TOWNSHIP OF WATERFORD

2131 AUBURN AVENUE, ATCO, NEW JERSEY 08004

construction@waterfordtwp.org

(856)768-2300 EXT. 273

**RESIDENTIAL RESALE APPLICATION FOR A CERTIFICATE OF OCCUPANCY**

APPLICATION MUST BE RECEIVED WITH $50 AT LEAST TEN (10) DAYS PRIOR TO SETTLEMENT

SETTLEMENT DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ BLOCK \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_LOT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address to be inspected** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Purchaser \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current address of Purchaser \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number of Purchaser \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Realtor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Property Owners’ new forwarding address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A Certificate of Occupancy will only be issued when the premises inspected meets the minimum requirements of the New Jersey State Uniform Fire Code N.J.A.C. 5:70-4.19

1. Smoke detectors on each floor, including the basement

10-year batter sealed or hardwired

1. Carbon Monoxide detector – within 10’ of ALL bedrooms
2. Fire Extinguisher – kitchen area (must be mounted)5:70-4.19(e)

Minimum rating 2A-10BC under 10 pounds

1. House numbers on the house – at least 3 inches
2. Water and Septic certifications
3. All utilities MUST be on

\*\*\*WATER AND SEPTIC CERTIFICATIONS MUST BE SUBMITTED BEFORE THE RESALE CERTIFICATE IS ISSUED\*\*\*

Public Water/Sewer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Private Water/Sewer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Any house that currently has a cess pool cannot be sold until a septic system is installed. If a new system is needed, proof of monies in an escrow account must be provided.

If the buyer is buying the property “AS IS” a notarized letter is expected describing the details to the as is purchase. An “as is” purchase is for properties that are not habitable.

If there is an issue and the septic needs to be replaced, you will need to show proof that monies are in escrow.

**YOUR TRASH AND RECYCLE CANS ARE THE PROPERTY OF WATERFORD TOWNSHIP. DO NOT TAKE THESE CONTAINERS.**

**PLEASE DO NOT LEAVE ANY BULK TRASH, FURNITURE ETC AT THE PROPERTY OR AT THE CURB.**

**YOUR CERTIFICATE WILL NOT BE ISSUED IF THERE IS ANY DEBRIS LEFT AT THE PROPERTY. CONTACT OUR PUBLIC WORKS DEPARTMENT AT (856)767-2359 TO INQUIRE ABOUT PICK UP DAYS.**

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Signature of Property Owner