

**TOWNSHIP OF WATERFORD
TOWNSHIP COMMITTEE
MINUTES**

March 11, 2020

REGULAR MEETING

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The March 11, 2020 Regular Township Committee Meeting of the Township of Waterford, called to order at 7:00 p.m. by the Mayor, Richard Yeatman, Sr.

I. STATEMENT OF CONFORMANCE WITH THE OPEN PUBLIC MEETINGS ACT:

Notice of time and date for this meeting appeared in Resolution #2020-7 dated January 2, 2020. This notice was sent to the Courier-Post, Central Record and Hammonton Gazette newspapers as a legal notice and sunshine notice in compliance with the "Open Public Meetings Act". It is also posted on the bulletin board in the Municipal Building.

Please silence all cell phones to alleviate disruption of the meeting.

II. SALUTE TO THE FLAG:

III. OPENING PRAYER:

The Opening Prayer was led by Committeeman Romolini.

IV. ROLL CALL:

Committeewoman Hanna	---Present
Committeeman Romolini	---Present
Committeeman Wade	---Present
Committeeman Wilson	---Present
Mayor Yeatman	---Present

Professionals:

David C. Patterson, Esquire Township Solicitor	--Present
James D'Auria, Chief Financial Officer	--Present
Andrea Lanutti, Deputy Township Clerk	--Present
Jeff Hanson, PE, CME, Township Engineer, Environmental Resolutions, Inc.	--Present

PUBLIC HEALTH ANNOUNCEMENT

Committeeman Romolini reviewed current updates on the COVID-19 pandemic.

V. CLOSED SESSION: None

VI. PRESENTATIONS:

- Presentation by Fire Wise Regarding their Evaluations-
D. Chiddenton explained that on Monday March 16 the volunteers would be conducting visits in the Old Town section. Mr. Chiddenton reminded residents that cooperation is not required, but would be in the best interest of the home owners.

VII. EMERGENCY ITEMS TO BE ADDED TO THE AGENDA: (AS NEEDED)

VIII. APPROVAL OF MINUTES:

Moved by Committeeman Wade, 2nd by Committeewoman Hanna, to approve the Regular Committee Meeting Minutes and Closed Session Minutes of December 11, 2019 as presented.

- | | |
|--------------------|--|
| 1. Regular Meeting | December 11, 2019 (<i>Committeeman Wilson and
Committeeman Romolini not in office</i>) |
| 2. Closed Session | December 11, 2019 (<i>Committeeman Wilson and
Committeeman Romolini not in office</i>) |

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Poll Vote:	Hanna	-Yes
	Romolini	-Abstain
	Wade	-Yes
	Wilson	-Abstain
	Yeatman	-Yes

3-0-2 Motion Carried

IX. ADOPTION OF ORDINANCES: None

X. COMMITTEE REPORTS:

TOWNSHIP ENGINEER

Jeff Hanson, Environmental Resolutions, Inc.

ANDREW WADE

Liaison to Public Works
Liaison to Building and Grounds
Liaison to Historical Society
Member Planning Board

ERIC ROMOLINI

Liaison to Public Safety
Liaison to Finance
Liaison to Board of Health

RITA HANNA

Liaison to School Board
Liaison to Civic and Events Association
Member Library Board

HOWARD WILSON

Liaison to Personnel
Liaison to Communications
Liaison to Freeholders

RICHARD T. YEATMAN, SR.

Liaison to Construction and Zoning
Liaison to Recreation Advisory Committee
Liaison to Environmental Commission

XI. OPEN MEETING TO THE PUBLIC: (FOR AGENDA ITEMS ONLY)

The Mayor opened the meeting to the public for comments.

John Howarth, Anthony Avenue, publicly shared concern for tree leaning on wires on Raritan Avenue near 5th Street.

Karen Strauss, Cooper Road, updated Committee regarding the train station Meetings on the 1st Tuesday of the month at Loudon Hall at 7:00pm. Ms. Strauss then inquired about the tests and symptoms of the Corona Virus.

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Dana Paul, Andria Court, asks where the old Train station was located and was informed by Committee that it stood on Atco Avenue. Ms. Paul then asked the status on the signs for Waterford.

Discussion ensued regarding the symptoms of COVID-19.

There being no further public comment, the Mayor closed the meeting to the public for comments.

XII. APPLICATIONS:

Moved by Committeeman Wilson, 2nd by Committeeman Romolini, to approve application Items #1 through #2 as submitted below.

1. RAFFLE APPLICATION: RA-644

Christ the Redeemer Parish

On Premise 50/50 – April 25, 2020 – 6:00p.m. to 11:30p.m.

Drawing held at Chris the Redeemer Parish Hall, Carl Hasselhan Dr, Atco, NJ

2. FACILITY USE APPLICATION

Colossal Sports Academy

Softball/Baseball Field Use as per application

Ritter Complex (Hicks/Softball Field/Babe Ruth Field)

- Ritter Babe Ruth Field: Tuesday through Thursday beginning in June 5:30pm – Dark;
Saturday and Sunday 1:00pm – dark

Waterford Rec Complex (Tapper Field (Field A /Field C/Field D/Field E)

- Tapper Field: Mondays 5:45pm – 8:30pm; Thursdays 5:45pm – 8:30pm; Fridays 5:45pm – 8:30pm; Saturdays and Sundays All Day

-Field B: Monday through Friday 5:45pm – 8:30pm; Saturdays and Sundays all Day

-Field C: Monday through Friday 5:45pm – 8:30pm; Saturdays all Day

VOICE VOTE: All in Favor. No objections. Motion Carried.

Moved by Committeeman Wilson, 2nd by Committeewoman Hanna, to approve the applications as listed in Item #3 that are approved by Police Chief Cormaney.

3. SOLICITOR'S APPLICATION

Renewal by Anderson

Six Month Term From: 03/12/2020 – 09/12/2020

Applications Submitted for the Following Employees:

- | | |
|---------------------|------------------------------|
| A. J. Blas | (Approved by Chief Cormaney) |
| B. N. Tomasello | (Approved by Chief Cormaney) |
| C. M. Heck | (Approved by Chief Cormaney) |
| D. E. Brown | (Approved by Chief Cormaney) |
| E. T. Clark-Gravley | (Approved by Chief Cormaney) |
| F. K. De Fex | (Approved by Chief Cormaney) |
| G. H. Spaulding | (Approved by Chief Cormaney) |
| H. C. Eckbold | (Approved by Chief Cormaney) |
| I. J. Tieto | (Approved by Chief Cormaney) |
| J. J. Avila | (Approved by Chief Cormaney) |

VOICE VOTE: All in Favor. No objections. Motion Carried.

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XIII. COMMUNICATIONS: (NONE)

XIV. DISCUSSIONS:

1. Township Owned Properties
Committeeman Wade discussed the Lombardo Property and the hope to sell it in the future. Mr. Wade noted that the Economic Development Committee will be able to assist in this.
2. Community Champions/ Prochamps Update
Committeeman Wade detailed the process used to get vacant properties into compliance. Solicitor Patterson then explained what the funds are used for.
3. COVID-19 Update
Committeeman Romolini explained the latest updates that have been received from the State and County and noted that the situation is very fluid and will continue to change.
4. Dayton Avenue Road Way Improvements
Jeff Hanson noted that this information was located within his Engineer's Report.

On a motion by Committeeman Wilson, second by Committeeman Romolini to adopt Resolution #2020-122 as follows:

RESOLUTION # 2020-122

Resolution of The Township of Waterford Authorizing and Approving Proposal by Environmental Resolutions, Inc. To Provide Engineering Design and Construction Management/Inspection Services for The Dayton Avenue Roadway Improvements Project at A Cost Not to Exceed \$39,000.00

Committeeman Wilson and Jeff Hanson discussed the funds that would be covered by the Grant Money.

Poll Vote:	Committeewoman Hanna	-Yes
	Committeeman Romolini	-Yes
	Committeeman Wade	-Yes
	Committeeman Wilson	-Yes
	Committeeman Yeatman	-Yes

5-0 Motion Carried

5. Field Names
Discussion ensued regarding incorporating the names of important figures in the history of Waterford as well as incorporate the schools.
6. Development Signs
Discussion ensued regarding the importance of Community Pride and how the various signs distinguishing the developments could help support this goal.

XV. OLD BUSINESS: (NONE)

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XVI. NEW BUSINESS: (INCLUDES RESOLUTIONS AND ORDINANCES)

CONSENT AGENDA - RESOLUTIONS:

(NOTE: Consent agenda items are considered to be routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certificate of Availability of Funds; any item can be removed from the Consent Agenda and discussed separately at the request of any Committee Member)

On a motion by Committeeman Wilson second by Committeeman Wade to adopt Resolutions #2020-117 to #2020-121 as follows:

RESOLUTION # 2020-117

Resolution Authorizing a Tax Sale

RESOLUTION # 2020-118

Resolution Authorizing the Refund of Escrow Balance for Resident At 345 Alsarah Court Pursuant to The Recommendation of The Joint Land Use Board Administrator

RESOLUTION # 2020-119

Resolution Authorizing the Township of Waterford to Enter into A Cooperative Pricing Agreement with The County of Camden For the Purchase of Office Supplies Under the Camden County Cooperative Pricing System ID #57-CCCPS, on an "As-Needed" Basis

RESOLUTION # 2020-120

Resolution of the Township of Waterford amending Township Employee Handbook Dated July 2018

RESOLUTION # 2020-121

Resolution of The Township of Waterford Confirming and Clarifying Health, Prescription, Dental and Vision Benefits Offered to Non-Unionized Employees

Poll Vote:	Committeewoman Hanna	-Yes
	Committeeman Romolini	-Yes
	Committeeman Wade	-Yes
	Committeeman Wilson	-Yes
	Mayor Yeatman	-Yes

5-0 Motion Carried

INTRODUCTION OF ORDINANCES: None

XVII. PAYMENT OF BILLS:

On a motion by Committeewoman Hanna second by Committeeman Wade to approve the bill list as presented.

1. Current Fund Bill List	\$ 1,231,554.48
2. Capital Fund Bill List	\$ 2,304.00
3. Utility Fund Bill List	\$ 10,511.90
4. Trust Fund Bill List	\$ 1,769.20
5. State Grant Bill List	\$ 2,386.50
6. Prior Payment on 2/26	\$ 46,881.00

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Poll Vote:	Committeewoman Hanna	-Yes
	Committeeman Romolini	-Yes
	Committeeman Wade	-Yes
	Committeeman Wilson	-Yes
	Mayor Yeatman	-Yes

5-0 Motion Carried

XVIII. OPEN MEETING TO THE PUBLIC:

The Mayor opened the meeting to the public for comments.

Dana Paul, Andria Court, voiced her concern regarding the Solicitors application approval. Committee members offered the option to sign up for the "Do Not Knock" program.

Cliff, a Tabernacle resident, voiced his support for a 2nd Amendment Sanctuary resolution discussion. He noted that a resolution will not negate any laws; just symbolic.

Dennis LaMagna, Conrad Avenue provided the Committee with his letter of resignation from Waterford Township Environmental Committee.

Fred Kuhn, First Street, provided a summary of the 2nd Amendment Resolution that he was in support of.

Wendy Kuhn, First Street, questioned Chief Cormaney regarding the legality of the 2nd Amendment Sanctuary Resolution and requested clarification on "justifiable means" and steps that need to be followed. Discussion ensued between resident and Chief Cormaney.

Mayor Yeatman, directed comments to 2nd Amendment speakers if they would be willing to meet at a later date for further discussion.

John Howarth of Anthony Drive voiced his frustration over his daughter's college experience regarding the pandemic. Committeeman Wilson noted he would attempt to contact the appropriate office with the argument about refunding.

Karen Strauss, Cooper Road, inquired about limits on vehicle sizes on public roads.

There being no further public comment, the Mayor closed the meeting to the public for comments.

XIX. ISSUES FROM THE TOWNSHIP COMMITTEE:

XX. CLOSED SESSION: None

XXI. ADJOURNMENT:

On a motion by Committeeman Wade second by Committeewoman Hanna to adjourn the meeting at 8:53 PM.

VOICE VOTE: All in Favor. No objections. Motion Carried.

Respectfully Submitted by:

Andrea Lanutti
Deputy Township Clerk



Approval Date: _____

Township of Waterford



Environmental Resolutions, Inc.
Township Engineer



Township Engineer's Report March 5, 2020

CAPITAL ITEMS

1. NJDOT Local Aid Grant Applications – FY2018

The Township was awarded a Municipal Aid Grant in the amount of \$245,000.00 for the Reconstruction of Trout Drive. The construction contract was recently awarded to GWP Enterprises for a price of \$194,065.00. A preconstruction meeting between our office, the Contractor, Township officials and NJDOT Local Aid officials is scheduled for 2:00 PM on March 9, 2020 at the Municipal Building. Construction is anticipated to begin in the early spring.

2. NJDOT Local Aid Grant Applications – FY2019

The Township was awarded a Municipal Aid Grant in the amount of \$210,000.00 for the Reconstruction of a portion of Maple Avenue. ARH completed the design of the project and contract documents, which were reviewed by NJDOT Local Aid, who has authorized the project to be bid. ARH is coordinating a bid date with the Municipal Clerk's office. ARH will administer the bidding phase of the project. ERI will then perform the construction management and inspection services during the construction phase. Once the project has been bid and it is determined which, if any, alternate bids are awarded subject to budgetary considerations we will prepare a proposal for CM/CI services based upon the actual final scope of work.

3. NJDOT Local Aid Grant Applications – FY2020

The Township was recently awarded a Municipal Aid Grant in the amount of \$170,000.00 for the Reconstruction of Dayton Avenue. A proposal for engineering design and CMCI services for the project is forthcoming shortly from ERI. Once authorization is granted we will commence with the design work.

4. Ritter Field Basketball Court

Design of the project was recently completed by ARH, who has transmitted the contract documents to our office. ERI was recently authorized by the Governing Body to administer the

bidding and construction management and inspection tasks for the project. We will coordinate an April, 2020 bid date with the Municipal Clerk's office. Construction can be expected to begin in late spring.

5. Genessee Avenue Culvert

ARH and Public Works indicated that the existing 18" drainage culvert underneath the roadway may be collapsed. If it is the pleasure of the Governing Body our office will provide a quote to televise the pipe and prepare a report of findings and recommendations.

6. Green Acres Encumbered Area at Burnt Mill Road Public Works Site

In October 2019 a meeting was held between NJ Green Acres, ARH and Township officials. Options regarding moving the salt shed and any other structures currently on Green Acres encumbered lands were discussed at the meeting. A further meeting was held with the Pinelands Commission on November 14, 2019. It was determined that a field survey will be necessary to determine the amount of encumbrance present on the Green Acres ground. Our office will provide a proposal to execute the necessary surveying work when the Governing Body is prepared to move forward with the work.

7. Public Works Breakroom / Workshop Roof

At the request of the Governing Body, we visited the Public Works Breakroom / Workshop roof with the Public Works Foreman on February 25, 2020. The flat roof is leaking in several spots, including the area above the SCADA equipment. The roof should be replaced in the near future and it is recommended that an "A-frame roof be constructed". Our office will provide a proposal for engineering design and CMCI services to replace the roof in the coming weeks.

8. Waterford Senior Center Rooftop Solar - CDBG Funding Application

At the direction of the Governing Body, our office prepared and submitted an application for Year 2020-2021 (Year 42) Community Development Block Grant (CDBG) funding for the installation of a complete rooftop solar energy system for the Township Senior Center at 474 East Atlantic Avenue. The preliminary cost estimate for the project is \$60,750.00, including engineering design and CMCI services. We will keep the Governing Body apprised of any future correspondence from Camden County Improvement Authority regarding the application as it becomes available.

OTHER PROJECTS

1. Waterford Edge

The basin was recently desilted and vegetation was removed. Base pavement repair, installation of top course paving and punch list items remain to bring the project to completion. Our office will keep the Governing Body apprised of the schedule for the completion of outstanding improvements as we receive information from the developer.

2. Atco Car Wash

The soil stockpile was tested and results came back indicating that the levels of contamination were well below thresholds requiring any remediation work. The developer has been authorized to move the soil stockpile and it is anticipated that work on the project will be completed by the beginning of April, 2020. ERI will provide oversight of the work as necessary.

G:\46000 00\Engineer and Project Status Reports\2020\ Engineer's Report – Mar 2020