p.m.

6. FACILITY USE REQUEST
Atco Christian Preschool
Annual Preschool Picnic - Lions Park at Town Hall
Friday, May 29, 2020 – 9:00a.m. – 12:00p.m.

Voice Vote: All in Favor. No Objections. Motion Carried.

XIII. COMMUNICATIONS:

1. South Jersey Enduro Riders, Inc. is seeking confirmation of written notification and statement of no objections regarding the planned route of their annual Curly Fern Enduro event on March 15, 2020 in order to comply with Pinelands Commission requirements.

Moved by Committeeman Wade, 2nd by Committeeman Wilson to confirm receipt of written notification and statement of no objections for the use of municipal roads as connectors between trails during the event as recommended by Police Chief Cormaney.

Voice Vote: All in Favor. No Objections. Motion Carried

XIV. DISCUSSIONS:

1. Salt Shed
Committeeman Wade explained that the Salt Shed is currently located in the area designated at Green Acres. Mr. Wade noted that we need to have the Engineer complete a survey so we can see where it can be located.

2. Strategic Plan
Committeewoman Hanna explained that she has, since she was voted in by the residents, been

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committed to creating a strategic plan for the Township. She noted that we need a mission statement in order to promote growth. Communication is important and residents must be involved.

3. Lombardo Property

Committeeman Wade explained the need to do a clean up at the Lombardo property. Mr. Wade explained the process that needs to be followed. Discussion ensued regarding the need to amend the resolution for Elk Environmental because the estimated cost is now \$7,400.00.

Motion by Committeeman Wilson, 2nd by Committeewoman Hanna to amend Resolution #2020-94 to authorize a contract for Elk Environmental for a cost not to exceed \$8,000.00.

POLL VOTE: Hanna - Yes
Romolini - Yes
Wade - Yes
Wilson - Yes
Yeatman - Yes

5-0 Motion Carried

4. Ritter Field

Mayor Yeatman explained that Fun Fest will be held at Ritter Field. He noted that the fields need to be maintained and therefore no large vehicles will be allowed and sprinkler heads will be marked with cones. Committeeman Wade explained that there was a meeting with WTAA and Colossal regarding netting at the fields. Mr. Wade requested CFO D'Auria look to see if there is money available to pay for the netting.

5. 2020 Census

Committeeman Wilson explained the importance of the 2020 Census and encouraged residents to respond. Mr. Wilson also noted that there are job opportunities available to work as a census taker.

6. Road Repair

Committeeman Wilson noted that Chew Road would be paved in 2020.

7. CDBG Funding

Committeeman Romolini explained that CDBG funds have been used to repair and improve the Senior Citizen Building. Discussion ensued regarding the usage of funds to install solar panels.

8. Domestic Violence Policy

Solicitor Patterson noted that all municipalities must adopt a Domestic Violence Policy and that Township Clerk Dawn Liedtka and Deputy Township Clerk Andrea Lanutti would be the contact people for the policy in Waterford.

On a motion by Committeeman Wade, second by Committeeman Wilson to adopt Resolution #2020-96 as follows:

RESOLUTION # 2020-96

Resolution of the Township of Waterford Adopting a Domestic Violence Policy for Public Employers and Designating a Primary and Secondary HRO

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POLL VOTE: Hanna - Yes
Romolini - Yes
Wade - Yes
Wilson - Yes
Yeatman - Yes

5-0 Motion Carried

9. Public Works Roof

Committeeman Wade explained that there is a leak in the building adjacent to the garage where the SCADA equipment is. Township Engineer Jeff Hanson noted that he would meet with Committeeman Wade and Chief Cormaney and prepare a proposal.

XV. OLD BUSINESS: (NONE)

XVI. NEW BUSINESS: (INCLUDES RESOLUTIONS AND ORDINANCES)

CONSENT AGENDA - RESOLUTIONS:

(NOTE: Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certificate of Availability of Funds; any item can be removed from the Consent Agenda and discussed separately at the request of any Committee Member)

On a motion by Committeeman Wilson, 2nd by Committeewoman Hanna to table Resolution #2020-103.

RESOLUTION # 2020-103

Resolution Ratifying the Appointment by the Waterford Township Land Use Board of Environmental Resolutions, Inc. as Conflict Planning Board Engineer

POLL VOTE: Hanna - Yes
Romolini - Yes
Wade - No
Wilson - Yes
Yeatman - Yes

4-1 Motion Carried

Resolution #2020-103 Tabled.

On a motion by Committeewoman Hanna, second by Committeeman Romolini to adopt Resolutions #2020-97 to #2020-109 except #2020-103 as follows:

RESOLUTION # 2020-97

Resolution of the Township of Waterford Promoting Public Works Employee David Paretti to an L-4 B Operator

RESOLUTION # 2020-98

Resolution of the Township of Waterford Authorizing Family Health Benefits to be paid for Township Clerk Dawn Liedtka

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RESOLUTION # 2020-99

Resolution Authorizing Refund of an Overpayment of Taxes on Block 1611 Lot 12

RESOLUTION # 2020-100

Resolution Authorizing the Waterford Township Athletic Association to Close Various Streets for the 2020 Opening Day Parade Saturday, April 4, 2020

RESOLUTION # 2020-101

Resolution Ratifying the Appointment by the Waterford Township Land Use Board of Key Engineers as Planning Board Engineer

RESOLUTION # 2020-102

Resolution Ratifying the Appointment by the Waterford Township Land Use Board of Florio Perrucci Steinhardt & Fader, LLC as Planning Board Solicitor

RESOLUTION # 2020-104

Resolution of the Township of Waterford Authorizing an Increase in the Salary for the Township Land Use Board Secretary by \$5,000 Annually

RESOLUTION # 2020-105

Resolution Authorizing and Approving a Proposal by Township Engineer Environmental Resolutions, Inc. to Provide Engineering Services (Construction Management and Inspection Services) for the Basketball Court at Ritter Field (\$9,250.00)

RESOLUTION # 2020-106

Resolution of the Township of Waterford Rescinding Resolution #2019-315 and Approving the Proposal Dated February 4, 2020 Submitted by Environmental Resolutions, Inc. as the Township Consulting Engineer for Construction Inspection, Testing and Oversight Services for the Trout Drive Roadway Improvement Project

RESOLUTION # 2020-107

Resolution Appointing Members to the Township of Waterford Environmental Commission (Mayor's Appointments Confirmed by Committee)

RESOLUTION # 2020-108

Resolution of the Township of Waterford Hiring a Treasurer/Administrative Assistant

RESOLUTION # 2020-109

Resolution Authorizing the Cancellation of Outstanding Checks

POLL VOTE: Hanna - Yes
Romolini - Yes
Wade - Yes
Wilson - Yes
Yeatman - Yes

5-0 Motion Carried

INTRODUCTION OF ORDINANCES:

Moved by Committeeman Wilson, 2nd by Committeewoman Hanna to introduce Ordinance #2020-4 with Public Hearing and Second Reading on February 26, 2020.

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ORDINANCE #2020-4

AN ORDINANCE AMENDING CHAPTER 7 OF THE CODE OF THE TOWNSHIP OF WATERFORD, COUNTY OF CAMDEN AND STATE OF NEW JERSEY CAPTIONED "ADMINISTRATOR"

ROLL CALL VOTE: Hanna - Yes
 Romolini - Yes
 Wade - Yes
 Wilson - Yes
 Yeatman - Yes

5-0 Motion Carried

Moved by Committeeman Wilson, 2nd by Committeeman Wade to introduce Ordinance #2020-5 with Public Hearing and Second Reading on February 26, 2020.

ORDINANCE #2020-5

ORDINANCE OF THE TOWNSHIP OF WATERFORD AMENDING CHAPTER 40 OF THE TOWNSHIP CODE CAPTIONED "OFFICERS AND EMPLOYEES, ARTICLE IX, DIRECTOR OF COMMUNITY DEVELOPMENT"

ROLL CALL VOTE: Hanna - Yes
 Romolini - Yes
 Wade - Yes
 Wilson - Yes
 Yeatman - Yes

5-0 Motion Carried

XVII. PAYMENT OF BILLS:

On a motion by Committeeman Romolini, second by Committeeman Wilson to approve the bill list as presented.

1. Current Fund Bill List	\$ 3,421,248.79
2. Capital Fund Bill List	\$ 12,560.17
3. Utility Fund Bill List	\$ 34,651.08
4. Trust Fund Bill List	\$ 1,500.00
5. Planning Board Escrow Bill List	\$ 2,426.25
6. State Grant Bill List	\$ 18,151.97
7. Prior Payment on 1/24/2020	\$ 1,500.00

POLL VOTE: Hanna - Yes
 Romolini - Yes
 Wade - Yes
 Wilson - Yes
 Yeatman - Yes

5-0 Motion Carried

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XVIII. OPEN MEETING TO THE PUBLIC:

The Mayor opened the meeting to the public for comments.

Dave Chiddenton of Anthony Road asked for clarification on the materials being cleaned up at the Lombardo property. Mr. Chiddenton thanked Committeewoman Hanna for her strategic plan overview and offers his assistance. Mr. Chiddenton suggested an arrow to allow the public to turn on Atco Avenue.

Linda Wilson of Jackson Road noted there are so many accidents at the intersection by Tom's autobody.

Al Borrelli of Carolyn Lane noted that there are so many accidents on the White Horse Pike in general, but that he did not think an arrow at Atco Avenue would offer any solution.

Dolores Toussaint of Plymouth Drive commended Committeewoman Hanna on the strategic plan and thanked the Committee for all of their hard work.

There being no further public comment, the Mayor closed the meeting to the public for comments.

XIX. ISSUES FROM THE TOWNSHIP COMMITTEE:

XX. CLOSED SESSION:

On a motion by Committeeman Wade, second by Committeewoman Hanna to approve Resolution #2020-110 of the Township of Waterford Authorizing the Township Committee to go into Closed Session Pursuant to N.J.S.A. 10:4-12 for discussion related to the following:

1. Contract Negotiations – Employee Assistance Program (EAP)
2. Potential Litigation - Union Grievance
3. Attorney-Client Privilege – In Rem Foreclosures

Voice Vote: All in Favor. No Objections. Motion Carried.

Mayor Recessed the Meeting for Closed Session at 8:48 PM

RETURN TO PUBLIC SESSION

On a motion by Committeeman Wade, second by Committeewoman Hanna to reconvene the public meeting.

Voice Vote: All in Favor. No Objections. Motion Carried.

Mayor Reconvened the Meeting at 9:21 PM

ROLL CALL:

Committeewoman Hanna	- Present
Committeeman Romolini	- Present
Committeeman Wade	- Present
Committeeman Wilson	- Present
Mayor Yeatman	- Present

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Statement on return from Closed Session:

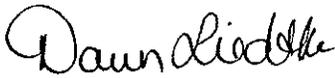
Solicitor Patterson noted that no final decisions were made in Closed Session.

XXI. ADJOURNMENT:

On a motion by Committeeman Wilson, second by Committeeman Wade to adjourn the meeting at 9:22 PM.

Voice Vote: All in Favor. No Objections. Motion Carried.

Respectfully Submitted by:



Dawn M. Liedtka
Township Clerk

Approval Date: 4/22/2020

2/12/2020

Township of Waterford



Environmental Resolutions, Inc.
Township Engineer



Township Engineer's Report February 7, 2020

GENERAL ITEMS

1. Transition Meeting

A transition meeting was held between our office, ARH, and Township officials on January 22, 2020 at the Municipal Building.

Discussions took place regarding the status of current capital and private development projects. Also discussed was which projects are proposed to be completed by ARH and which projects will be transitioned to ERI.

CAPITAL ITEMS

1. NJDOT Local Aid Grant Applications – FY2018

The Township was awarded a Municipal Aid Grant in the amount of \$245,000.00 for the Reconstruction of Trout Drive. The construction contract was recently awarded to GWP Enterprises for a price of \$194,065.00. Our office submitted a proposal for Construction Management and Inspection services dated February 4, 2020. Once authorization is granted, we will coordinate a preconstruction meeting with the Contractor and Township officials. Construction is anticipated to begin in the early spring.

2. NJDOT Local Aid Grant Applications – FY2019

The Township was awarded a Municipal Aid Grant in the amount of \$210,000.00 for the Reconstruction of a portion of Maple Avenue. ARH completed the design of the project and contract documents have been sent to NJDOT for comment prior to solicitation of bids. Once DOT comments have been received and implemented, ARH will handle the bidding of the project. ERI will then perform the construction management and inspection services during the construction phase. Once the project has been bid and it is determined which, if any, alternate bids

are awarded subject to budgetary considerations we will prepare a proposal for CM/CI services based upon the actual final scope of work.

3. NJDOT Local Aid Grant Applications – FY2020

The Township was recently awarded a Municipal Aid Grant in the amount of \$170,000.00 for the Reconstruction of Dayton Avenue. In the coming weeks our office will provide a proposal for design and CM/CI services for the Governing Body's consideration. Once authorization is granted we will commence with the design work.

4. Ritter Field Basketball Court

Design of the project was recently completed by ARH, who has transmitted the contract documents to our office. We provided a proposal, dated February 5, 2020, for CM/CI services, including bidding services for the Governing Body's consideration. Once authorization is received we will advertise the project for bid. Construction can be expected to begin in late spring.

5. Bates Mill Road Roadway Reconstruction

Construction was completed in late 2019. Final payment was processed by ARH. The project is complete.

6. Waterford Quality Accountability Act Compliance

The report has been submitted to Township Committee for review and comment. Final revisions will be executed by ARH.

7. Waterford Conservation and Drought Management Plan

The report has been submitted by ARH to NJDEP on behalf of the Township. Any further revisions necessary will be executed by ARH.

8. MUA Rules and Regulations

The report has been submitted to Township Committee for review and comment. Final revisions will be executed by ARH.

9. Genessee Avenue Culvert

ARH and Public Works indicated that the existing 18" drainage culvert underneath the roadway may be collapsed. If it is the pleasure of the Governing Body our office will provide a quote to televise the pipe and prepare a report of findings and recommendations.

10. Green Acres Encumbered Area at Burnt Mill Road Public Works Site

In October 2019 a meeting was held between NJ Green Acres, ARH and Township officials. Options regarding moving the salt shed and any other structures currently on Green Acres encumbered lands were discussed at the meeting. A further meeting was held with the Pinelands

Commission on November 14, 2019. It was determined that a field survey will be necessary to determine the amount of encumbrance present on the Green Acres ground. In the coming weeks our office will provide a proposal to execute the necessary surveying work for the Governing Body's consideration.

OTHER PROJECTS

1. Waterford Edge

The basin was recently desilted and vegetation was removed. Base pavement repair, installation of top course paving and punch list items remain to bring the project to completion. Our office will keep the Governing Body apprised of the schedule for the completion of outstanding improvements as we receive information from the developer.

2. Atco Car Wash

The soil stockpile was tested and results came back indicating that the levels of contamination were well below thresholds requiring any remediation work. The developer is awaiting a conformance letter from NJDEP before being able to move the pile and complete construction. DEP may require the installation of monitoring wells. ERI will provide oversight of the work as it progresses and apprise the Governing Body of future developments.

G:\46000 00\Engineer and Project Status Reports\2020\ Engineer's Report – Feb 2020